

Town of Drumheller COUNCIL MEETING AGENDA

March 1, 2010 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



Page

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

- 2.1 Drumheller to host AUMA's Board of Directors' Offsite Meeting in August 2010
- 2.2 Letter from Hon. Hector Goudreau, Minister of Municipal Affairs re: 2010 Municipal Sustainability Initiative (MSI) Capital and Operating Allocations, Program Guidelines and Application Forms.
- 2.3 Letter from Hon. Luke Ouellette, Minister of Transportation re: Federal Gas Tax Fund (previously identified as New Deal for Cities and Communities).
- 2.4 Letter from Hon. Luke Ouellette re: cost shared funding under the 2010 Transportation grant program: Street Improvement Program grant in the amount of \$475,920 based on \$60 per capita and a population of 7932
- 2.5 Letter from Cindy Clark, President, Drumheller and District Chamber of Commerce

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 5.1.1 Regular Council Meeting Minutes of February 16, 2010

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

- 5.2.1 Municipal Planning Commission Meeting Minutes of January 28, 2010

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

- 6.1 Wilf Golbeck - ATCO Electric

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

21-22

8.1.1 RFD - Appointment to the Drumheller Library Board

8.2. Director of Infrastructure Services

23-24

8.2.1 RFD (Direction) - Waste Collection Contract (Exclusive Franchise for Commercial Pickup)

8.3. Director of Corporate Services

8.4. Director of Community Services

25

8.4.1 Information Item - Municipal Heritage Program

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

12.1 Councillor Sharel Shoff gave Notice of Motion at Council's Meeting of February 16, 2010.

Motion: "That Council delay the implementation of parallel parking for one year, while the Town completes the offsite parking sites, evaluates the effectiveness of offsite parking and facilitates communication with the citizens at large."

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

14.1 Legal Matter

14.2 Personnel Matter



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Dunvegan - Central Peace

AR44907

February 11, 2010

His Worship Bryce Nimmo
Mayor, Town of Drumheller
703 - 2 Avenue West
Drumheller, AB T0J 0Y3

Dear Mayor Nimmo:

As the newly appointed Minister of Municipal Affairs, I am pleased to announce the availability of the 2010 Municipal Sustainability Initiative (MSI) capital and operating allocations, program guidelines, and project application forms.

The MSI will provide \$876 million in funding to municipalities in 2010. Your MSI allocation is \$1,804,403, which includes capital project funding of \$1,449,952, and conditional operating funding of \$354,451. These allocations are based on the formula established for the long-term program. MSI funding amounts for all municipalities will be posted on the Municipal Affairs website at municipalaffairs.alberta.ca.

There are no changes to the guidelines and forms for 2010. These materials will be sent to your chief administrative officer, and are also available on the Municipal Affairs website, at municipalaffairs.alberta.ca.

In closing, the provincial government continues to recognize the importance of predictable, sustainable funding for municipal infrastructure, and is living up to the Premier's commitment to deliver that funding. I would like to thank you again for your good work and your ongoing constructive input, and wish you all the best with your projects in 2010.

Sincerely,

Hector Goudreau
Minister of Municipal Affairs
MLA, Dunvegan-Central Peace

cc: Honourable Jack Hayden, MLA, Drumheller-Stettler
Ray Romanetz, Chief Administrative Officer, Town of Drumheller

104 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550
PO Box 1054, 035 - 1 Avenue SW, Falher, Alberta T0H 1M0 Canada Tel 780-837-3846 Fax 780-837-3849
Toll-Free From All Areas 1-866-835-4988

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ALBERTA
TRANSPORTATION
Office of the Minister

FEB 19 2010

St. Lay, Mike

AR43218

February 16, 2010

His Worship Bryce Nimmo
Mayor
Town of Drumheller
703 - 2 Avenue West
Drumheller, AB T0J 0Y3

Dear Mayor Nimmo:

I am pleased to advise you and your council of the Alberta government cost-shared funding that will be provided to the Town of Drumheller under the Federal Gas Tax Fund (FGTF), previously identified as New Deal for Cities and Communities.

Under the FGTF, the municipality's 2010-11 grant amount is \$442,051 and will be the same for each of the years 2010-11 to 2013-14. This annual allocation is based on the 2009 Official Population of 7,932, as published by Alberta Municipal Affairs.

To extend the program and adjust your municipality's annual allocation, I have enclosed two original amending agreements.

By execution of the amending agreement, it is agreed to extend the existing 2005 Agreement for the Transfer of the Federal Gasoline Tax for a four-year period. All terms and conditions of the Agreement remain the same, except for the new funding allocations and termination date. These new grant allocations are subject to receipt of federal transfers by the province.

