

Town of Drumheller COUNCIL MEETING AGENDA

February 1, 2010 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



Page

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

- 2.1 Cancellation of February 8th Council Committee Meeting due to MSP Workshop

3.0 PUBLIC HEARING

- 4-6 3.1 The purpose of the public hearing is to consider Bylaw 03.10 being a bylaw to amend the Land Use Bylaw No. 10.08 Section 25 "CR - Country Residential District" by adding kennel to the list of discretionary uses.
- 7-10 3.2 The purpose of the public hearing is to consider Bylaw 04.10 being a bylaw to amend Land Use Bylaw No. 10.08 by redesignating Lot 14, Block 2, Plan 3324ER from "R-1" - Residential District to "R-2" Residential District (Nacmine).
- 11-13 3.3 The purpose of the public hearing is to consider Bylaw 05.10 being a bylaw to amend the Land Use Bylaw 10.08 by redesignating Lot 2, Block 10, Plan 9911605 from "CR - Country Residential District to "R1a" - Residential District (Bankview Area)
- 14-15 3.4 The purpose of the public hearing is to consider Bylaw 06.10 being a bylaw to close a portion of undeveloped original road allowance from use and sell and incorporate same with the adjacent Lot 1, Plan 3946ET (Nacmine)

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 16-22 5.1.1 Regular Council Meeting Minutes January 18, 2010

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

- 23-26 5.2.1 Management Meeting Minutes of January 19, 2010
- 27-33 5.2.2 Municipal Planning Commission Minutes - January 14, 2009

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

- 34-42 8.1.1 Building Stats 2009 - Kate Lima, Development Officer
- 43-44 8.1.2 Bylaw 08-10 - Business Tax Bylaw
- 45-46 8.1.3 RFD - Library Board Appointment
- 8.1.4 RFD - Non Exclusive Franchise Agreement with Shaw Cable

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

- 47-53 9.1 CAO's Quarterly Report October to December 2009 / 2009 Annual Report
- 54-59 9.2 Director of Infrastructure Services' Quarterly Report October to December 2009 / 2009 Annual Report
- 60-61 9.3 Director of Corporate Services' Quarterly Report October to December 2009 / 2009 Annual Report
- 62-81 9.4 Director of Community Services' Quarterly Report October to December 2009 / 2009 Annual Report

10.0 PUBLIC HEARING DECISIONS

- 82 10.1 Bylaw 03.10
- 83 10.2 Bylaw 04.10
- 84 10.3 Bylaw 05.10

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

TOWN OF DRUMHELLER

**NOTICE of PUBLIC HEARING
PROPOSED AMENDMENT TO LAND USE BYLAW NO. # 10-08**

DATE: Monday, February 1, 2010

TIME: 4:30 p.m.

PLACE: Municipality Council Chambers, Drumheller, Alberta

PURPOSE: The purpose is to consider an application to amend Land Use Bylaw No. # 10-08 Section 25 "CR – Country Residential District", by adding 'kennel' to the list of discretionary uses.

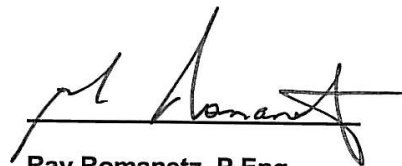
PRESENTATION: Oral and written comments and suggestions are invited and should be addressed to the point of the proposed amendment. They may be made by any person or group of persons or a person acting on his/her or their behalf, who claims to be affected by the proposed amendment, and by any other persons that the Council wishes to hear at the hearing. Written submissions may be made by the persons above, and may be received in the Municipality office by 3:00 P.M. on February 1, 2010. Oral presentation may be made at the hearing by the persons above, whether or not they have made a written presentation. The time limit of oral presentations is subject to the direction of the Chairperson.

DOCUMENTATION: Copies of the proposed amendment to Land Use Bylaw No. # 10-08 are available for public inspection at the Drumheller Town office during regular office hours.

This notice is given pursuant to Sections 606 and 692 of the Municipal Government Act.

First Publication: January 20, 2010

Second Publication: January 27, 2010



**Ray Romanetz, P.Eng
Chief Administrative Officer**

FORM D

TOWN OF DRUMHELLER
Land Use Bylaw No 10-08

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

I / We hereby make application to amend the Land Use Bylaw.

APPLICANT

NAME: MIKE + BRANDI YAVIS TELEPHONE: [REDACTED]

ADDRESS: [REDACTED]

OWNER OF LAND

NAME: MIKE + BRANDI YAVIS TELEPHONE: [REDACTED]

ADDRESS: [REDACTED]

LEGAL DESCRIPTION

LOT: 2 BLOCK: 4 REGISTERED PLAN: 0412557

QTR./L.S.D.: SEC.: TWP.: RNG.: M.:

CERTIFICATE OF TITLE:

AMENDMENT PROPOSED

FROM: CR

TO: AMEND BYLAW 10-08

DISCRETIONARY USE TO INCLUDE KENNEL BUSINESS

REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

- Town of Drumheller needs this service and support of Drumheller Humane Society.
- closest neighbouring House approx 1500 feet will not be disturbed.
- closest kennel is 1/2 hour drive from Town

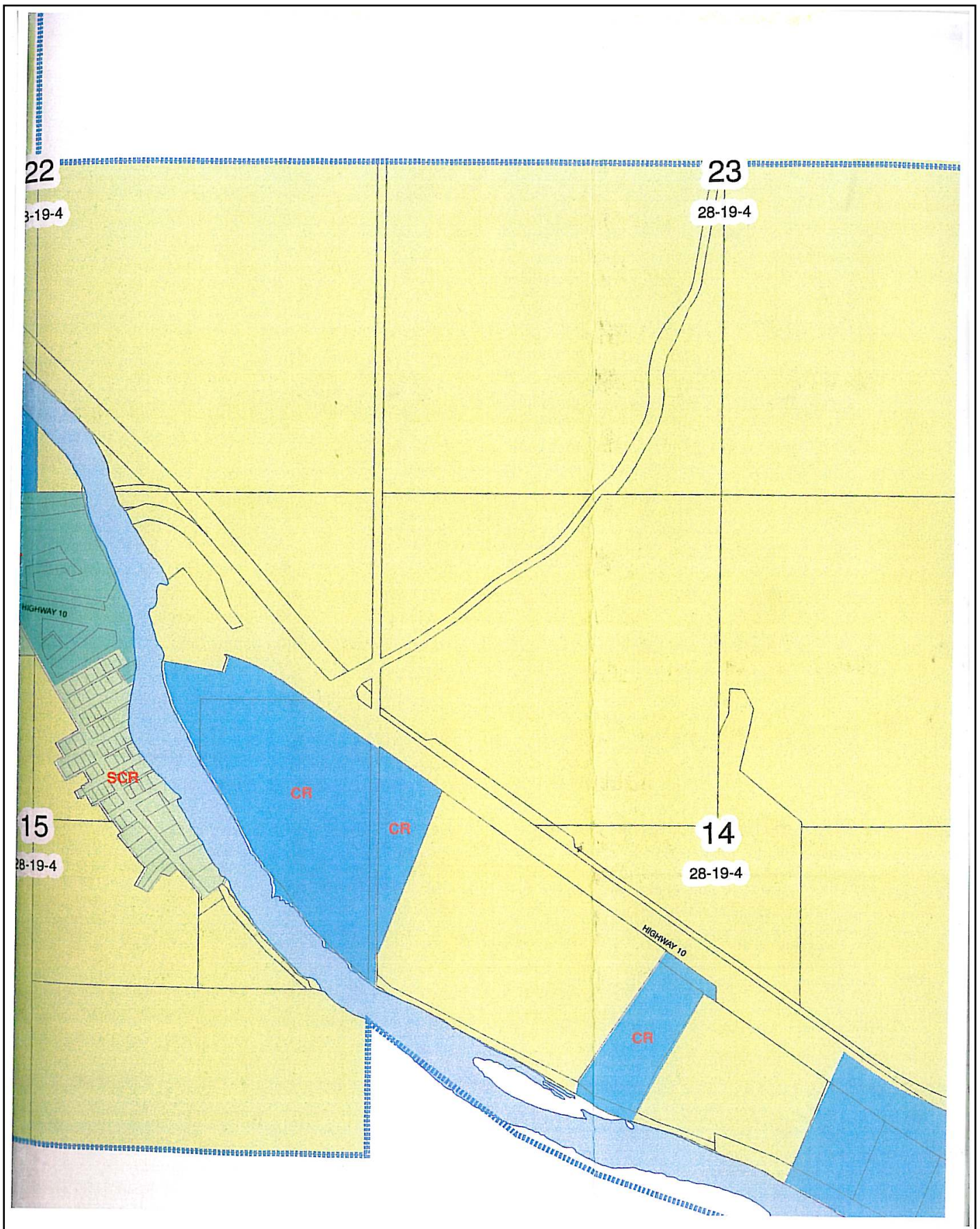
I / We enclose \$ 100^{KX} being the application fee.

DATE: Oct 9/09

SIGNED: Brandi Yavis



Agenda Item # 3.1



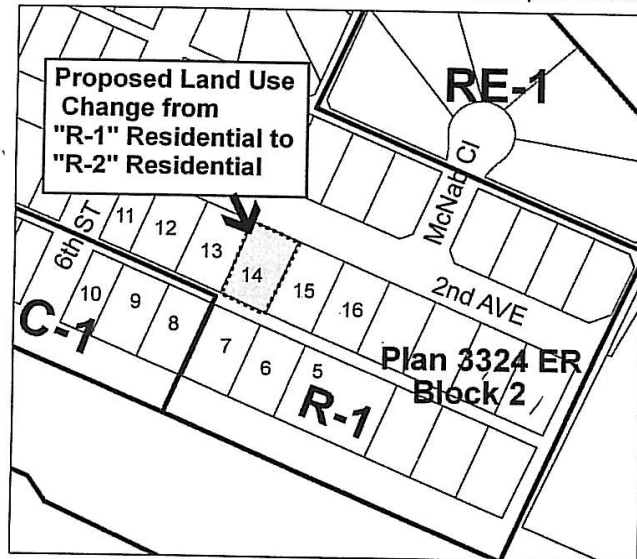
Agenda Item # 3.2

Town of Drumheller

NOTICE of PUBLIC HEARING FOR BYLAW 04-10 PROPOSED AMENDMENT TO LAND USE BYLAW NO. 10-08

DATE: February 1, 2010
TIME: 4:30 p.m.
PLACE: Town of Drumheller Council Chambers, Drumheller, Alberta

PURPOSE: The purpose is to consider an application to amend Land Use Bylaw No.#10-08 Schedule A, The Land Use District Map, by re-designating Lot 14, Block 2, Plan 3324 ER in the Town of Drumheller from "R-1" – Residential District to "R-2" – Residential District as shown on the plan below:



PRESENTATION: Oral and written comments and suggestions are invited and should be addressed to the point of the proposed amendment. They may be made by any person or group of persons or a person acting on his/her or their behalf, who claims to be affected by the proposed amendment, and by any other persons that the Council wishes to hear at the hearing. Written submissions may be made by the persons above, and may be received in the Town of Drumheller office by 4:00 P.M. on February 1, 2010. Oral presentation may be made at the hearing by the persons above, whether or not they have made a written presentation. The time limit of oral presentations is subject to the direction of the Chairperson.

DOCUMENTATION: Copies of the proposed amendment to Land Use Bylaw No. 10-08 are available for public inspection at the Town of Drumheller office during regular office hours.

This notice is given pursuant to Sections 606 and 692 of the Municipal Government Act.

First Publication: January 20, 2010
Second Publication: January 27, 2010


Chief Administrative Officer

FORM D

TOWN OF DRUMHELLER
Land Use Bylaw No. 36-98

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

I / We hereby make application to amend the Land Use Bylaw.

APPLICANT

NAME: Braden Bosch. TELEPHONE: [REDACTED]
ADDRESS: [REDACTED]

OWNER OF LAND

NAME: Braden Bosch. TELEPHONE: [REDACTED]
ADDRESS: [REDACTED]

LEGAL DESCRIPTION

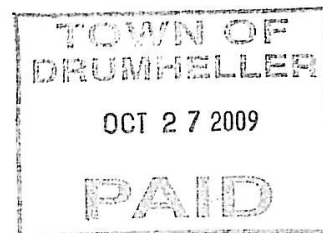
LOT: 14 BLOCK: 2 REGISTERED PLAN: 3324ER
QTR./L.S.D.: _____ SEC.: _____ TWP.: _____ RNG.: _____ M.: _____
CERTIFICATE OF TITLE: _____

AMENDMENT PROPOSED

FROM: R1
TO: R2.
637-2 avenue, Macmin

REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

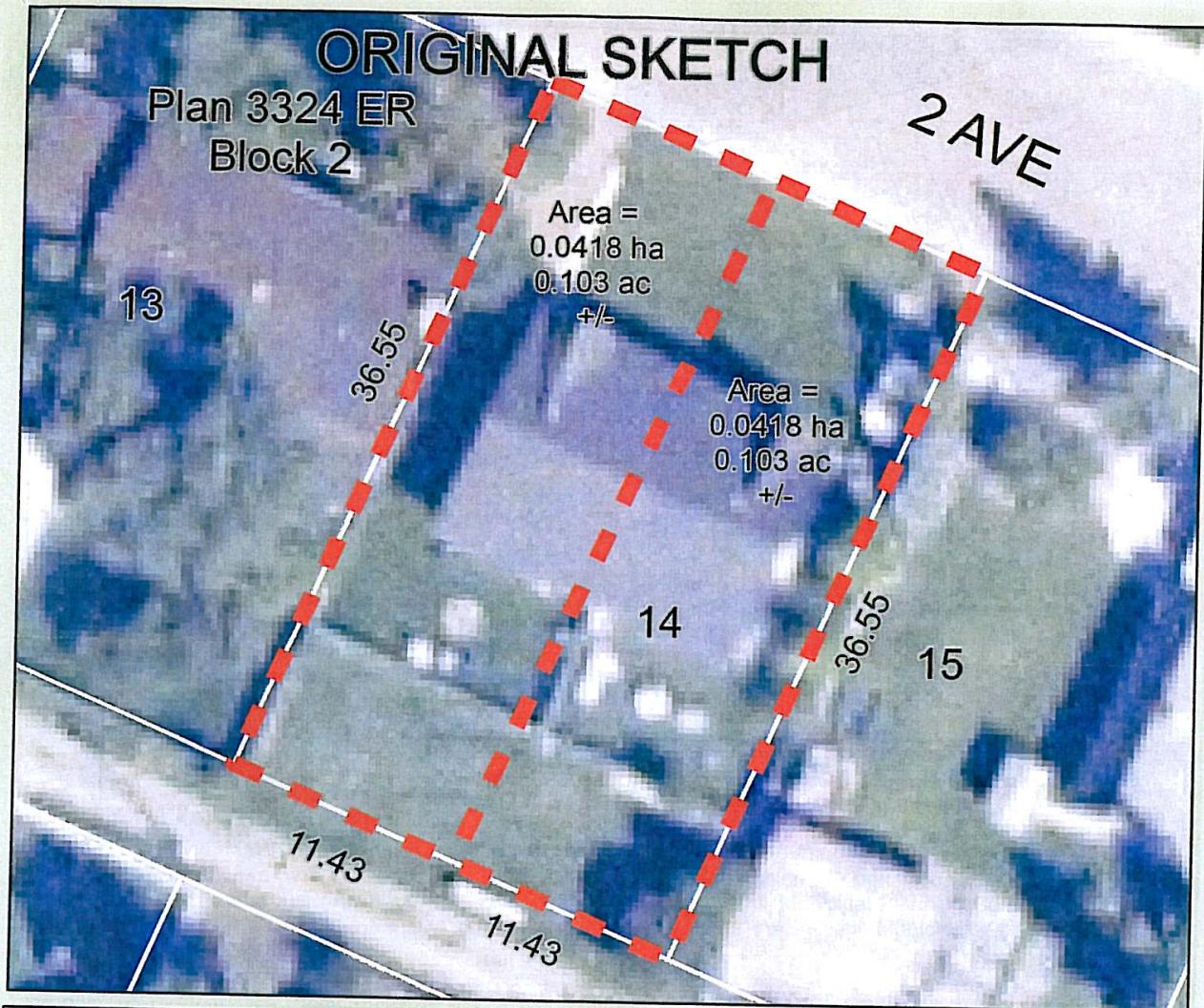
Split into two separate titles.



I / We enclose \$ 100.00 being the application fee.

DATE: OCT. 27 2009

SIGNED: B1 B1



Town of DRUMHELLER (Nacmine)

Proposed Subdivision in Lot 14 in Block 2 of Plan 3324 ER in the
N 1/2 of 08-29-20-W4M

File No. 80/100 SD 2009-041

Title Area: 0.0835 ha (0.206 ac)+/-

Subdivision Area: 1 X 0.0418 ha (0.103 ac) +/-



Note: Dimensions and Areas are approximate and based
on information submitted by the applicant. Dimensions
need to be verified in the field by an ALS.
All Dimensions in Meters.





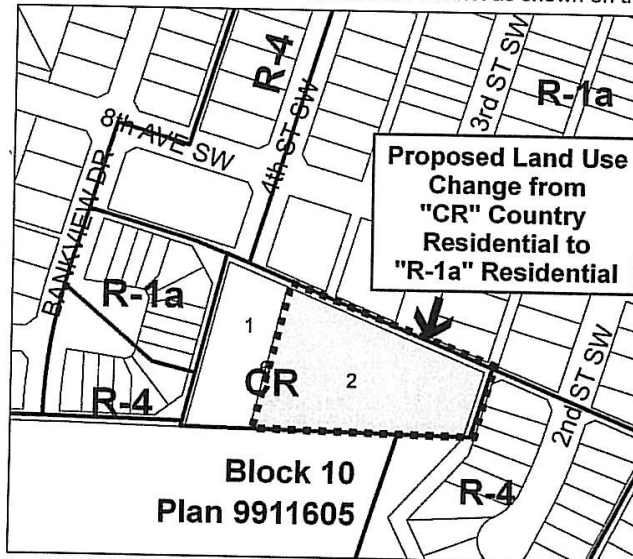
Agenda Item # 3.3

Town of Drumheller

NOTICE of PUBLIC HEARING FOR BYLAW 05-10 PROPOSED AMENDMENT TO LAND USE BYLAW NO. 10-08

DATE: February 1, 2010
TIME: 4:30 p.m.
PLACE: Town of Drumheller Council Chambers, Drumheller, Alberta

PURPOSE: The purpose is to consider an application to amend Land Use Bylaw No.#10-08 Schedule A, The Land Use District Map, by re-designating Lot 2, Block 10, Plan 991 1605 in the Town of Drumheller from "CR" – Country Residential District to "R-1a" – Residential District as shown on the plan below:



PRESENTATION: Oral and written comments and suggestions are invited and should be addressed to the point of the proposed amendment. They may be made by any person or group of persons or a person acting on his/her or their behalf, who claims to be affected by the proposed amendment, and by any other persons that the Council wishes to hear at the hearing. Written submissions may be made by the persons above, and may be received in the Town of Drumheller office by 4:00 P.M. on February 1, 2010. Oral presentation may be made at the hearing by the persons above, whether or not they have made a written presentation. The time limit of oral presentations is subject to the direction of the Chairperson.

DOCUMENTATION: Copies of the proposed amendment to Land Use Bylaw No. 10-08 are available for public inspection at the Town of Drumheller office during regular office hours.

This notice is given pursuant to Sections 606 and 692 of the Municipal Government Act.

