

**Town of Drumheller
COUNCIL MEETING
AGENDA**

October 13, 2009 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

- 2.1 Canadian Diabetes Association Annual Residential Campaign October 17 through November 14, 2009

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 5.1.1 Regular Council Meeting Minutes of September 28, 2009

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

- 5.2.1 Municipal Planning Commission Minutes of September 17, 2009

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

- 8.1.1 Bylaw 19.09 being a bylaw to amend the Land Use Bylaw 10.08 by redesignating the area in Lot 1, Block 2 in Plan 0513422 in the Town of Drumheller from 'A' - Agricultural Land Use District to 'CR' Country Residential District

8.1. CAO

8.1.2 RFD - Drumheller Library Bylaws

8.1.3 RFD - Agreement of Intent between the Town of Drumheller, Badlands Ski Hill Ltd., and the Drumheller Valley Ski Club

8.1.4 Information - MSP Projects Progress Report

8.2. Director of Infrastructure Services

8.2.1 RFD - Automated Collection System

8.3. Director of Corporate Services

8.3.1 RFD - Streetlight Replacement Program - 2008

8.4. Director of Community Services

8.4.1 RFD - RINC Funding for Arena Compressor Retrofit

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

Agenda Item # 2.1



September 1, 2009

Town of Drumheller
703 – 2nd Ave. West
Drumheller, AB. T0J 0Y3

ATTENTION: COUNCIL MEMBERS

Ladies and Gentlemen:

The Canadian Diabetes Association Annual Residential Campaign will be held from October 17 through November 14, 2009. The funds generated by this campaign will assist us in fulfilling our Mission “to promote the health of Canadians through research, education, service, and advocacy.”

We take this opportunity to inform you and your council that volunteer canvassers will be knocking on doors in your community during this period. These local canvassers will be out between the hours of 10:00 a.m. and 8:30 p.m.

If you have any questions or concerns, please contact me between the hours of 8:30 a.m. and 4:30 p.m. Monday – Friday, at 403-346-4631.

Thank you kindly for your support.

Yours truly,

CANADIAN DIABETES ASSOCIATION

A handwritten signature in blue ink that reads "Linda Scott".

Linda Scott
Residential Campaign Coordinator

Red Deer & District Branch
#06 – 5015 – 48th Street, Red Deer, Alberta T4N 1S9
T: 403-346-4631 F: 403-341-3015
diabetes.ca

Charitable Number 11883 0744 RR0001

Town of Drumheller COUNCIL MEETING MINUTES

September 28, 2009 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Bryce Nimmo

COUNCIL:

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Don Guidolin

Sharel Shoff

Terry Yeman

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICE

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

- 2.1 Mayor B. Nimmo declared the week of October 4 to October 10, 2009 as Fire Prevention Week.
- 2.2 Mayor B. Nimmo declared October 7th as National Safe Communities Day.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2009.177 Shoff, McDonald moved to approve the agenda as presented.
Carried unanimously.

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5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 5.1.1 Regular Council Meeting Minutes of September 14, 2009
MO2009.178 Yemen, Guidolin moved to approve the regular Council meeting minutes of September 14, 2009 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

- 6.1 Drumheller Valley Ski Club
Zeke Wolf, Ski Club President stated that he is the voice for the Board of Directors. He stated that winters in Drumheller are not profitable for most commercial businesses and the ski hill is a much needed winter attraction for the community. He stated that Zrinko's vision to attract 50,000 skiers per year may not be viable but there will be guaranteed failure if nothing is done. He stated that the Ski Club has appreciated the Town's assistance in the past and it should continue. He stated that the offer of land sale should be back on the table and a break should be given on the past due water bill. He explained that Drumheller residents want their taxes to support recreation facilities - including the ski hill.

Zrinko Amerl, General Manager, Badlands Ski Hill Ltd. would like to take over the ski hill and make it a viable business in Drumheller. He explained that the ski hill niche would be the driving distance from Calgary, scenery, client potential, regional and local economy, adequate vertical slope distance of the ski hill, decent infrastructure and the large volunteer base. He explained that there are capital concerns with equipment at the end of its life, i.e. pump station, baby lift, guns, design issue with the pipes and additional equipment needed. He stated that there is an agreement in place with the Passion Play regarding the use of the ski lodge and parking lot. He explained the operational pitfalls would include no backup plan if the ski lift breaks down (T-bar to be installed); snow making equipment not working (needs a second pump at a cost of \$60,000); grooming equipment lacking (an additional cat needs to be purchased); and the ski hill needs year round operations (summer attractions such as zip line, dirt biking, etc.). He stated that a ski hill needs about 30 - 35 other activities to be financially viable. He

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further stated that regional marketing of the ski hill may be within 100 km radius which includes NE Calgary. He stated that these residents find it easier to drive to Drumheller than COP - this may lead to overnight stays in Drumheller. He stated that Saskatchewan residents looking for a weekend getaway go to Banff or somewhere in Alberta. This avenue is being worked on with Ray Telford, Economic Development Officer for the Town of Drumheller, businesses owners and the tourism industry.

Z. Amerl stated that he has background experience in ski hill management, equipment operator, business development and financial management. He explained that since coming on board with the ski hill as of December 10, 2007, there have been several improvements carried out at the ski hill. He further explained that Town water is not the best for making snow and river water pumped to the ski hill would be the preferred option. He stated that he is in negotiations with Husky Oil Ltd. for an abandoned pipeline. He stated that the ski hill needs a storage facility for water and the best location would be behind the pumphouse.

Z. Amerl explained that the 30 day notice of the June 2009 cancelation of the agreement to sell the land did not allow sufficient time to comply with the conditions of the agreement such as proof of insurance or address the \$30,000 unpaid water bill. He stated that the proof of insurance has been provided for one year, November 2008-November 2009. He explained that the water bills from 2003 onwards are stale dated. He further explained that the 2008-09 water bill shows projected not actual costs as the water meter at the pumphouse has not been operational for the last two years. He stated that the water bill should be 40% reduced due to more efficient snow making equipment.

Z. Amerl explained that the ski hill is valuable to the community, offering 30 plus youth their first job opportunity, local membership of 400, offers programming to schools, and has the potential for attracting winter tourists which will boost the economy. He asked Council to reconsider their decision and sell the ski hill as their decision has affected several residents and groups. He further stated that the contract was signed with specific conditions set out for both parties and 30 days was not sufficient to meet the obligations.