I would also like to remind the municipality that no new funds can flow to the municipality until Alberta Transportation staff have been advised that the Multi-Year Capital Infrastructure Plan and Integrated Community Sustainability Plan requirements have been met.

Please sign both copies of the agreements and return one original copy to Mr. Stu Becker, Regional Director, Central Region, 4th Floor Provincial Building, 4920 - 51 Street, Red Deer, Alberta, T4N 6K8.

Alberta

.../2

320 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-2080 Fax 780-422-2722

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His Worship Bryce Nimmo
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As per previous administration of the program, please provide the required documentation (applications, financial statements, Infrastructure Plans, etc.) to the regional office to facilitate payment of this new funding. Once the department receives your executed agreement and reviews your subsequent application and prior year's statements, the 2010 allocation can be processed (after April 1, 2010).

Sincerely,



Luke Ouellette
Minister of Transportation
M.L.A., Innisfail-Sylvan Lake

Attachments

cc: Honourable Jack Hayden, M.L.A., Drumheller-Stettler
Mr. Stu Becker, Regional Director, Central Region



ALBERTA
TRANSPORTATION

Office of the Minister

FEB 24 2010

*Mike, Ray
al*

AR43359

February 17, 2010

His Worship Bryce Nimmo
Mayor
Town of Drumheller
703 - 2 Avenue West
Drumheller, AB T0J 0Y3

Dear Mayor Nimmo:

I am pleased to advise your council of the Alberta government cost-shared funding that will be provided to the Town of Drumheller under the following 2010 Transportation grant program:

- The Streets Improvement Program grant in the amount of \$475,920 based on \$60 per capita and a population of 7,932.

My colleague, Honourable Jack Hayden, M.L.A. for Drumheller-Stettler, and I are very supportive of this grant that continues to keep Alberta competitive.

Department staff will be in contact with your administration regarding the necessary arrangements for processing this grant.

Sincerely,

Luke Ouellette
Minister of Transportation
M.L.A., Innisfail-Sylvan Lake

cc: Honourable Jack Hayden, M.L.A., Drumheller-Stettler
Mr. Stu Becker, Regional Director, Central Region

320 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-2080 Fax 780-422-2722

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DRUMHELLER AND DISTRICT CHAMBER OF COMMERCE

February 12, 2010

FEB 19 2010

c/c Ray

Town of Drumheller
Attn: Mayor Nimmo & Councillors
703 2 Avenue West
Drumheller, Alberta
T0J 0Y3

Dear Mayor Nimmo & Councillors,

The Drumheller and District Chamber of Commerce is a membership-based organization with over 200 members, comprised of businesses, organizations and individuals from Drumheller and the surrounding area.

A recent poll of our membership was conducted to determine if our members were in favour or opposed to changing to parallel parking along 3rd Avenue from Centre Street to 2nd Street West. Of our 231 members, 115 responses were received. 85% of the 115 responses were opposed to parallel parking, with 37 downtown businesses indicating their opposition. 9% (10 out of 115 members) were in favour of parallel parking, while 6% (7 out of 115) were undecided.

Based on the feedback from our members, we are urging council to re-consider their decision made on November 9th, 2009. Changing to parallel parking will be a detriment to the economy of Drumheller, with a direct impact on the businesses in the downtown core. Town Council needs to do its part to ensure the vitality of our community, which includes a thriving business district.

The Chamber of Commerce is mandated to act as the "voice" of our members. On behalf of all Chamber of Commerce members, we hope that Town Council will take the time to listen and consider the requests of the "voice" of business.

Sincerely,

Cindy Clark
President

Partners in Action:



THE CANADIAN CHAMBER OF COMMERCE
LA CHAMBRE DE COMMERCE DU CANADA



DDCC Corporate Members:



60 - 1 Avenue West
P.O. Box 999
Drumheller, Alberta T0J 0Y0

Phone: (403) 823-8100

Fax: (403) 823-4469

E-mail: info@drumhellerchamber.com

For Approval

Town of Drumheller COUNCIL MEETING MINUTES

February 16, 2010 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Bryce Nimmo

COUNCIL:

Andrew Berdahl

Karen Bertamini

Blaine McDonald

Sharel Shoff

Terry Yemen

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Micheal Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Corinne Macdonald

ABSENT: Councillor Don Guidolin

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

- 2.1 Mayor B. Nimmo proclaimed the week of February 21 to 27, 2010 as Freedom to Read Week.
- 2.2 Recreational Infrastructure Canada (RInC) Program - Drumheller Memorial Arena Energy Reduction and Facility Rehabilitation
Mayor B. Nimmo presented a letter from Darren Hutton, Manager Recreational Infrastructure Canada Program advising that they received a total of 1,588 RInC submissions requesting in excess of \$400 million in funding. The demand for funding was more than 2.6 times greater than the available funds. Mr. Hutton advised that due to the extraordinary demand for

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available funding they were unable to fund the Town's request.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes - February 1, 2010

MO2010.40 McDonald, Berdahl moved the adoption of the regular Council Meeting Minutes of February 1, 2010 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 Downtown Merchants regarding Parking

Mayor B. Nimmo outlined the procedures regarding presentations from Delegations.