First Publication: January 20, 2010

Second Publication: January 27, 2010


Chief Administrative Officer

Agenda Item # 3.3

RECEIVED

DEC. 29

FORM D

TOWN OF DRUMHELLER
Land Use Bylaw No. 36-98 10-08

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

I/We hereby make application to amend the Land Use Bylaw

APPLICANT

NAME: VERRADO RIDGE HOMES INC. TELEPHONE: 250-762-4343
ADDRESS: P.O. BOX 29064 KELOWNA B.C. V1W-4A7

OWNER OF LAND

NAME: RYAN & JENNIFER Sisson TELEPHONE: [REDACTED]
ADDRESS: [REDACTED] DRUMHELLER AB. T0J-

LEGAL DESCRIPTION

LOT: 2 BLOCK: 10 REGISTERED PLAN: 9911605
QTR/L.S.D.: SEC: TWP: RNG: M:
CERTIFICATE OF TITLE:

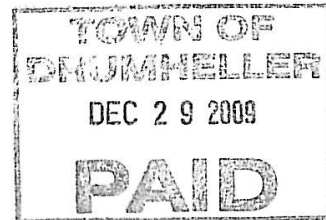
AMENDMENT PROPOSED

FROM: CR
TO: RI

REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

AS PER SUBDIVISION REC.

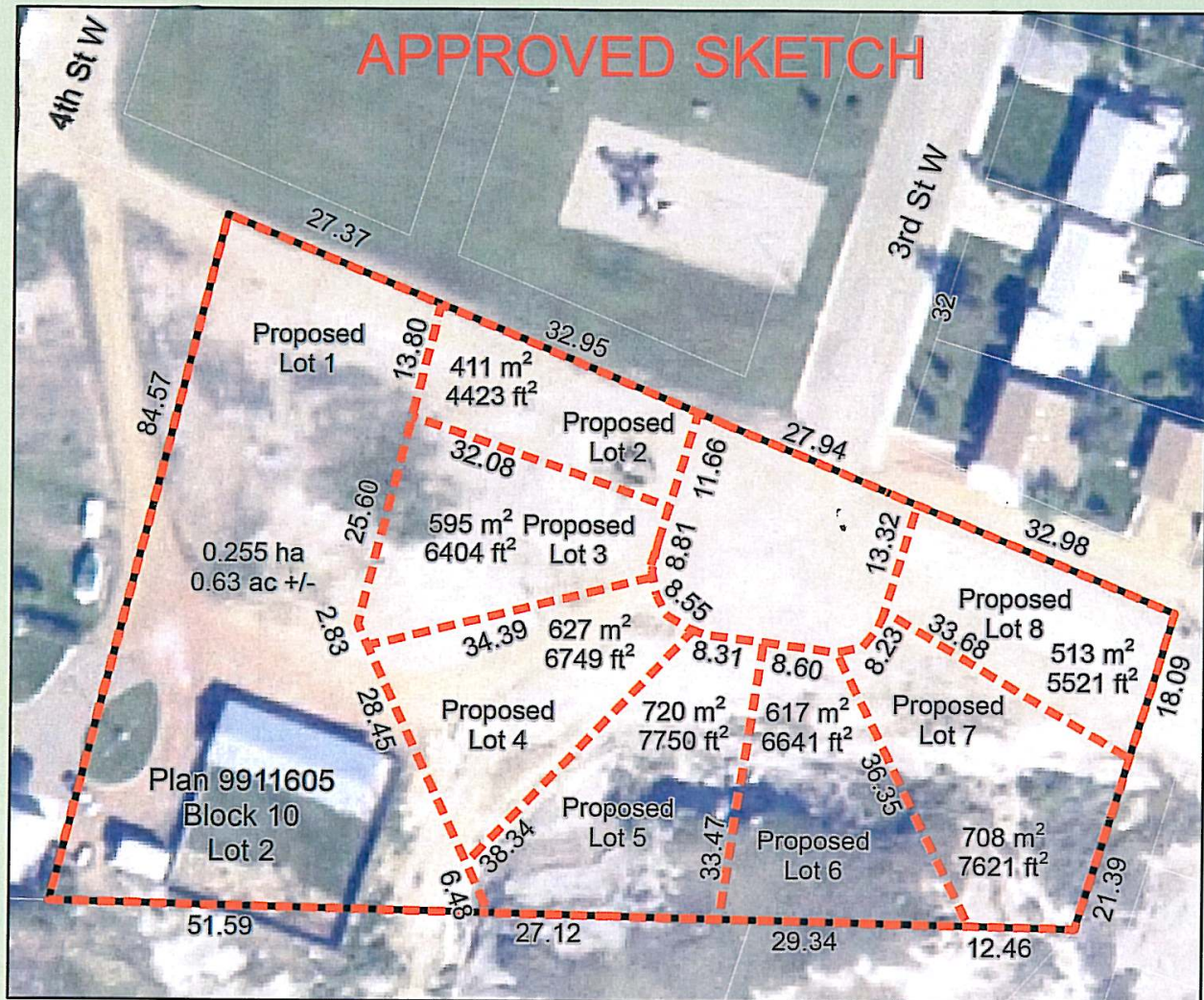
I/We enclose \$ 100.⁰⁰ being the application fee



DATE: AUG. 31, 2009

SIGNED:

Byron Graham



Town of DRUMHELLER

Proposed Subdivision in Plan 9911605 Block 10 Lot 2 in the
NW 1/4 of 2-29-20-W4M

File No. 80/103 SD 2009-051

Title Area: 0.736 ha (1.82 ac)+/-

Subdivision Area: 1 X 0.255 ha (0.63 ac) +/-

1 X 411 m² (4423 ft²) +/-

1 X 595 m² (6404 ft²) +/-

1 X 627 m² (6749 ft²) +/-

1 X 720 m² (7750 ft²) +/-

1 X 617 m² (6641 ft²) +/-

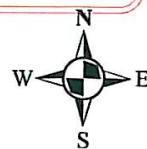
1 X 708 m² (7621 ft²) +/-

1 X 513 m² (5521 ft²) +/-

Conditionally Approved
December 22, 2009
Palliser Regional Municipal Services



Note: Dimensions and Areas are approximate and based
on information submitted by the applicant. Dimensions
need to be verified in the field by an ALS.
All Dimensions in Meters.



Town of Drumheller

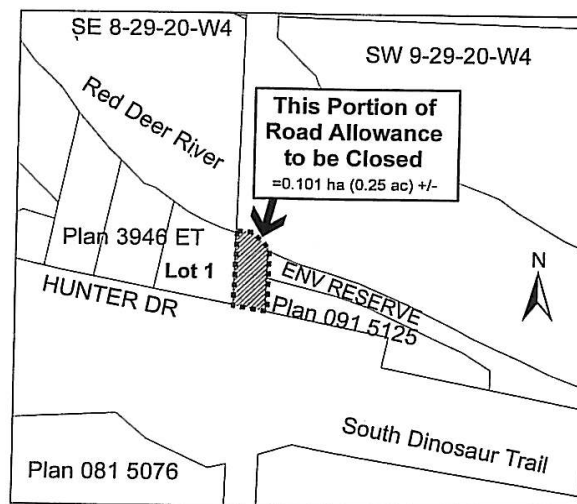
NOTICE OF PUBLIC HEARING PROPOSED ORIGINAL ROAD ALLOWANCE CLOSURE BYLAW NO. 06.10

DATE: February 1, 2010

TIME: 4:30 P.M.

PLACE: Town of Drumheller Council Chamber, Drumheller, Alberta

PURPOSE: Pursuant to Section 22 of the Municipal Government Act; The Town of Drumheller intends to consider a by-law to close a portion of a certain undeveloped ORIGINAL ROAD ALLOWANCE from use and to selling and incorporating same with the adjacent Lot 1, Plan 3946 E.T. in accordance with Section 22 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000 (as amended), and as shown on the following sketch as shaded.




PRESENTATION: Oral and written comments and suggestions are invited and should be addressed to the point of the proposed amendment. They may be made by any person or group of persons or a person acting on his/her or their behalf, who claims to be affected by the proposed amendment, and by any other persons that the Council wishes to hear at the hearing. Written submissions may be made by the persons above, and may be received in the Town of Drumheller office by 4:00 P.M. on February 1, 2010. Oral presentation may be made at the hearing by the persons above, whether or not they have made a written presentation. The time limit of oral presentations is subject to the direction of the Chairperson.

DOCUMENTATION: Copies of the proposed Bylaw No. 06.10 are available for public inspection at the Town of Drumheller office during regular office hours.

This notice is given pursuant to Sections 606 and 692 of the Municipal Government Act.

First Publication: January 20, 2010
Second Publication: January 27, 2010


Chief Administrative Officer



Approved

Town of Drumheller COUNCIL MEETING MINUTES

January 18, 2010 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Bryce Nimmo

COUNCIL:

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Don Guidolin

Sharel Shoff

Terry Yemen

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

- 1.1 Councillor Karen Ann Bertamini was sworn in as Deputy Mayor for the months of January and February, 2010.

2.0 MAYOR'S OPENING REMARK

- 2.1 Mayor Bryce Nimmo presented a letter from Lloyd Bentz, General Manager, Alberta Lottery Fund announcing the 2009 Municipal Recreation / Tourism Area annual operating grant in the amount of \$8,000 for the Newcastle Beach Recreation Area.
- 2.2 Mayor Bryce Nimmo proclaimed January 17 - 23, 2009 as "National Non-Smoking Week".

Page 1 of 7

Approved

Council Meeting Minutes
January 18, 2010

- 2.3 Councillor Don Guidolin excused himself from deliberation and voting on this matter. He left the meeting at 4:32 PM.

Mayor Bryce Nimmo advised that Councillor Don Guidolin has requested medical leave for surgery from January 21st to March 5th, 2010. He further advised that a motion is required under Section 174(1)(d) of the Municipal Government Act to cover this period of absence.

MO2010.10 Shoff, Bertamini that Council authorize the absence of Councillor Don Guidolin from February 1st to March 31, 2010 for medical reasons. Carried unanimously.

Councillor Don Guidolin returned to the meeting at 4:33 PM.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

ADDITION: 13.2 Councillor Terry Yemen - Drumheller Ag Society Report

MO2010.11 Shoff, Yemen moved to approve the agenda as amended. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 5.1.1 Regular Council Meeting Minutes of January 4, 2010

MO2010.12 Yemen, Berdahl moved to approve the Regular Council Meeting Minutes of January 4, 2010 as presented. Carried unanimously..

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

- 5.2.1 Municipal Planning Commission Meeting Minutes of December 17, 2009

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

- 6.1 Drumheller Olympic Torch Run Committee Report - Chair John Sparling thanked the Committee for their involvement in organizing an exceptional event held on January 16th at the Canadian Badlands Passion Play. He introduced the Committee as follows: Elaine Piwin, Andy Newman, Mike

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Approved

Council Meeting Minutes
January 18, 2010

Hanley, Sue Backs, Jay Garbutt, Linda Traquair, Doug Wade, Luigi Vescarelli, Becky Kowalchuk, Mike Dooley, Liana Mohan, Ron Zuke, and Mayor Bryce Nimmo. He thanked the following companies and organizations: RBC, The Royal Tyrrell Museum, The Canadian Badlands Passion Play Society, The Drumheller Institution, Atco Electric, Encana and the Town of Drumheller who provided assistance in many areas, including the site preparation and fire works. He thanked the local entertainers and the community as a whole for their support and enthusiasm. He recognized the excellent efforts of Ray Telford as the liaison with the Olympic Committee and the many hours he spent organizing the Olympic mits and national television coverage as well as many other duties. He stated that through the coordinated efforts of all involved, the many volunteer hours, the many community minded corporate leadership and professional skills and the manpower resulted in an event that was phenomenal. He stated that the Master of Ceremonies commented on the uniqueness of the site, the overwhelming turnout of residents, the excellence in planning, the volunteer spirit of the community and the community pride. Mayor Nimmo and Council thanked the Committee for all their efforts and hard work. He presented the Olympic Torch 083, the Provincial pins and noted that a plaque will be forthcoming from the Federal Government - all of which will be on display at the new community facility. Elaine Piwin of the RBC presented the Town of Drumheller with a cheque for \$5,000 under their Olympic Torch legacy funds for the new community facility as well as a painting by Artist "Fritz" which was painted in eight minutes. She stated that a painting is given to each of the celebration communities of which Drumheller was one. Mayor Nimmo thanked Elaine for RBC's donation to the new facility and stated that the painting will be displayed at the facility.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 Bylaw 02.10 being a bylaw to provide a loan to the Drumheller Housing Administration - 2nd and 3rd readings

R. Romanetz advised that Bylaw 02.10 received first reading on January 4th and was advertised for two consecutive weeks with no concerns or objections received from the public. He recommended that Council proceed to second and third readings.

MO2010.13 Bertamini, McDonald for second reading to Bylaw 02.10.

Discussion on Motion:

Councillor K. Bertamini expressed concern that the repayment timeframe of 180 days from the date of third reading may not be suitable. She asked that the bylaw be amended to reflect the loan repayment prior to year end.

Approved

Council Meeting Minutes
January 18, 2010

Councillor McDonald agreed to the amendment.

MO2010.14 Bertamini, McDonald moved the amendment for the repayment date to be 330 days from the date of third reading.

Councillor B. McDonald asked if the amendment would require the bylaw to be readvertised. R. Romanetz stated that the repayment period for 330 days does not materially change the context of the bylaw and it would not have to be readvertised.

Vote on MO2010.14 Carried unanimously.

Vote on MO2010.13 as amended. Carried unanimously.

MO2010.15 Shoff, Guidolin for third reading to Bylaw 02.10 as amended . Carried unanimously.

- 8.1.2 Bylaw 03.10 being a bylaw to amend the Land Use Bylaw (Applicant: Yavis) - 1st reading

R. Romanetz advised that the applicant wishes to construct a kennel on his property which is located on an area of land between Cambria and East Coulee adjacent to the river. He further advised that the parcel of land is developed as a campground. He stated that currently the Land Use Bylaw does not allow this use under CR - Country Residential and an amendment is required. He recommended that Council proceed to first reading to allow for the public hearing process to be held on February 1st.

MO2010.16 Yemen, Bertamini for first reading to Bylaw 03.10.

Councillor B. McDonald asked if the proposed amendment was reviewed by the Municipal Planning Commission. R. Romanetz stated that the proper procedure for hearing any comments, including the MPC's, is at the Public Hearing. He further explained that in the past, the MPC has provided their comments in advance however all comments should be presented at the Public Hearing and this will become the practice for all future land use amendments. Councillor A Berdahl asked that the adjacent neighbors be notified. R. Romanetz advised that notification to the adjacent neighbors is a requirement under the Municipal Government Act.

Vote on Motion: Carried unanimously.

- 8.1.3 Bylaw 04.10 being a bylaw to amend the Land Use Bylaw 10.08 (Applicant: Bosch) - 1st reading

R. Romanetz advised that the applicant wishes to subdivide a parcel of land located in the Nacmine area. He further explained that the proposal is to split an existing duplex with the construction of a firewall for the creation of two properties. He further explained that the land use change from a R-1 to R-2 Residential District would allow the property owner to sell half of the property. He recommended that Council proceed to first reading to allow for the Public Hearing process to be held on February 1st.

MO2010.17 Bertamini, Shoff for first reading to Bylaw 04.10. Carried unanimously.

- 8.1.4 Bylaw 05.10 being a bylaw to amend the Land Use Bylaw 10.08 (Applicant - Verado Ridge Homes Inc) - 1st reading

R. Romanetz advised that the applicant wishes to reclassify property in the Bankview area with the proposal to create seven new parcels and an existing

Approved

Council Meeting Minutes
January 18, 2010

corner lot will remain. He further stated that one of the conditions of subdivision requires the applicant to reclassify the property from CR - Country Residential to R1a - Residential District. He recommended that Council proceed to first reading to allow for the Public Hearing process to be held on February 1st.

MO2010.18 Berdahl, Guidolin for first reading to Bylaw 05.10. Carried unanimously.

8.1.5 Bylaw 06.10 Road Closure Bylaw - 1st reading

R. Romanetz advised that the applicant wishes to close the undeveloped road allowance for consolidation with his adjacent property. He stated that the parcel of land is located at the east end of Nacmine. He stated that the road closure will be advertised for two weeks and a Public Hearing will be held to hear any concerns of the proposal as outlined in the Bylaw. He explained that following the Public Hearing the document is referred to Alberta Transportation for their review and approval of the Minister.

MO2010.19 Shoff, Yemen for first reading to Bylaw 06.10. Carried.

8.1.6 Bylaw 07.10 Utility Rate Bylaw

R. Romanetz presented Bylaw 07.10 being the new utility rate bylaw. He explained that the rate proposal as prepared by Administration was based on direction from Council. He stated that the bylaw contains a fixed minimum water rate of \$10.00 monthly plus \$1.54 per cubic metre (increase from \$1.50 per cubic metre) and a fixed monthly charge for sewer of \$10.00 plus \$1.60 per cubic metre (sewage volume is calculated at 80% of water consumption). He further explained that there will be a wastewater rate rider for 2008 of \$0.1001 per cubic meter for another month or two to collect revenue deficiency identified in 2009. R. Romanetz further explained that apartment blocks and manufactured homes will now be included under "Dwelling Unit". He stated that institutional properties and secondary suites are excluded.

He referred to the capital contribution of \$1.8M as part of an agreement with Kneehill Regional Water Services Commission and stated that although the cash was paid to the Town the contribution is considered to be a liability (\$75,000) to be amortized over 25 years which reduces the cost of water to KRWSC. The \$75,000 per year had previously been placed in a reserve however with the introduction of full cost recovery this annual contribution becomes part of the Town's annual revenue requirements thereby reducing the amount required from our ratepayers.

He further explained that the Town will offer an average bill payment for utilities in the near future - this will be done through a policy as opposed to insertion in the Bylaw.

MO2010.20 Bertamini, Berdahl for first reading to Bylaw 07.10. Carried unanimously.

MO2010.21 McDonald, Guidolin for second reading to Bylaw 07.10. Carried unanimously.

Approved

Council Meeting Minutes
January 18, 2010

MO2010.22 Bertamini, McDonald for no objection to Bylaw 07.10. Carried unanimously.

MO2010.23 Berdahl, McDonald for third reading to Bylaw 07.10. Carried unanimously.

8.1.7 RFD - 2010 Strategic Business Plan

R. Romanetz presented the 2010 Strategic Business Plan as established at Council's Annual Retreat held on November 26 & 27 and facilitated by Gord Faciliator. He stated that Council has identified the 2010 Corporate Priorities as: Municipal Sustainability Plan, New Tourism Strategy, Main Street Feasibility Role, Downtown Traffic Study, Capital 10 Year Multi Plan, and Post Secondary Institute. He stated that updates on the work priorities will be provided to Council throughout the year.

MO2010.24 McDonald, Yemen to adopt the 2010 Strategic Business Plan as presented. Carried unanimously.

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

- 13.1 Councillor Sharel Shoff provided an update on the Drumheller Library Meeting held on January 14th. She advised that the board is preparing their budget which will be presented to Council shortly. She highlighted the Society's fundraising activities which include the Real Alternatives movies, soup and bun at the Farmers Market, selling cloth library bags, and a wine tasting event. She stated that the Library will issue free youth memberships in 2009. She also advised that they will be conducting a needs assessment survey - asking six library users and six non users for their opinions. She stated that

Approved

Council Meeting Minutes
January 18, 2010

the Library is recruiting for two new board members. She noted that there were 54217 entrances to the library in 2009.

