

# **Town of Drumheller COUNCIL MEETING AGENDA**

February 14, 2011 at 4:30 PM  
Council Chamber, Town Hall  
703-2nd Ave. West, Drumheller, Alberta



Page

## **1.0 CALL TO ORDER**

## **2.0 MAYOR'S OPENING REMARK**

3-4

2.1 Proclamation - Freedom to Read Week February 20 - 26, 2011

## **3.0 PUBLIC HEARING**

## **4.0 ADOPTION OF AGENDA**

## **5.0 MINUTES**

### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5-11

5.1.1 Regular Council Meeting Minutes of January 31, 2011

### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

### **5.3. BUSINESS ARISING FROM THE MINUTES**

## **6.0 DELEGATIONS**

6.1 Bryce Nimmo - Canadian Badlands Limited Report

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

## **8.0 REQUEST FOR DECISION REPORTS**

### **8.1. CAO**

12-27

8.1.1 RFD - Appointments to the Elected Officials Remuneration Task Force

28-33

8.1.2 RFD - Appointment to the Drumheller Public Library Board

### **8.2. Director of Infrastructure Services**

**8.3. Director of Corporate Services**

34-60 8.3.1 Financial Indicator Graphs for the Year Ended December 31, 2009

**8.4. Director of Community Services**

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

61-67 11.1 RFD - Land Closure and Consolidation affecting Block 2, Plan 0512635 (Hillsview Phase 2)

**12.0 NOTICES OF MOTIONS**

**13.0 COUNCILLOR REPORTS**

**14.0 IN-CAMERA MATTERS**

14.1 Personnel Matter



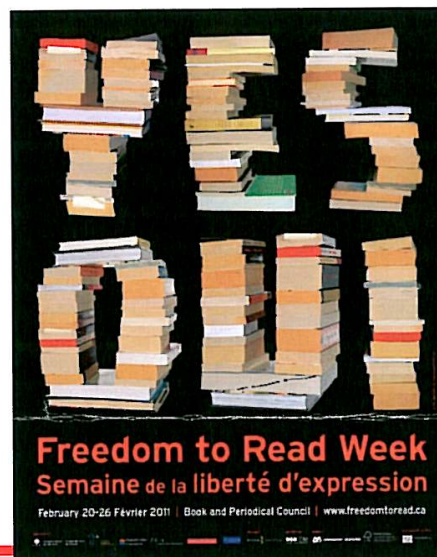
[www.marigold.ab.ca](http://www.marigold.ab.ca)

January 18, 2011

TO: Councils in Marigold Library System

FROM: Michelle Toombs, Director

RE: **Freedom to Read Week**



The 27<sup>th</sup> annual Freedom to Read Week is February 20 - 26, 2011. This is a national event, celebrated by writers, readers, librarians, publishers, booksellers and teachers. It reaffirms commitment to intellectual freedom in Canada, guaranteed under the Charter of Rights and Freedoms.

Intellectual freedom enables people to make informed decisions about issues which have an impact on their daily lives—political, socio-economic, environmental, health, life style and more. Informed decisions are made based on reliable information found in books, journals and other resources, on paper or online.

Marigold Library System has declared February 20 - 26, 2011 as Freedom to Read Week, to ensure that Marigold continues to be a Freedom to Read Zone in which intellectual freedom and the right to seek information will not be violated.

A proclamation for your council is enclosed. Please receive it for information or as a basis for discussing the importance of intellectual freedom and declaring Freedom to Read Week in your municipality.

A handwritten signature in cursive script, reading 'y. Michelle Toombs', written over a horizontal line.

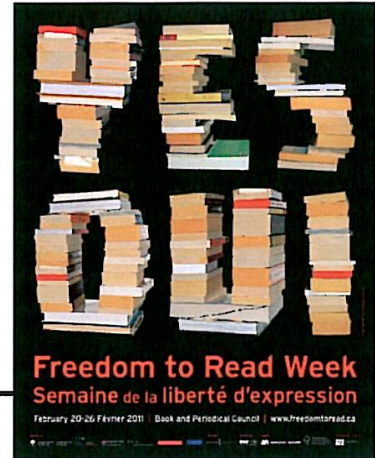


Censorship ends in logical completeness when nobody is allowed to read any books except the books that nobody reads."

-- George Bernard Shaw

FREEDOM TO READ  
www.freedomtoread.ca

## FREEDOM TO READ WEEK PROCLAMATION



WHEREAS *Freedom to Read Week* is an initiative to promote literacy, tolerance, knowledge, and a love of reading among all Canadians;

AND WHEREAS the right to pursue the truth through free inquiry is essential to democratic decision making;

AND WHEREAS the freedom to read print on paper or on-line, is the essence of free inquiry;

AND WHEREAS the freedom to read can never be taken for granted;

AND WHEREAS the freedom to read is under assault from the left and right of our society;

NOW THEREFORE BE IT RESOLVED that:

the Council of \_\_\_\_\_ endorses the objectives of *Freedom to Read Week*, and recognizes, reaffirms, and defends the rights of the citizens of \_\_\_\_\_ individually to decide what they will or will not read; and

calls on all residents to actively work to achieve these objectives, and in so doing ensure \_\_\_\_\_ continues to be a Freedom to Read zone in which the freedom to read and the right to seek information will not be violated.

NOW, THEREFORE I, \_\_\_\_\_

DO HEREBY PROCLAIM the week of February 20 – February 26, 2011 as

### FREEDOM TO READ WEEK

in \_\_\_\_\_



Facts do not cease to exist because they are ignored.

-- Aldous Leonard Huxley



**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

January 31, 2011 at 4:30 PM  
Council Chamber, Town Hall  
703-2nd Ave. West, Drumheller, Alberta



**PRESENT:**

**MAYOR:**

Terry Yemen

**COUNCIL:**

Andrew Berdahl

Jay Garbutt

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

**DIRECTOR OF CORPORATE SERVICES:**

Michael Roy

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**RECORDING SECRETARY:**

Linda Handy

**1.0 CALL TO ORDER**

**2.0 MAYOR'S OPENING REMARK**

**3.0 PUBLIC HEARING**

**4.0 ADOPTION OF AGENDA**

**MO2011.26** Zariski, Hansen-Zacharuk moved to adopt the agenda as presented.  
Carried unanimously

**5.0 MINUTES**

**5.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

**5.1.1** Regular Council Meeting Minutes of January 17, 2011

**MO2011.27** Shoff, Stanford moved to adopt the regular Council meeting minutes of January 17, 2011 as presented. Carried unanimously.

Council Meeting Minutes  
January 31, 2011

### **5.2 MINUTES OF MEETING PRESENTED FOR INFORMATION**

### **5.3 BUSINESS ARISING FROM THE MINUTES**

### **6.0 DELEGATIONS**

### **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

### **8.0 REQUEST FOR DECISION REPORTS**

#### **8.1 CAO**

- 8.1.1 Building Stats 2010 - Cindy Woods, Development Officer  
C. Woods presented the 2010 Building Permit Statistics with highlights as follows:
- Building permits are issued through Safety Codes Act and Regulations;
  - Total of 108 permits issued in 2010 for the categories of Commercial, Industrial, Institutional and Residential with a total construction value of \$26,164,541; an increase from 2009;
  - In comparing the 1993 - 2010 residential construction values, 2010 was the 3rd highest since 1993 with 86 permits issued for a total of \$6,963,341; an increase over 53% over 2009 values;
  - Residential construction values are used as a guide to determine assessment growth;
  - Commercial values includes Tim Horton's and Agriculture Financial Services Corporation (renovations); Industrial values included W. Ralston (Canada) Inc. for a warehouse addition; and Institutional values includes Town of Drumheller's Community Facility (new construction in the amount of \$15,735,200);

In response to a question from Council, C. Woods explained that the Drumheller Institution's renovations are not included in the building stats as the federal government is not required to follow the Town's permitting process. Mayor and Council thanked Cindy for her report.

- 8.1.2 Bylaw 02.11 Utility Rate Bylaw (2nd and 3rd readings)  
R. Romanetz advised that Bylaw 02.11 received first reading at Council's meeting of January 17th. Since that time, Administration noticed that the recycling fee per unit was not included and the bylaw now reflects it based on the 2010 rate. As well, the bylaw now includes several definitions. He further stated that the bylaw was advertised for public comments and the Town did receive some phone calls and one letter from Tony Audio on how the new rates would impact the residents of Greenwood Villa Mobile Home Park. In his letter, Mr. Audio provides some rationale as to why he should be considered for a different metre size category. He explains that the existing 6" water connection

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was established between the original developer and the Town of Drumheller to facilitate firefighting flow to the Mobile Home Park. R. Romanetz stated that Mr. Audio's letter further explains that since water distribution in the Town is generally under the same pressure, the volume of water discharged through any pipe connection is proportional to the diameter squared. R. Romanetz agreed with Mr. Audio's comment in principle however noted that Mr. Audio's calculation compares a 1" metre to a 6" metre at 36 x the volume as opposed to the standard 5/6" metre used by the Town (compared to a 6" metre at 92 x the volume) which is consistent with the 2011 Water Rate Bylaw. He further explained that Mr. Audio raises a number of points on costs and within each meter group working with fixed charge and variable charge it should be plus or minus 5%. Mr. Audio did not agree with the Town's calculations. R. Romanetz stated that in terms of the metre size, Mr. Audio is the only customer with a 6" metre and a 4" meter would meet the domestic flow requirements. Mr. Romanetz stated that Mr. Audio feels that if the 6" metre is in place strictly for fire flow protection then he should be slotted into the lower category. He stated that if the 6" metre is moved to the 4" it would make a difference of .3 or .4 cents per cubic meter across the board on the variable rate per cubic metre.

Questions and comments from Council:

In response to a question from Council, R. Romanetz explained that Mr. Audio is agreeable to reconfiguring any second phase of his development in the long term with an increased metre size if required by future flows. Councillor J. Garbutt stated that he was not in agreement to the residents of group 3 subsidizing Mr. Audio's business. M. Roy stated that the increase of .03 or .04 cents would apply for all consumers. Councillor L. Hansen-Zacharuk asked if the change would impact wastewater as well. M. Roy confirmed yes. He further explained that if Council agrees to the metre being changed from group 4 to group 3, the changes would be reflected in the water and wastewater rates next year - .03 - .04 cents on water and not a significant difference on the wastewater if fixed charges were to remain the same. The total amount would be under \$12,000 per year (the difference times 11 months) in lost revenue for both water and wastewater.

**MO2011.28** Shoff, Stanford for second reading to Bylaw 02.11 as amended.

In favour - Stanford, Zariski, Shoff, Yemen, Berdahl, Hansen-Zacharuk

Opposed - Garbutt

Motion carried.

**MO2011.29** Shoff, Hansen-Zacharuk for third reading to Bylaw 02.11 as amended.

Discussion on Motion:

In response to a question from Council, M. Roy explained that the town

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would accept a lesser revenue in the amount indicated which would be recovered in a subsequent years. R. Romanetz stated that the Town will recover all operational costs however the \$12,000 will be reflected in a decreased amount transferred to reserves.