Questions and Comments from Council:

A. Berdahl asked if the legal status would be changed to "for profit". Z. Amerl stated yes, if he purchases the land there will be a transition from non profit to for profit status.

D. Guidolin asked for an explanation on the non profit operations. Z. Amerl stated that the ski club board of directors hired a general manager however there is a large volunteer base as well. Z. Amerl stated that other communities where the ski hill is operated under the non profit status, the

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Town provides maintenance of the ski hill and the infrastructure as well as covering any expenses resulting from breakdowns.

K. Bertamini stated that the Town's water was given at a reduced rate. She further stated that the agreement is a legal document which outlined conditions of which the ski hill had defaulted on its responsibilities. She further stated that it is not Council's intent to close the ski hill but Council had to act when the obligations were not being met. She stated that Council must be responsible to all residents. Z. Amerl stated that there is a caveat registered on the title which makes the agreement a legal binding agreement. He further stated that without the land there is no ski hill.

T. Yemen asked Z. Amerl if he has made an offer to purchase to the Town of Drumheller that has been rejected. Z. Amerl stated no.

B. McDonald asked if there has been any efforts towards a public / private partnership. Z. Amerl stated that discussions have been held on an action plan since 2007 and selling the ski hill privately is the best alternative as there are no funds to go any other way.

R. Romanetz confirmed previous discussions with Z. Amerl where he has asked for the transfer of land for the sum of \$5,000.00 with no encumbrances / strings attached. A. Amerl stated that there could be strings attached. He further explained that to borrow money there needs to be ownership of the capital assets. R. Romanetz stated that any strings attached to the sale would make it more difficult to get a loan to make the improvements.

K. Bertamini stated that every member of Council and the residents see value in the ski hill. She stated that Zrinko has never formally made an offer to the Town. R. Romanetz stated that Zrinko has forwarded Emails expressing an interest in the property. T. Yemen stated that Council is looking for a formal offer to purchase from Badlands Ski Hill Ltd.

Mayor Nimmo thanked Zeke and Zrinko for their presentation.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.2. Director of Infrastructure Services

8.2.1 Information - Concrete Crushing Tender Award

A. Kendrick advised that the tender for the concrete crushing was opened on September 24th with five tenders received. He further advised that the low tender was received from Lafarge in the amount of \$165,965.63. There will

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be a slight variance to these numbers. In accordance with the new purchasing policy, the CAO is authorized to award the tender to the low bidder. This item was presented to council for information..

8.3. Director of Corporate Services

8.4. Director of Community Services

8.4.1 RFD (Direction) - Alberta Main Street Program

P. Salvatore advised that Town Council heard a presentation from Elizabeth Kuhnel (Alberta Tourism) and Michael Thome (Culture and Community Spirit) at their Committee of the Whole meeting on September 21, 2009. He stated that Mr. Thome's presentation highlighted the necessary "next steps" that would be required in order to proceed with participation in the Main Street Program. He stated that the following must be agreed to for membership:

1. Completion of a Heritage Inventory with an opportunity to share costs with the Municipal Heritage Partnership Program. Mr. Thome suggested that the cost per property for the completion of a heritage inventory would be approximately \$1,000 per building. The range of financial commitment for the inventory depends on the number of properties included (downtown area could have as many as 200).
2. Confirmation of Historical significant and integrity with at least 50% of the buildings in the proposed "Main Street Footprint" area. Mr. Thome suggested that Drumheller's downtown district would likely represent over 80% historical significant buildings however Council will need to identify an area.
3. Employment of a Main Street Coordinator which would need to be approved by the provincial Main Street Program. The cost of hiring a coordinator would be in the range of \$50,000 to \$65,000 per year for a minimum of three years.

MO2009.179 Yemen, Shoff moved that the Town of Drumheller apply for membership in the Alberta Main Street Program, working towards becoming an accredited Main Street Community.

Discussion held on the Motion:

Councillor K. Bertamini stated that there may be an opportunity for partnerships, such as the Drumheller District Chamber and other property owners in the area. P. Salvatore explained that individual heritage designation is different from the historical designation under the Main Street Program. Council agreed to proceed with the basic application without financial implications and for Administration to prepare a report for Council's consideration.

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Councillors Yemen and Shoff agreed to a friendly amendment as follows:

MO2009.179A Yemen, moved that the Town of Drumheller apply for a *basic (no monetary obligation)* membership in the Alberta Main Street Program, working towards becoming an accredited Main Street Community. Carried unanimously.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 INCAMERA MATTERS

MO2009.180 McDonald, Guidolin to go in camera at 6:00 PM. Carried.

14.1 Land Matters

MO2009.181 Guidolin, Berdahl to revert to regular Council meeting at 7:15 PM. Carried.

There being no further business, the Mayor declared the meeting adjourned at 7:15 PM.

MAYOR

CHIEF ADMINISTRATIVE
OFFICER



DRUMHELLER

COMMUNITY SERVICES



Municipal Planning Commission AGENDA Meeting of Thursday, September 17, 2009

Present:

Robert Greene, Member (Vice Chairman)
Sharel Shoff, Councillor/Member
Paul Salvatore, Director of Community Services
Jeanette Neillson, Member
Dennis Simon, Member
Irene Doucette, Member
Brad Weibe, PRMS
Cindy Woods, Safety Codes Clerk
Kate Lima, Development Officer
Janice Armstrong, Recording Secretary

Absent:

Andrew Berdahl, Councillor/Member
Gerhard Schwarz, Chairperson

1.0 CALL TO ORDER – 12:05 P.M.

2.0 MINUTES FROM PREVIOUS MEETINGS

2.1 August 27, 2009

Motion: J. Neillson moved to approve the minutes of August 13, 2009 as presented.
Seconded by S. Shoff. Cd.

3.0 DEVELOPMENT PERMITS

3.1 T09130H – Diana Watson – Home Occupation - "R-1a"

K. Lima presented Development Permit T09130H submitted by Diana Wilson (Hallbright Enterprises) to operate a home occupation located at 441-2nd Street SW, Plan 4653BC; BLK 8 Lot 14 Drumheller Alberta. Zoning is R-1a.

K. Lima advised that D. Watson plans to a Foot Reflexology clinic from her home under the name of Hallbright Enterprises. She will also use the home for administrative purposes. K. Lima reported that a majority of the work will be done off site and parking will not be an issue as appointments are scheduled on an individual basis. A Home Occupation is a discretionary use in the Land Use Bylaw.