David Benci noted that he was pleased to be able to address Town Council. He provided some background information on the parking matter. The motion to change parking was passed and it was 100 days before they learned of this. There were 22 businesses that shared the cost for a full page ad stating Please Mayor No Parallel Parking. A Parking Survey was circulated in January with 1,127 replies showing 98% against parallel parking and 96% stating this was important. Majority of business owners did not want parallel parking and neither did citizens. On February 3rd there was a closed door meeting held with the Mayor advising him that a total of 1,407 replies to the survey had been received. The mayor advised that there would be no change to the motion. One of the questions not answered was the 4th alternative suggested by iTrans. Mr. Benci noted that he was advised by the Drumheller Mail that in the past history they had never seen such a one sided position on an issue. He suggested that diagonal parking was the best choice for downtown. The mandate of Town Council has been changed, they should do

For Approval

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what the majority of citizens want, 99% want angle parking to remain and 96% stated this is an important matter. Citizens choice would be to keep diagonal parking. Do what the citizens want. He wanted Council to rescind the December 9th motion and leave diagonal parking. Mr. Benci presented some additional information from the Chamber of Commerce, out of 231 members 150 responses were received, 85% were opposed to the parking change. He also advised he was given an anonymous blog stating Council members you are elected to do the will of the public, next election they will campaign against you. You are not representing the citizens of Drumheller. This will negatively impact citizens in Drumheller. You are out of touch, stand up and represent the people of Drumheller. Mr. Benci noted additional thoughts; 30 kilometre limit for the downtown core, removing one angle parking stall to allow for a larger sidewalk that would improve sight lines in the intersections, paint lines, Bylaw Enforcement enforce the two hour parking zone.

Mayor B. Nimmo asked if there were any questions from Council. Councillor K. Bertamini stated she would like to make a motion to appoint a Task Force to review parking options for downtown.

MO2010.41 Bertamini, McDonald moved that Council appoint a Task Force to review parking options on the portion of 3rd Avenue between 2nd Street West and 1st Street East. The Task Force to consist of 2 Councillors, 2 members of the Chamber, 2 members of the Downtown Committee and 2 members of the Public at Large. The Task Force to report back to Council with recommendations for the Committee Meeting on April 12th.

Councillor S. Shoff noted that she has a notice of motion on the agenda already, which is basically the same except she is asking for a delay of implementation of parallel parking for one year.

In favour Nimmo, Bertamini, McDonald, Berdahl. Opposed Shoff, Yemen.
Motion carried.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

- 8.1.1 AUMA Media Releases on Provincial Budget
CAO, R. Romanetz provided an overview on the Provincial answers to AUMA's Budget 2010 Questions.

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Break Down of the Education property tax requisition for 2010-11

The revenue requirement for education property taxes is \$1.791 billion, an increase of \$69 million, approximately 4.0 per cent from 2009-10. In 2010 the tax rates will fall by about 13.5 per cent. The residential property rate will fall from \$3.39 to \$2.93 per \$1,000 of equalized assessment. We will not have the exact figure until we receive the new assessment. The Town's contribution to school tax will increase by about \$300.00 in 2010.

Contribution to communities for the Government of Alberta's share of policing costs

Assistance for New Hires in 2009-10 was \$20,000 and for 2010-11 it is \$30,000, which is a 50% change. Municipal Policing Assistance Grants are provided to urban municipalities with populations over 5,000 responsible for their own policing and are calculated by Towns and Cities with populations between 5,001 and 20,000 receiving a \$200,000 base payment plus an additional \$8.00 per capita. Funding of \$100,000 per officer is provided for new hires. There will be another 100 front-line Police Officers added in 2010-11, fulfilling the commitment made in 2008-09 to add 300 new Officers over three years. CAO. R. Romanetz advised that Staff Sgt. A. Hopkins had submitted an application for an additional Officer at no cost to the Town.