Vote on Motion:

In favour - Stanford, Zariski, Shoff, Yemen, Berdahl, Hansen-Zacharuk

Opposed - Garbutt

Motion carried.

**MO2011.29** Zariski, Shoff moved that Tony Audio, owner of Greenwood Villa Mobile Home Park be charged for a 4" metre rather than a 6" metre given that a 6" is for the purpose of providing proper fire flows and further that this matter be reviewed on an annual basis or if Mr. Audio expands his development.

Discussion on Motion:

Councillor J. Garbutt stated that he disagreed that Mr. Audio would have a \$200 savings per month resulting in each household paying more. He further stated that he is not in agreement with the short fall in revenue and that next year all consumers will pay more to make up for this decision. Councillor A. Berdhal stated that the decision creates a more equitable solution, not only for the 110 homes within Greenwood Villa but for all consumers.

Vote on Motion:

In favour - Stanford, Zariski, Shoff, Yemen, Berdahl, Hansen-Zacharuk

Opposed - Garbutt

Motion carried.

8.1.3 RFD - Land Closure and Consolidation affecting Block 2, Plan 0512635 (Hillsview Phase 2)

R. Romanetz explained that the property was sold to a private developer in 2003. When the property was subdivided in 1983, it was assumed that an existing mine shaft was properly filled however when the work was being carried out on the site, a large concrete cover was found (on lot 28). The cover was broken off and it was confirmed that there was a shaft that went down 95 feet. At that time, Council approved a remediation plan to fill the shaft however due to the possibility of settlement, a 15 metre radius around the centre of the shaft should not be developed. This involves three lots that will be used for parking or a green space. The resolution proposes to close lanes and streets that are no longer required. The current laneway has to be increased in width to accommodate drainage from adjacent properties. The resolution also includes a consolidate of all lots into one area, including the streets and lanes and the area will then be replotted to accommodate the development of apartment style condos or town houses. The area was reclassified from R-1 to R3 in 2008. He further

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explained that normally a road closure requires a bylaw however in this case as the areas was never developed, the closure can be done by a resolution of Council.

In response to a question from Council, R. Romanetz advised that the neighboring properties were notified of the reclassification in 2008. At that time, the adjacent property owners were in general support for the development. The development did not move forward at that time due to the slowdown in the economy however there have been several expressions of interest in the property in recent months. Council asked that the matter be deferred for two weeks to allow Council to review the history of the property.

### **8.2 Director of Infrastructure Services**

### **8.3 Director of Corporate Services**

### **8.4 Director of Community Services**

- 8.4.1 RFD - Appointment to the Drumheller Heritage Steering Committee  
P. Salvatore stated that the previous Council indicated a desire to move forward on heritage preservation strategies, culminating in the application and provincial approval of funding of a Heritage Inventory in September 2011. The funding includes a total project cost of \$50,000 (\$30,000 as a partnership with the Town, the Chamber of Commerce, Community Futures and Individual Property owners). The terms of reference for the approval of funding includes a requirement that Council has one representative designated to the Heritage Steering Committee - in addition to 2 public members at large and 1 representative from: the Drumheller District Chamber of Commerce (Mike Todor) and Community Futures Big Country (TBD). He stated that Drumheller has a significant number of heritage properties. The heritage inventory would identify what buildings and what features are worth preserving. Buildings can be given a heritage designation as well.

**MO2011.30** Shoff, Hansen-Zacharuk moved to appoint a member of Council to the Heritage Steering Committee.

**MO2011.31** Berdahl, Hansen-Zacharuk moved to appoint Tom Zariski to the Heritage Steering Committee.

Councillors Shoff and Hansen-Zacharuk agreed to withdraw their motion MO2011.30.

Discussion on Motion:

In response to a question from Council, P. Salvatore explained that the Steering Committee's commitment would probably be completed in the



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fall of 2012. Councillor D. Stanford stated that once a building is designated a heritage building, the building cannot be demolished. P. Salvatore stated that the first step is to identify the buildings, following which Council will adopt a bylaw regarding the granting of a heritage designation. He further explained that the building owner must agree to the specific improvements relating to the heritage character and agree to cost share on the upgrades. Councillor T. Zariski agreed to the appointment because he feels that Drumheller itself is a heritage site with lots of history to preserve.

Vote on Motion:  
Carried unanimously.

### **9.0 PRESENTATION OF ANNUAL REPORTS BY ADMINISTRATION**

- 9.1 CAO's 2010 Annual Report
- 9.2 Infrastructure Services' 2010 Annual Report
- 9.3 Corporate Services' 2010 Annual Report
- 9.4 Community Services' 2010 Annual Report

### **10.0 PUBLIC HEARING DECISIONS**

### **11.0 UNFINISHED BUSINESS**

### **12.0 NOTICES OF MOTIONS**

### **13.0 COUNCILLOR REPORTS**

- 13.1 Councillor Sharel Shoff – Update  
Municipal Planning Commission
  - Chinook Credit Union will be moving forward with their new building;
  - St. Anthony School Property has created two lots. Prior to further subdivision into titled lots, land use district amendments or development, a concept plan / Area Structure Plan is required in accordance with the Town's Municipal Development Plan to provide a planning framework and public consultation to determine the future land use potential of the site.
- Community Futures
  - Shelley Cuthbertson from Western Diversification (Calgary) spoke to the group about the Community Futures Big Country which specializes in economic development, investment development, business development and fund management;
  - The boundaries for the CF is the top of the south hill, Drumheller proper and Starland County;
  - CF's operating plan for 2011 has been approved by the board as well as their budget.

## Agenda Item # 5.1.1

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### Economic Development

- Discussed the branding initiatives from the MSP. R. Telford is collecting RFP for branding for the town, however more information is needed before it goes before Council;
- Out of Town Shopping Survey will be sent out in the town's water bills – results will be presented to Council;
- Tourism Master Plan – Malone Parsons will provide the report to Council on February 7<sup>th</sup> with a public meeting to be held on February 8<sup>th</sup> at the Ramada Inn at 7:00 PM.
- The final document for the Canadian Badlands Tourism Assessment was handed out. A manual has been created as a tool that can be used by communities to assess their current tourism status and identify opportunities to enhance the role that they will play in overall tourism experience of the Badlands.
- MSP (connecting to Drumheller creative community) – encouraging the arts community to work together to create a market niche for their art (includes performing arts, glass blowers, ceramics, painters, etc.)
- MSP (post secondary education) – six organizations locally that would like to encourage secondary education in the Valley.
- MSP (investment development) – identifying the potential for business, use a reverse interview system, trying to attract different business to the area.
- MSP (Wayne Hove) - discussed how we can work with local suppliers to increase the potential for connectivity, educating the public on what is available for use.

### 14.0 IN-CAMERA MATTERS

**MO2011.32** Shoff, Berdahl to go in camera at 6:30 PM. Carried unanimously.

140.1 Land Matter - Road Allowance adjacent to Plan 0412557 Block 4 Lot 4

**MO2011.33** Shoff, Garbutt to revert to regular Council meeting at 6:55 PM.

There being no further business, the Mayor declared the meeting adjourned at 6:55 PM.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



# DRUMHELLER

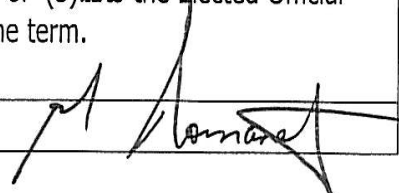
## REQUEST FOR DECISION

Agenda Item #8.1.1



### Request for Decision

Date: February 10, 2011

<b>Topic:</b>	<b>ELECTED OFFICIAL REMUNERATION REVIEW TASK FORCE</b>		
<b>Proposal:</b>	In accordance with Council Policy #C-01-08, following a general municipal election, Council shall appoint an independent committee composed of five (5) Drumheller residents to review this policy and report back to Council. The terms of reference is attached for Council's information. The Town of Drumheller has received seven applications from Don Guidolin, Bob Hannah, Edward Laplante, Louise Anderson, Stanley Baird, Ed Lehn and Jean Clark. Administration is recommending that five members be appointed for one term by secret ballot.		
<b>Proposed by:</b>	Mayor and Council		
<b>Correlation to Business (Strategic) Plan</b>			
<b>Benefits:</b>	Independent Task Force reviews whether Council members are fairly compensated.		
<b>Disadvantages:</b>			
<b>Alternatives:</b>			
<b>Finance/Budget Implications:</b>	Budget implication will not be known until recommendations are received. Task Force members will not be paid and Town staff will serve as a resource for the Task Force.		
<b>Operating Costs:</b>		<b>Capital Cost:</b>	
<b>Budget Available:</b>	\$0.00	<b>Source of Funds:</b>	
<b>Budget Cost:</b>	\$0.00	<b>Underbudgeted Cost:</b>	
<b>Communication Strategy:</b>			
<b>Recommendations:</b>	That Council approve the appointments of (5)---to the Elected Official Remuneration Review Task Force for one term.		
<b>Report Writer:</b>	R.M. Romanetz, P. Eng.	<b>CAO:</b>	
<b>Position:</b>	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339



# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 8.1.1



## APPLICATION ELECTED OFFICIAL REMUNERATION REVIEW TASK FORCE

The personal information requested on this form is being collected in order to assist in making appointments to its committees, and is governed by the Freedom of Information & Protection of Privacy Act (FOIPP). If you are appointed to a Committee, your name will be disclosed. If you have any questions with respects to the collection or release of this information, please contact the FOIPP co-ordinator at Town Hall.

PLEASE PRINT CLEARLY

LAPLANTE

Last Name:

EDWARD

First Name:

[REDACTED]  
Address, including Postal Code:

DRUMHELLER AB T0S 0Y6

[REDACTED]  
Residence Phone:

Business Phone:

### BACKGROUND INFORMATION

Provide a brief outline of your experience/education/interest in this area of volunteerism for application.

Very little experience, Grade Twelve Diploma  
as mentioned below.

WHY DO YOU WISH TO SERVE ON THIS TASK FORCE?

To know the operation of Town  
Council better as operations.

LENGTH OF APPOINTMENT - THREE MONTHS ( ONE TERM )

LENGTH OF RESIDENCE IN THE TOWN OF DRUMHELLER: 39 YEARS

Please direct any questions about the Task Force to R.M. Romanetz, P.Eng, CAO



# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 8.1.1



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PLEASE PRINT CLEARLY

Last Name: ANDERSON First Name: LOUISE  
Address, including Postal Code: Drumheller AB T0J 0Y2  
Residence Phone: [REDACTED] Business Phone: 403-823-4000

### BACKGROUND INFORMATION

Provide a brief outline of your experience/education/interest in this area of volunteerism for application.