MOTION: D. Simon moved Development Permit T09130H submitted by Diana Wilson (Hallbright Enterprises) to operate a home occupation located at 441-2nd Street SW, Plan 4653BC; BLK 8 Lot be approved with the following conditions;

1. Must conform to Landuse Bylaw 10-08.
2. Annual Business License is required.
3. There shall be no outside storage of materials, commodities or finished products.
4. Development to conform and meet any/all requirements of the Regional Health Authority.
5. Placement/replacement of signage must be made under separate development application. Must be maintained to satisfaction of development officer. Signage is restricted to one sign per site attached to a building. Signage is not to exceed 0.9 m (10 square feet).



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6. If the holder of the permit wishes to make any change in the operation of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission.
7. Permit expires December 31, 2009.

Seconded by S. Shoff. Cd.

3.2 T09131H – Kris Olson – Home Occupation – “R-1”

K. Lima presented Development Permit T09131H submitted by Kris Olson (Angel Plumbing & Heating) to operate a Home Occupation located at #106 - 7 Avenue SW, Plan 4159; Block 2, Lot 7 & 8 Drumheller. Zoning is Residential District “R-1”.

K. Lima advised that Kris Olson will be operating a Plumbing & Heating company out of his home. All his work will be performed off site. Home is to be used for administrative purposes only. A Home Occupation is a discretionary use in the Land Use Bylaw.

Motion: S. Shoff moved that Development Permit T09131H submitted by Kris Olson (Angel Plumbing & Heating) for a Home Occupation to be located at #106 7 Avenue SW, Plan 4159; Block 2, Lot 7 & 8 Drumheller be approved subject to the following conditions:

1. Must conform to Landuse Bylaw 10-08.
2. Annual Business License is required.
3. There shall be no outside storage of materials, commodities or finished products.
4. Placement/replacement of signage must be made under separate development application. Must be maintained to satisfaction of development officer. Signage is restricted to one sign per site attached to a building. Signage is not to exceed 0.9 m (10 square feet).
5. If the holder of the permit wishes to make any change in the operation of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission.
6. Permit expires December 31, 2009.

Seconded D. Simon. Cd.

3.3 T09132H – Peter Hems – Home Occupation – R-1a

K. Lima presented Development Permit T09132H submitted by Peter Hems (Hems Heating & Air condition” to operate a Home Occupation located at 421 16 Street E, Plan 1427JK; Block 16, Lot 27, Drumheller. Zoning is Residential District “R-1”.

K. Lima advised that Peter Hems will be operating a Heating and Air-condition company out of his home. Only administration duties will be done at his home with some storage of parts in the detached garage. All his work will be performed off site. A Home Occupation is a discretionary use in the Land Use Bylaw.

Motion: D. Simon moved that Development Permit T09132H submitted by Peter Hems (Hems Heating & Air condition) for a Home Occupation to be located at 421 16 Street E, Plan 1427JK; Block 16, Lot 27 Drumheller be approved subject to the following conditions:

1. Must conform to Landuse Bylaw 10-08.
2. Annual Business License is required.
3. There shall be no outside storage of materials, commodities or finished products.
4. Items classified as dangerous goods/hazardous materials (i.e. Freon) stored in the garage must be as per applicable Federal, Provincial and Municipal regulations and/or guidelines. Garage to be labelled in a manner satisfactory to the local fire authority, applicant to contact 823-1300 to make arrangements.



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- 5 Placement/replacement of signage must be made under separate development application. Must be maintained to satisfaction of development officer. Signage is restricted to one sign per site attached to a building. Signage is not to exceed 0.9 m (10 square feet).
- 6 If the holder of the permit wishes to make any change in the operation of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission.
7. Permit expires December 31, 2009.
- 8.

Seconded I. Doucette Cd.

3.4 T09072D – Nathan Christensen – Vehicle Storage Yard – “M-2”

K. Lima presented Development Permit T09072D submitted by Nathan Christensen to occupy land for a Vehicle Storage Yard to be located at 600-12 Street West, Plan 7911034; Block 2, Lot 20MR, Drumheller. Zoning is Medium Industrial District (M-2).

K. Lima advised that Nathan Christensen (542323AB Inc.) will be subleasing from M&M Electric in the Industrial Park for a secured storage of impounded vehicles. Nathan Christensen (542323AB Inc.) is presently located next to New and Used Super Store.

MOTION: S. Shoff that Development Permit T09073D submitted by Nathan Christensen for a Vehicle Storage Yard to be located at 600-12 Street West Plan 7911034; Block 2, Lot 20MR, Drumheller be approved subject to the following conditions:

1. Development shall conform to Land Use Bylaw 10-08.
2. Construction of building and development as per plans submitted. Any modifications must be first approved by the Development Officer/Municipal Planning Commission.
3. Any and all additional, larger or modified improvements such as driveways, curb cuts, service connections, etc. shall be at Owners' expense.
4. There shall be no new access points onto property.
5. A landscaping plan satisfactory to the Development Officer shall be submitted prior to construction.
6. All necessary safety codes permits to be in place prior to construction.
7. Construction shall be in conformance with the Alberta Building and Fire codes.
8. Any change in use may require a separate application for development.
9. Garbage and waste materials must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares.
10. Development to conform to any and all Federal, Provincial and/or Municipal regulations and/or guidelines that may apply.
11. All signage to be made under separate development permit application.

Seconded by I. Doucette. Cd.

3.5 T09073D – John Elzinga – Manufactured Home Placement – “SCR”

K. Lima presented development permit T09073D submitted by John Elzinga for the placement of a mobile Manufactured home to be located at 369 Center Street, Cambria on Plan 5808GX; Block 15, Lot 4 thru 7, Cambria. Zoning is Suburb Community residential District “SCR”.

K. Lima advised that Manufactured Homes are discretionary uses in the “SCR” district. K. Lima pointed out that the pictures she received with the application shows a specific manufactured home however this deal fell through.



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The applicant was present and stated that in order to purchase a manufactured home he would like to know if MPC is in favour of a Manufactured home in this location.

Discussion was held and it was agreed that the application should be tabled until specific drawings and more details are received.

The MPC discussed that they were more in favour of a single family dwelling for this location.