13.2 Councillor Terry Yemen provided an update on the Drumheller Ag Society's Annual Meeting held on January 12th. He stated that elections were held with results as follows: President - Larry Duxbury; 1st Vice President - Mike Hanson; and 2nd Vice President - Gordon McKinnon. He stated that the WPCA has been moved to June 18 - 20 (the Ag Society were promised a reduction in cost and assistance with more with sponsorship). He stated that the July timeslot went to Bonnyville. He further noted discussions are ongoing with the RCMP for a musical ride to be held on July 12 or 13 with two performances each 1/2 hour in length. He stated that for the remaining events they are looking at similar events as last year: Dirt Track, Demo Derby and Tractor Pull. He stated that the Ag Society is working with the Drumheller Gymnastics for a long term lease from October to May of each year.

14.0 IN-CAMERA MATTERS

MAYOR

CHIEF ADMINISTRATIVE
OFFICER

Town of Drumheller MANAGEMENT



Committee Meeting Minutes

January 19, 2010 8:30 AM Council Chambers, Town Hall
703 - 2nd Ave West

PRESENT:

CHAIRMAN:

Ray Romanetz

MAYOR:

Bryce Nimmo

STAFF:

Allan Kendrick

Michael Roy

Paul Salvatore

R.C.M.P.

Staff Sgt. Art Hopkins

RECORDING SECRETARY:

Linda Handy

ABSENT: FIRE CHIEF: Bill Bachynski

1.0 CALL TO ORDER

2.0 BUSINESS ARISING FROM PREVIOUS MINUTES

3.0 POLICY DEVELOPMENT

4.0 MANAGEMENT TEAM TRAINING

5.0 REPORTS

6.1 CHIEF ADMINISTRATIVE OFFICER/TOWN ENGINEER

6.1.1 1st Quarter Work Priorities

R. Romanetz reviewed the following work priorities:

- Multi year planning is the key to prioritizing projects for the next few years giving consideration to the financial strategy (Infrastructure Services' information to M. Roy by January 23rd); borrowing capacity will be reviewed in detail;
- Performance Evaluations (new form to be circulated to the supervisors – reminder from Management to Supervisors that this process needs to be carried out within the timelines established – purpose is to set objectives, review accomplishments, succession planning

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tool). M. Roy to send out a memo to Staff advising that the Performance Evaluations need to be completed by March 5th;

- Utility Rate Bylaw approved by Council January 18th; rates retroactive January 1st;
- Detailed report of Brownfield sites; listing of those that have been remediated versus those in progress and those where no action taken is being compiled by the B.

Bachynski;

- Customer Service Training opportunities will be offered for Staff;
- Meeting on Feb. 2nd dealing with tourism marketing;
- Tender package for Waste Collection System to go out shortly;
- Wireless water metres installation;
- Water and Wastewater Approval reports due by the end of February;
- Asset management – forms to be completed;
- Downtown traffic changes by May;
- Waterline replacement tender to go out shortly;
- SIP issues to be worked out;
- Wastewater Plant projects ongoing;
- Develop a template for pre-qualifications of engineering firms for different categories and lock in for three years – (purpose of the template would be to split the project and get the numbers below the TILMA requirements); Strathmore is one of many communities who have gone with this template;
- Working on RCMP annual business plan;
- Olympic deployment reduced to two officers (one rural and one urban);

6.1.2 Vacation Policy

R. Romanetz advised that Council made a decision to pay out Staff vacation and directed Administration that vacation allotment not be accrued in future years. He further advised that the directive needs to be properly communicated to the Staff and a memo will go out shortly advising employees to take their vacation within the established policy. Secondly, a meeting will be held with the employees to provide clarification on the vacation policy and answer any questions.

6.1.3 Community Facility

- Staffing Requirements
- Fitness Area (Private versus Municipal Operation)

Discussion held on the staff levels required. Fitness Area can be a significant revenue generator and discussion needs to be held on whether it will be operated through the Town or privately. P. Salvatore to provide a report on these two matters.

R. Romanetz advised that a meeting is being arranged with the Presidents of Olds and Red Deer Colleges to discuss the possible integration of post secondary educational opportunities at the new facility.

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6.2 MAYOR

Mayor Nimmo provided an overview of his priorities

- Agenda on AUMA Mayors meeting – Brownfields;
- Downtown traffic issues – Meeting to be held on February 3rd with the downtown businesses; once the merchants realize the downtown traffic changes are long term plans, their comfort level may improve; need to sell the vision better - municipal sustainability; traffic flow, downtown revitalization, heritage building, community facility will generate traffic, etc.

Community facility concern:

- Recommendation that Fundraising Committee hire a training consultant for the development of a template and method for approaching individuals.
- Design Committee moving forward at an accelerated pace..

6.3 R.C.M.P. STAFF SERGEANT

- Meeting to be held January 25th on asset training dealing with youth – hopefully this leads to a community liaison position for presentations to parents, youth, and schools.
- The position assigned at the Institution and other duties is working well.

6.4 DIRECTOR OF INFRASTRUCTURE SERVICES

6.5 DIRECTOR OF CORPORATE SERVICES

6.6 FIRE CHIEF

6.7 DIRECTOR OF COMMUNITY SERVICES

6.7.1 Newcastle Hall Renovations

R. Romanetz stated there was a meeting held last fall to review a number of problems with surface water causing problems at the Newcastle Hall. He further explained that basement finishwalls were replaced however from the Town's point of view, the main problem needs to be fixed, which may involve installation of new eaves trough and sidewalks. He stated that these improvement options have been costed out and now have to be prioritized. The Newcastle Recreation Association indicated there are available dollars from their fundraising events that they are prepared to put back into the building. R. Romanetz stated that once the options are explored, a report will be prepared for Council's consideration as to whether or not to sell the building or continue in a lease agreement. P. Salvatore to arrange a meeting with the Association and Administration.

6.7.2 Harassment Policy

P. Salvatore advised that recently he has witnessed how frustrated and irate customers can be intimidating to the staff. He stated that as a result, a sign has been posted stating that this behaviour will not be tolerated. He stated that training may help to resolve this issue. R. Romanetz stated that the more experienced staff members can also help to

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defuse these situations when they witness examples of aggressive behaviour.

7.0 ADJOURNMENT @ 10:00 AM



DRUMHELLER

COMMUNITY SERVICES



Municipal Planning Commission AGENDA Meeting of Thursday, January 14, 2009

Present: Gerhard Schwarz, Chairman
Robert Greene, Member
Irene Doucette, Member
Jeanette Neilson, Member
Dennis Simon, Member
Andrew Berdahl, Councillor/Member
Sharel Shoff, Councillor/Member
Kate Lima, Development Officer
Paul Salvatore, Director of Community Services
Brad Wiebe, PRMS
Cindy Woods, Recording Secretary

1.0 CALL TO ORDER – 12:10

2.0 MINUTES FROM PREVIOUS MEETING

2.1 December 17, 2009

Motion: A. Berdahl moved to approve the minutes of December 17, 2009 as presented.

Seconded by D. Simon – Carried

3.0 DEVELOPMENT PERMITS

3.1 T10001H – Darryl White – Home Occupation – Accounting – “R-1”

K. Lima presented Development Permit T10001H submitted by Darryl White for a Home Occupation Business located at 702 Bankview Close on Plan 7810123, Block 4, Lot 9, Drumheller. Zoning is “R-1” – Residential District. Home Occupations are a discretionary use in the “R-1” district.

K. Lima read that the applicant will use the home for an Accounting Practice which he currently operates in a downtown location. Business will be performed on site with clients by appointment only.

Motion: D. Simon that Development Permit T10001H submitted by Darryl White for a Home Occupation Business located at 702 Bankview Close on Plan 7810123, Block 4, Lot 9, Drumheller be approved subject to the following conditions;

1. **Must conform to Land Use Bylaw 10-08.**
2. **Annual Business License is required.**
3. **There shall be no outside storage of materials, commodities or finished products.**
4. **Placement/replacement of signage must be made under separate development application. Must be maintained to satisfaction of development officer. Signage is restricted to one sign per site attached to a building. Signage is not to exceed 0.9 m (10 square feet).**
5. **If the holder of the permit wishes to make any change in the conduct of the business that departs from the description in the application or from any other condition or restrictions**



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imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission.

6. Permit expires December 31, 2010.

Seconded by I. Doucette – Carried

3.2 T10001D – Miles Martin – Occupancy (Liquor Store) – “HWY-C”

K. Lima presented Development Permit T10001D submitted by Miles Martin to occupy a Retail Liquor Store (Wrangler's Old Time Liquor Store) located at 1222 Hwy 9 South on Plan 4616GQ; Block A, Drumheller. Zoning is “HWY-C” – Highway Commercial District. A Retail Store is a discretionary use in the Highway Commercial “HWY-C” district.

K. Lima described the proposed location would be to occupy unit A in the Sunset Mall behind Fred & Barney's Family Restaurant. The applicant had also submitted a copy of both his renovation plans and the License Application to the Alberta Gaming and Liquor Commission. This Retail Liquor store would require two (2) parking stalls.

Motion: I. Doucette that Development Permit T10001D submitted by Miles Martin to occupy a Retail Liquor Store located at 1222 Hwy 9 South on Plan 4616GQ; Block A, Drumheller be approved subject to the following conditions;

1. **Development shall conform to Land Use Bylaw 10-08.**
2. **Garbage and waste materials must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares. Separate containment should be provided for the disposal and recycling of cardboard materials.**
3. **Prior to commencement of occupancy and business activities confirmation must be provided to the Development Officer from the Local Fire Authority that the building is occupiable for such purposes.**
4. **That all Alberta Gaming and Liquor Commission approvals be in place prior to occupancy.**
5. **Any/all other required Safety Codes Permits (i.e, building, electrical, gas and plumbing) to be in place prior to modifications/renovations to the building that may be required.**
6. **Parking Plan as per Parking Regulations in Land Use Bylaw 10-08.**
7. **Landscaping to be in accordance with Land Use Bylaw 10-08; Policy C04-02 and to the satisfaction of the Development Officer.**
8. **If the holder of the permit wishes to make any change in the conduct of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission. An additional development application may be necessary.**
9. **Development application is required for new signage placement and to be made under separate application prior to placement.**
10. **Development to conform to any and all other pertinent municipal, provincial or federal legislation including but not limited to any required Alberta Gaming and Liquor Control Board permits.**
11. **A Town of Drumheller annual business license is required.**

Seconded by J. Nielsen – Carried

Members discussed their concerns regarding the number of this type of Retail Store in a community and the impact it has on an area.



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3.3 T10002D – Drumheller & District Humane Society – Occupancy – “DT”

K. Lima presented Development Permit T10002D submitted by the Drumheller & District Humane Society for the occupancy of the property located at 471(B) – 3 Avenue West on Plan 8358CQ, Block 41, Lot 2, Drumheller. Zoning is “D-T” - Downtown Transition District. Owner of the building is El Franco Management Ltd.

A. Berdahl stated he was a member of the Drumheller & District Humane Society and would be involved in the discussion but would remove himself from voting on the Development Permit application.

K. Lima read two letters submitted by the applicant. Members decided these letters are for separate issues and therefore would discuss the Development Permit application first. The first letter states their intentions are to use the shop space for several purposes;

1. To store items that are donated to us, e.g. – pet food, pet beds, hard copies of our files.
2. To conduct weekly viewing of pets in need of homes, e.g. Saturdays from 11:00 am to 3:00 pm.
3. To provide a venue where the public can inquire about the adoption or surrender of pets.
4. To conduct fund raising events, if the space is adequate for a specific event.

The letter also stated that “At no time will pets be housed in this building over night.” K. Lima then read Land Use Bylaw 10-08 Part VI 30 which states; “The purpose of this district is to provide for mixed-use development, including secondary commercial uses, institutional and office uses as well as single-detached and multiple unit residential development in downtown fringe areas. This district is intended to enhance downtown vitality, to promote tourism service businesses, and to retain the residential character of the neighbourhood. It is not the intent of this district to make any existing uses non-conforming but rather to provide for a wider range of residential and complimentary uses.” K. Lima advised that this type of business could be defined as an administrative office. She also advised that Professional, Financial and Administrative Offices are a discretionary use in the “D-T” District.

Member J. Nielsen disclosed she was a member of the Drumheller & District Humane Society and therefore would remove herself from voting on this Development Permit application.

Motion: B. Greene that Development Permit T10002D submitted by the Drumheller & District Humane Society for the occupancy of the property located at 471(B) – 3 Avenue West on Plan 8358CQ, Block 41, Lot 2, Drumheller be approved subject to the following;

1. **Development shall conform to Land use Bylaw 10-08.**
2. **Garbage and waste materials must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares. Separate containment should be provided for the disposal and recycling of cardboard materials.**
3. **Prior to commencement of occupancy and business activities confirmation must be provided to the Development Officer from the Local Fire Authority that the building is occupiable for such purposes.**
4. **Any/all other required Safety Codes Permits (i.e, building, electrical, gas and plumbing) to be in place prior to modifications/ renovations to building that may be required.**
5. **Parking Plan as per Parking Regulations in Land Use Bylaw 10-08.**
6. **Landscaping to be in accordance with Land Use Bylaw 10-08; Policy C04-02 and to the satisfaction of the Development Officer.**
7. **If the holder of the permit wishes to make any change in the conduct of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission. An additional development application may be necessary.**



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8. **Development application is required for new signage placement and to be made under separate application prior to placement.**
9. **A Town of Drumheller annual business license is required.**

Seconded by S. Shoff – Carried

MPC members discussed the information in the second letter submitted by the Drumheller & District Humane Society. The letter indicated the Society would like to provide a pet day care from June through to August located at 471 – 3 Ave West, Drumheller. This service would be operated as a fundraising event in which the Society would collect donations. K. Lima advised that this would have to be submitted on a separate Development Permit application and the Municipal Planning Commission would discuss the application at that time.

3.4 T10003D – Scott Builders – Warehouse Addition (Ralston) – “M-1”

K. Lima presented Development Permit T10003D submitted by Scott Builders (for landowner W. Ralston (Canada) Inc.), for the construction of an addition located at 1100 Railway Avenue South on Plan 7510941, Block 1, Lot 1, Drumheller. Zoning is “M-1” Light Industrial District.

K. Lima explained that the applicant would like to add a 28’ x 80’ addition above the existing roof of the manufacturing warehouse located on the property. The addition is required to add an additional assembly line. B. Greene stated the plans indicate the actual height of the building will be 46.4’ with the addition being 29’ tall which is similar in height to existing buildings on the property. K. Lima advised that the Municipal Planning Commission would not be able to approve this application as the maximum height in a Light Industrial “M-1” District is 10m (32.8 ft.) – MPC does have the authority to relax 20% however they are proposing beyond that.

Motion: S. Shoff that Development Permit T10003D submitted by Scott Builders (for landowner W. Ralston (Canada) Inc.), for the construction of an addition located at 1100 Railway Avenue South on Plan 7510941, Block 1, Lot 1, Drumheller be denied as the Municipal Planning Commission is not able to approve due to the height of the building.

Seconded by I. Doucette – Carried

Municipal Planning Commission members noted that they had no objections to the application as presented and recommend the appeal board approve the application.

3.5 T10004D – Drumheller Community Football Assoc. – Placement of Trailers to occupy as Locker Rooms – “P”

K. Lima presented Development Permit T10004D submitted by the Drumheller Community Football Assoc. for the placement of four portable trailers to occupy as locker rooms located at DCHS High School at 450 – 17 Street East on Plan 1427JK, Block 19, Drumheller. Zoning is “P” – Community Service District. Portable accessory buildings are a discretionary use in the Community Service “P” district.

A. Berdahl disclosed that he is a member of the Drumheller Community Football Assoc. and would be involved in the discussion of the application but refrain from voting.

K. Lima read the submitted application which stated the Drumheller Community Football Assoc. proposed to move 4 (four) 50’ x 10’ pre constructed portable trailers beside the existing locker room on the property. The 4 units would be placed together and reconstructed to become one building. Metal siding would be installed on the exterior of the trailers and the interior would be developed to accommodate 80 stalls/lockers and an equipment room for the



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football players. K. Lima advised that the trailers would be permanent structures. The existing structures is finished with vinyl siding and therefore the siding for the trailers should be similar. K. Lima explained that the applicant will also remove two existing sea cans from the area once the new building is in place.

P. Salvatore questioned whether water and sewer services would be connected to these structures as the application makes no reference to washroom facilities. A. Berdahl advised that the goal is to have these structures serviced and the Drumheller Community Football Assoc is currently in discussion with the Golden Hills School Division regarding this issue. He advised that there has not been a decision made at this time.

Motion: B. Greene that Development Permit T10004D submitted by the Drumheller Community Football Assoc. for the placement four portable trailers to occupy as locker rooms located at DCHS High School at 450 – 17 Street East on Plan 1427JK, Block 19, Drumheller be tabled until confirmation that water and sewer services would be made available to the structure.

Seconded by D. Simon

4.0 PALLISER REGIONAL MUNICIPAL SERVICES

4.1 80/104 – Bill Hunter – Hunter Surveys Systems Ltd.

B. Wiebe submitted subdivision application 80/104. The land is owned by the Drumheller Valley Ski Club 1997 and the Canadian Badlands Passion Play Society. The purpose of this subdivision is to move an existing boundary in order that the lands containing a parking lot, driveway and Passion Play site can be on a separate title from the property containing a ski hill, ski runs, and ski lodge. At the present time both ventures are contained within the same title and as they will be operated as separate ventures each would like to have their own title. The larger parcel containing the ski hill will also be consolidated with Block 3 comprising of 52.90 acres (21.409 ha.) of rugged valleys and steep banks, which make up the southern rim of the Red Deer River valley. This area was subdivided in 1991 (File No. 70/293) for the purposes of a joint venture utilized by the Canadian Play Society and the Drumheller Ski Club when the property was located within the M.D. of Badlands and the area had a designation of "RG" – Rural General District. At the time the owner retained title to the balance of the parcel which contains mostly hills and valley wall, land that does not appear to be developable. Municipal Reserves (MR) in the amount of 6.1 acres were deferred by caveat to the balance of the title.

B. Wiebe advised that there were no objections received through circulation and it is the recommendation of Palliser Regional Municipal Services that the application be approved subject to conditions listed in the report.

Motion: I. Doucette that the Municipal Planning Commission concurs with the recommendations of Palliser Regional Municipal Services in regards to the application submitted by Bill Hunter of Hunter Surveys Systems Ltd. for the subdivision of Block 2 & 3, Plan 921 0370 within the S.E. ¼ Sec. 09-29-20-W4M.

Seconded by D. Simon – Carried

Members discussed concerns regarding access to these properties as it has been an ongoing issue on this property. B. Wiebe advised that access would be registered with Land Titles.

5.0 OTHER DISCUSSION ITEMS

5.1 Third Party Freestanding Sign

K. Lima advised that a formal application has not been presented however Bob Shetty (representing Stevenson Homes) would like the Municipal Planning Commissions opinion on a third party freestanding sign placed at Plan



DRUMHELLER

COMMUNITY SERVICES



4653BC, Block 5, Lot 17. The land is owned by the Town of Drumheller and currently has a lease with IC Management for the placement of a Billboard Sign (IGA Friesen). The proposed sign would be 4' x 7' and depict "Bankview Estates, Stevenson Homes" with an arrow pointing to the direction of the development. It was also indicated that Stevenson Homes would provide maintenance as well as landscape the area with rocks and/or plants.