Paralegal / Legal Assistant - 35 years  
Interested in representing public / tax payers in budgeting

WHY DO YOU WISH TO SERVE ON THIS TASK FORCE?

I wish to have more knowledge as to tax payers money +  
where it is being spent

LENGTH OF APPOINTMENT - THREE MONTHS ( ONE TERM )

LENGTH OF RESIDENCE IN THE TOWN OF DRUMHELLER: 25 YEARS

Please direct any questions about the Task Force to R.M. Romanetz, P.Eng, CAO





# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item #8.1.1



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PLEASE PRINT CLEARLY

BAIRD Stanley Charles  
Last Name: First Name:

[Redacted Address]

Drumheller, AB,  
T0A 1Y0

Home Phone:

Business Phone:

### BACKGROUND INFORMATION

Provide a brief outline of your experience/education/interest in this area of volunteerism for application.

24 years Military, Hospital & Healthcare Admin. (V of SASK)  
Served Community, Hospital Board, Corp Board, etc.  
Chief Hospital Officer, Drumheller Institution.

WHY DO YOU WISH TO SERVE ON THIS TASK FORCE?

I am a tax payer concerned how/what  
taxes used for in a resourceful manner

LENGTH OF APPOINTMENT - THREE MONTHS ( ONE TERM )

LENGTH OF RESIDENCE IN THE TOWN OF DRUMHELLER: 43 YEARS

Please direct any questions about the Task Force to R.M. Romanetz, P.Eng, CAO



# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 8.1.1



## APPLICATION ELECTED OFFICIAL REMUNERATION REVIEW TASK FORCE

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PLEASE PRINT CLEARLY

Last Name: LEHN First Name: EDMUND  
Residence Phone: [REDACTED] Business Phone: 403-823-2406  
Including Postal Code: Drumheller

### BACKGROUND INFORMATION

Provide a brief outline of your experience/education/interest in this area of volunteerism for application.

*I have 40 plus years of experience in engineering, project management, and business. I am a professional engineer and a member of the Professional Engineers Association of Alberta. I am also a member of the Drumheller Historical Society and the Drumheller Chamber of Commerce.*

WHY DO YOU WISH TO SERVE ON THIS TASK FORCE?

*I would like to help set remuneration for elected officials as I feel this is very important and we need to do this before it is too late. I want to make sure that we are getting the best people to run for elected office and not just people who are out of their pockets to serve the people.*

LENGTH OF APPOINTMENT - THREE MONTHS (ONE TERM)

LENGTH OF RESIDENCE IN THE TOWN OF DRUMHELLER: 30+ YEARS

Please direct any questions about the Task Force to R.M. Romanetz, P.Eng, CAO



# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 8.1.1



## APPLICATION ELECTED OFFICIAL REMUNERATION REVIEW TASK FORCE

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PLEASE PRINT CLEARLY

CLARK

Last Name:

JEAN B.C.

First Name:

DRUMHELLER, AB. T0J 0Y6

Residence Phone:

Business Phone:

### BACKGROUND INFORMATION

Provide a brief outline of your experience/education/interest in this area of volunteerism for application.

POST SECONDARY EDUCATION/HEALTH RECORD ADMIN.; 30+ YEARS WITH  
DRUMHELLER HOSPITAL; SECRETARY FOR VARIOUS COMMITTEES WITH  
THE LEGION & HOSPITAL; I THINK IT MAY BE INTERESTING.

WHY DO YOU WISH TO SERVE ON THIS TASK FORCE?

SAME AS ABOVE.

LENGTH OF APPOINTMENT -- THREE MONTHS ( ONE TERM )

LENGTH OF RESIDENCE IN THE TOWN OF DRUMHELLER: 29 YEARS

Please direct any questions about the Task Force to R.M. Romanetz, P.Eng, CAO



# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 8.1.1



## APPLICATION ELECTED OFFICIAL REMUNERATION REVIEW TASK FORCE

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PLEASE PRINT CLEARLY

Last Name: GUIDOLIN First Name: DON  
Address, including Postal Code: [REDACTED]  
Residence Phone: [REDACTED] Business Phone: \_\_\_\_\_

### BACKGROUND INFORMATION

Provide a brief outline of your experience/education/interest in this area of volunteerism for application.

FORMER COUNCIL  
CITY CLERK

WHY DO YOU WISH TO SERVE ON THIS TASK FORCE?

LENGTH OF APPOINTMENT - THREE MONTHS ( ONE TERM )

LENGTH OF RESIDENCE IN THE TOWN OF DRUMHELLER: 77 YEARS

Please direct any questions about the Task Force to R.M. Romanetz, P.Eng, CAO



# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 8.1.1



## APPLICATION ELECTED OFFICIAL REMUNERATION REVIEW TASK FORCE

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PLEASE PRINT CLEARLY

HANNAH  
Last Name:

JAMES ROBERT (BOB)  
First Name:

[REDACTED]  
Address, including Postal Code:

DRUMHELLER AB T0J 0Y4

[REDACTED]  
Business Phone:

NONE  
Business Phone:

### BACKGROUND INFORMATION

Provide a brief outline of your experience/education/interest in this area of volunteerism for application.

26 YRS. CANADIAN ARMED FORCES; 14 YRS. COLLECTIONS CANADA;  
14 YEARS AT COMMAND LEVEL OF RCL (LEGION) - GRADUATE SENIOR.  
MY INTEREST IS HOW ARE WE SPENDING TAX PAYER MONEY.

WHY DO YOU WISH TO SERVE ON THIS TASK FORCE?

BECAUSE I HAVE AN INTEREST IN WHERE OUR TAX DOLLARS  
ARE BEING SPENT AND THE CONTROLS THAT ARE IN  
PLACE

LENGTH OF APPOINTMENT - THREE MONTHS ( ONE TERM )

LENGTH OF RESIDENCE IN THE TOWN OF DRUMHELLER: 30 YEARS

Please direct any questions about the Task Force to R.M. Romanetz, P.Eng, CAO





### COUNCIL POLICY #C-01-08

Supersedes #C-05-07

#### REMUNERATION AND EXPENSE ALLOWANCE FOR MAYOR AND COUNCIL

##### THE PURPOSE OF THIS POLICY IS TO:

Establish a fair and equitable basis of remuneration for time and compensation for expenses incurred by the mayor and members of Town Council for attendance at meetings and conferences or other related business on behalf of the Town whether within the Town or out of Town.

##### POLICY STATEMENT:

The Mayor and members of Town Council will receive remuneration for time and compensation for expenses incurred for attendance at meetings, conferences and business relating to town operations.

##### **1.0 REMUNERATION AND COMPENSATION ARE HEREINAFTER OUTLINED**

In accordance with Revenue Canada's provisions for Municipal Officials, one-third (1/3) of the total allowances and honoraria paid to municipal officials shall be deemed to be in lieu of expenses (general expense allowance). The remaining two-thirds (2/3) is income from elected or appointed office (honoraria), and is therefore subject to income tax and considered as earnings. The general expense allowance is paid with the honoraria through the payroll system.

##### **2.0 REMUNERATION REVIEW**

Following a General Municipal Election, Council shall appoint an independent committee composed of Drumheller residents to review this Policy and report back to Council with recommendations. The appointment of the committee and the committee's report shall be completed within 90 days following a General Municipal Election.

##### **3.0 ANNUAL REMUNERATION PAYMENTS**

3.1 Annual remuneration shall be paid to Members of Council and shall consist of an honorarium and general expense allowance (which is one third of the total).

POSITION	HONORARIUM	GENERAL EXPENSE ALLOWANCE	ANNUAL REMUNERATION
Mayor	\$16,170.00	\$8,085.00	*\$24,255.00
Councillors	\$10,756.67	\$5,378.33	*\$16,135.00

\*Mayor (January 1<sup>st</sup>, 2008 including COLA)

\*Councillors (January 1<sup>st</sup>, 2008 including COLA)

3.2 COLA salary increases be applied to Councils' amended salary each year thereafter.

3.3 The remuneration is in payment for:

- Regular council meetings
- Special council meetings
- Public or "Town Hall" meetings
- Attendance at Community Events
- Appointed committee meetings
- Meeting with individual ratepayers and community organizations
- Time spent in the execution of duties of the portfolio
- Conventions and Conferences, such as the AUMA or FCM or other government events.

3.4 This general expense allowance is for:

- In-town travel and car expense
- In-town entertaining for portfolio or committee responsibilities
- Dry cleaning and laundry costs
- Office supplies for personally owned equipment such as fax or computers
- Incidental expenses incurred in the normal execution of duties

As Revenue Canada deems travel costs to attend regularly scheduled council or committee meetings is of a personal nature, this type of expense is not included in the general expense allowance, and is not reimbursed.

#### **4.0 PER DIEMS**

4.1 A Per Diem shall be paid to Members of Council for Meetings authorized by Council as follows:

- \$250 per full day (subject to income tax).

The per diem is for full day meetings as authorized in advance by Council and excludes meetings as outlined in Clause 3.3.

#### **5.0 ADDITIONAL EXPENSES**

5.1 Additional expenses will be reimbursed for items related to:

- Education
- Conventions registrations
- Out of town travel or lodging

Reimbursed expenses are paid by submission of an Expense Claim Form with receipts attached, and must be approved by the Mayor. There will be no reimbursement on payments for alcoholic beverages. Travel rates are in accordance with the Town's Human Resource Policy.

*Policy C-3-01 and C-05-07 are hereby repealed.*

Adopted by Council  
Date: February 19, 2008

\_\_\_\_\_  
Mayor of Drumheller

\_\_\_\_\_  
Chief Administrative Officer



### GUIDELINES TO REMUNERATION AND EXPENSE ALLOWANCE C.01.08 FOR MAYOR AND COUNCIL

Establish guidelines to remuneration and expense allowance for Mayor and Council Policy C-01-08.

1. Each Council member eligible for (5) five supported meetings.  
eg. – ATCO Symposium, Policing Information Conference, Special meetings for Boards and Society Training.
2. Education Opportunities – Town pays registration, accommodation, transportation and meal costs. Council members should limit opportunities. eg. – AUMA Courses.
3. Council Retreat – not eligible – This is an annual affair which Councillors should plan for.
4. These guidelines are for budget year 2008 and should be reviewed for 2009 Budget.

**Terms of Reference**

The Town of Drumheller is initiating a review of the remuneration received by elected officials for carrying out their duties as elected officials. An impartial public committee representing The Town of Drumheller interests will be established to provide input for this review. Guidelines for the Task Force and the review process are set out in the following terms of reference.

<b>PART 1      Purpose and Definitions</b>
--

**Purpose of Review:**

To review the current remuneration structure and the competitiveness of total remuneration for elected officials at the Town of Drumheller and to ensure fair and compensation that attracts a high caliber of candidates from all walks of life to represent the Municipality.