Motion: S. Shoff that development permit T09073D submitted by John Elzinga for the placement of a Mobile Manufactured Home to be located at 369 Center Street, Plan 5808GX; Block 15, Lot 4 thru 7, Cambria is tabled until further details are provided.

Seconded by D. Simon Cd.

3.6 T09074 – Mitch Kasprick – Manufactured Home Placement – “R-2”
Application has been withdrawn.

3.7 T09076D – Canaan Development Inc. – Dwelling – Moved on – “R-1”

K. Lima presented Development Permit T08039D submitted by Canaan Development for the relocation of a 40' x 30' Single Family Dwelling with a detached accessory building to be located at Plan 0611474; Blk 7; Lot 10, Civic Address 145-5 Street, Drumheller. The zoning is “R-1” Residential District.

K. Lima reported that this same application was presented and approved at a MPC meeting in May of 2008, the relocation did not happen and permit T08039D expired.

K. Lima advised that Land use bylaw 10-08 Section VII 52.

(a) Relocation of buildings Where a development permit has been granted for the relocation of a building on the same site or from another site, the Municipal Planning Commission may require the applicant to provide a Performance Bond in the amount of \$10,000 (\$1,000 where the building to be relocated is accessory to a dwelling) to ensure completion of any renovations set out as a condition of approval of the permit.

(b) All renovations to a relocated building are to be completed within one year of the issuance of the development permit.

(c) Prior to approving a development permit for a moved in building, The Development Officer/Municipal Planning Commission may obtain the views in writing of the adjacent registered property owners within a minimum of 60 m (196 ft) from the proposed building.

K. Lima stated that the amount of a performance bond is flexible and that the money is held in trust until the development is complete and satisfactory to the development officer.

K. Lima advised that \$5,000.00 would be sufficient.

Motion: S. Shoff that Development Permit T09076D submitted by Canaan Development be approved with the following conditions:

1. Must conform to Land Use Bylaw 10-08
2. Single Family Dwelling to be placed on a permanent foundation and along with Accessory Building sited as per plot plan submitted.
3. Proper placement of foundation walls -- as per application -- to be determined by a Registered Alberta Land Surveyor.



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4. All necessary Safety Codes Permits (building, electrical, gas, plumbing, etc.) to be in place prior to construction/installations.
5. Offsite levies to be paid prior to the issuance of Safety Codes permits.
6. External appearance of residence to meet to the satisfaction of the Development Officer after placement. Repairs/upgrades as/if deemed required to be completed within six months of placement.
7. Prior to commencement of construction applicant must submit to the Town of Drumheller a cashiers cheque or cash in the amount \$5,000.00 (held in trust) that will be returned to applicant when so deemed by Development Officer that the development has been satisfactorily completed. A payment will be returned to applicant in the amount of 75% when so deemed that building placement/upgrading is to the satisfaction of the development officer with the balance payable when landscaping of site has been completed to the satisfaction of the development officer.
8. An over-weight/over-dimensional permit from Road-Data 1-888-830-7623 must be issued Prior to relocating structures within the municipality.
9. If the holder of the permit/property owner wishes to make any changes in the proposed development or additions to same from application as approved, the holder of the permit must first obtain permission of the Development Officer/Municipal Planning Commission. An additional development permit may be necessary.
10. All local improvements at owner's expense including, however not limited to, driveways, Frontage charges, water/sewer services.
11. Contractor and subcontractors to have a valid business license with the Town of Drumheller.

Seconded by D. Simon – Carried

4.0 PALLISER REGIONAL MUNICIPAL SERVICES

5.0 OTHER DISCUSSION ITEMS

5.1 Appeal - Greene Construction – Willow Point.

K. Lima advised that on September 9, 2009 the SDAB upheld the appeal filed by Greene Construction. The decision was based on the following:

K. Lima reported that the SDABs decision was based on the following reasons: Land Use Bylaw Part III Section 9 (7)(b) "Notwithstanding the above, the Municipal Planning Commission at its discretion may relax the front, side or rear yard setbacks, site coverage, floor area, or height beyond the standards outlined in the Land Use Bylaw in the following cases: (vi) in a laneless subdivision, in the R-1, R-1A, R-2, R-3 and MHR districts relax the minimum 10 ft. side yard requirement based on evaluation of each individual development provided the minimum side yard requirement of 4 ft. is met. Greene Construction will be reimbursed the application fee.

5.2 Appeal – Lal Brar (Carwash)

K. Lima advised that on September 9, 2009, the SDAB upheld the appeal filed by Lal Brar application. The decision was based on the following:

- 1) The car wash building is constructed in its entirety.
- 2) In accordance with Section 687(3)(d) of the Municipal Government Act it is within the SDAB's jurisdiction to vary setback requirements.




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- 3) In determining the appeal, the SDAB considered Section 687(3)(a) and (b) of the Municipal Government Act, and felt that the relaxation would not impact neighbouring properties nor impede vehicular traffic.
- 4) The building is not encroaching and is within the property boundaries.
- 5) The option proposed by Alberta Transportation is excessive and would not be aesthetically pleasing.