Commitment to Affordable Housing

The Government of Alberta has allocated more than \$530 million in 2010-11 to support seniors' housing, affordable housing and homelessness. This is a decrease of 16 per cent from the 2009-10 forecast. Operating Support: Seniors Lodge Assistance will increase from \$32,120 to \$35,420 (10.3%), Family and Special Purpose Housing - Community Housing, Other Housing, Special Needs Providers remains the same, Outreach Support Service will decrease by 31.6%. Capital Grants: Affordable Housing Program will decrease from \$190,310 to \$88,310 (53.6%).

2010-13 Alberta Transportation Business Plan

The Plan does not include a specific province-wide transit strategy, however the ministry is developing new approaches to ensure long term sustainability of the Province's transportation system. Transportation will continue to work towards a Green Transit Incentives Program to improve and expand local transit systems.

Family and Community Support Services

There will be no change in this area.

Street Improvement Program

The formulas for calculating the amounts payable under the various programs have not changed from 2009-10. Federal funding for cost-shared programs was reprofiled between 2009-10 and 2010-11. The Alberta Municipal Infrastructure Program will be substantially complete in 2009-10.

Comparative allocations for each of Alberta Transportation's grants:

Municipal Sustainability Initiative Capital Grant - base amount, population, assessment and road length - \$353,998 to \$826,000 (133.3% increase)

Basic Capital Grant - \$60/capita and other grant commitments - \$87,400 to \$51,500 (41.1% decrease)

Streets Improvement Program - \$60/capita - \$40,000 to \$37,500 (6.3%)

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decrease)

Municipal Water Wastewater Program - project specific - \$264,160 to \$113,000 (57.2% decrease) - This may have an affect on the East Coulee Wastewater Plant project.

Alberta Municipal Infrastructure Program - population - \$498,500 to \$30,200 (93.9% decrease)

Canada Alberta Municipal Rural Infrastructure Fund - project specific - \$35,000 to \$35,475 (1.4% increase)

Infrastructure Canada Alberta Program - project specific

Federal Public Transit Trust - base + ridership - \$21,540 to \$0.00 (100% decrease) - This could have an impact on the Valley Bus Society and we will have to discuss this matter further.

8.1.2 Alberta Land Stewardship Act

CAO, R. Romanetz presented the Alberta Land Stewardship Act for Council's information. The Act was proclaimed on October 1, 2009. It creates the legal authority to implement the Land Use Framework for any future development being carried out in Alberta to consider the combined impact of activities on the land, air water, and biodiversity. The Act will help to sustain economic growth, while meeting Albertans' social and environmental objectives. The Act creates the authority for regional plans for each of the seven regions identified in the Land-use Framework. The Town is included in the Red Deer Region. Councillor K. Bertamini noted that the changes to the Act could have an impact on the Town's Land Use Bylaw and Municipal Development Plan.

8.1.3 Bylaw #09-10 - Assessment Review Board

Director of Corporate Services, M. Roy reported that effective January 1, 2010 the new Assessment Review Board process and requirements came into effect. Municipalities must now establish Local Assessment Review Boards (LARB) and Composite Assessment Review Boards (CARB). Under the MGA the boards must consist of three members; LARB consists of three members appointed by Council and CARB two members appointed by Council and one provincially appointed member. There is four days of training required, two days of Administrative Law and two days of Principles of Assessment. All members appointed must complete the training or they will no longer be eligible to be a Board member. Municipalities can join together and create joint Boards or use the same individuals in each municipality; there is no limitation on number of Boards an individual can be a member of. Another consideration would be compensation (per diem) for training courses in excess of current budget; current Policy allows Council to claim up to five days of per diem.

MO2010.42 Bertamini, Berdahl for first reading to Bylaw #09-10. Carried unanimously.

MO2010.43 Yemen, McDonald for second reading to Bylaw #09-10. Carried unanimously.

MO2010.44 McDonald, Bertamini for no objections to third and final reading to Bylaw #09-10. Carried unanimously.

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MO2010.45 Shoff, Yemen for third reading to Bylaw #09-10. Carried unanimously

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

- 8.3.1 Sunshine Lodge Requisition Director of Corporate Services, M. Roy advised that a meeting was held with the Drumheller and District Seniors Foundation to discuss the increase in requisition. They reviewed their 2010 Budget and discussed the increases; Repairs to cottages \$10,000, Wages and Benefits \$90,000 and Water and Sewer \$6,000. The total requisition will increase by \$100,000 to \$250,000. The Town's share will be approximately 51% or \$127,500 from \$76,650 in 2009. M. Roy noted that although the increase is significant it appears that the revenues and cost projections in their budget are reasonable.