To achieve this purpose an independent public advisory task force will be established to

1. conduct a review of elected officials current total remuneration and benefits
2. provide recommendation for changes in the existing remuneration package
3. provide recommendations for a policy for future adjustments for Council's consideration

**Definitions:**

**"Chair"** means the head of the Task Force.

**"Municipality"** means the Town of Drumheller.

**"Chief Administrative Officer or CAO"** means the person appointed as Chief Administrative Officer for the Municipality or her designate.

**"Task Force"** means the Elected Official Remuneration Review public advisory appointed by Council.

**"Council"** means the Town of Drumheller

**"Municipal Government Act"** means the current Municipal Government Act in the Province of Alberta.

**"Province"** means the Province of Alberta

**"Benefits"** means group health, dental, and life insurance under the current cost sharing of premiums under those plans.

**“Training”** means tuition and expenses for courses or fees paid for conferences related to the duties of members of Council

**“Allowances”** means taxable allowances for travel and general expenses.

**“Per Diems”** means daily rates paid for attending meetings

**“Total Remuneration”** means base pay, travel or general expense allowances, meeting per diem, benefits, training, perquisites, and any other form of compensation deemed appropriate.

**“Elected Officials”** means Mayor and Councillors of the Town of Drumheller.

<b>PART 2      Task Force Function and Scope Work</b>
---

**Task Force Function:**

The role of the Task Force:

- To review factors and information related to the elected officials roles and responsibility
- To review all remuneration including base pay, travel or general expense allowances, per diems, benefits, training, perquisites, and any form of compensation deemed appropriate
- To determine the reasonableness of the current type and level of compensation in relations to the elected officials responsibilities and duties
- If the current remuneration or remuneration structure is inappropriate, to recommend changes for 2011.
- To recommend a system and/or formula for ongoing compensation adjustments that will become the basis of a policy to be presented for approval by Council.

In developing its recommendations regarding the total compensation package for elected officials, the Task Force will adhere to the following guiding principals:

- Provide adequate compensation to attract a full range of citizens from all walks of life as candidates for public office.
- Reflect the responsibilities, time commitments and accountability associated with the position.
- Reflect the Municipality’s fiscal and corporate objectives.
- Enable compensation adjustments to be made on a prudent and regular basis.

The Task Force shall prepare a written report confirming its recommendations in respect of the total remuneration package for Council by April 30, 2011.

**Scope of Work**

**Factors to Consider**

The Elected Official Remuneration Task Force is encouraged to undertake any investigative reviews it feels would help in determining a fair remuneration package for elected official. In its review the Task Force may wish to consider the following:



- Council and councillors responsibilities and jurisdiction under the Municipal Government Act.
- Issues and challenges facing the Town of Drumheller and the Elected officials.
- Population, size and complexity of operations.
- Time commitments necessary to fulfill elected official responsibilities.
- Number of committees, boards and commissions individual Councillor belong to or chair or whose meetings they are required to attend.
- Number of board appointments individual Councillors to other external organizations.
- Number of other local community organizations which required the Councillor's input or involvement.
- Impact of performing Councillors duties on full-time employment or business interests.
- Non-compensated "out of pocket" costs to carry out elected officials responsibilities.
- Other sources of compensation as a result of fulfilling elected responsibilities.
- Financial status of the Town of Drumheller.
- Sensitivity and understanding of public concerns respecting government spending.

#### **Assessment of Current Compensation**

The Task Force shall assess current compensation levels in relation to:

- Compensation paid to elected officials with comparable workloads and time commitments in other Municipalities.
- Compensation paid by private sector and "not for profit" organizations with Boards (or the equivalent) having similar responsibilities if applicable.
- Latest compensation adjustments.
- Municipal, regional, and provincial economic factors.
- Other factors the Task Force considers relevant.

#### **Review and Evaluation Process**

In considering relevant factors and assessing current compensation Task Force Members:

- Shall receive a summary of feedback from current elected officials to gain an understanding of the responsibilities and time commitments associated with their position.
- Shall request to interview current elected officials to provide further information and ask questions of the responsibilities and time commitments associated with their position.
- Shall consult with preceding elected officials (one term), organizations, government agencies or other persons Task Force members consider appropriate.
- Provide a report to Council at a public meeting.

### **PART 3 Task Force Establishment, Structure, and Procedures**

#### **Task Force Establishment and Structure:**

## Number of Members

## Agenda Item # 8.1.1

The Task Force shall consist of not more than five members with the Chief Administrative Officer sitting ex officio in an advisory and support capacity

## Qualifications

As a group, Task Force members will:

- Represent a broad cross section of community interest (business, residents etc.).
- Have demonstrated experience and/or knowledge of compensation levels in the private and public and private sectors.
- Have some knowledge of the Town of Drumheller's structure and responsibilities (at least one member).
- Members must live or operate a business within the Town of Drumheller boundaries.
- Members will not have any direct affiliation with the Town of Drumheller or its elected officials.
- Members may be a member of any existing board or committee of the Town of Drumheller.

## Task Force Selection

Following public advertising, a report will be presented to Council with a summary of submissions from individuals who meet some or all of the above noted qualifications. Council will select Task Force members from among these candidates, ensuring as much as possible that a cross section of relevant interests, knowledge and experience are represented. Members will be appointed until the Task force is terminated. In the event that a member of the Task Force is unable or unwilling to continue to serve as a member for whatever reason, then in that event Council may be resolution appoint a replacement. Task Force members will be appointed by council motion. In the event that an insufficient number of candidates submit applications, the CAO will solicit recommendations from Council for potential applicants.

## Task Force Procedure Guidelines

The Task Force will operate in accordance with the following guidelines:

- The Task Force will appoint a Chair from among its members.
- A quorum will be a majority of the members of the Task Force. Members will not have alternates.
- The Task Force will operate on a consensus basis. Where consensus can not be reached decisions will be made according to Robert's Rules of Order.
- The Task Force shall act independently of Council and its individual members. Council will not influence or interfere with the Task Force's review and determination of a fair remuneration package and structure.

## PART 4 Finance, Administration and Support

## Staff and Office Resources

The CAO will appoint Town of Drumheller staff to:

- Provide support information and assist with the research required by the Task Force.

...

## **Agenda Item # 8.1.1**

- Take minutes, circulate information and carry out other clerical responsibilities.

The Town of Drumheller staff will serve in an advisory capacity only. No staff member will be entitled to vote at Task Force meetings and will not influence Task Force consensus or voting decisions.

Task Force members will have reasonable access through the CAO, to paper, photocopy, fax machine, and other office equipment.

Any incidental expenses arising from the operation of the Task Force will be funded by the Municipality as approved by the Chief Administrative Officer.

### **Information Resources**

The Town of Drumheller will provide the following information to the Task Force:

- Information on the Town of Drumheller's structure and authority under the Municipal Government Act.
- Information on the Municipalities budget, services and staffing.
- Population and tax base information for the Municipality and comparable Municipalities.
- Current compensation information regarding Elected Official remuneration.
- Other information which the Task Force or the Municipality consider relevant.
- The Task Force will be provided with information from surveys conducted by comparable sized municipalities.

<b>PART 5      GENERAL</b>
----------------------------

The Task Force shall terminate upon acceptance of the Task Force's final report by Council.

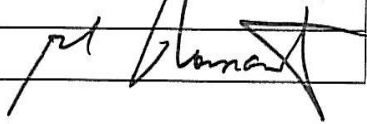


# DRUMHELLER

## REQUEST FOR DECISION

Agenda Item #8-1-2  
Dinosaur Capital of the World

### Request for Decision

		<b>Date:</b> February 11, 2011	
<b>Topic:</b>	<b>DRUMHELLER PUBLIC LIBRARY BOARD APPOINTMENTS</b>		
<b>Proposal:</b>	The Drumheller Public Library Board have two vacancies on their board. Darlene Raketti and Joe Jensen would like to serve on the board. The Library Board would like Council's approval for an extension to a third term for Joe Jensen. One term on the board is for three years. The members of the Library Board recommend approval of both applicants.		
<b>Proposed by:</b>	Drumheller Public Library Board		
<b>Correlation to Business (Strategic) Plan</b>			
<b>Benefits:</b>	Increases membership on the Library Board.		
<b>Disadvantages:</b>			
<b>Alternatives:</b>			
<b>Finance/Budget Implications:</b>	N/A		
<b>Operating Costs:</b>		<b>Capital Cost:</b>	
<b>Budget Available:</b>	\$0.00	<b>Source of Funds:</b>	
<b>Budget Cost:</b>	\$0.00	<b>Underbudgeted Cost:</b>	
<b>Communication Strategy:</b>			
<b>Recommendations:</b>	That Council approve the appointments of Darlene Raketti for a first term and Joe Jensen for a third term to the Drumheller Public Library Board.		
<b>Report Writer:</b>	R.M. Romanetz, P. Eng.	<b>CAO:</b>	
<b>Position:</b>	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

## TOWN OF DRUMHELLER

## Agenda Item # 8.1.2

APPLICATION TO SERVE ON  
PUBLIC SERVICE BOARDS

BOARD APPLIED FOR:

*Drumheller Public Library Board*

NAME OF APPLICANT:

*Darlene Rakette*

ADDRESS:

*Box 3035 Tox 040*

EMAIL:

TELEPHONE NO:

*(H) 403 823 9638 / retired from work*

LENGTH OF RESIDENCY IN TOWN:

*Lived all my (most) life in and around  
Drumheller - born in Drumheller*

PAST SERVICE ON SIMILAR BOARDS:

*Local Alberta Women's Institute Branches - executive positions  
(helped) Organized food services for Local Church for funerals etc  
Alberta secretary for 2010 AWD Conference*BRIEF PERSONAL HISTORY (include information which you feel would assist Council  
in making a decision as to your capabilities to serve on this Board.)*I use Library services  
extensively. I worked 19 years in food services at hospital that will  
attest to my staying with a project. Also I have  
been a member of Alberta Women's Institutes;  
Munson Branch and lately Verdant Valley Borcas Branch  
when Munson folded. A member over 25 years. I served  
as secretary on both branch executives, Constituency Convenor  
2 terms - 1 term under Drumheller-Hardskills Constituency  
and 1 term under Kneehill Valley Constituency. I was a Post  
Master in the 1970's in a small town. I am a member of a Church**Nov 25, 2010*  
DATE*DRakette*  
SIGNATURE OF APPLICANT

## **Agenda Item # 8.1.2**

February 11<sup>th</sup>, 2011

Town of Drumheller  
703 2 Ave. West  
Drumheller, Alberta  
T0J 0Y3  
Attention: Linda Handy

Dear Linda :

### **RE: Re-Appointment of Board Member – Drumheller Public Library Board**

On behalf of the Drumheller Public Library Board, we would like to request the re-appointment of Mr. Jo Jensen to the Board. Mr. Jensen has completed two terms on the Board and his current appointment expired on January 31<sup>st</sup>, 2011. He is eligible to serve a third term, according to the Marigold Regional Library regulations.

Mr. Jensen has been a valuable member of the Board and has fulfilled the role of treasurer for a number of years. He is willing to serve an additional term.