Next meeting October 1, 2009

6.0 ADJOURNMENT - 12:50 P.M. Cd.





Agenda Item # 8.1.1

TOWN OF DRUMHELLER BYLAW NUMBER 19.09

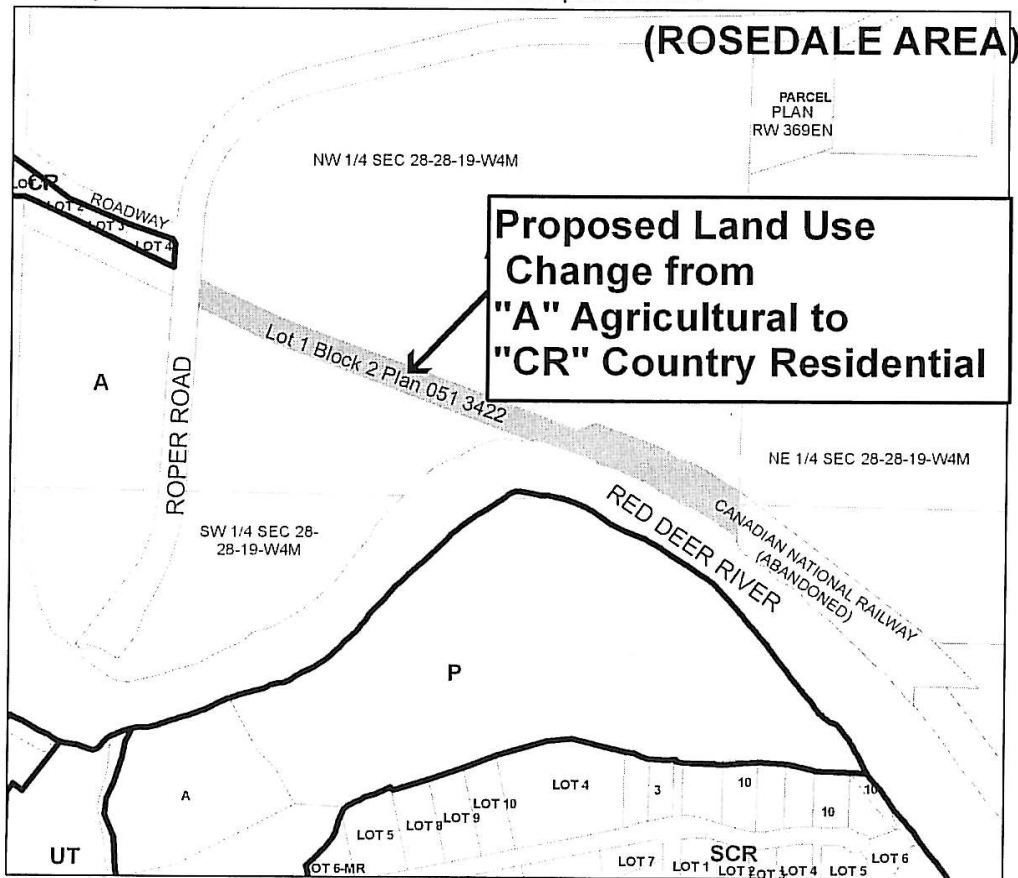
BEING A BYLAW TO AMEND LAND USE BYLAW NO. 10-08 FOR THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA.

WHEREAS pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Drumheller (hereinafter called the Council), has adopted Land Use Bylaw No. 19-09;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 10-08; and

NOW THEREFORE the Council hereby amends Land Use Bylaw No. 10-08 as follows:

Schedule A, Land Use District Map, by re-designating the area in Lot 1, Block 2 in Plan 051 3422 in the Town of Drumheller from 'A' – Agricultural Land Use District to 'CR' – Country Residential District as shown on the plan below:



READ A FIRST TIME THIS 13th DAY OF OCTOBER, 2009

Agenda Item # 8.1.1

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Bylaw 19.09

READ A SECOND TIME THIS __th DAY OF _____, 2009.

READ A THIRD TIME AND PASSED THIS __th DAY OF _____, 2009.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



Request for Decision

		Date:	October 6, 2009
Topic:	DRUMHELLER LIBRARY BYLAWS		
Proposal:	<p>The Drumheller Library Board is required to submit their bylaws to Council for adoption in accordance with the Libraries Act. L. Turner has stated that the following changes were made to the bylaws:</p> <ol style="list-style-type: none"> 1. Removal of "Head Librarian" to the new title of "Director of Library Services"; 2. Reference in 10.(2) to the new Libraries Act amended 2006; and 3. Schedules A & B with rates for Library Cards as of January 2008. 		
Proposed by:	Drumheller Public Library Board		
Correlation to Business (Strategic) Plan			
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:			
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council adopt the bylaws for the operations of the Drumheller Public Library as required under the Libraries Act.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

Drumheller Library BoardBylaws.doc	Created By: Ray Romanetz	1
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Agenda Item # 8.1.2

BY-LAWS OF THE DRUMHELLER PUBLIC LIBRARY Handbook Section A3

INTRODUCTION

1. (1) In these by-laws

- (a) "board" means the Drumheller Library Board
- (b) "borrower" means the person to whom a borrower's card has been issued by the Director pursuant to Section 6 and in the case of a family borrower's card, includes members of the family of the person to which the family borrower's card was issued
- (c) "Director" means the person charged by the board with the operation of the Drumheller Public Library and includes an officer, servant or agent of the board under the control of the Director.
- (d) "library item" includes a book, periodical, pamphlet, newspaper, documentary record, audio-visual material, phonograph, recording, picture tape or film in the collection in the Drumheller Public Library or borrowed from any source by the Director for the purposes of the Drumheller Public Library.
- (e) "member of the family" includes the spouse and dependents of the holder of a family borrower's card if such spouse or dependent resides in the same household as the holder of such card.
- (f) "visitor" is a short-term resident (4 months or less) of the Marigold Library System area.

1. (2) In these by-laws, unless the contrary intention appears in context,

- (a) words implying male persons include female persons,
- (b) words in the singular include the plural and words in the plural include the singular,
- (c) where a word is defined, other parts of speech and tenses of that word have corresponding meanings,
- (d) where a period of time dating from a given day, act or event is prescribed or allowed for any purposes, the time shall be reckoned exclusively of such day or of the day of such act or event,
- (e) a reference to time shall be read as
 - (i) a reference to Mountain Standard Time, or
 - (ii) a reference to Daylight Saving Time,

whichever is being used and observed as provided in the Daylight Saving Time Act.

- 1. (3) Where in these by-laws the time limited for the conduct of operations expires or falls on a day when the library is closed to the public pursuant to Schedule A, the time shall be deemed to be extended to the first day thereafter upon which the library is open to the public pursuant to Schedule A.
- 2. The Drumheller Municipal Library was established on the 18th day of December, 1922 by By-law number 183.
- 3. (1) The Drumheller Library Board consists of not fewer than five (5) and not more than ten (10) board members selected by the Municipal Council from applications received from persons residing in the Marigold Library System, and including a maximum of two councillors. The library board members serve their terms according to the Libraries Act.
- 3. (2) Drumheller Library Board members shall be members in good standing of the Drumheller Public Library.