8.4. Director of Community Services

- 8.4.1 Municipal Heritage Options
Director of Community Services, P. Salvatore noted that direction was given from Council to move forward on the completion of a Heritage Inventory for the Town. The total project cost about \$50,000 of which \$30,000 could be funded by partners including the Chamber of Commerce, Community Futures, Individual Property Owners and the Town, with the balance of funds about \$20,000 from the Alberta Historical Resources Foundation. A meeting was held with the Chamber of Commerce and Community Futures Big Country to discuss a partnership and while there was support in principle for taking the next steps there was no commitment of funds for the project at this time. The Historical Resources Foundation meets on February 26th to review the list of applicants for such projects to be funded in 2010. Discussion was held on going back to the Chamber of Commerce and Community Futures requesting funding for this project.

MO2010.46 Bertamini, Berdahl moved that Council instruct Administration to make the application subject to the Chamber of Commerce and Community Futures supporting this application and each committing to a 1/3 share of the \$30,000 cost. Motion carried unanimously.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

- 10.1 Bylaw #05-10 - Second and Third Readings

For Approval

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CAO, R. Romanetz advised that from the Council meeting of February 1st Council requested the neighbour be contacted prior to second and third readings. The neighbour has advised that he is in favour of the reclassification of their lot Plan 9911605, Block 10, Lot 1 from "CR" to "R-1a".

MO2010.47 McDonald, Shoff moved for second reading to Bylaw #5-10. Carried unanimously.

MO2010.48 Yemen, Berdahl moved for third reading to Bylaw #5-10. Carried unanimously.

10.2 Bylaw #06-10

CAO, R. Romanetz advised that the Utility Companies have responded that they have no concerns with the closure. He also advised that the neighbour was contacted and advised that as long as the road closure does not interfere with his access he has no concerns either. The wording of the Bylaw is to be amended from "consolidating same with a portion" to "consolidating or creation of separate title with a portion". Bylaw #06-10 will be sent to the Minister for his approval.

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

- 12.1 "Councillor Sharel Shoff gave notice of motion to read as follows:
"That Council delay the implementation of parallel parking for one year, while the Town completes the offsite parking sites, evaluates the effectiveness of offsite parking and facilitate communication with the citizens at large."
This Notice of Motion will be voted on at the next regular Council meeting.

13.0 COUNCILLOR REPORTS

Councillor K. Bertamini advised that in the absence of Mayor B. Nimmo she presented the Towns' recommendation for contaminated land at the AUMA Conference. "Request that AUMA's Environment Committee compile a list of appropriate uses for redevelopment on contaminated sites. The goal of the change would be to redevelop and reintegrate contaminated sites, including abandoned properties, into the economy of the community. Alberta needs to provide more incentives / tools for municipalities and the private sector to move forward in a new Provincial Brownfield's Redevelopment Strategy." Councillor Bertamini also noted that through the previous Provincial Tank Site Remediation Program disqualified many of Drumheller's sites for remediation because they have been out of service for more than two years. She advised that after they discussed her presentation AUMA moved to move it forward.

14.0 IN-CAMERA MATTERS

MO2010.49 Berdahl, Shoff moved to go into In-Camera 6:21 PM. Carried

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Agenda Item # 5.1.1

For Approval

Council Meeting Minutes
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unanimously.

14.1 Land Matter

MO2010.50 Shoff, Berdahl moved to revert to regular Council meeting at 7:00 PM. Carried unanimously.

There being no further agenda items, the Mayor declared the meeting adjourned at 7:00 PM.

MAYOR

CHIEF ADMINISTRATIVE
OFFICER



DRUMHELLER

COMMUNITY SERVICES



**Municipal Planning Commission
MINUTES
Meeting of Thursday, January 28, 2010**

Present: Irene Doucette, Member
Jeanette Neilson, Member
Dennis Simon, Chairman
Sharel Shoff, Councillor/Member
Kate Lima, Development Officer
Brad Wiebe, PRMS
Cindy Woods, Recording Secretary

Absent: Gerhard Schwarz, Chairman
Robert Greene, Member
Andrew Berdahl, Councillor/Member
Paul Salvatore, Director of Community Services

1.0 CALL TO ORDER – 12.15 P.M.

2.0 Minutes from Previous Meeting

2.1 January 14, 2010

Motion: J. Neilson moved to approve the minutes from January 14, 2010 as presented.

Seconded by I. Doucette – Carried

3.0 Development Permits

3.1 T10017H – Darrell Berlando – Home Occupation – Gravel Testing – "R-1"

K. Lima presented Development Permit T10017H submitted by Darrell Berlando for a Home Occupation Business located at 10 Larch Avenue on Plan 2466FA, Block 3, Lot 9, Drumheller. Zoning is "R-1" – Residential District. Home Occupations are a discretionary use in the "R-1" district.