Your consideration of this request would be greatly appreciated.

Sincerely,

J. Linda Traquair  
Drumheller Public Library Board – Chair

cc. J. Jensen  
L. Turner, Director Library Services  
L. Hansen-Zacharuk

Sent by email Feb 11<sup>th</sup>, 2011  
Original with signature to be forwarded by mail



A Bylaw of the Town of Drumheller to provide for the establishment and operation of a Municipal Library Board to be called the Drumheller Public Library Board.

WHEREAS, Part 2 Section 9 of the Libraries Act being Chapter L-12.1 of the Revised Statutes of Alberta states:

- (2) (a) The Council of a municipality may, on its own initiative, pass a Bylaw providing for the establishment of a Municipal Library Board.
- (3) On the passing of a Bylaw providing for the establishment of a Municipal Library Board the Municipal Secretary of the Municipality shall forthwith forward a copy of the Bylaw to the Minister.
- (4) On being established the Municipal Library Board is a corporation and shall be known as "Drumheller Library Board".

NOW THEREFORE, the Council of the Town of Drumheller duly assembled hereby enacts:

#### 1.0 IN THIS BYLAW;

- 1.1 "Board" means a Municipal Board;
- 1.2 "Council" means the Council of the Town of Drumheller;
- 1.3 "Municipal Board" means a Municipal Library Board;
- 1.4 "Municipal Library" means a Library established or continued under Part 1 of the Libraries Act;
- 1.5 "Municipality" means the Town of Drumheller;
- 1.6 "Public Library" means a Municipal Library, Library system or community Library;

#### 2.0 APPOINTMENTS

- 2.1 The Municipal Board shall consist of not fewer than 5 and not more than 10 members appointed by Council.

- ... 2.2 A person who is an employee of the Municipal Board is not eligible to be a member of the Board.

### **Agenda Item # 8.1.2**

- 2.3 Not more than 2 members of Council may be members of the Municipal Board.
- 2.4 Term of membership with the board will be in accordance to the Libraries Act as follows:  
*"A member of the municipal board is eligible to be reappointed for only 2 additional consecutive terms of office, unless at least 2/3 of the whole Council passes a resolution stating that the member may be reappointed as a member for more than 3 consecutive terms. Appointments to the Municipal Board shall be for a term of up to 3 years".*
- 2.5 The appointments of the members of the Municipal Board shall be made on the date fixed by Council.
- 2.6 The board shall elect a Chairman and any other officers it considers necessary from among its members.

## **3.0 VACANCIES**

- 3.1 Any vacancy arising from any cause shall be filled by Council as soon as reasonably possible for Council to do so.

## **4.0 DISQUALIFICATIONS**

- 4.1 A person is disqualified from remaining a member of a board if the person fails to attend, without being authorized by a resolution of the board to do so, 3 consecutive regular meetings of the board.
- 4.1.2 If a member of a board is disqualified from remaining a member under subsection (1), the person is deemed to have resigned the person's seat on the board.
- 4.2 Notwithstanding Section 4.1 a person is not disqualified if his absence is authorized by a resolution of the Board passed
- 4.2.1 At any time prior to the conclusion of the last regular meeting of the Board during the 8 week period, or
- 4.2.2 If the last regular meeting of the Board during the 8 week period is not held, at any time prior to the conclusion of the next regular meeting of the Board.

5.0 BOARD DUTIES

**Agenda Item # 8.1.2**

- 5.1 The Municipal Board, subject to any enactment that limits its authority, has full management and control of the Municipal Library and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient Library services in the Municipality and may co-operate with other Boards and Libraries in the provision of those services.

6.0 BUDGET

- 6.1 The Municipal Board shall before December 1, in each year prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the Municipal Library.
- 6.2 The budget and the estimate of money shall be forthwith submitted to the Treasurer of the Municipality, who shall in turn present such estimate to the Town Council or a Committee of Town Council for approval.
- 6.3 Council may approve the estimate under Sub-section 5.1 in whole or in part.
- 6.4 The Treasurer shall notify the Municipal Board in writing as to the final amount accepted by Council for the Library for the ensuing year.

The Town of Drumheller Bylaw 20-87 is hereby repealed

READ A FIRST TIME in Council this 31st day of August A.D., 2009.

READ A SECOND TIME in Council this 31st day of August A.D., 2009.

READ A THIRD TIME in Council this 31st day of August A.D., 2009.

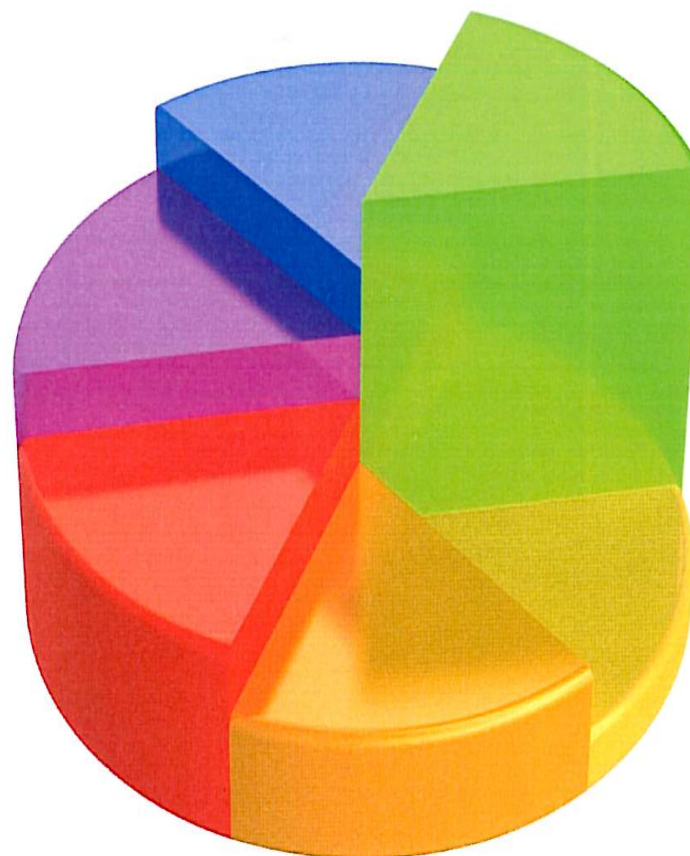
  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

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# Financial Indicator Graphs

## for the Year Ended December 31, 2009



Prepared by Financial Advisory Services  
Local Government Services Division  
Municipal Affairs

## 2009 Financial Indicator Graphs

The financial indicator graphs have been revised this year to reflect the significant changes in the presentation of the annual audited financial statements and the financial information return. Some indicators from previous years have been dropped or revised because the data set is no longer valid. Some new indicators have been added with data that is only available for 2009.

The indicators are intended to serve as a tool that may assist council and administration with operational decisions. The comparative measures may be useful in assessing past performance and for budget planning.

Comparison groups are shown on the last two slides and are arranged by population and by equalized assessment per capita.

Other points to note are:

1. The range for most of the graphs is 2004 to 2009.
2. Equalized assessment is shown for the period 2005 to 2010.
3. Caution should be used when interpreting results as each municipality has unique characteristics affecting how it compares to the group. In addition, circumstances may have changed since the December 31, 2009 reporting date.

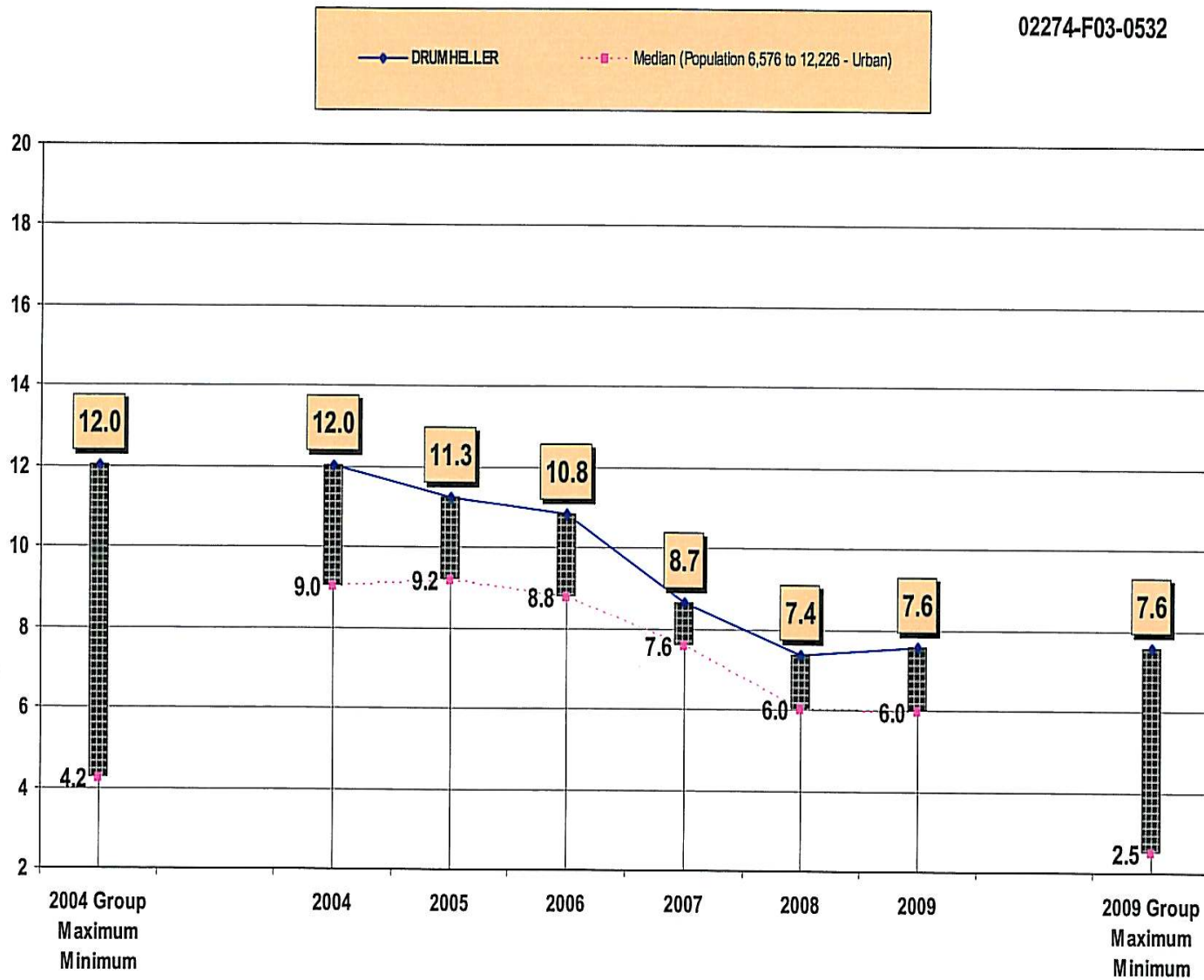
## Financial Indicator Graphs include:

- Equalized Tax Rates –Municipal/Residential/Non-Residential
- Equalized Assessment Per Capita (urban only)
- Equalized Assessment Per Km of Roads (rural only)
- Non-residential Equalized Assessment as % of Total
- Tax Collection Rate
- Debt & Debt Service as % of the Limits
- Long Term Debt Per Capita
- Major Revenue Sources As % of Total Revenue (2009 only) :
  - Municipal Property Tax
  - Sales & User Charges
  - Provincial & Federal Grants
- Broad Function Expenses Per Capita (2009 only)
  - General Government
  - Protective Services
  - Transportation
  - Environmental Protection
  - Recreation
  - Total
- Per Capita Expenses by Major Type:
  - Salaries, Wages & Benefits
  - Contracted & General Services
  - Materials, Goods, Supplies & Utilities
  - Bank Charges & Interest
  - Amortization (2009 only)
- Net Book Value As % of Total Capital Property Cost (2009 only)
- Accumulated Surplus Categories, As %, End of Year (2009 only)
- Ratio of Current Assets to Current Liabilities



# Municipal Equalized Tax Rate

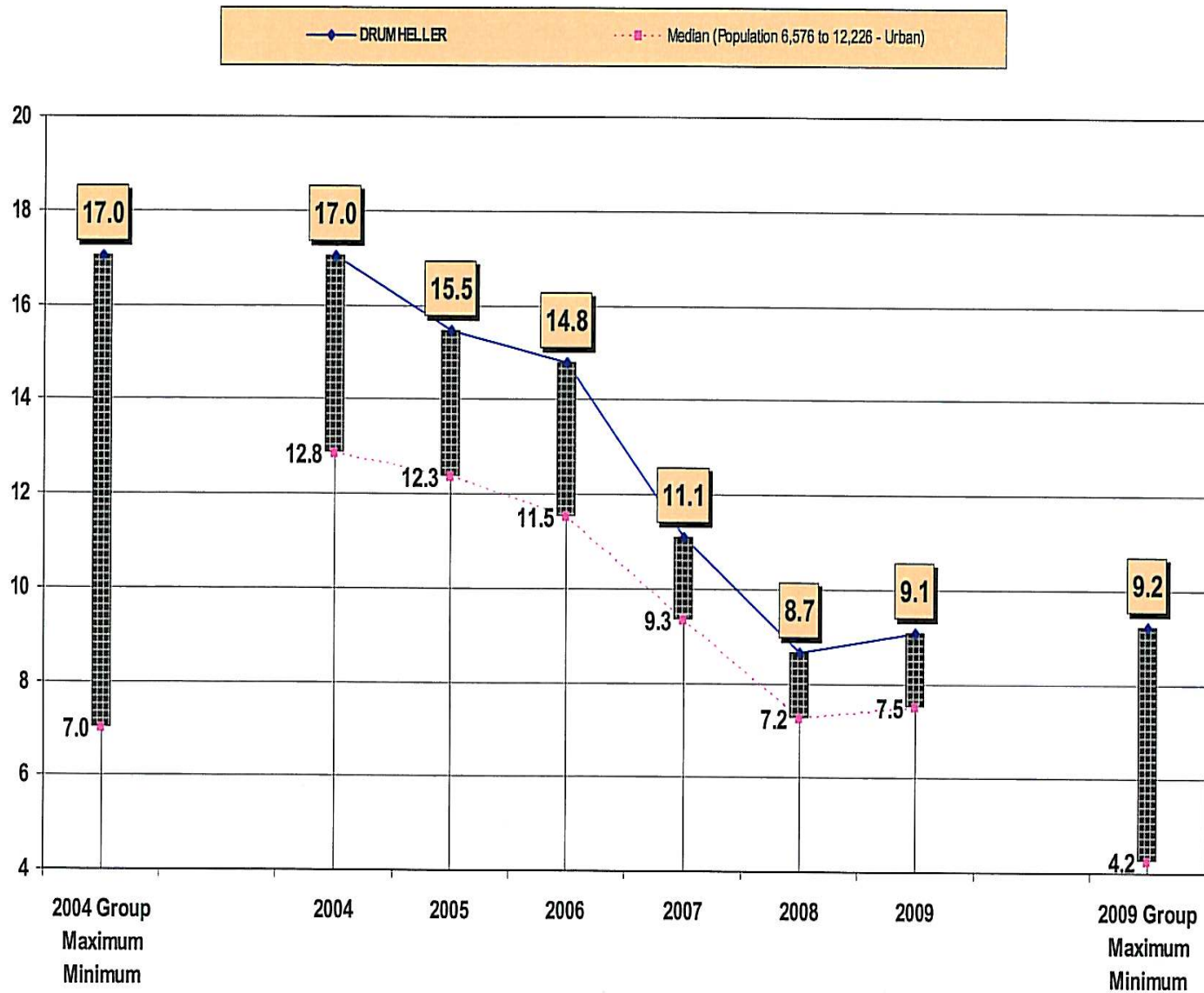
02274-F03-0532



Note : Municipal Equalized Tax Rate is calculated based on total equalized assessment and net municipal property tax.