The Municipal Planning commission reviewed and discussed the sign however more details regarding the placement of the sign would be required with a formal application. MPC discussed the current lease agreement with IC Management and the Town of Drumheller and wondered if the current lease would allow for the second placement of a sign.

Chairperson

Development Officer

TELEPHONE MINUTES January 14, 2010

The following members were phoned or emailed:

Gerhard Schwartz (Yes)
Bob Greene (Yes)
Irene Doucette (Yes)
Sharel Shoff (Yes)
Jeanette Neilson (Yes)
Andrew Berdahl

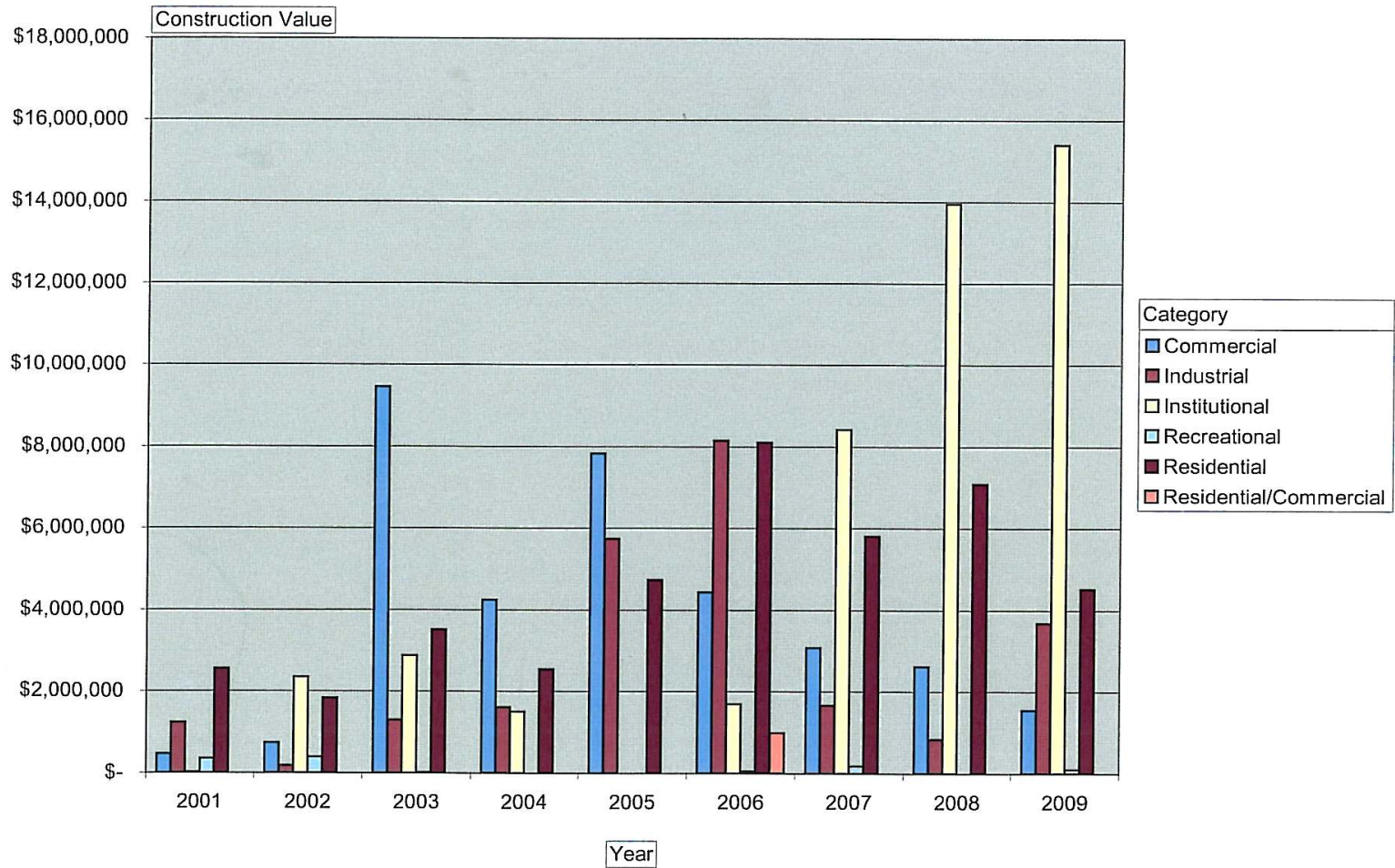
Following the January 14, 2010 MPC meeting development officer K. Lima noticed that Land Use Bylaw 10.08 Section 33. M-1 Light Industrial District (d) Maximum Height states *(a) 10m (32.8 ft) unless otherwise permitted by Municipal Planning Commission.* She called the Municipal Planning Commission and approval for the application was given over the telephone with the following conditions:

1. **Development shall conform to Land Use Bylaw 10-08.**
2. **Construction of building and development as per plans submitted. Any modifications must be first approved by the Development Officer/Municipal Planning Commission.**
3. **Any and all additional, larger or modified improvements such as driveways, curb cuts, service connections, etc. shall be at Owners' expense.**
4. **Parking plan as per parking regulations in Land Use Bylaw 10-08.**
5. **Landscaping to be in accordance with Land Use Bylaw 10-08; Policy C04-02 and to the satisfaction of the Development Officer.**
6. **All necessary safety codes permits to be in place prior to construction.**
7. **Construction shall be in conformance with the Alberta Building and Fire codes.**
8. **Any change in use may require a separate application for development.**
9. **Garbage and waste materials must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares.**
10. **Development to conform to any and all Federal, Provincial and/or Municipal regulations and/or guidelines that may apply.**
11. **All Contractors to be in possession of a Valid Town of Drumheller Business License.**
12. **All signage to be made under separate development permit application.**

Chairperson

Development Officer

**Town of Drumheller
Building Permit Statistics
2001 - 2009**



TOWN OF DRUMHELLER BUILDING PERMIT STATISTICS 2009

Category	Data	Date												Grand Total
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Commercial	Permits Issued	3	3		1		2		1	1	1			12
	Construction Value	\$ 1,025,000	\$ 173,630		\$ 130,000		\$ 202,000		\$ 5,000	\$ 20,000				\$ 1,555,630
Industrial	Permits Issued						4			1		1		6
	Construction Value						\$ 2,824,584			\$ 50,000		\$ 818,000		\$ 3,692,584
Institutional	Permits Issued		1	2		1					1		1	6
	Construction Value		\$ 284,000	\$ 14,896,538		\$ 8,000					\$ 117,000		\$ 95,000	\$ 15,400,538
Residential	Permits Issued	1	3	2	5	17	12	6	5	15	7	5		78
	Construction Value	\$ 500,000	\$ 380,000	\$ 7,000	\$ 91,276	\$ 508,400	\$ 1,434,100	\$ 81,360	\$ 35,372	\$ 547,300	\$ 444,750	\$ 500,000		\$ 4,529,558
Recreational	Permits Issued					1								2
	Construction Value					\$ 100,000					\$ 6,000			\$ 106,000
Total Permits Issued		4	7	4	6	19	18	6	6	17	10	6	1	104
Total Construction Value		\$ 1,525,000	\$ 837,630	\$ 14,903,538	\$ 221,276	\$ 616,400	\$ 4,460,684	\$ 81,360	\$ 40,372	\$ 617,300	\$ 567,750	\$ 1,318,000	\$ 95,000	\$ 25,284,310

Commercial

Shoppers Drug Mart Renovations \$1,000,000

Industrial

4 - Town of Drumheller Secondary Clarifier - WWTP \$2,824,584
 Pumphouse - WWTP
 Digester Structure - WWTP
 Headworks Building - WWTP

Institutional

2 - DCHS Additiona/Reno/Demolition \$14,896,538

**Town of Drumheller
Building Permit Statistics
2001 - 2009**

		Year									
Category	Data	2001	2002	2003	2004	2005	2006	2007	2008	2009	Grand Total
Commercial	Construction Value	\$ 467,900	\$ 745,613	\$ 9,458,601	\$ 4,250,475	\$ 7,833,349	\$ 4,444,300	\$ 3,083,289	\$ 2,624,700	\$ 1,555,630	\$ 34,463,857
	Permits Issued	11	19	18	13	8	9	17	15	12	122
Industrial	Construction Value	\$ 1,236,844	\$ 185,000	\$ 1,305,000	\$ 1,618,105	\$ 5,747,100	\$ 8,155,170	\$ 1,670,200	\$ 840,000	\$ 3,692,584	\$ 24,450,003
	Permits Issued	10	5	5	11	26	13	6	3	6	85
Institutional	Construction Value	\$ 20,000	\$ 2,351,000	\$ 2,880,000	\$ 1,510,819	\$ 1,000	\$ 1,700,000	\$ 8,428,464	\$ 13,954,425	\$ 15,400,538	\$ 46,246,246
	Permits Issued	1	2	3	6	1	1	3	7	6	30
Recreational	Construction Value	\$ 355,000	\$ 397,000	\$ 16,500	\$ -	\$ -	\$ 62,000	\$ 184,000		\$ 106,000	\$ 1,120,500
	Permits Issued	3	1	2	0	0	4	2		2	14
Residential	Construction Value	\$ 2,555,821	\$ 1,839,108	\$ 3,524,633	\$ 2,547,100	\$ 4,747,189	\$ 8,107,598	\$ 5,817,650	\$ 7,097,711	\$ 4,529,558	\$ 40,766,368
	Permits Issued	87	59	76	70	105	135	97	110	78	817
Res./Commercial	Construction Value						\$ 1,000,000				\$ 1,000,000
	Permits Issued						1				1
Total Construction Value		\$ 4,635,565	\$ 5,517,721	\$ 17,184,734	\$ 9,926,499	\$ 18,328,638	\$ 23,469,068	\$ 19,183,603	\$ 24,516,836	\$ 25,284,310	\$ 148,046,974
Total Permits Issued		112	86	104	100	140	163	125	135	104	1069

**Town of Drumheller
Building Permit Statistics
1993-2009**

Residential

1993 - 1998

Year	New Starts	No. Of Permits	Renovations Additions	No. Of Permits	Accessory Buildings	No. Of Permits	Total Permit Values	Total Permits Issued
1993	\$1,289,290	13	\$324,538	88	\$137,366	17	\$1,751,194	118
1994	\$1,572,100	16	\$237,200	48	\$124,800	20	\$1,934,100	84
1995	\$2,651,000	23	\$307,140	36	\$163,000	20	\$3,121,140	79
1996	\$1,707,000	17	\$217,000	15	\$145,000	17	\$2,069,000	49
1997	\$2,142,800	26	\$147,200	17	\$120,000	17	\$2,410,000	60
1998	\$988,000	10	\$208,565	20	\$80,200	19	\$1,276,765	49

1999 - 2009

Year	Single Family Dwellings	Multi-Housing Units	Mobile Home Placements	Relocated/ Modular Manufactured	Accessory Buildings	Renovations/ Additions	Demolitions	Fireplaces/ Woodburning Stoves Misc.	Total Permit Values	Total Permits Issued
1999	22	1		6	18	27	11	1	\$4,578,000	86
2000	20	0		14	16	24	1	3	\$2,724,749	78
2001	15	0		9	16	36	4	7	\$2,555,821	87
2002	14	0		7	16	16	4	2	\$1,839,108	59
2003	18	2 (6 units)	1	3	18	18	11	5	\$3,524,633	76
2004	12	1	3	1	16	14	10	13	\$2,227,000	70
2005	27	3	12	4	23	24	6	6	\$4,747,189	105
2006	40	2	19	9	26	27	9	3	\$8,107,598	135
2007	21	1	19	8	13	22	11	2	\$5,817,650	97
2008	17	1 (20 units)	7	1	29	42	10	3	\$7,097,711	110
2009	10	2 (23 units)	10	1	14	31	8	2	\$4,529,558	78

**Town of Drumheller
Building Permit Statistics
1993 - 2009**

Commercial

1993 - 1998

Year	New Starts	No. Of Permits	Renovations Additions	No. Of Permits	Accessory Buildings	No. Of Permits	Total Permit Values	Total Permits Issued
1993	\$162,000	3	\$493,800	20	-	0	\$655,800	23
1994	\$295,000	3	\$383,000	13	-	0	\$678,000	16
1995	\$2,679,000	6	\$655,300	14	-	0	\$3,334,300	20
1996	\$3,577,600	7	\$722,500	21	-	0	\$4,300,100	28
1997	\$575,000	2	\$334,000	6	-	0	\$909,000	8
1998	\$440,000	5	\$712,500	10	-	0	\$1,152,500	15

1999 - 2009

Year	New Construction	Foundations/ Relocated Structures	Accessory Buildings	Renovations/ Additions	Demolitions	Fireplaces/ Woodburning Stoves / Misc.	Total Permit Values	Total Permits Issued
1999	3	2	0	10	0	0	\$3,137,200	15
2000	5	0	0	6	0	0	\$762,734	11
2001	1	0	2	6	0	2	\$467,900	11
2002	2	4	1	11	1	0	\$745,613	19
2003	2	2	0	11	3	0	\$9,458,601	18
2004	2	1	0	8	2	0	\$4,250,475	13
2005	3	1	0	4	0	0	\$7,833,349	8
2006	3	1	0	4	1	0	\$4,444,300	9
2007	2	2	2	9	1	1	\$3,083,289	17
2008	2	0	0	11	2	0	\$2,624,700	15
2009	1	2	0	8	1	0	\$1,555,630	12

**Town of Drumheller
Building Permit Statistics
1993 - 2009**

Industrial

1993 - 1998

Year	New Starts	No. Of Permits	Renovations Additions	No. Of Permits	Accessory Buildings	No. Of Permits	Total Permit Values	Total Permits Issued
1993	\$140,000	1	\$51,500	1	-	0	\$191,500	2
1994	\$500,000	1	\$350,000	0	-	0	\$850,000	1
1995	\$200,000	1	\$3,500	1	-	0	\$203,500	2
1996	\$365,000	3	\$399,000	2	-	0	\$764,000	5
1997	\$150,000	1	\$35,000	3	-	0	\$185,000	4
1998	\$0	0	\$110,300	1	\$7,000	3	\$117,300	4

1999 - 2009

Year	New Construction	Foundations/ Relocated Structures	Accessory Buildings	Renovations/ Additions	Demolitions	Fireplaces/ Woodburning Stoves/ Misc.	Total Permit Values	Total Permits Issued
1999	1	2	0	2	1	0	\$343,778	6
2000	3	0	0	0	0	0	\$704,000	3
2001	3	0	1	5	1	0	\$1,236,844	10
2002	0	2	1	1	0	1	\$185,000	5
2003	0	2	1	1	0	1	\$1,305,000	5
2004	4	1	0	6	0	0	\$1,618,105	11
2005	13	0	1	1	0	11	\$5,747,100	26
2006	10	1	0	2	0	0	\$8,155,170	13
2007	2	0	0	4	0	0	\$1,670,200	6
2008	1	0	1	1	0	0	\$840,000	3
2009	5	0	0	1	0	0	\$3,692,584	6

Town of Drumheller Building Statistics 1993 - 2009

Institutional

1993 - 1998

Year	New Starts	No. Of Permits	Renovations Additions	No. Of Permits	Accessory Buildings	No. Of Permits	Total Permit Values	Total Permits Issued
1993	-	0	\$559,000	1	-	0	\$559,000	1
1994	-	0	-	0	-	0	-	0
1995	\$330,000	1	\$60,000	1	-	0	\$390,000	2
1996	-	0	-	0	-	0	-	0
1997	-	0	-	0	-	0	-	0
1998	\$5,000	1	\$1,153,000	3	-	0	\$1,158,000	4

1999 - 2009

Year	New Construction	Foundations/ Relocated Structures	Accessory Buildings	Renovations/ Additions	Demolitions	Fireplaces/ Woodburning Stoves Misc.	Total Permit Values	Total Permits Issued
1999	1	0	2	4	0	0	\$28,595,584	7
2000	1	0	0	1	0	0	\$1,006,500	2
2001	0	0	0	1	0	0	\$20,000	1
2002	1	1	0	0	0	0	\$2,351,000	2
2003	0	1	0	2	0	0	\$2,880,000	3
2004	0	1	1	3	1	0	\$1,510,819	6
2005	0	0	0	1	0	0	\$1,000	1
2006	0	0	0	1	0	0	\$1,700,000	1
2007	2	0	0	1	0	0	\$8,428,464	3
2008	2	0	1	4	0	0	\$13,954,425	7
2009	0	0	0	5	1	0	\$15,400,538	6

Note: Institutional figures are comprised from development on properties such as schools, hospitals, the penitentiary, museum and churches. These properties are basically either tax exempt or grants-in-lieu.

1999	New Hospital	\$28,000,000
	Renovations St. Anthony's School	\$240,000
	Church Addition	\$120,000
	Golden Hills School Division-Kaleidoscope	\$200,000
2000	Canadian Badlands Passion Play - Jerusalem Wall	\$1,000,000
	Church Renovation	\$6,500
2001	Kaleidoscope Catwalk	
2002	Learning Centre	\$2,305,000
	Senior's Villa	\$46,000
2003	Catholic School	\$80,000
	Greentree School	\$300,000
	Drumheller & District Seniors Foundation	\$2,500,000

2004	Golden Hills School Div.	\$886,950
	Hospital Renovations	\$473,869
	Catholic School	\$150,000
2005	St. Anthony's Parish	\$1,000
2006	Church of Latter Day Saints	\$1,700,000
2007	Drum. & District Seniors Foundation	\$7,868,464
	Tyrrell Museum Washroom Facility	\$550,000
2008	Catholic School	\$13,369,425
2009	Golden Hills School Div. (DCHS)	\$14,896,538

Town of Drumheller
Building Permit Statistics
1999 - 2009

Recreational

1999 - 2009

Year	New Construction	Foundations/ Relocated Structures	Accessory Buildings	Renovations/ Additions	Demolitions	Fireplaces/ Woodburning Stoves Misc.	Total Permit Values	Total Permits Issued
1999	1	0	0	1	0	0	\$ 909,000	2
2000	0	0	0	1	0	0	\$ 513,000	1
2001	1	0	0	2	0	0	\$ 355,000	3
2002	0	0	0	1	0	0	\$ 397,000	1
2003	0	0	1	1	0	0	\$ 16,500	2
2004	0	0	0	0	0	0	\$ -	0
2005	0	0	0	0	0	0	\$ -	0
2006	1	0	1	1	1	0	\$ 62,000	4
2007	0	0	2	0	0	0	\$ 184,000	2
2008	0	0	0	0	0	0	\$ -	0
2009	0	0	1	0	1	0	\$ 106,000	2

1999	Chamber - Dinosaur	\$ 900,000	2006	Rosedale Skating Shack	\$ 15,000
				Washroom Facility - Yavis Campground	\$ 42,000
				Wayne Community Hall - Deck Addition	\$ 5,000

2000	Town of Drumheller - Phase 1 Arena Upgrade	\$ 513,000	2007	Hoo Doo RV Campground & Resort	\$ 64,000
				Dinosaur Campground	\$ 120,000