K. Lima read that the applicant is proposing to operate a gravel testing business from this location. The crushed gravel would be picked up at various gravel pits in 5 gallon pails and tested in the garage. The equipment used in testing would be screens, pans, scales and other testing equipment.

Motion: J. Neilson that Development Permit T10017H submitted by Darrell Berlando for a Home Occupation Business located at 10 Larch Avenue on Plan 2466FA, Block 3, Lot 9, Drumheller be approved subject to the following conditions;

1. **Must conform to Land Use Bylaw 10-08.**
2. **Annual Business License is required.**
3. **Must ensure home occupation adheres to all conditions of Noise Bylaw 25-98 for the Town of Drumheller.**
4. **There shall be no outside storage of materials, commodities or finished products.**



DRUMHELLER

COMMUNITY SERVICES



5. Placement/replacement of signage must be made under separate development application. Must be maintained to satisfaction of development officer. Signage is restricted to one sign per site attached to a building. Signage is not to exceed 0.9 m (10 square feet).
6. If the holder of the permit wishes to make any change in the operation of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission.
7. Development to conform to any and all other pertinent, Municipal, Provincial and Federal regulations.
8. Permit expires December 31, 2010.

Seconded by S. Shoff – Carried

3.2 T10038H – Karla Walker – Home Occupation – Janitorial Services – “R-1a”

K. Lima presented Development Permit T10038H submitted by Karla Walker for a Home Occupation Business located at 490 – 4 Street East on Plan 2089BN, Block 13, Lot 22, Drumheller. Zoning is “R-1a” Residential District. Home Occupations are a discretionary use in the “R-1a” District.

K. Lima read that the applicant would operate a Janitorial Services business and the property would be used for Administrative purposes only.

Motion: I. Doucette that Development Permit T10038H submitted by Karla Walker for a Home Occupation Business located at 490 – 4 Street East on Plan 2089BN, Block 13, Lot 22, Drumheller be approved subject to the following conditions;

1. **Must conform to Land Use Bylaw 10-08.**
2. **Annual Business License is required.**
3. **There shall be no outside storage of materials, commodities or finished products.**
4. **Placement/replacement of signage must be made under separate development application. Must be maintained to satisfaction of development officer. Signage is restricted to one sign per site attached to a building with a maximum size of 0.9 m (10 square feet).**
5. **If the holder of the permit wishes to make any change in the conduct of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission.**
6. **Development to conform to any and all other pertinent Municipal, Provincial and Federal regulations.**
7. **Permit expires December 31, 2010.**

3.3 T10005D – Ann Howells – Residential Addition – “R-1”

K. Lima presented Development Permit T10005D submitted by Ann Howells for the construction of a residential addition located at 586 – 2 Avenue West, on Plan 2193CC, Block 44, Lot 4, Drumheller. Zoning is “R-1” Residential District.

K. Lima advised that the applicant would like to extend the roof to cover an existing deck and is also proposing to enclose a porch for the front door entrance.



K. Lima also advised that the site area, lot width and right side yard do not conform to the current Land Use Bylaw. She referred to Land Use Bylaw 10-08 Part VII 69. Non-Conforming Buildings and Uses:

A non-conforming building may continue to be used but the building shall not be enlarged, added to, rebuilt or structurally altered except:

- (i) *as may be necessary to make it a complying building, or*
- (ii) *as the Development Officer considers necessary for the routine maintenance of the building, or*
- (iii) *If, at the discretion of the Development Authority, the alterations do not increase the extent of non-compliance and are within all other requirements of this Bylaw, the development may be permitted.*

K. Lima also advised that the site area, lot width and right side yard do not conform to the current Land Use Bylaw 10-08 and read Part III Sec. 7(b)(ii) which states;

Notwithstanding the above, the Municipal Planning Commission at its discretion may relax the front, side or rear yard setbacks, site coverage, floor area, or height beyond the standards outlined in the Land Use Bylaw in the following cases;

- (ii) *an addition to an existing residential development in an established area; the front side or rear yards may be relaxed if the proposed development would be compatible with existing developments in the surrounding area and will not unduly interfere with the amenities of the neighbourhood.*

K. Lima stated that the applicants request to develop the front porch would not meet the requirements of the current Land Use Bylaw 10-08 as it would increase the extent of the non-compliance of the building and right side yard. The front yard setback would also not meet the current land use bylaw. The residence is setback at 6.06m (20 ft) however the existing deck is approximately 12 ft. from the front yard setback. Photos of the neighbouring properties were circulated. Members discussed the application and found the development to be compatible with existing developments in the neighbourhood.