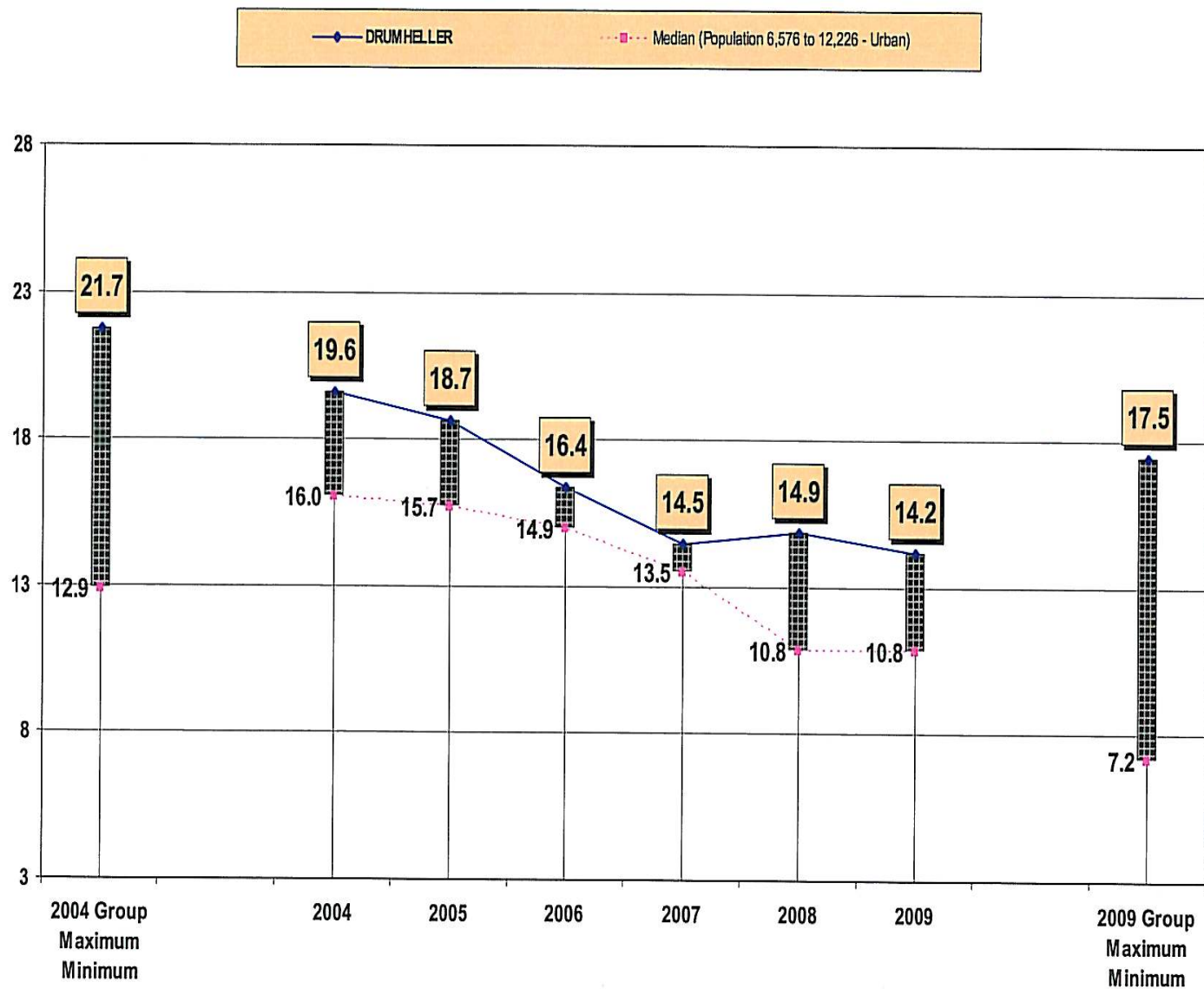


## Residential Equalized Tax Rate



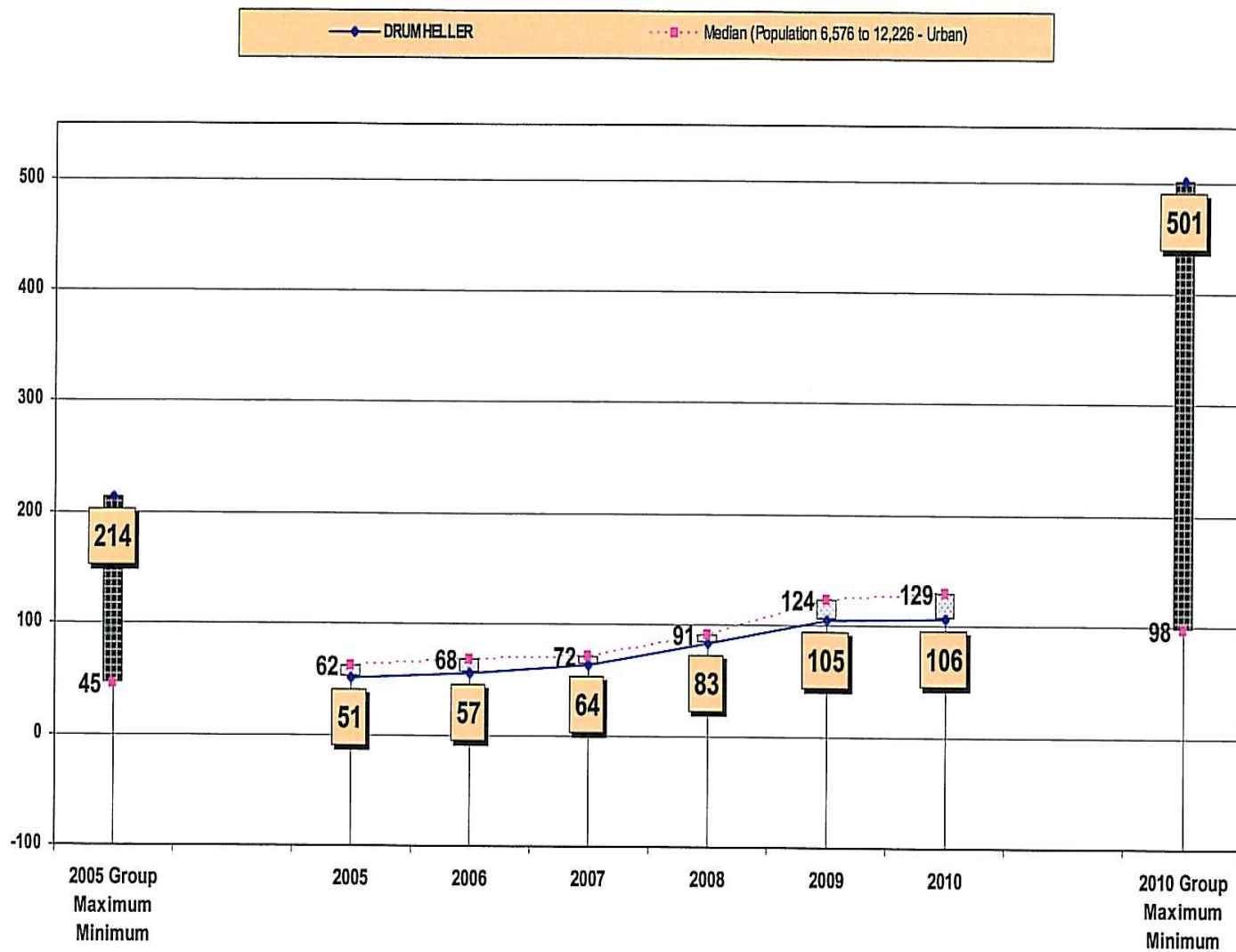
Note : Residential Equalized Tax Rate is calculated based on gross residential property taxes and residential equalized assessment.

## Non-Residential Equalized Tax Rate



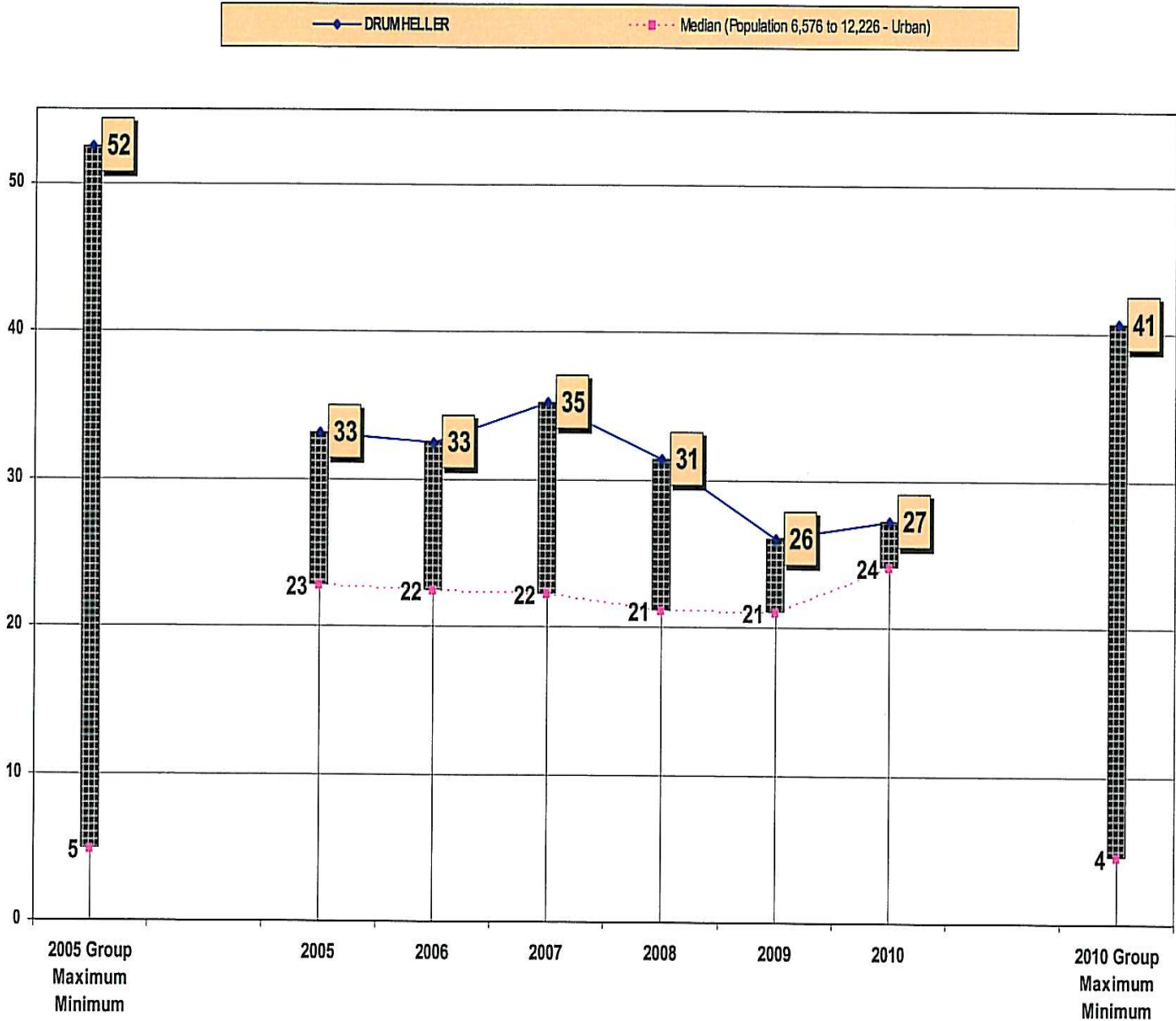
Note : Non-Residential Equalized Tax Rate is calculated based on gross non-residential property taxes and non-residential equalized assessment.

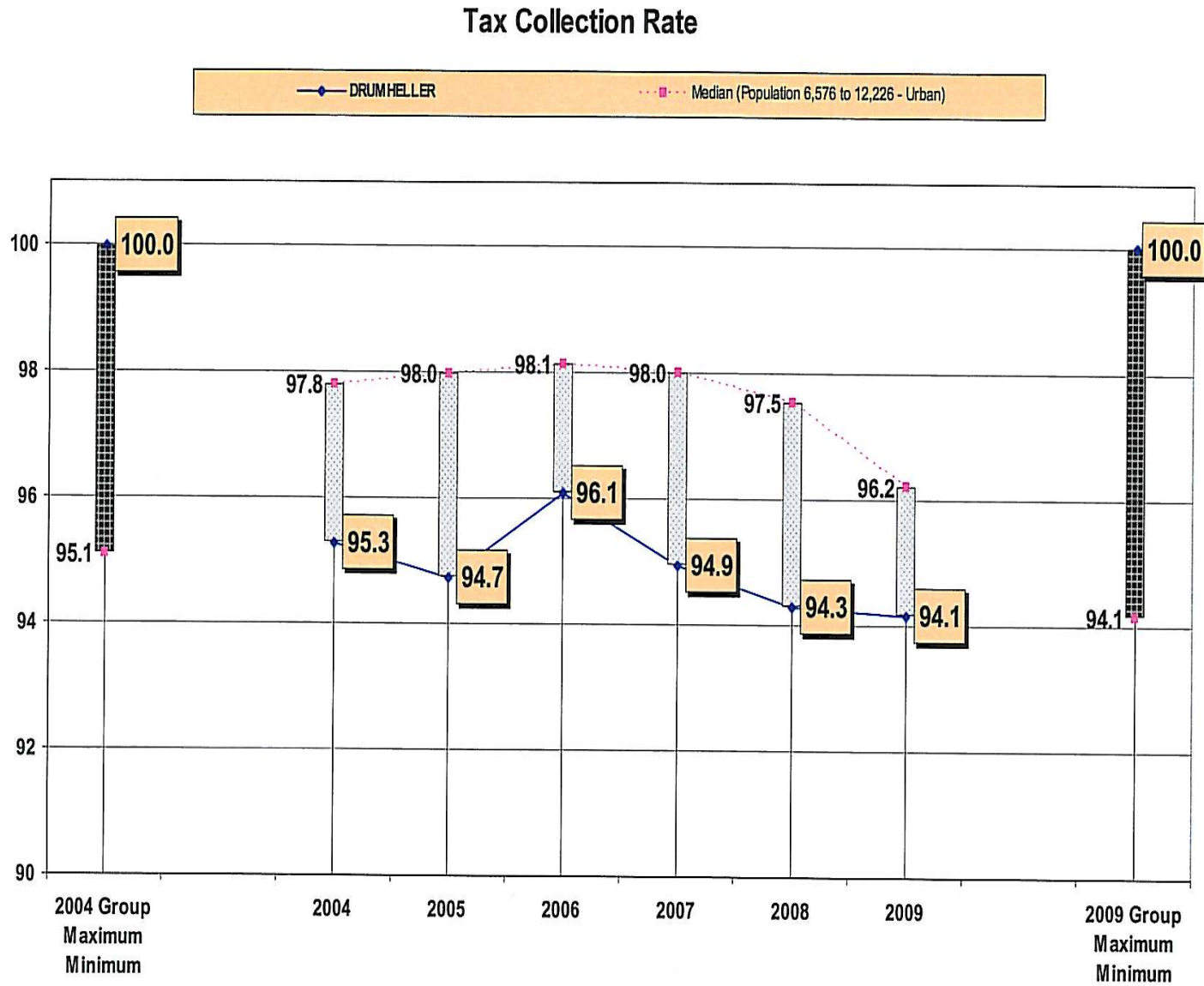
### Equalized Assessment Per Capita (in thousands)



Note : Equalized Assessment Per Capita approximates a municipality's ability to generate property tax revenue in comparison to similar municipalities.