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- (3) Drumheller Library Board elections shall be held each October, and may be by secret ballot.
- 4. The Library Board quorum shall consist of a simple majority.
- 5. (1) Any person of school age or older may apply to the Director requesting that a borrower's card be issued to that person.
- 5. (2) An application pursuant to Subsection 5. (1) shall be
 - (a) in writing in the form prescribed by the Director
 - (b) dated and signed by the applicant
 - (c) accompanied by the fee prescribed in Schedule B
- 5. (3) The Director shall not accept an application
 - (a) from a person less than fourteen (14) years of age unless the application has been signed by his parent or guardian, or
 - (b) from any person unless the fee is submitted with the application form.
- 5. (4) An application may be accepted from an Institution, provided it is in writing, giving the name of the person responsible for membership, and identifying the kind of Institutional membership, pursuant to Schedule B.
- 6. (1) The Director may issue an adult borrower's card to a person who has made proper application therefore pursuant to Section 5 (1) if
 - (a) the Director is satisfied that the person applying is a responsible person who will take proper care of any library item loaned to him or her,
 - (b) the fee prescribed by Schedule B is paid.
- 6. (2) The Director may issue a borrower's card to a person under the age of fourteen (14) who has made proper application therefore pursuant to Section 5. (1) if
 - (a) the Director is satisfied that the person applying is a responsible person who will take proper care of any library item loaned to him or her,
 - (b) the parent or guardian of the person applying undertakes in writing to be responsible for any library item loaned to their child or ward, and
 - (c) the fee prescribed by Schedule B is paid.
- 6. (3) Each member of a family who has purchased a family membership shall be issued with an individual personal card.
- 7. (1) A borrower's card issued pursuant to Section 6
 - (a) may be used only by the person to whom it is issued
 - (b) is valid for twelve months from the date of issue unless sooner revoked by the Director for cause as outlined in the policy manual
 - (c) remains the property of the board.

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7. (2) Every borrower shall

- (a) take proper care of any library item entrusted to the borrower's care by the Director
- (b) return any library item to the Director on or before the date provided for pursuant to Section 6,
- (c) take proper care of the borrower's card issued to him or her, produce it when requested and return it to the Director when it is revoked for cause as outlined in the policy manual.
- (d) give to the Director from time to time written notice of the borrower's address and telephone number and any changes thereof.

8. The borrowing privileges and loan periods are listed in Schedule C.

9. (1) Where a library item is returned to the Director by the borrower after the expiry of the period established in Schedule C the Director shall levy the fine prescribed by Schedule D.

9. (2) Where a library item has not been returned to the Director by the borrower at the expiry of the period established pursuant to Schedule C, the Director shall follow such procedures as outlined in the staff manual relative to overdue items.

10.(1) No person using the library shall

- (a) so conduct him or herself as to cause unnecessary disturbance to other library users,
- (b) remove any library item from the library building unless
 - (i) the person is a borrower, and
 - (ii) the library item has been properly checked out to that person by the Director, in accordance with the procedure established by the Director for checking out of library items.
- (c) enter or remain in the library building except during those periods allowed for in Schedule A,
- (d) damage or deface any library item entrusted to the person's care as a borrower or as a visitor to the library.

10. (2) Any individual responsible for the willful breach of Subsection 1 of Section 9 is liable to charges under the Libraries Act, Chapter L-11, Amended 2006, s.41.

11. (1) The Director may revoke any borrower's card issued pursuant to Section 9 where the person to whom the card was issued

- (a) has failed to pay any fine levied pursuant to Section 9,
- (b) has failed to pay for any damage or defacing suffered by a library item entrusted to the borrower's care, or
- (c) has failed to return any library item to the Director after a demand made pursuant to Subsection 2 of Section 9.

11. (2) When the Director has revoked a borrower's card, the borrower, or where the borrower is under fourteen (14) years of age, the borrower's parent or guardian, may within 30 days of such revocation make an appeal to the Board in writing against the revocation setting out the grounds of the appeal.

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11. (3) The decision of the board in an appeal pursuant to Subsection 2 is final.
12. The library building is open to any member of the public without charge during the hours and on the days set out in Schedule A.
13. (1) Whereas, pursuant to Section 89 of the Freedom of Information and Protection of Privacy Act, S.A. 1994, c.F-18.5, the Drumheller Library Board must designate a Coordinator for purposes of the Act, the Trustees hereby appoint the Director to administer the FOIPP Act on behalf of the Library.
- 13 (2) The FOIPP Coordinator may delegate any FOIPP responsibilities, which shall be specified in writing.
- 13 (3) The fee schedule for FOIPP requests shall be attached to the Bylaws as Schedule E.
- 13 (4) The schedule of Records Retention and Destruction shall be attached to the Bylaws as Schedule F.
14. Schedules A to F attached are part of the Drumheller Public Library Bylaws.

These bylaws are in effect as of today, September 10, 2009 (signed) _____
DATE Terry Beaupre', Chairperson

Signing Authorities as at September 10, 2009:

Terry Beaupre', Chairperson	Jo Jensen, Treasurer
Ingrid Thornton, Vice-Chairperson & Marigold Representative	
Margaret Nielsen, Secretary	Linda Traquair, Trustee
Peter Glossop, Trustee	Laura Clavette, Trustee
Sharel Shoff, Council Representative	Nelson Smith, Trustee

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SCHEDULE A

HOURS OF OPENING from January 1, 2008:

Monday 11:00am – 5:00pm
Tuesday 11:00am - 8:00pm
Wednesday 11:00am – 8:00pm
Thursday 11:00am - 8:00pm
Friday 11:00am - 5:00pm
Saturday 1:00pm - 5:00pm
Sunday 1:00pm - 5:00pm

SCHEDULE B

LIBRARY CARD FEES from 2008

The library shall serve all residents of the Town of Drumheller and of the Marigold Library System. There shall be prescribed rates for town residents and for people who live in areas which are not members of the Marigold Library System (i.e. Non-residents). There is no charge for use of library materials on the premises.

Members of the Marigold Library System:

- (a) Single \$12.00, Senior Single \$8.00 (age 65+)
- (b) Family \$20.00, Senior Family \$15.00
- (c) Youth (to age 18) \$5.00
- (d) Small Institutions \$50.00
- (e) Large Institutions \$175.00

Outside of the Marigold Library System (Non-residents):

- (a) Single \$70.00
- (b) Family \$70.00
- (c) Small Institutions \$106.00
- (d) Large Institutions \$251.00.

WAIVER OF LIBRARY CARD FEE

A waiver of the library card fee may be considered for residents of the Town of Drumheller on written application to the Director.

INSTITUTIONS

Library registration cards, other than individual or family, must be signed annually by one having the proper authority.

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Schedules of the Bylaws, Schedule B, Page 2.

LOST CARDS

A fee of \$3.00 shall be charged to replace a lost card. No fees shall be charged for replacing a lost card/cards at the time of annual renewal.