Motion: S. Shoff that Development Permit T10005D submitted by Ann Howells for the construction of an addition located at 586 – 2 Avenue West, on Plan 2193CC, Block 44, Lot 4, Drumheller be approved subject to the following conditions;

- 1. Must conform to Land Use Bylaw 10-08.**
- 2. Placement of construction as per plot plan submitted.**
- 3. Relaxation of twenty percent (20%) to right side yard setback to 4 feet.**
- 4. Construction to be in accordance with the Alberta Building Code.**
- 5. External finished appearance of the proposed construction to be compatible with that of existing development.**
- 6. All necessary permits (building, electrical, gas, plumbing) to be in place prior to construction/installations.**
- 7. If the holder of the permit or property owner wishes to make any changes in the proposed development or additions to same from application as approved, the holder of the permit must first obtain permission of the Development Officer/Municipal Planning Commission. An additional development permit may be necessary.**
- 8. Development to conform to any and all Municipal, Provincial or Federal legislation**
- 9. Contractor and subcontractors to have valid business licenses with the Town of Drumheller prior to commencement of construction or installations.**

Seconded by I. Doucette – Carried



3.4 T10004D – Drumheller Community Football Assoc. – Placement of Trailers to occupy as Locker Rooms – “P” Tabled at January 14, 2010 Meeting

K. Lima presented Development Permit T10004D submitted by the Drumheller Community Football Assoc. which was Tabled at the January 14, 2010 Municipal Planning Commission meeting. The application is for the placement of four portable trailers to occupy as locker rooms located at DCHS High School at 450 – 17 Street East on Plan 1427JK, Block 19, Drumheller and was tabled until confirmation that water and sewer services would be made available to the structure.

K. Lima distributed a diagram of the development submitted by the applicant. The development would include an office equipment room, a Bantam room and a Seniors room. The locker room will have a 100 amp 240 volt service, benches and dividers will be constructed along the outside walls and there will be no washrooms or showers in the building. Members discussed their concerns that the development would not include washrooms or showers and alternatives including using portable washrooms and the High School once construction is completed.

Motion: S. Shoff that Development Permit T10004D submitted by the Drumheller Community Football Assoc. for the placement of four portable trailers to occupy as locker rooms located at DCHS High School at 450 – 17 Street East on Plan 1427JK, Block 19, Drumheller be approved subject to the following conditions;

1. Development shall conform to Land Use Bylaw 10-08.
2. Placement of development as per plans submitted. Any modifications must be first approved by the Development Officer/Municipal Planning Commission.
3. The existing Containers used for the Seniors Locker room must be removed prior to occupying the new building.
4. External finished appearance of the proposed construction to be compatible with that of existing development (Bantam Locker Room) vinyl siding.
5. Any and all additional, larger or modified improvements such as driveways, curb cuts, service connections, etc. shall be at Owners' expense.
6. All necessary Safety Codes Permits to be in place prior to construction/installations.
7. Construction shall be in conformance with the Alberta Building and Fire codes. Any change in use may require a separate application for development.
8. Inspection by local Fire Authority required prior to occupancy. (Please call Fire Chief at 403.823.1323 to arrange for an inspection.)
9. Garbage and waste materials must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares. Separate containment must be provided for the disposal and recycling of cardboard materials.
10. Development to conform and meet the requirements of the Regional Health Authority.
11. Any change in use may require a separate application for development.
12. Development to conform to any and all Federal, Provincial and/or Municipal regulations and/or guidelines that may apply.
13. All signage to be made under separate development permit application.
14. All Contractors and Sub-Contractors to be in possession of a Valid Town of Drumheller Business License.