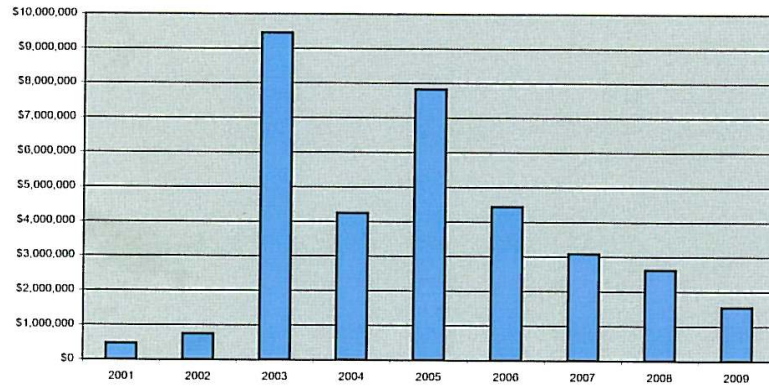
2001	Canadian Badlands Passion Play - Jerusalem Wall	\$ 200,000	2009	Dinosaur Trail Golf & Country Club	\$106,000
	Town of Drumheller - Phase II Arena Upgrade	\$ 140,000		New Storage Building	

2002	Town of Drumheller - Aquaplex Renovations	\$ 397,000
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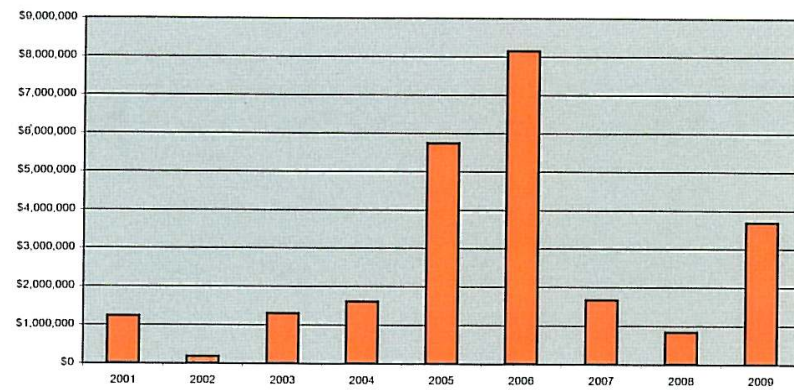
2003	Dinosaur Trail Golf & Country Club (Concession/Washroom)	\$ 12,500
	Dinosaur Trail Golf & Country Club (Bridge)	\$ 4,000

Town of Drumheller Building Permit Statistics 2001 - 2009

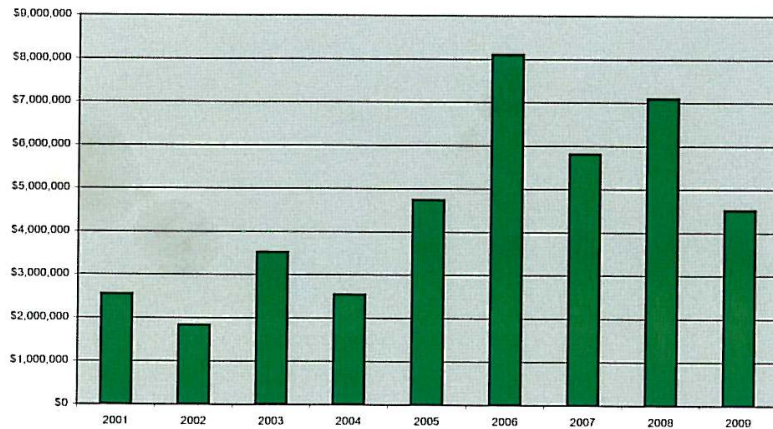
Commercial



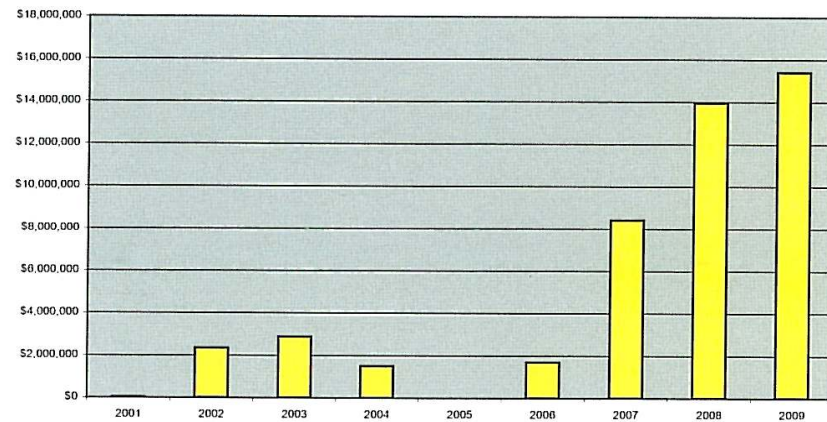
Industrial



Residential



Institutional



TOWN OF DRUMHELLER

BYLAW NO. 08.10

A BYLAW OF THE TOWN OF DRUMHELLER PROVIDING FOR THE ASSESSMENT OF ALL BUSINESSES AND FOR THE PAYMENT OF A BUSINESS TAX BY ANY PERSON, PARTNERSHIP AND/OR CORPORATION CARRYING ON ANY BUSINESS THEREIN.

WHEREAS Section 371 of the Municipal Government Act, R.S.A., 2000, Chapter M-26, as amended, provides that a Council of a Municipality may pass a Business Tax Bylaw;

NOW THEREFORE, the Council for the Town of Drumheller, duly assembled enacts as follows:

1. This Bylaw shall be known as the "Business Tax Bylaw".
2. In this Bylaw, unless the context otherwise requires, "person" shall include a corporation or partnership.
3. The Chief Administrative Officer or his delegate shall be the assessor for the purpose of making business assessments.
4. All businesses operating out of any property assessed as non-residential within the corporate limits of the Town of Drumheller shall be assessed a business assessment equal to 3% of the current annual assessment for the premises;
5. The assessor shall assess any person that:
 - (a) carried on any business for a temporary period; or
 - (b) commenced business after the final revision of the business assessment roll and whose name is not entered on such roll; or
 - (c) moved into new premises or opened new premises or branches of an existing business after the final revision of the business assessment roll, notwithstanding that his or her name is not entered on such roll; or
 - (d) commenced business before the final revision of the Business Assessment Roll but whose name is omitted from such Roll.
6. The Business Assessment Roll shall be completed not later than the 30th day of April in each year.
7. In each year a business tax shall be levied as a percentage of the current business assessment;
8. The business tax levy shall be calculated by the Assessor utilizing the annual business tax rate as established annually by Council in accordance with the Municipal Government Act.
9. If the Assessor is satisfied that any person subject to the business assessment has given up, sold, or disposed of such business to any person who is continuing the same, the Assessor shall, in preparing the Business Tax Roll, charge such person with the business tax pro-rata in respect to the number of months during which he has carried on such business, a portion of the month being

Town of Drumheller
Bylaw 08.10
Business Tax Bylaw
Page 2

taken as a month, and the Assessor shall, upon the same basis of assessment, charge the successor in business on such premises, with the remainder of the tax in respect of the year in question.

10. If it appears to the Assessor that any person has resumed business in assessed premises or that any other person has subsequently commenced business therein, he may charge against the party so resuming or commencing business a business tax pro-rata for the proportion of the remainder of the year in which the business is carried on in the premises.
11. The business tax levied in respect of business assessments shall be on a pro-rata basis in respect to the number of months during which such business has been carried on, a portion of a month being taken as a month and shall be on the same basis as regards percentages and classes of businesses herein before set forth.
12. Business Taxes are due and payable on August 31, 2010.
13. In the event of any Business Tax remaining unpaid after December 31 in the year for which the same has been levied, there shall be added thereto on January 1 of the succeeding a penalty of such tax or unpaid balance and thereafter on each January 1 of succeeding year an 8% penalty shall be levied on the unpaid balance so long as the said tax remains unpaid.
14. Bylaw 05.09 is hereby repealed.
15. This Bylaw takes effect on the date of the third and final reading.

READ A FIRST TIME this _____ of _____ 2010.

READ A SECOND TIME this _____ of _____ 2010.

READ A THIRD AND FINAL TIME this _____ of _____ 2010.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Request for Decision

Date:	01 Feb 2010		
Meeting Type:	Council Committee		
Topic:	DRUMHELLER PUBLIC LIBRARY BOARD APPOINTMENT		
Proposal:	The Drumheller Public Library Board have two vacancies on their board with one application received. John Serkiz would like to serve on the board. The Library Board members recommend approval of his application.		
Proposed by:	Romanetz, Raymond		
Correlation to Business (Strategic) Plan			
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:			
Operating Costs:		Capital Costs:	
Budget Available:		Source of Funds	
Budget Cost:		Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the appointment of John Serkiz to the Drumheller Public Library Board for a three year term.		
Report Writer:	Romanetz, Raymond		
Position:	CAO		
	CAO:		

Agenda Item # 8.1.3

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RECEIVED JAN 20 2010
TOWN OF DRUMHELLER

APPLICATION TO SERVE ON PUBLIC SERVICE BOARDS

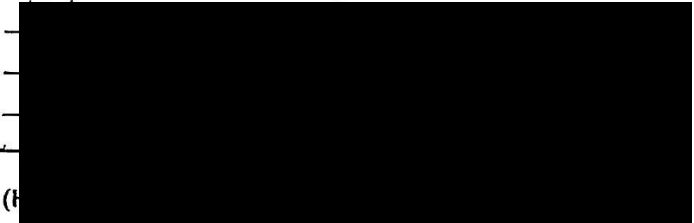
BOARD APPLIED FOR:

Library

NAME OF APPLICANT:

John Serkiz

ADDRESS:



EMAIL:

TELEPHONE NO:

LENGTH OF RESIDENCY IN TOWN:

8 months

PAST SERVICE ON SIMILAR BOARDS:

- Worked in provincial Ministry
- Served as president of community support agency

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board.)

I possess a Master's degree in Speech Pathology and understand the value and importance of literacy. Having worked in high needs communities previously, I believe and have supported community capacity building and empowerment. My work within a provincial Ministry of health gained me experience in governance, legislation, and funding issues.

20 Jan 2010
DATE

[Signature]
SIGNATURE OF APPLICANT



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



QUARTERLY REPORT

Name:	R.M. Romanetz, P. Eng.	Month:	October–December 2009
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Last Quarter's Accomplishments:

- **Mayor and Council:**
 - On October 5th, Council heard a presentation on the Automated Collection System.
 - On October 13th, Council approved the Agreement of Intent between the Town of Drumheller, Badlands Ski Hill Ltd., and the Drumheller Valley Ski Club.
 - Council held their Organizational Meeting on October 26, 2009.
 - On October 26th, a Public Hearing was held to consider Bylaw 19.09 being an amendment to the Land Use Bylaw to redesignate Lot 1, Block 2, Plan 0513422 from A – Agricultural District to CR – Country Residential District. The Bylaw 19.09 was adopted.
 - On October 26th, Council set the reserve bid price for properties for the January 27, 2010 tax recovery auction as the assessed value for the property.
 - On October 26th, Council moved to increase the 2009 annual funding for Valley Bus Society to \$60,000.
 - On November 3-5, Mayor, Councillors Shoff and McDonald and CAO attended AUMA's Annual Convention in Calgary;
 - On November 9th, Mayor Nimmo extended congratulations to Karen Ann Bertamini who was chosen to receive AUMA's 2009 Distinguished Service Award and the Award of Excellence; and to CAO Ray Romanetz who was chosen to receive AUMA's prestigious 2009 Dedicated Chief Administrative Office Award. The award presentation took place during the AUMA Annual General Meeting in Calgary on November 4, 2009.
 - On November 9th, Council passed a motion that supports the construction of the Badlands Community Facility as outlined in the Recreation Master Plan to be located at John Anderson Park starting with a field house, running track, fitness centre, meeting facilities and a public library followed by a second ice surface and curling rink as funding becomes available.
 - On November 9th, Council approved the implementation of Alternative #1 as presented in the Central Business Study;
 - On November 9th, Council awarded the tender for the grading of the site for the Badlands Community Facility to Foran Equipment Ltd. in the amount of \$363,076.46;
 - The Kick Off Fundraising Event – Hockey Game with the Flames Alumni Players was held on November 11th;
 - On November 23rd, Council heard a report on the future of the CN Rail Continuance Recovery Plan. The Badlands Railway Company has been incorporated pursuant to the Alberta Business Corporations Act for the purposes of the purchase of the railway. The Business Plan indicated that purchasing the rail line is a viable option and that those stakeholders who will benefit the most will need to contribute the necessary dollars.

Office of the Chief Administrative Officer

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CAOQuarterlyReporttoSeptember09a	Created by Handy	Page 1 of 4
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- On November 23rd, Council agreed to extend the existing waste collection contract with H & H Huxted Enterprises Ltd. to June 30, 2010;
- On November 26 & 27, Council held their Annual Retreat to set their corporate priorities for 2010 as outlined in the 2010 Strategic Business Plan.
- On December 7th, Council accepted the 2008 water reconciliation proposal from Kneehill Regional Water Services Commission dated November 19, 2009 subject to an immediate payment of \$20,000 plus a rate rider to be implemented effective January 1st, 2010 with an estimated completion date of June 30, 2010 to cover the outstanding deficit of \$38,880.
- On December 21st, Council approved the 2010 Capital Project Plan, totaling \$37,278,873 in expenditures.
- On December 21st, Council requested the Administration to seek funding partners in the preparation of a Heritage Inventory (to encourage the development of business related to tourism, economic growth and downtown revitalization);
- On December 21st, Council requested the Town to pay out all staff who are in excess of their annual entitlement plus 5 days totaling \$234,843.00.

2009 Strategic Business Plan as set in October, 2008 - Corporate / Operational Priorities:

MUNICIPAL SUSTAINABILITY PLAN: VISION DRAFT

A meeting was held on November 10th to identify the areas of focus which are: social infrastructure (culture); environment; and transportation. Gord McIntosh will conduct a second workshop on February 8 & 9 to develop the strategies for action and implementation. The MSP should be completed by April / May 2010.

COMMUNITY FACILITY: Scope

- New design drawings circulated (date January 12th) with updated cost estimates.
- A meeting held with GEC, iTRANS and the Town on January 21st to review the traffic circulation on site access / egress locations – a secondary access on site may be necessary for emergency vehicles. This would not change the layout of building.
- Timeframes for tendering: Tender out by April 1st with Tender award by the end of April. The interior design will be completed by April 1st.
- Design Schedule – series meetings will be held over the next two months with groups and the Architect for the finalization of details, when specific items are agreed upon they are signed off – the interior design will be completed by April 1st.
- A meeting has been arranged with the President of Red Deer College and Vice President of Olds to discuss the integration of education opportunities at the new community facility.
- A meeting has been arranged with the Warden of the Drumheller Institution to discuss their Trades Program.

TRANSPORTATION PLAN: Review

Downtown Traffic Report (CBD) - on November 9th, Council approved the implementation of Alternate #1. Tara Semchuck, Downtown Merchants Association met with the Mayor, CAO and Al Kendrick on December 2nd to discuss concerns relating to downtown traffic movement and parking. On December 17th, Mayor Nimmo and Al Kendrick met with the Downtown Merchants to discuss their concerns and the need for an additional meeting. An additional meeting has been arranged with the Mayor, some Councillors and Al Kendrick on February 3rd to discuss the traffic movement with the Downtown Merchants. The Merchants have requested to be put on the agenda for the February 16th meeting and their request has been accepted.

GREEN STRATEGY

Report provided to Council on the Automated Garbage Collection System on October 5th, 2009.
Administration to prepare the tender documents and issue a tender call for the new system.

LANDFILL OPERATIONS

Drumheller and District Solid Waste Management Association

- Landfill cell development complete;
- Recycling building under construction to be completed by March 31st;
- 60 – 30 yd³ containers purchased – will be delivered by February 15th;
- Weigh scale and addition to scale house design being completed – to be tendered by February 15th.
- Regional Recycling to be operational in April.

Seminars / Meetings Attended:

Annual General / Safety Meeting – October 7
Environment Certification – October 14
Minister's Regional Consultation – October 19
Preferred Design Options Meeting – October 28
CN Rail Discontinuation Public Meeting – October 28
Fox Coulee Aviation – November 2
AUMA Convention – November 3-5
Red Deer River Municipal Users Group – November 26
Annual Strategic Workshop – November 26 - 27

Contracts / Agreements

Upcoming Seminars / Meetings

Water Assurance – January 7
Safety Codes Course – January 8
Palliser Executive Review Board – January 15
CN Rail line – January 19
RDRMUG – January 21
Design Committee – January 21
Stevenson Homes – January 22
DCHS Tour of Renovations – January 29
Emerging Trends Workshop – February 4
MSP Workshop – February 8 & 9
Alberta Certification – February 10
CAO Session at the Mayor's Caucus – February 11
Airport Commission – February 17
Palliser Executive Review Board – February 19
Local Government Administrators Association Workshop – March 17-19
Municipal Law Seminar – March 26

Outstanding Issues for the Next Quarter:

Automated Garbage Collection System

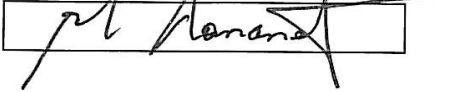
MSP Review

Transportation Study for the CB District

Tender for Community Facility

Multi 10 Year Plan Capital Plan

CAO:



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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



ANNUAL REPORT

Name:	R.M. Romanetz, P. Eng.	Year:	2009
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Year's Accomplishments:

- **Mayor and Council:**
 - The Three Year (2009-2011) Operating and Capital Budgets, 2009-2011 Corporate Plan which includes the 2009 Strategic Business Plan and the 2009-2011 Service Fee Schedule were approved on March 2nd;
 - The Procedure Bylaw was amended to allow for recorded votes on all motions of Council unless the motion was carried unanimously;
 - Council requested that nomination papers be submitted for the AUMA Awards for Ray Romanetz – Dedicated Chief Administrative Officer and Councillor Karen Ann Bertamini – Distinguished Service Award and Award of Excellence; both nominees were successful in their categories;
 - Council agreed to dissolve the Drumheller Recycling Association and transfer its business, assets and obligations to the Drumheller & District Solid Waste Management Association effective January 1, 2010 and the DDSWMA establish a Regional Recycling Program
 - The Town's Green Team Strategy was presented to Council with the approval from Council given to move forward with an automated collection system;
 - Council agreed to apply for a basic membership in the Alberta Main Street Program working towards becoming an accredited Main Street Community;
 - Strategic Business Planning Workshop held on November 26 & 27 facilitated by Gord McIntosh;
 - Council passed a motion that supports the construction of the Badlands Community Facility as outlined in the Recreation Master Plan.
- **2009 Strategic Business Plan** adopted by Council on December 8th 2008 with reviews provided on March 2nd and November 26th;
- **MSP Vision** – Community group formed. Workshop held with priority focus on social infrastructure (culture); environment and transportation. A further workshop is planned for Feb. 8th & 9th to develop an action plan.
- **Badlands Community Facility** – Public consultation meetings were held on Feb. 1st, 4th and 5th. Council approved the recommendations of the Steering Committee regarding project scope and the next steps to allow for the submission of grant applications within identified timeframes. The Town's application was submitted based on the Cultural Component only with spaces dedicated to the library, a social hub, meeting rooms and interpretive displays throughout the facility. Borrowing bylaws adopted – short term borrowing in the amount of \$6M for fundraising purposes and the second bylaw in the amount of \$6M for the construction of the facility (total project cost \$23M). Council agreed to retain the firm of GEC for architecture services. New design drawings circulated and the interior design components being worked on. Timelines for tendering: Tender out by April 1st with tender award by the end of April.