VISITORS

Visitors (1. (1)(f)) shall pay a library card fee of \$45.00, refundable, except for a \$5.00 processing fee, on return of all materials in satisfactory condition and payment of any outstanding fines.

LOST ITEMS

An Administration Fee of \$5.00 shall be charged over and above the cost of a lost item for replacement. Unpaid late charges on the Lost Item shall be waived when the replacement and loss fee are charged. When an item, which was lost and paid for, is found and returned in acceptable condition within 60 days of payment, the payee may be refunded the cost of the item but not the \$5.00 Administration fee.

COLLECTION FEE

A fee of \$20.00 shall be added to the account when a library member's unpaid account is sent to the Collection Agency.

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SCHEDULE C

BORROWING PRIVILEGES

- (a) A library item may be borrowed for a period not exceeding 21 days, excepting videos, vertical files, and DVDs, which can be borrowed for one week.
- (b) The loan period may be extended for further periods by the librarian where she/he is satisfied that the library item is not required by another borrower.
- (c) Patrons may be limited to a maximum of 15 items at any one time.
- (d) Institutions membership will be limited to 60 items for a period of up to one month.
- (e) If the material's subject matter is of great demand, the librarian can specify an earlier return date or a maximum number of items borrowed on that subject.
- (f) Loans are made on cards which are clear of unpaid accounts. If, under exceptional circumstances, a renewal is made on a card which has overdue charges for an item, those charges stand and shall be paid forthwith.

SCHEDULE D

FINES

- (a) A one-day "grace period" shall be implemented for library materials on loan, whereby fines will not be calculated until the second day an item is late.
- (b) A fine of \$0.10 per day, unless otherwise specified, shall be charged for each overdue item (excluding videos and DVDs), with a one-day grace period. In the event of Schedule C (f) above, in the case of renewal when an item is repeatedly late, the accumulated per item charges shall be a maximum of \$5 for a child, \$10 for a student, \$15 for an adult. When a late item is reported Lost, see Schedule B above.
- (c) A fine of \$1.00 per day shall be charged for each overdue vertical file or video or DVD, up to a maximum of \$14.00.

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SCHEDULE E

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT: FEES SCHEDULE

The amount of the fees set out in this Schedule are the maximum amounts that can be charged to applicants.

1. For locating and retrieving a record	\$6.75 per 1/4hr.
2. For producing a records from an electronic records	
(a) computer processing and related charges	Actual amount charged to public body
(b) Computer programming	\$10.00 per hr.
3. For preparing and handling a record for disclosure	\$6.75 per 1/4hr.
4. For supervising the examination of a record	\$6.75 per 1/4hr.
5. For shipping a record or copy	Actual amount incurred by public body
6. For copying a record:	
(a) photocopies, hard copy laser print & computer printouts	\$0.30 per page
(b) floppy disks	\$10.00 per disk
(c) computer tapes	\$55.00 per tape
(d) microfiche (diaz film)	\$0.50 per fiche
(e) duplication of 16mm microfilm	\$25.00 per roll
(f) duplication of 35mm microfilm	\$32.00 per roll
(g) duplication microfilm or microfiche to paper	\$2.00 per page
(h) photographs (colour or black and white from negative)	
i) 4" x 5"	\$10.00
ii) 5" x 7"	\$13.00
iii) 8" x 10"	\$19.00
iv) 11" x 14"	\$26.00
v) 16" x 20"	\$40.00
(i) plans and blueprints	\$0.50 per sq. Ft.
(j) duplication of slide	\$2.00 per slide
(k) duplication of audio cassette	\$5.00 per tape
(l) duplication of video cassette 1/4", 1/2" or 8mm – 1 hour	\$20.00 per tape
(m) duplication of video cassette 1/4", 1/2" or 8mm – 2 hour	\$25.00 per tape
(n) duplication of video cassette 3/4" – 30 minutes	\$18.00 per tape
(o) duplication of video cassette 3/4" – 1 hour	\$23.00 per tape
(p) any other media not listed above	Actual cost to public body.

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SCHEDULE F

SCHEDULE OF RECORDS RETENTION AND DESTRUCTION

1. The Drumheller Public Library keeps orderly and timely records of the business of the library. This outlines the procedures that comply with federal rules and regulations, and with the needs of our library.
2. The Income Tax Act of Canada is used as the authority for retention of records.
3. The Library retains and destroys records as follows:
 - (a) Destroyed: records are destroyed without any copy being retained
 - (b) Permanent: the original records shall be preserved and never destroyed. Permanent records are kept as hard copy.
4. Authority for destruction of records is given to the Director by the Board. The Director is responsible for the proper and complete destruction of the records required to be destroyed according to this schedule. The Director reports the destruction to the Board. Permanent records are stored at the Drumheller Public Library, 224 Centre Street, Drumheller.

5. Records Retention

SUBJECT	DESCRIPTION	YEARS	ACTION
Accounts	Receivable, paid invoices	7	De
Administration	Reports	7	De
AB Community Devpt	Public Library Statistics	7	De
Annual Reports	Drumheller Public Library	P	H
Architectural Drawings	Building	P	H
Audit	Monthly Financial Statement	7	De
	Final	P	H
Bank	Deposit slips	7	De
	Memos (debit & credit)	7	De
	Reconciliations	7	De
	Statements	7	De
Board	Minutes	P	H
Briefs/Reports	To Government	7	De
Budgets	Final	7	De
Bylaws	All	P	H
Cash	Receipts Journal	7	De
Cheques	Paid (Cancelled)	7	De
	Register	7	De
	Stubs	7	De
Circulation	Statistics only	7	De
Contracts	From 1995	P	H
Correspondence	General	7	De
Employee Benefits	WCB claims	P	H

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Employees	Job Descriptions	5	De
	Personnel File	P	H
Grant Applications	General	7	De
Income Tax	Deductions	7	De
	TD1 forms		Replace
	TD4 Slips & Summaries	P	H
Insurance	Claims	P	H
Inventory	After superseded	7	De
Leases	After expiration	7	De
Ledgers	General	P	H
Legal	Opinions	P	H
Legislation	After superseded	1	H
Membership	Current only		
Minutes	Board	P	H
Newspaper Clippings	After 1900	P	H
Payroll	Garnishees	3	De
	Earnings Records	P	H
	Payroll Register	P	H
Personnel Files		P	H
Photos	General	P	H
Policy	Current		
Project Applications	STEP, PEP, SCP, etc	7	H
Receipts	Books	7	De
Special Events	Non-Historic	3	De
Summer Reading Program	Materials (samples)	3	De
	Files	2	De
Supplies	Invoices	7	De
Termination	Employees	P	H
Training & Development	Reports	P	H
Vendors	Correspondence	2	H
	Suppliers Files		Replace
Workshops	Reports	5	De

DRUMHELLER PUBLIC LIBRARY BYLAWS

SCHEDULE F (adopted September 13, 2007)

For staff searches of the microfilmed newspapers, the fee shall be \$25.00 per half-hour, with a minimum charge for one half-hour, plus photocopying or printing charges of \$0.50 per page, plus postage and handling.