Seconded by I. Doucette – Carried

J. Neilson wanted it recorded that she was against this development.

4.0 PALLISER REGIONAL MUNICIPAL SERVICES



DRUMHELLER
COMMUNITY SERVICES



5.0 OTHER DISCUSSION ITEMS

6.0 ADJOURNMENT – J. Neilson motion to adjourn @ 12:35 p.m.

Chairperson



Development Officer



Request for Decision

Date:	01 Mar 2010		
Meeting Type:	Regular Council		
Topic:	DRUMHELLER PUBLIC LIBRARY BOARD APPOINTMENT		
Proposal:	<p>The Drumheller Public Library Board recommends the reappointment of Terry Beaupre for a one year term. T. Beaupre has served three consecutive terms and the Board is asking Council to consider a special resolution for the extension of his appointment. The Town of Drumheller Bylaw 18.09 Section 2.4 states, "Term of membership with the board will be in accordance to the Libraries Act as follows: <i>"A member of the municipal board is eligible to be reappointed for only 2 additional consecutive terms of office, unless at least 2/3 of the whole Council passes a resolution stating that the member may be reappointed as a member for more than 3 consecutive terms. Appointments to the Municipal Board shall be for a term of up to 3 years"</i>.</p> <p>The Drumheller Library Board feels that Terry's expertise will be valuable in their move to the new Library.</p>		
Proposed by:	Romanetz, Raymond		
Correlation to Business (Strategic) Plan			
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:			
Operating Costs:		Capital Costs:	
Budget Available:		Source of Funds	
Budget Cost:		Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the reappointment of Terry Beaupre to the Drumheller Public Library Board for a term of one year to expire December 31, 2010.		

Agenda Item # 8.1.1

Report Writer:	
Position:	
	CAO:



DRUMHELLER

INFRASTRUCTURE SERVICES



Request Council Direction with regard to tendering packages for Solid Waste Collection

The past practice has been to include commercial and residential into two separate contracts as exclusive franchises. It was originally thought we may not have enough competition in the area or that we could not attract a contractor without having two contracts. We have had requests to compile the tender packages both ways. First one being to just have residential collection under contract and leave the commercial collection for the free market. The second would be to have them stay as is in two separate contracts.

I have attached a Solid Waste Collection Survey of Several Communities and for the most part it would appear that Commercial Waste is left up to the individuals who generate it. The only exception is Hinton and they collect both Residential and Commercial. However, availability of private services providers could affect pricing in the future.

The Tender Packages are almost complete and ready to send, once council has give direction, the adjustment can be made.

We will provide the pros and cons relating to this matter at the Monday Council Meeting.

Town of Drumheller
703 2 Avenue West
Drumheller, AB T0J 0Y3



Telephone: (403) 823-1312
Fax: (403) 823-8006
akendrick@dinosaurvalley.com
www.dinosaurvalley.com

Solid Waste Collection Survey February 26, 2010

High River Population – 11,346 (Automated Cart System)

The Town collects their own Residential / Commercial Waste however; for the larger users the private sector is available.

Wetaskiwin – Population – 12,285 (Automated Cart System)

The Town collects their own Residential Solid Waste.

The private sector provides Commercial Waste pick up.

Edson – Population – 8,365

The Town collects their own Residential solid Waste.

The private sector provides Commercial Waste pick up.

Canmore – Population 12,226

The town collects their own Residential Solid Waste.

The private sector provides Commercial Waste pick up.

Banff – Population – 8,721

The town collects their own Residential Solid Waste.

The private sector provides Commercial Waste pick up.

Camrose – Population – 16,543 (In the works of going Automated)

The town collects their own Residential Solid Waste.

The private sector provides Commercial Waste pick up.

Innisfail – Population – 7,883

Contract both Services out to one company.

Strathmore– Population – 11,838

Contract their Residential Services out – 3 year contract.

Hinton – Population 9,825

Town collects both Residential and Commercial, but no construction material.



181 North Railway Ave East
Box 610
Drumheller, Alberta T0J 0Y0

T 403 823 7703 F 403 823 7753 E INFO@cfdcdrumheller.com

February 25th, 2010

Paul Salvatore
Director of Community Services
Town of Drumheller
703 2nd Avenue West
Drumheller, Alberta, T0J 0Y3

Re: Municipal Heritage Options – Heritage Inventory Contribution

Dear Mr. Salvatore;

We are excited to hear that the Town of Drumheller is engaging the Municipal Heritage Partnership Program. Upon reviewing the Municipal Heritage Options and Alternatives document (December 2009) we can also see a reasonably clear path to implement such a plan for our community.

Community Futures Big Country is pleased to provide a \$10,000 cash contribution toward the completion of the Heritage Inventory component within this overall plan.

Our intention is to support this Inventory requirement as a means to leverage the Heritage Designation and/or Main Street program, and do so with the clear expectation that the Management Plan, as noted in the Municipal Heritage Options and Alternatives document (December 2009), and its associated cost of up to \$15,000 is also manifest, as part of the overall implementation.

It is our best habit and practice and our witness in every development case, that a clear Management Plan to implement tasks through the required executive capacity, is indeed the critical component of successful projects. With this in mind, we are pleased to move forward as a partner in the revitalization of our Heritage Assets.

Sincerely;

A handwritten signature in cursive script, appearing to read "Wayne Hove".

Wayne Hove
On behalf of Community Futures Big Country
Investment Review Committee

Growing communities one idea at a time.