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Agenda Item # 9.1

- **Ambulance Transition** – New contract commenced April 1st, 2009 with the same level of service.
- **Bylaw Services Review** – Supervisor hired and Community Enforcement Plan presented to Council in November, 2009.
- **Transportation Plan** – Four alternatives were identified to resolve problems in the CB District of Council's consideration with Alternative #1 being approved by Council on November 9th. Meetings have been held with Chamber / Downtown Merchants Association to review their concerns. Additional meeting will be held on Feb. 3rd. Downtown Merchants presentation to Council on Feb. 16th.
- **Land Planning / Improvements**
 - Drumheller's Affordable Housing – Grand Opening held on June 18th, issues relating to plumbing and heating being resolved.
 - Community Facility Civil Engineering (MPE Engineering)
 - Several Land Use Amendment Bylaws
 - Executive Board - Palliser Regional Municipal Services
 - WTP / WWTP - Stantec
 - St. Anthony School
 - Regional Water Projects
 - Stevenson Development
 - Sale of the Airport Hangar
 - Ski Hill
 - Yavis Campground
 - Boat Launch
 - Starland and KRWSC (Kathryn)
 - Sunshine Lodge
 - Red Deer River Municipal User Group
 - Gordon Taylor Bridge
 - Alberta Transportation
 - Landfill Expansion / Regional Recycling
 - Green Strategy
 - Brownfields
 - CN Rail Line
 - Shaw Cable
 - Community Transit Review
- **Seminars / Conferences / Workshops attended:**
 - Emerging Law Trends
 - AUMA Regional Seminar
 - Safety Codes
 - Municipal Sustainability Initiatives Information Session
 - Local Government Administrators Association
 - Municipal Administrative Leadership
 - Canadian Association of Municipal Administrators Annual Conference
 - Federation of Canadian Municipalities Annual Conference
 - AUMA Convention

Agenda Item # 9.1

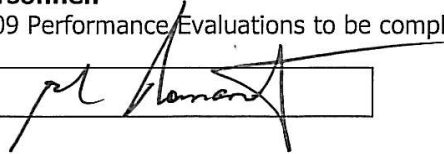
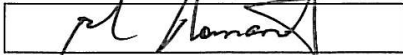
- **Committees**

- AUMA representative to Alberta Water and Wastewater Certification Board
- Citizen Advisory Committee for the Drumheller Institution
- Red Deer River Municipal Users Group Task Force

- **Personnel:**

- 2009 Performance Evaluations to be completed March 5th.

CAO:



DRUMHELLER

INFRASTRUCTURE SERVICES



2009 Infrastructure Quarterly Report

Name :	Allan Kendrick	Month:	
	Director of Infrastructure Services	Oct 1 st – Dec 31 st	4th Quarter

Last Quarter's Accomplishments:

Human Resources:

- Staff 1st Aid training
- Town Staff – yearly safety meeting
- Safety Auditor training
- Defensive Driving course
- Training on managing winter risks
- Hazard Assessment training

Facilities:

- Arena – poured pad for dehumidifier
- Arena schedule and ice maintenance
- Removed skateboard park, moved equipment to tennis courts
- Rosedale skating rink repair
- Arena door replacement
- Stockpiled dirt, removed from John Anderson site
- Stand new tower in Wayne
- Rosedale Fire Hall – Furnace, hot water tanks, 2 overhead unit heaters
- Gallery Doors at Civic Centre
- Lighting at RCMP
- Painting at town hall
- HVAC triannuals – all facilities
- Hang LED pilot lights
- Town Hall archive storage
- Gas detection triannuals
- Emergency lighting – various facilities
- Retrofit Kate Lima's door
- New sound board at Arena
- Aquaplex duct insulation
- Parking Plugs – Affordable Housing
- Eaves maintenance – all facilities
- Old Cells archive storage

Water:

- UV upgrade 98% complete
- Pump overhaul at WTP
- Cast iron line replacement finalized for season

- Box and rod replacement – various locations
- TWACS meter errors noted and repaired
- Meter reading
- Water break at Nacmine Lift station
- Lot servicing – various locations
- Replaced chlorine line at the Kneehill Reservoir
- Fall Hydrant check
- 19th St Lift Station upgrade
- Clean settling tanks at WTP
- Raw water reservoir pipe repairs

Wastewater:

- Flood proofing landscaping at Nacmine Lift Station
- Sewer flushing of trouble areas
- Hydrovacating for WWTP upgrade
- WWTP upgrade ongoing
- Newcastle Lift Station flooded, both pumps repaired
- Nacmine genset replacement
- Camera sewer lines – various locations
- Hydrant repairs – various locations

Operations:

- Pump holding ponds at landfill
- Tree cleanup – windstorm
- Irrigation blowouts
- Seasonal tree pruning
- Grass control
- Constructed parking lot behind Civic Centre
- Graves and cremains
- Install Christmas decorations
- Install Boat Launch at Newcastle Beach
- Demolition of buildings -1208 Newcastle Trail (Morey's Store)
- Garbage collection
- Tree planting from Pen stock – various locations
- Installed Olympic Torch Run banners
- Atlas Coal Mine – removed fill dirt and moved rail car

Roads

- Seasonal ditching for drainage
- Fall lane grading
- Street sweeping / Leaf pickup
- Snow and Ice control
- Seasonal catch basin flushing
- Hill maintenance
- Decorative light repair and maintenance
- Sign repairs

Equipment:

- Simon Snorkel repair – stabilizers & waterways
- Fall servicing and repairs to mowers and trimmers
- Fleet servicing and repairs
- VBS maintenance and repairs
- Solid Waste/ Recycling maintenance and repairs
- Fire Services maintenance and repairs
- Community Enforcement maintenance and repairs

Land / Developments / Agreements / Projects:

- Christ the Redeemer School – ongoing construction
- Community Facility
- Gordon Taylor Bridge – Railing replacement

Budget Performance:


- Operational Budget – percentage used as of Dec 31, 2009 – 90%

Special Events:

- Santa Claus Parade
- Flames Alumni Game

Contributions from:

Keith Russell
Larry Duxbury
Brian Bolduc
Fred Sharrun
Dave Kakuk

Director:
(Signature)**CAO:**
(Signature)



DRUMHELLER

INFRASTRUCTURE SERVICES



2009 Infrastructure Annual Report

Name :	Allan Kendrick Director of Infrastructure Services	Year:	2009
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Human Resources:

- Former Chief Mechanic on long term disability
- Administrative Assistant given permanent status
- Assistant Mechanic given permanent status
- Staff Training:
 - Confined Space
 - Safe Trenching
 - First Aid
 - Safety Auditors Course
 - Managing winter risks
 - Hazard Assessments
 - Pool I
 - Arena I

Facilities:

- Low Cost Housing – project management
- Indoor pool turnaround
- Outdoor pool deck and drain upgrade
- RCMP building renovations/office restructuring/building compound
- Seasonal start up and shutdown of Fountain Park
- Seasonal start up/shut down and scheduling at Arena
- Arena painting
- Winterize outdoor washrooms
- Events delivery
- Quarterly HVAC inspections and maintenance
- Relocated skateboard park
- Outdoor rink seasonal preparation
- Emergency lighting to comply with codes
- Insulate Aquaplex ducts

Water:

- Meter reading
- Automated meter reading (TWACS) installs and repairs
- Alberta environment – year end reports
- WTP – UV upgrade
- Hydrant repairs and flushing
- Cast iron watermain replacement
- Property servicing
- Box and rod replacements

Wastewater:

- Sewer flushing
- Sewer line camera work
- 19th Street upgrade and forcemain install
- WWTP upgrade
- Nacmine Lift Station flood proofing and genset upgrade

Operations:

- Yearly sidewalk inspections
- Ultrasonic testing of decorative lights
- Yearly playground inspections
- Yearly fire extinguisher maintenance
- Mosquito control
- Yearly tree pruning
- Yearly pesticide spraying
- Spring cleanup
- Decorative light repairs
- Gopher control
- Beaver control
- Preparation of community garden
- Yearly tree planting
- Grass control/Park maintenance
- Midland/Newcastle Dyke upgrades
- Yearly irrigation repairs and maintenance
- Trail maintenance and upgrades
- Huntington Playground installation
- Christmas decorations
- Cemetery burials and maintenance
- Garbage collection/Washroom maintenance
- Building demolition – 1208 Newcastle Trail
- Hang Torch Run banners

Roads

- Snow and ice control
- 2009 SIP program
- Line painting
- Crack filling
- Street sweeping
- Lane grading and gravelling
- Pothole patching
- Dust control
- Yearly ditch grading
- Sign repairs and installs
- Storm drain maintenance

Equipment:

- New grader purchase
- New gravel truck purchase
- New pickup truck purchase (2)
- Yearly crane inspections
- New skid steer purchase
- Purchase of newer combination roller
- Purchase of newer utilities service truck
- Fleet maintenance, inspections, and licensing
- SWM maintenance
- VBS maintenance
- Fire Services maintenance
- Community Enforcement maintenance

Land / Developments / Agreements / Projects:

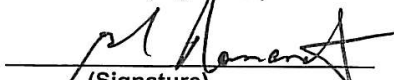
- Low Cost Housing – landscaping, paving, servicing
- Build Newcastle Beach Boat Launch
- Building demolition and parking lot install at 201 1st Street E
- Building demolition 1208 Newcastle Trail
- Build new playground at Huntington Park
- Trail construction and paving at McMullen Island as part of the National Trail Coalition Program
- 2nd Street W intersection upgrade
- Community Facility initial development
- Christ the Redeemer new school construction
- Gordon Taylor Bridge sidewalk/railing upgrade

Budget Performance:

- Approximately 90% of Operational Budget used

Special Events:

- Figure Skating Carnival
- Earth Day
- Relay for Life
- High School Cleanup
- High School graduation ceremonies
- July 1st Celebration
- Music Concert in Arena
- Communities in Bloom Judging
- Santa Claus Parade
- Flames Alumni Game

Director:
(Signature)**CAO:**
(Signature)



DRUMHELLER

CORPORATE SERVICES



Quarterly Reports

Name:	Michael Roy Director of Corporate Services	Quarter:	4 th Quarter 2009 October to December 2009
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Accounting and Finance

- Work proceeding on TCA
- Audit preparation work started

Administration

- Attended MSP workshop
- Completed Administrative Justice course as required under new ARB rules

Health and Safety/Risk Management

- First Aid Course completed in October
- Defensive Driving Course completed in November
- Internal Audit Completed
- Pandemic Preparedness completed

Communications

- Work on data input for updated website

Information Technology

- ICompass's CivicWeb
 - o Action tracking – pending
 - o Agenda notes - pending
- Moving forward on thin-clients in the organization
- New server acquired

Outstanding Issues for the Quarter


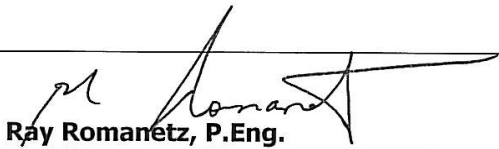
- Communications project, redundant site installation
- PSAB - tangible capital asset (TCA)
- Audit

Financial Report

As part of our yearend work, there are still entries and transactions to be processed that could change the numbers as we insure our financial reporting complies with PSAB and GAAP standards.

Once the entries are made the final audited financial report will be prepared. Any preliminary financial report presented at this time for the year ending December 31, 2009 will be significantly different from the audited financial statements and as such the financial report for the year ending December 31, 2009 will be presented at the completion of the audit.

One of the entries to be processed will be accumulated depreciation, this will significantly alter the bottom line, and the comparison between actual and budget as we have not budgeted for depreciation.

Director:	 Michael Roy	CAO:	 Ray Romanetz, P.Eng.
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DRUMHELLER

COMMUNITY SERVICES



Name:	Paul Salvatore, Director	Quarter:	2009 4 th Quarter
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Executive Summary – Highlighted Activities 4th Quarter 2009

Function Area	October	November	December	Next Quarter
Economic Development	<ul style="list-style-type: none"> Red Mittens appear on World's Largest Dinosaur 	<ul style="list-style-type: none"> Town receives Alto Award – Honorable mention at Travel Alberta Conference Photo Library Development ongoing 	<ul style="list-style-type: none"> Discussion on Post Secondary Programming Collaboration begins on Community Marketing Torch relay preparations 	<ul style="list-style-type: none"> Torch Relay Celebrations Tourism Marketing masterplan with community stakeholders
Community Enforcement	<ul style="list-style-type: none"> Peace Officer appointments updated 	<ul style="list-style-type: none"> Workplan presented to Council 	<ul style="list-style-type: none"> Program Relaunch and Implementation 	<ul style="list-style-type: none"> Council Update
Development and Planning	<ul style="list-style-type: none"> Regular Permit Processing Total Permits Issued in Quarter \$1.9 million Total Construction Value of Permits in Quarter \$14.2 million Palliser and Gord MacIntosh – move ahead with MSP 			Regular MPC meetings 2 nd and 4 th Thursday of Each month
F.C.S.S.	Ongoing <ul style="list-style-type: none"> Staffing related to Seniors Coordinator and Community Building Initiative 	<ul style="list-style-type: none"> Bid to host ACE Communities workshop in March 2010 - accepted 	<ul style="list-style-type: none"> Foster Care Awareness info session Hired new Seniors Coordinator 	<ul style="list-style-type: none"> Preparation for ACE Communities workshop Youth Justice Committee terms of reference
Police	<ul style="list-style-type: none"> Collaboration on Safe Communities Grant Asset Management Training Municipal Policing Committee – new Chair – Fred Makowecki 			Ongoing work with detachment
Fire	As of December 31 st , the Drumheller Fire Department responded to a total of over 200 calls. The total number of firefighters is presently 46 members. Fire Chief Coordinated H1N1 pandemic planning for Organization			Ongoing delivery of our fire prevention program
Recreation	<ul style="list-style-type: none"> Bookings for hockey and figure skating seasons Badlands Teen Initiative – on Facebook 	<ul style="list-style-type: none"> Meetings with Arena stakeholders regarding ice allocation Scheduling conflicts continue 	<ul style="list-style-type: none"> Arena Bookings Activity Guide updates (Winter) Preparation for Spring rentals Evaluation of scheduling options Volunteer Appreciation 	<ul style="list-style-type: none"> Hockey and figure skating season closing Transition to Lacrosse and softball seasons Planning for Summer Fun and Swimming lessons

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Economic Development and Tourism

Ray Telford, Economic Development and Communications Officer

Tourism

Met with the Drumheller and District Chamber of Commerce and accomplished the following

Organized new Consortia for the Drumheller Valley Buying Group. This consortium consists of various organizations and businesses in Drumheller. Through these consortia we were able to leverage our marketing dollars of \$30,000 to well over \$72,000.00. Our advertising campaign has been booked for the entire year. The Chamber and the Town will meet again this quarter to finalize the final 20% of our budget.

Met with Guide Signs to discuss new tourism signage in Drumheller. The Visitor Information Center was certified in October 2009 and now qualifies for additional signage in the town. The province will look after the new signs.

Met with The Chamber and Alicia Chung regarding the 2010 edition of the Travel Map Guide. The map guide is on schedule for the spring. The Town and the chamber contribute a good portion of our marketing dollars to this guide. This guide used to be published by the Chamber. The last two years Canalta has spearheaded the magazine.

Attended the Travel Alberta Tourism Conference. The Town of Drumheller was a finalist in the Friends of Tourism category of the Alto Awards.

Various Economic Development Professionals met with the Canadian Badlands Organization. We discussed the funding that was received and how we could use it for product development and economic development.

Met with CBL representative to work on the preliminary plans for the Tourism Master Plan

Housing

Met with owner/developer for the new AISH affordable housing project.

Post Secondary

Met with Jim Ramsbottom regarding post secondary and the changes with the programs in Drumheller.

Marketing and Communications

We have contracted TNC Publications to produce a magazine about Drumheller. This magazine will be used as part of our "inquiry" information. The magazine will consist of Economic Development Statistics, Research and an overview of why Drumheller is something to Roar about. The magazine should be ready in Q1.

Miscellaneous

Badlands Facility Communication
NHL All star brochure design and communication

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Agenda Item # 9.4

Alberta First Meeting
Pandemic Influenza Communication
Website Design

Goals for Q1 2010

Economic Development Strategy Update
Tourism Master Plan in full progress

Family and Community Support Services

Karla Roberts, FCSS Coordinator

Town of Drumheller
FCSS Quarterly Report- 4th Quarter
October/November/December 2009
Submitted by: Karla Roberts

1. Community Program Updates:

Program	October/ November/ December (4 th Quarter)
Seniors Program	<ul style="list-style-type: none">-Judy Harder started in Seniors Coordinator Position in early Oct and has now given her notice of resignation (Dec 18)-training for Judy was brief with two half days spent with Pam Kirk (former Coordinator) and periodic help from other Community Services Staff-served over 181 clients (including Newly Bereaved, ASB/Special Needs, Alberta Aids to Daily Living.)-attended interagency meetings and Community Services meetings monthly.-met with Linda Handy re: FOIP (cleared 4 boxes of archives out of the office)-met with Penny from Helping Hands, re: Services offered to clients-Jim Carlson and Yvonne Markotic, re: art classes-Norma Lang, re: community bullying workshop including Seniors-Annual Seniors' Christmas Dinner was cancelled this year (due to H1N1 scare), brought gifts to Seniors to Pioneer Trail Society, Sunshine and Hillview Lodges, these gifts were well received.
Play Time	Runs on Wednesday mornings from 10:00-11:30. The facilitator is Yvonne Markotic in Partnership with Parent Link. Oct- 38 Adults & 50 Kids, Nov.-30 Adults & 45 Kids and Dec.- 22 Adults & 28 Kids
Before and After School Care Program and Out of School Fun (Flex day program)	The waiting list system is still in place, however, there are no names on the waitlist at present. There are currently 21 registered with a maximum of 15 with one staff, and 19 with two. When the ratio is above (1:15), the FCSS coordinator attends. Efforts will be made in the new year to enlist extra FCSS help and BASC/OSF coverage. Themes: Oct: Actually Autumn , Nov: Dance the Day Away , Dec: Crazy Crazy Christmas. Newsletters were sent out monthly. OSF program has been running successfully out of the Civic Center this

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Agenda Item # 9.4

	<p>year. So far there have been 10 OSF days and an average of 7 participants in each. Dec 30 and 31 programming had to be cancelled due to lack of participants.</p> <p>BASC Coordinator is currently taking the free online training course to become certified to meet CFSA licensing standards. Coordinator took Food Safety Course on Nov 7. FCSS Coordinator covered from Dec 7-11, while BASC coordinator was away. BASC Coordinator participated with FCSS coordinator, during Greentree Christmas concert coverage Dec 15 and 16.</p>
Community Building Initiatives	<p>Norma Lang has been working on CBI on a contract basis from Oct-Dec 31, finishing this year's CFSA contract.</p> <p>Highlights from fourth quarter report</p> <ol style="list-style-type: none"> 1. Foster Awareness Week and Foster Appreciation and Info Session - 2. Youth Justice Committee start up work - 3. Youth Resource Fairs in Starland County – partners were Starland County, Craigmyle Hist Society and the Morrin Lions Club. 4. Successful bid to host an ACE Community Building Workshop in Drumheller 5. Bullying - several things including the Take the time at greentree, transposing Morrin and Delia schools to the Multi Youth Production, and the ongoing work at Morrin and Delia with their anti bullying youth mentorship program that continues throughout the year.
Babysitter Safety Course/People Savers	<p>Facilitator Karen Block held a Red Cross Babysitter's Course on Dec 5th, 2009. There were 12 participants.</p>
Roots of Empathy	<p>There are 4 Roots of Empathy classes happening this year at the Drumheller schools. Grade 1 in St Anthony's and Grade 5 in GreenTree. Dave is the Key Points Person and Mentor. We have 4 teachers and 4 babies.</p>
Family Resource Worker Programs GreenTree, St. Anthony's School, Drumheller Outreach & Drumheller Composite High School	<p><i>St. Anthony's School-Amber Channell</i> Majority of clients this quarter are ages 6-11 years. Total number of walk-ins 210, including adults, staff and students. Major issues center around stress management, social skills and separation/divorce. Preventative programs (pro-socials): relational aggression/bullying and conflict resolution. Group sessions include: P.A.R.T.Y program, Tattling vs. Telling and Bullying Prevention.</p> <p><i>DCHS-Michele Salvatore</i> Ages of clientele are ages 7-18 years. 349 contacts made, 23 newly opened files, 81 clients all together. Major issues are self esteem, peer relations, anger management, life skills, parenting conflict, school conflict and parenting issues. Referrals come mostly from the school or from self referrals. Group sessions include: Smart Talk 4 Youth Group, Anger Management classes, Healthy Choices and Bullying/Social Cruelty.</p> <p><i>GreenTree-Dave Watson</i> Total contacts made 275 including children, youth and adults. Most contacts and clients are 7-18 years. Major issues include peer relations, Self Esteem, Anger management, life skills, financial stress,</p>

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Agenda Item # 9.4

	academic stress, family/sibling conflict, parenting conflict and school conflict. Most referrals come from school, self, CFSA and parents. Group sessions include: Morning recess Lego Social group, Social Skills Group, Transition to Junior High, Christmas Hamper Program and Recycling program.
Healthy Families	In Oct-Dec, Healthy Families had 14 clients on their list, with zero on their wait list. Many of the families are working on parenting challenges, specifically around behavior, consistency and positive reinforcement. They support mom's who are dealing with post-partum depression. They are seeing new families to the community; some with language barriers, so connecting them to other community resources has been a large focus. Domestic issues, finances and access to the Food Bank have also been a large area of support lately.
Badlands Youth Initiatives	Have had monthly meetings. Following the "Band Bash", the group decided that we wanted to switch to something more recreational. Swim Night was held on November 20, from 8:30-9:30p.m. Research and discussion will happen in New Year to possible make Teen Swim for a Tweekie, a regular thing at the Aquaplex. Meeting for Dec cancelled, meetings will resume again early in the new year.
Little Warriors Workshop	Hosted by FCSS on November 12. Had over 20 participants. Well liked by all that attended. The topic was prevention of child sexual abuse. FCSS supplied registration costs and lunch for participants.
Greentree Christmas Concert Coverage	Annually we submit our services to GreenTree School, to care for children 0-4 during their Christmas concert (Dec 15 and 16). This year we organized volunteers from the local highschools to help with the child minding. This strategy really alleviated the stress during these two nights. This method is defiantly recommended for next year.