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



Request for Decision

		Date:	October 7, 2009
Topic:	AGREEMENT OF INTENT BETWEEN THE TOWN OF DRUMHELLER, BADLANDS SKI HILL LTD., AND THE DRUMHELLER VALLEY SKI CLUB DATED OCTOBER 1ST, 2009		
Proposal:	The above noted Agreement of Intent has been reviewed by Council on October 1 st and October 5 th , 2009.		
Proposed by:	Mayor and Council		
Correlation to Business (Strategic) Plan			
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:			
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve Agreement of Intent between the Town of Drumheller, Badlands Ski Hill Ltd., and the Drumheller Valley Ski Club (1997) dated October 1 st , 2009.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

	Created By: Ray Romanetz	1
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Agenda Item # 8.1.4



MSP Projects Progress Report

Project Community/Region: Town of Drumheller

Project Status:

Phase 1 complete.

Phase 2 complete.

On -going. AUMA process Phase 3

Activities, Meetings, Events, Community Engagement/Training:

May 20 -22: Pathways 2 Sustainability conference – Brad W. and Garry W. attended as AUMA facilitators

May 27: Additional meeting held with CAO, Mayor and Councillor in Drumheller to establish CAG composition.

CAG introductions and Sustainability principles to be held in June and Regional visioning session scheduled for July 22-23

June 16: Drumheller – Initial CAG Orientation meeting and Sustainability Principles – Brad W. presented information taken from the AUMA MSP Guidebook with a Power point presentation as attached (approximately 9 participants present)

June 18: Drumheller – meeting with CAO, EDO to determine communications strategy for visioning exercises.

Community Vision Survey distributed in each community to develop useful information to be used at the regional visioning session July 22-23. Methods of distribution varied between communities including website, newsletters, utility bill mail outs, separate mail outs.

Phone calls to schedule upcoming events – CAG Visioning session to be held July 22-23 with expert facilitator Gordon McIntosh to develop community visions for all communities.

July 22-23: Regional meeting held in Acme for visioning exercise – all CAG's invited to participate in a two day intense session to develop the community vision for each community. Gordon Macintosh facilitated the event

The 2 day session was very informative and produced some great results. The attendance was great and the individual community CAG's had a great opportunity to network together and learn from other community experiences and knowledge.

August: compilation and typing of all information from the regional visioning session to be presented to the individual CAG's and communities in October for review and to determine next steps.

Communication with all 6 communities to ensure that the momentum does not stop.

Media releases to promote the MSP process throughout the region.

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Successes to Date:

A solid foundation has been established for completing the local and regional plans.

Council resolutions passed.

Community participation promoted through direct conversations within the communities to ensure as much as possible that the CAG is representative and diverse, and that the 'right' people are participating.

Establishment of CAG's in all 6 communities. CAG's have received orientation instruction and education to begin the visioning process.

AUMA Phase 2 completed. Work already started on Phase 3 with the process used in the regional meeting with development of success indicators and scorecard.

Enhanced regional interaction and idea sharing with the regional meetings.

Increased sustainability knowledge base within the communities.

Excitement generated with the great turnout and idea sharing (and great food) at the regional session.

Next Steps with Activities/Task:

- Further meetings with the individual CAG's to present the outcomes of the visioning session information and to determine next steps which may include separate groups in each community to develop further goals and priorities/ strategy areas in each of the 5 dimensions.

Decisions Required:

Begin to think about ways to develop strategy areas with each community.

Meetings to be scheduled with each CAG to review visioning session information and determine next steps.

Report Submitted By: Charlene Viste/ Planning Technician

PRMS



Agenda Item # 8.3.1



Request for Decision

Date:	08 Oct 2009		
Meeting Type:	Regular Council		
Topic:	Street Light Replacement Program - 2008 contribution		
Proposal:	<p>In July 2009 the Town received a bill from Atco Electric for the Town's contribution to the replacement of street lights in our communitiy. The invoice without GST is for \$83,170.73 which is not in the budget. In 2008 the Town investigated the possibility of selling all the street lights to Atco which would have resulted in Atco being responsible for the replacement of the street lights. On review of the Atco proposal it was determined that the sale was not in the best interests of the Town and would have costed the Town significantly more in operational costs than any benefit received from the sale of the street lights. Consequently, as street lights need replacement there will be a contribution required by the Town. Based on information from Atco, street lights are evaluated and tested every 9 years to determine the street lights that need replacement. It would be estimate that the next cycle will be in 2013. Administration is recommending that the funds to cover this payment come from the Contingencies Reserve.</p> <p>Council may want to consider the creation of a reserve to set aside funds to cover future street light replacements.</p>		
Proposed by:	Roy, Michael		
Correlation to Business (Strategic) Plan			
Benefits:	Replacement of aging street lights is needed to minimize risk of injury and damages.		
Disadvantages:			
Alternatives:	<p>Council authorizes Administration to pay the Atco bill of \$83,170.73 from Operating Surplus.</p> <p>Council authorizes Administration to pay the Atco bill of \$83,170.73 from Contingencies Reserve.</p>		
Finance/Budget Implications:	Will reduce Contingencies Reserve by \$83,170.73 and adjusted the budget to cover this expenditure.		
Operating Costs:	\$83,170.73	Capital Costs:	

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Budget Available:	nil	Source of Funds	Surplus
Budget Cost:		Underbudgeted Cost:	\$83,170.73
Communication Strategy:	Payment will be authorized and remitted.		
Recommendations:	Council authorizes Administration to pay the Atco bill of \$83,170.73 from Contingencies Reserve.		
Report Writer:	Roy, Michael		
Position:	Director of Corporate Services		
	CAO:		