2. Staffing Challenges/Issues (vacancies/hires/resignations)

- a. Judy Harder hired for Seniors Coordinator (Mat leave) Oct 5
- b. Judy Harder put in resignation on Dec 18, last day was Dec 24th
- c. Seniors' position has been posted internally and will be filled ASAP

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- d. CBI contract (Jan-March 31st, 2010) coordinator needs to be filled, posting for Community Services Coordinator will be posted early in the New Year

3. Committee Work

Prevention of Family Violence- helped implement Red Rose Campaign on Nov 3

had community and school presentations by Multi-Youth Productions on Cyber bullying, Dec 15 and 16. I have been asked to be Treasurer for this committee, this will be decided in the new year. This committee has had a name change to 'Big Country Anti-Violence Association' (BCAVA).

Family Fun Night- attended regular meetings, helped plan and implement three family fun events: "Cooking Up A Story" (Oct 24th), "Swim Party" (Nov 14), and "Winter Party" (Dec 12), this committee's mandate has changed to once a month events on a Saturday from 2-4pm. Attendance has been great and all events have been well received.

CPEF- had wrap-up meeting, and discussed excess funds for Drumheller area. A reprint of the "Circle of Supports" has been discussed, any changes to Drumheller poster have been sent to Diana Rowe.

FASD- attended regular meetings

Kidsport- attended regular meeting. Took minutes and distributed as Secretary. Supported Kidsport with FCSS funds.

Badlands Youth Initiative- chaired and attended monthly meetings. Will plan new event for the new year. Have talked to Elks and Royal Purple about potential sponsorships. Received cheque for BYI from IGA BBQ from Band Bash (Oct 29th)

Asset Development in Youth- was asked by RCMP to participate with 4 other community members (including 2 RCMP) to take this training on Nov 23 and 24. The message was fantastic and this Asset Development may form a new committee in the new year.

4. Meetings/Training Attended

- July 1st x2
- Parent Link x 1
- Family Fun Night x6
- DDAPV x 4
- BASC x 4
- Early Childhood Initiatives x1
- CPEF x1
- Out of School Fun x1
- Community Building Initiatives x 3
- Elks and Royal Purple x2
- Seniors Coordinator x4
- Roots of Empathy x 1
- Interagency x 2
- Healthy Families x 1
- CS Staff Meetings x1
- FASD x1
- Kidsport x1
- Badlands Youth Initiative Meeting x2
- CPEF Team Building Day (Trochu) Nov 4
- Cow Bus (Nov 5)
- Event Planning Workshop (Nov 21)
- Triple P Parenting Overview (via webcast) Dec 8
- Asset Development in Youth Training (Nov 23 and 24)
- ACE Communities x1
- Resiliency Presentation (Troy Payne) Outreach School, Dec 14

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5. Outstanding Issues

- theme, location and headliner for Canada Day
- CBI contract with Norma Lang Consulting
- hire Community Services Coordinator (part-time)
- BYI next steps and mandate
- BASC coordinator training
- Seniors Coordinator hire and training
- reporting for CIP funds

6. Next Quarter's Objectives

- CBI funding for after March 31, 2010
- Budget surplus spending (early Jan)
- next steps for BYI
- begin prep for Canada Day 2010
- Community Bullying Symposium
- Canadian Heritage Grant Submission
- Asset Development next steps
- start organizing for Volunteer Week and Seniors Week

7. Upcoming Training /Conferences

- FCSSAA conference (March)
- CPEF Wrap-up (Jan 28)

Recreation Administration

Judy Quintin-Arvidson

Aquaplex

Last Quarter's Accomplishments:

Summer Fun program was completed. I helped with some of the chaperoning and crafts.

Memorial Bench program was very busy this year as we sold all 6 benches and had to order more.

The arena bookings master was done but we had more problems with scheduling than anticipated. It seems that we need a user group meeting closer to the season so that we are all on the same page. Our meeting was in June and everyone had forgotten what they had said, or forgotten to follow up in the fall. I would recommend a user group meeting in September this year.

Progress on Projects/Programs:

The teen skate program was scrapped as we were not successful in moving it up to an earlier time slot. The current time slot was too late.

We began a Youth & Puck program, which runs in conjunction with the Stick & puck for 8 and under and the Public skate programs. Youth & Puck is for 8 to 18.

Badlands Scholarship has been awarded. We had 4 new applicants and last year's winner reapplied and was approved as well.

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Memorial Bench Program - Aside from placing the benches sold during the third quarter – there is not much activity.

The Mayor & Council's Volunteer Appreciation Social was very successful, well attended and everyone enjoyed the magician and the gift. We concentrated on buying fewer gifts and increasing the entertainment and food value. The venue was beautiful at Fred & Barney's and I would like to use them again next year. Hopefully after that, we will have the Facility to use and save some money there. We also changed the format a bit by not reading out each individual name, but just the groups. Although it went well, the Mayor still feels we should read off the individual names and have the groups stand at the end of the reading. Noted for next year's function. It came in under budget.

I helped Norma find a venue for the Foster Parent program. It was very successful as well.

Budget Performance:

Before and After School billing: \$ 3517.85 final
Arena Billing: \$ 59134.78 final
Baseball Billing: \$0.00 final
Civic Centre Billing: \$ 965.50 final
Mayor's Social Budget is \$6900.00 (5000.00 gift and 1900.00 food & ent.) came in at \$4646.98 (but I still need this amount because of future entertainment and venue plans.)

Outstanding Issues for the Quarter:

Software

Next Quarter's Objectives :

Minor Hockey was given permission to use the arena on the date of the Olympic Torch Drive. When the Dragons heard that, they called and asked to have their Homegame reinstated. They will be playing on January 16th as planned.

Wrap up of the regular arena season, including the Dragons.

Upcoming Special Events:

Minor Hockey Tournament in March

Olympic Torch Relay

March has Seniors Week.

Community Building Workshop Thursday March 4th, 2010. This will be an all day event with about 50 people in attendance. This will be held in the East Coulee Hall and I will help to plan the event.

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Ann Wade , Aquaplex Supervisor

We had Delia school in Oct. for Lessons - 48 students.

Swim club ran a swim camp Dec. 28, 29, 30.

Attendance Oct. 3352

Nov. 3408

Dec. 2473

Protective Services

Fire Department

Bill Bachynski, Fire Chief

- ★ There are currently 48 active firefighters

Community Enforcement

Supervisor, Darcy Nundahl (Statistics attached)

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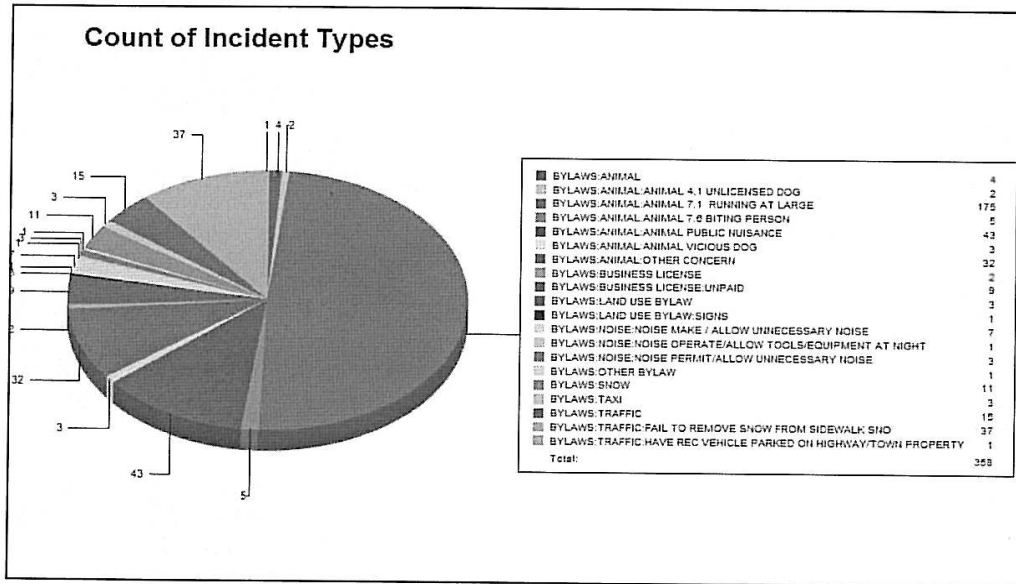
Community Enforcement

Supervisor, Darcy Nundahl

2009 Community Enforcement Yearly Report

Report Exec Enterprise

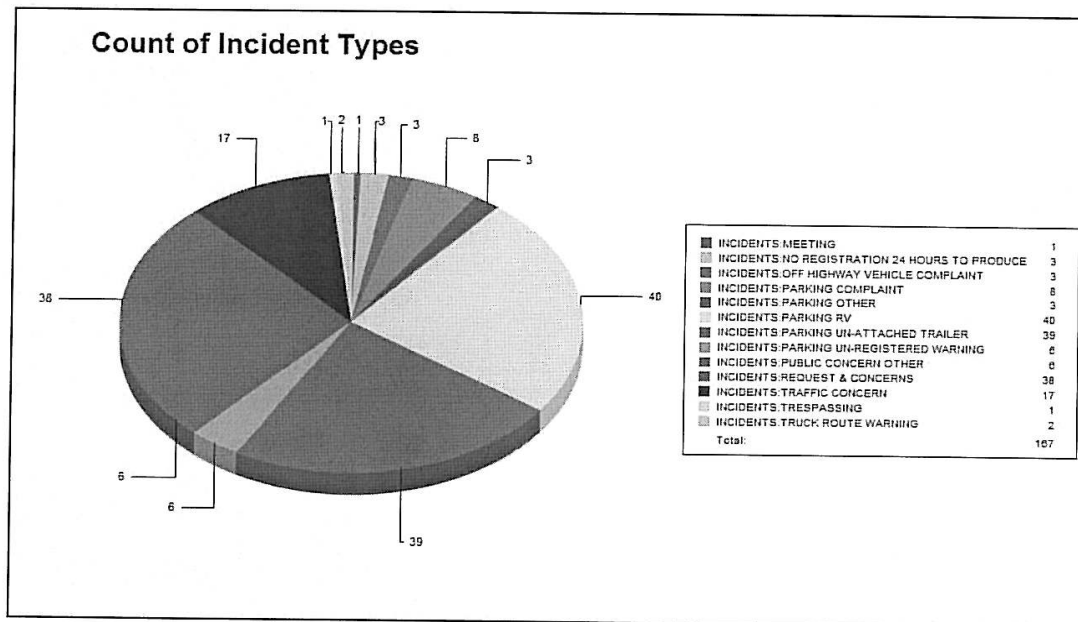
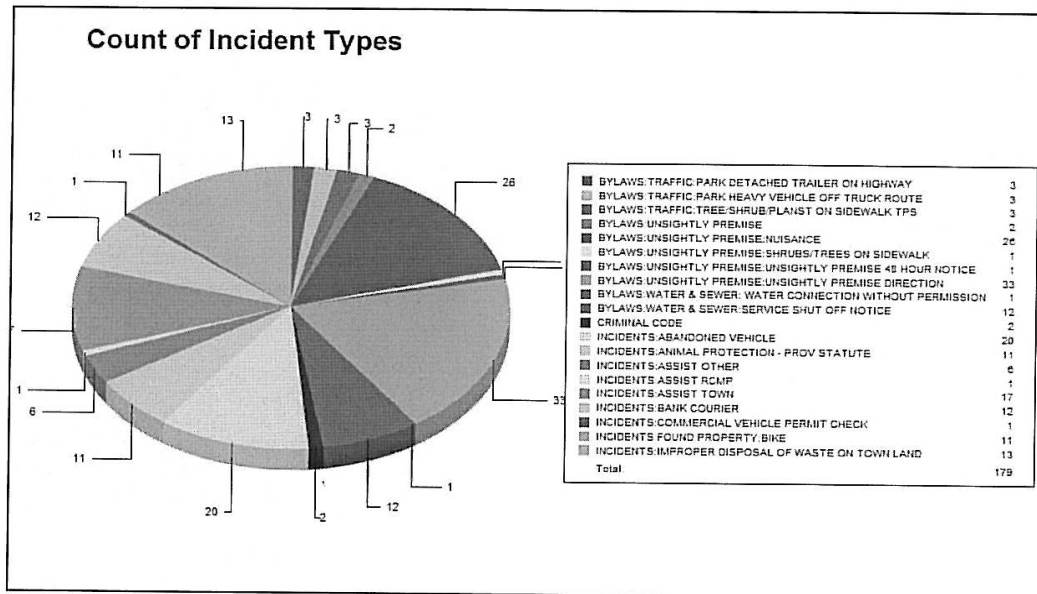
Statistics from: 1/1/2009 12:00:00AM to 12/31/2009 12:00:00AM



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Agenda Item # 9.4



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10: 4 1%
 10X: 1 0%
 BANKVIEW: 75 11%
 DOWNTOWN (CENTRAL): 147 21%
 DRUMHELLER: 92 13%
 DRUMHELLER (INDUSTRIAL): 1 0%
 EAST COULEE: 10 1%
 GREENTREE: 28 4%
 HUNTINGTON HILLS: 36 5%
 LEHIGH: 4 1%
 MIDLAND: 54 8%
 NACMINE: 56 8%
 NEWCASTLE: 68 10%
 NORTH DRUMHELLER: 38 5%
 RIVERSIDE: 63 9%
 ROSEDALE: 20 3%
 WAYNE: 1 0%
 WILLOW POINT: 4 1%

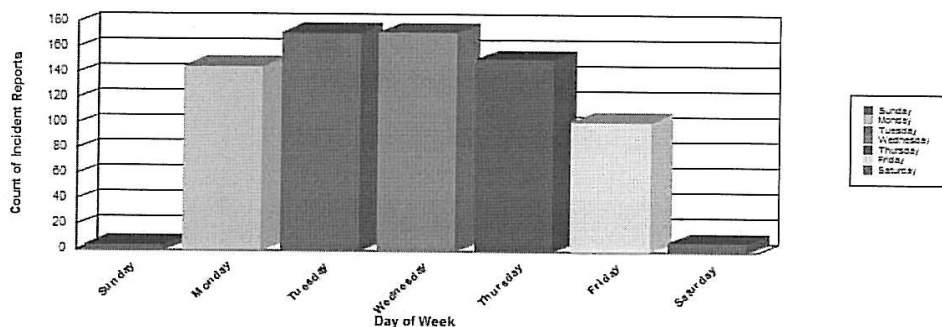
Grand Total: 100.00% Total # of Incident Types Reported: 704

2009 Daily Activity

Report Exec Enterprise

Statistics from: 1/1/2009 12:00:00AM to 12/31/2009 12:00:00AM

Count of Incidents by Day of Week



Total Count for: Sunday 5

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Agenda Item # 9.4

Total Count for: **Monday** 46
Total Count for: **Tuesday** 172
Total Count for: **Wednesday** 173
Total Count for: **Thursday** 152
Total Count for: **Friday** 103
Total Count for: **Saturday** 8

Report Totals

Total Number of Incident Types Reported: 759

Priority complaints in Bold

Animal Control: 264
Business License: 11
Land Use: 4
Noise: 11
Snow: 48
Taxi: 3
Traffic: 59
Unsightly Premise: 63
Abandon Vehicle: 20
Animal Protection: 11
Water Tags: 13
Asst Town: 17
Bank Courier: 12 (Completed everyday) approx: 240
Improper disposal of waste: 13
Parking RV: 40
Parking unattached trailer: 39
Requests and Concerns: 38

Community Activity

Downtown (Central): 147 (21%)
Drumheller (Transition zones) 92 (13%)
Bankview 75 (11%)
Newcastle 68 (10%)
Riverside 63 (9%)
Nacmine: 56 (8%)
Midland: 54 (8%)
Huntington Hills: 36 (5%)
North Drumheller 38 (5%)
Greentree: 28 (4%)
Rosedale: 20 (3%)

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Agenda Item # 9.4

RCMP Report - See Attached report from S/Sgt. Art Hopkins, Drumheller Detachment

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Agenda Item # 9.4

Development and Planning

Kathy Lima, Development Officer
Cindy Woods, Safety Codes
Palliser Municipal Services (contract)

Town of Drumheller Building Permits Quarterly Report Ending December 30, 2009

		Date			
Category	Data	Oct	Nov	Dec	Grand Total
Commercial	Permits Issued Construction Value	1			1
Industrial	Permits Issued Construction Value		1 \$ 818,000		1 \$ 818,000
Institutional	Permits Issued Construction Value	1 \$ 117,000		1 \$ 95,000	2 \$ 212,000
Residential	Permits Issued Construction Value	7 \$ 444,750	5 \$ 500,000		12 \$ 944,750
Recreational	Permits Issued Construction Value	1 \$ 6,000			1 \$ 6,000
Total Permits Issued		10	6	1	17
Total Construction Value		\$ 567,750	\$ 1,318,000	\$ 95,000	\$ 1,980,750

2008

		Date			
Category	Data	Oct	Nov	Dec	Grand Total
Commercial	Permits Issued Construction Value		3 \$ 390,000		3 \$ 390,000
Institutional	Permits Issued Construction Value	1 \$3,342,500		1 \$10,026,925	2 \$13,369,425
Residential	Permits Issued Construction Value	14 \$ 363,500	4 \$ 98,200	1 \$ -	19 \$ 461,700
Total Permits Issued		15	7	2	24
Total Construction Value		\$3,706,000	\$ 488,200	\$10,026,925	\$14,221,125

- Continued use of Planning Services from Palliser Regional Planning Services
- Support to Developers for future development projects

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Agenda Item # 9.4

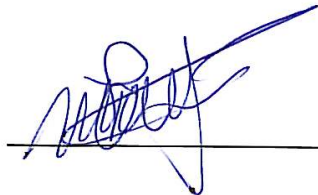
General Municipal Administration – Director's Office

- * Follow-up on Recreation Infrastructure Canada (RINC) Application
- * Policing Committee meetings and organization
- * Completion of Aquaplex upgrades and opening of outdoor pool
- * Municipal Sustainability Planning – Ongoing
- * Community Facility – Skateboarding / Baseball contingencies
- * Follow-up to daycare alternatives and options
- * Youth Activities Initiative
 - o Badlands Teen Initiative, monthly meetings with teens for special events development
- * Staffing
 - o Senior's Coordinator (Currently vacant)
 - o Community Services Coordinator – Amy Vostenbosch - Hired
- * Grant Status
 - o National Trails Coalition – Project Management and Grant Reporting – applied for "top-up" funding for trail signage upgrades – additional \$5,000 (unconfirmed)
 - o ICCI – Economic Development grant approved for \$5,000 for market research related to microbrewery / microdistillery development.

Meetings Attended:

- * Council and Committee meetings
- * Community Facility Steering Committee
- * Community Facility Design Committee
- * Municipal Sustainability Planning Task Force
- * Drumheller Marketing – Tourism Master Plan Development Meeting
- * Economic Development Task Force
- * Interagency
- * Risk Management/Safety Committee
- * Crime Stoppers
- * Municipal Planning Commission
- * Management Meeting
- * Aquaplex Project
- * Badlands Teen Initiative
- * Drumheller Childcare Options Committee
- * Policing Committee
- * Citizen's Advisory Committee (RCMP – SSgt's Committee)

Director:



M. Paul Salvatore

CAO:



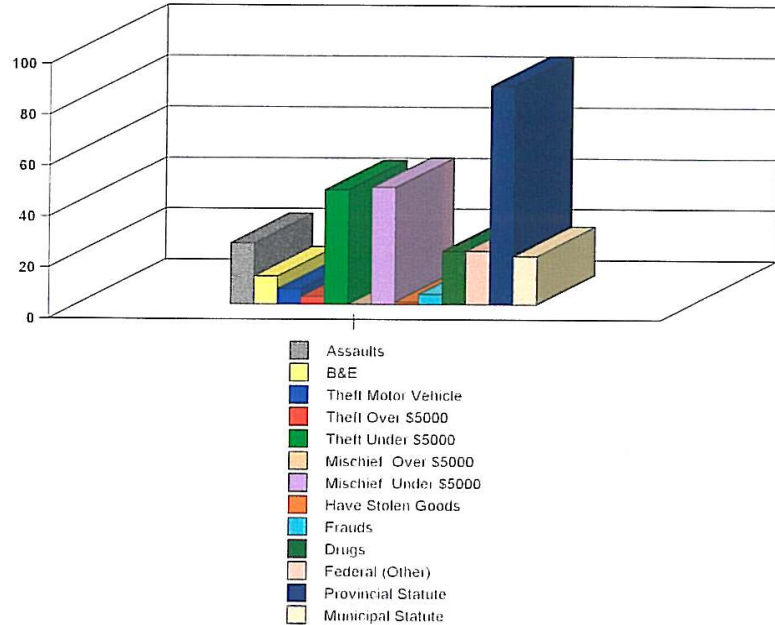
Raymond M. Romanetz

Telephone: (403) 823-1316

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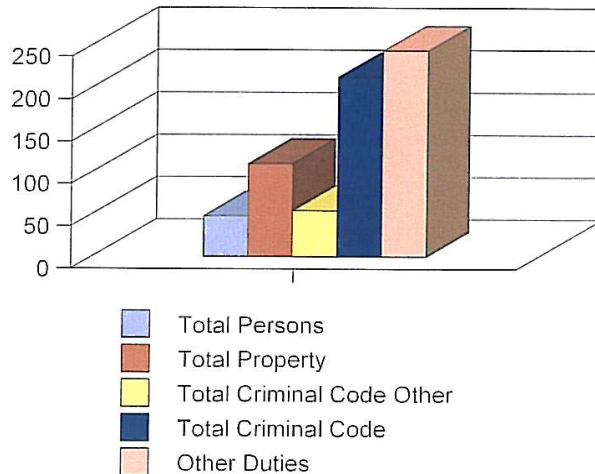
Section I: Detailed Crime Quarterly Report - October - December 2009 Municipal

Detailed Crime Statistics	
Assaults	24
B&E	11
Theft Motor Vehicle	6
Theft Over \$5000	3
Theft Under \$5000	45
Mischief Over \$5000	0
Mischief Under \$5000	46
Have Stolen Goods	1
Frauds	4
Drugs	21
Federal (Other)	21
Provincial Statute	86
Municipal Statute	19



Summary Detailed Crime

Summary Detailed Crime	
Total Persons	48
Total Property	110
Total Criminal Code Other	54
Total Criminal Code	212
Other Duties	243

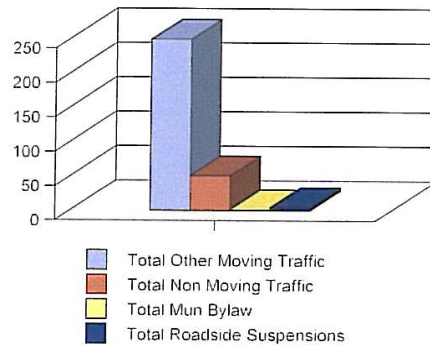


Section II: Detailed Traffic Quarterly Report - Jan - Mar 2008

	Speeding	Seat Belts	Child	Intersection	Impaired	Total
Fatal Motor Vehicle Collisions	0	0	0	0	0	0

	Speeding	Seat Belts	Child	Intersection	Unspecified	Total
Injury Motor Vehicle Collisions	0	0	0	0	3	3

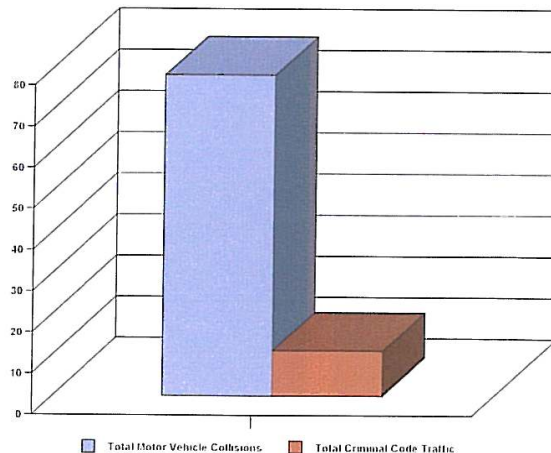
Total Other Moving Traffic	249
Total Non Moving Traffic	51
Total Mun Bylaw	1
Total Roadside Suspensions	5
Total Speeding	138
Total Seatbelt	13



Summary Detailed Traffic

Total Motor Vehicle Collisions	78
Total Criminal Code Traffic	11

Total Traffic Offenses	317
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Quarterly Update

- This is the final quarterly report for the Calendar year and the 3/4 report for the APP.
- To date the number of speeding tickets issued in the first nine month, is just below what was expected for the year. There have been 283 speeding tickets issued and the goal is 310. There has also been an increase in the total number of traffic related offences dealt with.
- The number of Mischief offences is down. There has been 151 reported cases with the goal to have the number reduced to 350 incidents for the year. We are well under what was projected.
- Our Drug enforcement is up although our actual charges are down. This is because they have been dealt with in other ways.

Our new GIS member is in place and he is keeping extremely busy. There is more work than he can be expected to complete. Consideration is being made to increase that duty to two persons.

Considering the staff shortages experienced through the year to date, we have done very well.

A.A.HOPKINS S/SGT
NCO I/C DRUMHELLER DET.

 DRUMHELLER COMMUNITY SERVICES 	Paul Salvatore, Director 2009 Annual Report – Year at a Glance Community Services	Function Area	January	February	March	April	May	June	July	August	September	October	November	December
		Economic Development	CN Closure Meetings	Support on Community Facility Business Case	Networking Breakfast Building Canada Grant	Alberta Venture Magazine (preparation)	Tourist Radio station relaunch Tourist in your own town	Networking breakfast Task Force Meeting	Alberta Venture Magazine (preparation)	Alto Award Submission Preparations	Networking breakfast Drumheller Buying Group Includes RTMP	Red Mittens appear on World’s Largest Dinosaur	Town receives Alto Award – Honorable mention at Travel Alberta Conference Photo Library Development ongoing	Discussion on Post Secondary Programming Collaboration begins on Community Marketing Torch relay preparations
		Community Enforcement	Regular Patrols Snow Removal	Snow Removal Notices	Bylaw Review with Council	Derelict Vehicle removal	Animal Control Unsightly Premises	Recruitment and Interviews Weed Notices	Weed Notices Animal Control Unsightly Premises	Weed Notices Animal Control Unsightly Premises	Peace Officer appointments updated	Workplan presented to Council	Program Relaunch and Implementatio n	Council Update
		Development and Planning	Regular Permit Processing Total Permits Issued in Quarter \$1.1 million Total Construction Value of Permits in Quarter \$17.3 million				Regular Permit Processing MDP / LUB updates reviewed by Council in March			Regular Permit Processing Total Permits Issued in Quarter \$739,032 Total Construction Value of Permits in Quarter \$3.676 million			Regular Permit Processing Total Permits Issued in Quarter \$1.9 million Total Construction Value of Permits in Quarter \$14.2 million	
		F.C.S.S.	Seniors Program Roots of Empathy	Booking for Babysitters course. Community Building Initiative	Before and Afterschool care at Greentree School at capacity Hired new Community Services Coordinator	Seniors Program Roots of Empathy	Booking for Babysitters course. Community Building Initiative	Before and Afterschool care at Greentree School at capacity Hired new Community Services Coordinator	Seniors Program Daycare Survey and research	Booking for Babysitters course. Community Building Initiative	Before and Afterschool care at Greentree School at capacity Hired new Seniors Coordinator	Ongoing Staffing related to Seniors Coordinator and Community Building Initiative	Bid to host ACE Communities workshop in March 2010 - accepted	Foster Care Awareness info session
		Police (RCMP) and Policing Committee	Municipal Policing Committee Members are in place Chair, Mac Jones Public Complaints Director, Sam Charlebois Attended training in EDM for Public Complaints protocol				Municipal Policing Committee Meetings in March, April and June (Carbon) Member from Kneehill – Brian Holsworth			Ongoing Committee Business <ul style="list-style-type: none">• Collaboration on Safe Communities Grant• Asset Management Training			New Committee Chair selected, (Fred Makowecki) transition from Community Advisory Committee (CAC) – new members Tom Zariski, Debra Walker appointed. Strategy for committee identified as priority.	
		Fire	48 Firefighters active (Year to date) As of the end of March the Drumheller Fire Department has responded to 26 calls, our present compliment of fire fighters including Rosedale and East Coulee is 46 members.				Ongoing delivery of our fire prevention program			Ongoing delivery of our fire prevention program Morey’s Grocery (Newcastle) Demolished			48 Firefighters active (Year to date) Drumheller Fire Department has responded to over 200 calls, in 2009. Fire Chief – responsible for pandemic planning for Town	
		Recreation	Swimming Lessons for schools and groups Arena running at capacity	Group pool bookings (camp-ins and edutours) Public swimming and skating	Pool upgrades – reopening May 4 Baseball season preparation Music Festival bookings	Completion of Indoor and Outdoor Pool upgrades Baseball season begins	Arena transition to Lacrosse and special events use Public swimming and skating Planning for Huntington Playground install	Aquaplex registration for Summer swim lessons Outdoor pool opens Canada Day Preparations Summer Fun Preparations	Completion of Indoor and Outdoor Pool upgrades Softball bookings Preparations for Ice Season Canada Day follow-up	Arena transition to Lacrosse and special events use Huntington Playground installation	Aquaplex registration for School Groups Trail Project completion Summer Fun Wind Down	Bookings for hockey and figure skating seasons Badlands Teen Initiative – on Facebook	Meetings with Arena stakeholders regarding ice allocation Scheduling conflicts continue	Arena Bookings Activity Guide updates (Winter) Preparation for Spring rentals Evaluation of scheduling options

**TOWN OF DRUMHELLER
BYLAW NUMBER # 03 - 10**

BEING A BYLAW TO AMEND LAND USE BYLAW NO. 10-08 FOR THE TOWN OF
DRUMHELLER IN THE PROVINCE OF ALBERTA.

WHEREAS pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Drumheller (hereinafter called the Council), has adopted Land Use Bylaw No. 03-10;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw 10-08; and

NOW THEREFORE the Council hereby amends Land Use Bylaw No. 10-08 as follows:

1. Section 25 "CR – Country Residential District", is hereby amended by adding 'kennel' to the list of discretionary uses.

READ A FIRST TIME THIS 18 DAY OF JANUARY, 2010.

READ A SECOND TIME THIS ____ DAY OF _____, 2010.

READ A THIRD TIME AND PASSED THIS ____ DAY OF _____, 2010.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF DRUMHELLER BYLAW NUMBER #04-10

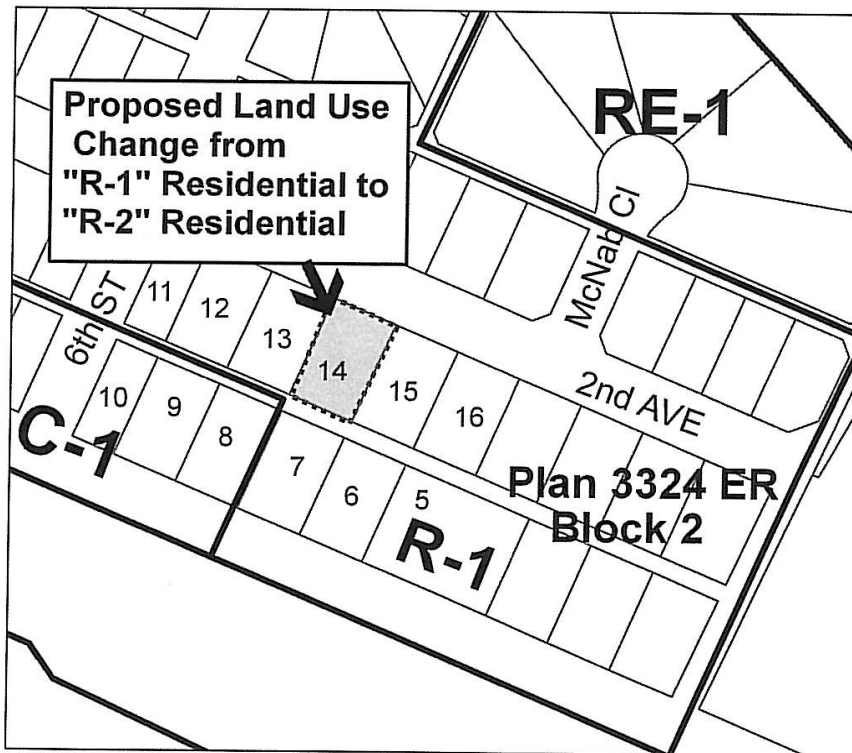
BEING A BYLAW TO AMEND LAND USE BYLAW NO. 10-08 FOR THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA.

WHEREAS pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Drumheller (hereinafter called the Council), has adopted Land Use Bylaw No. 04-10;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 10-08; and

NOW THEREFORE the Council hereby amends Land Use Bylaw No. 10-08 as follows:

Schedule A, Land Use District Map, by re-designating the area in Lot 14, Block 2 in Plan 3324 ER in the Town of Drumheller from 'R-1' – Residential District to 'R-2' – Residential District as shown on the plan below:



READ A FIRST TIME THIS 18th DAY OF JANUARY, 2010

READ A SECOND TIME THIS ____th DAY OF _____, 2010.

READ A THIRD TIME AND PASSED THIS ____th DAY OF _____, 2010.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF DRUMHELLER BYLAW NUMBER #05-10

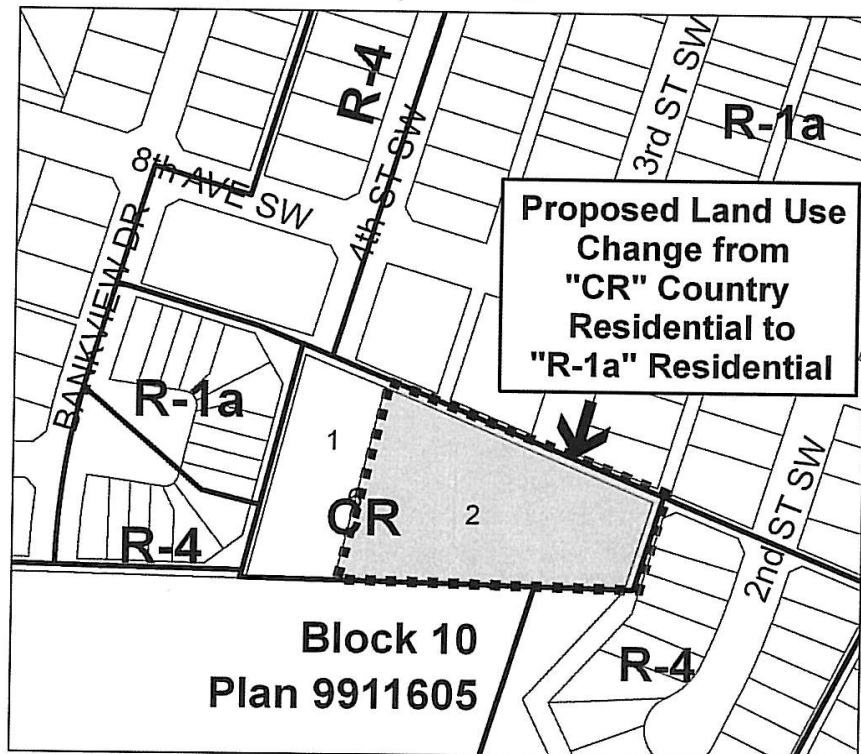
BEING A BYLAW TO AMEND LAND USE BYLAW NO. 10-08 FOR THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA.

WHEREAS pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Drumheller (hereinafter called the Council), has adopted Land Use Bylaw No. 05-10;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 10-08; and

NOW THEREFORE the Council hereby amends Land Use Bylaw No. 10-08 as follows:

Schedule A, Land Use District Map, by re-designating the area in Lot 2, Block 10 in Plan 991 1605 in the Town of Drumheller from 'CR' – Country Residential District to 'R-1a' – Residential District as shown on the plan below:



READ A FIRST TIME THIS 18th DAY OF JANUARY, 2010

READ A SECOND TIME THIS ____th DAY OF _____, 2010.

READ A THIRD TIME AND PASSED THIS ____th DAY OF _____, 2010.

MAYOR

CHIEF ADMINISTRATIVE OFFICER