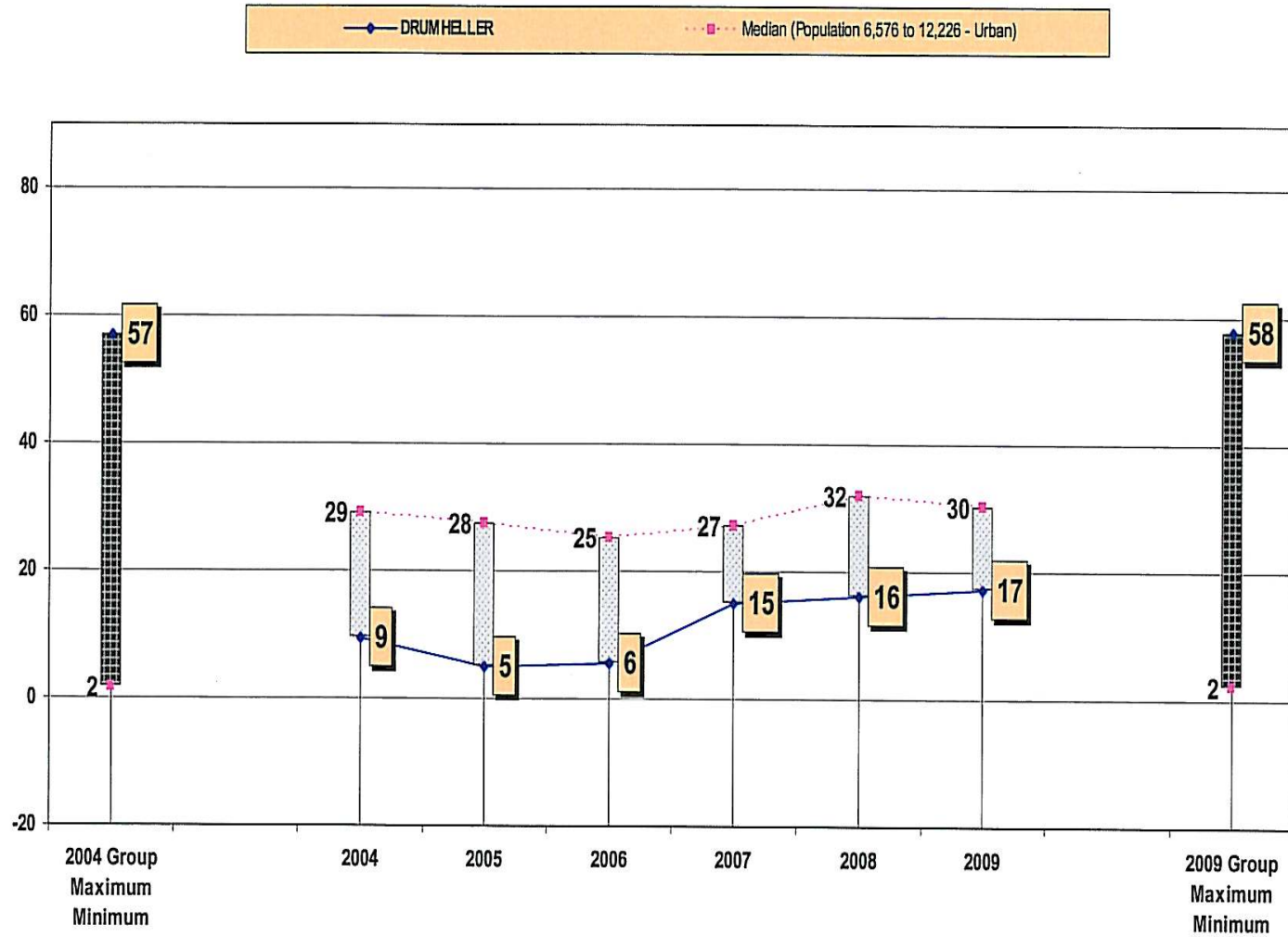
Non-Residential Equalized Assessment As % of Total





Note : This indicator reflects the percentage of taxes and grants in place of taxes which are collected by the municipality in the year in which they are levied.

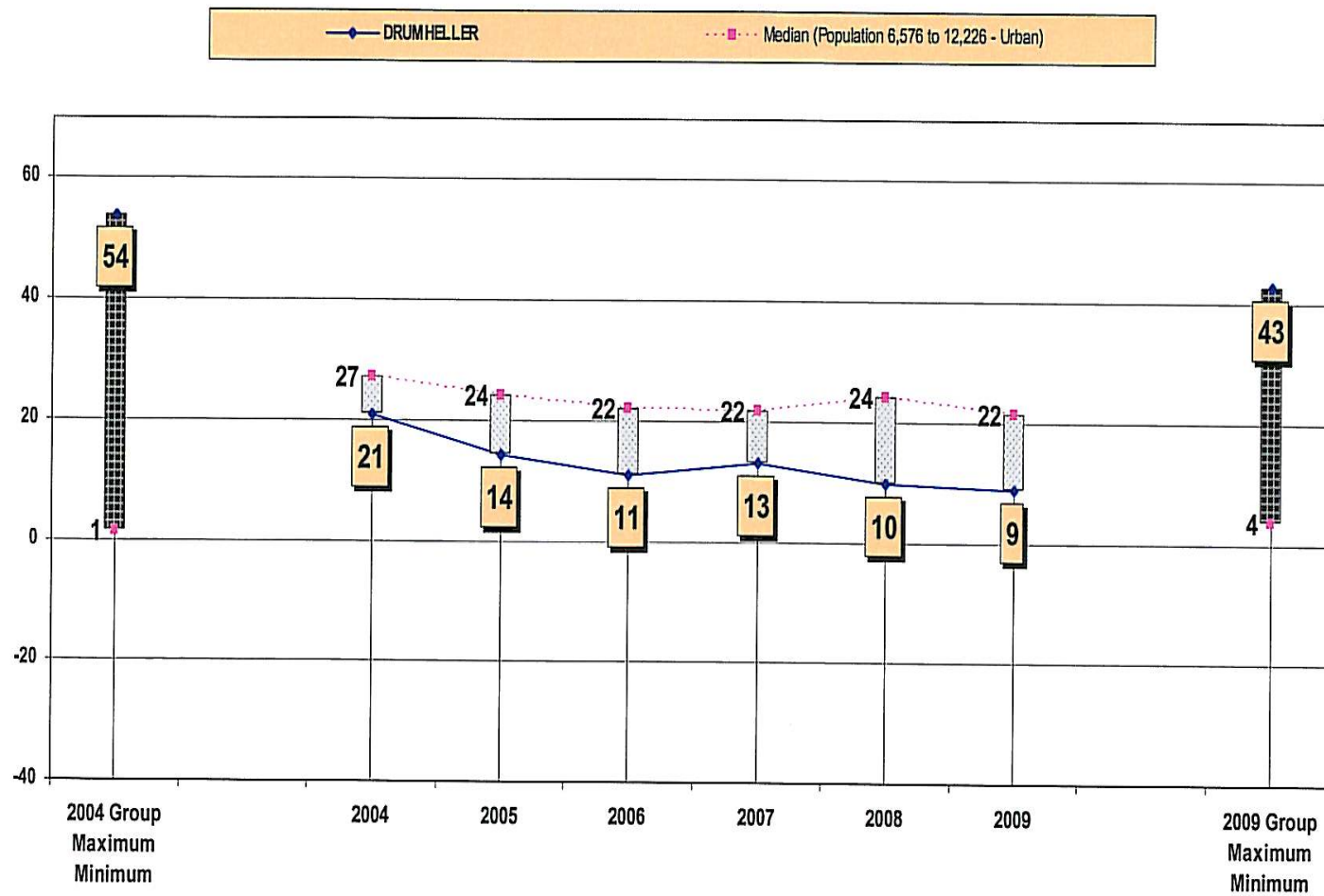
## Percent of Debt Limit Used



Note : This graph shows, in percentage terms, the municipality's debt as a percentage of the regulated limit. This is compared to the median for the group of similar municipalities.



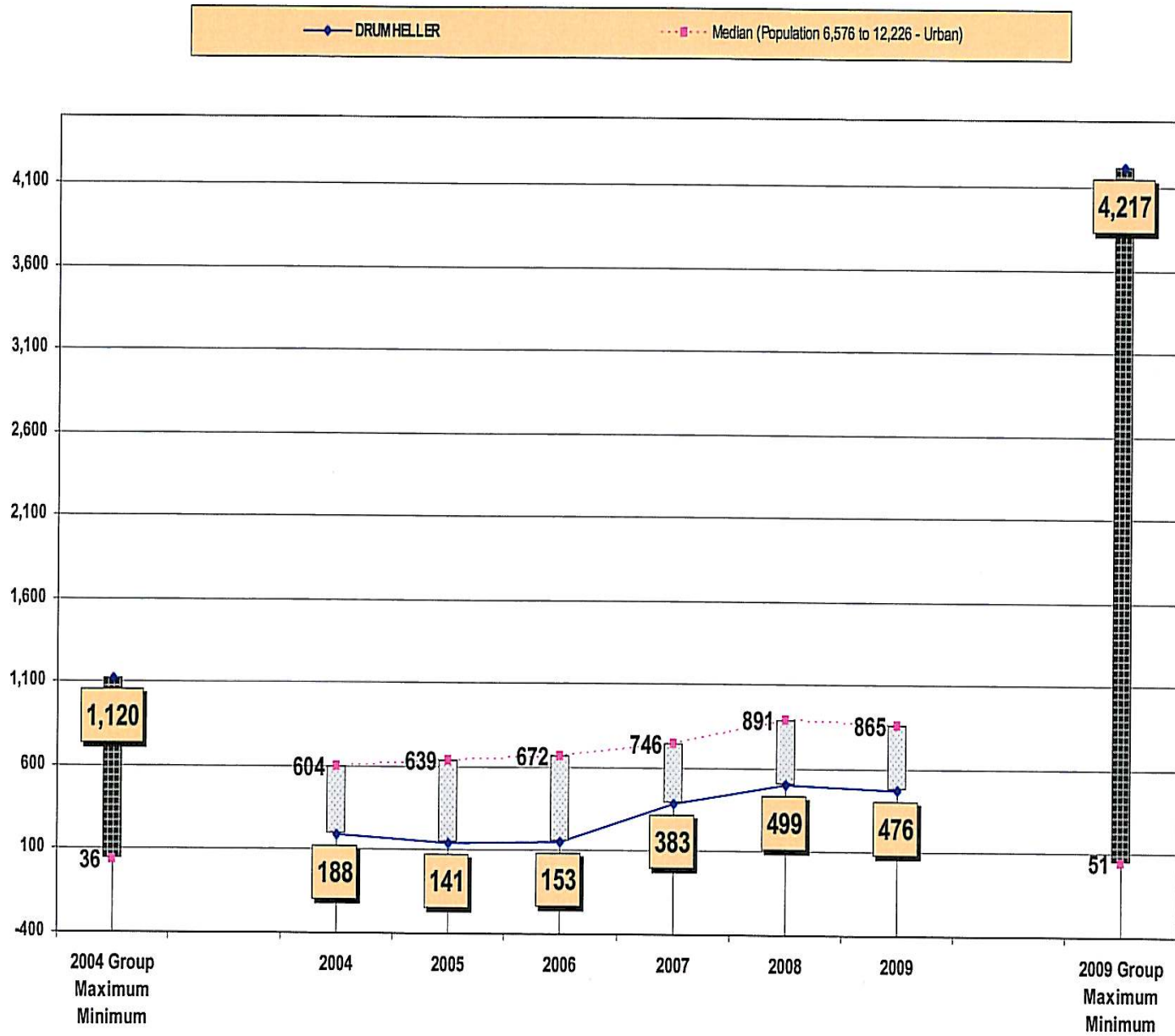
## Percent of Debt Service Limit Used



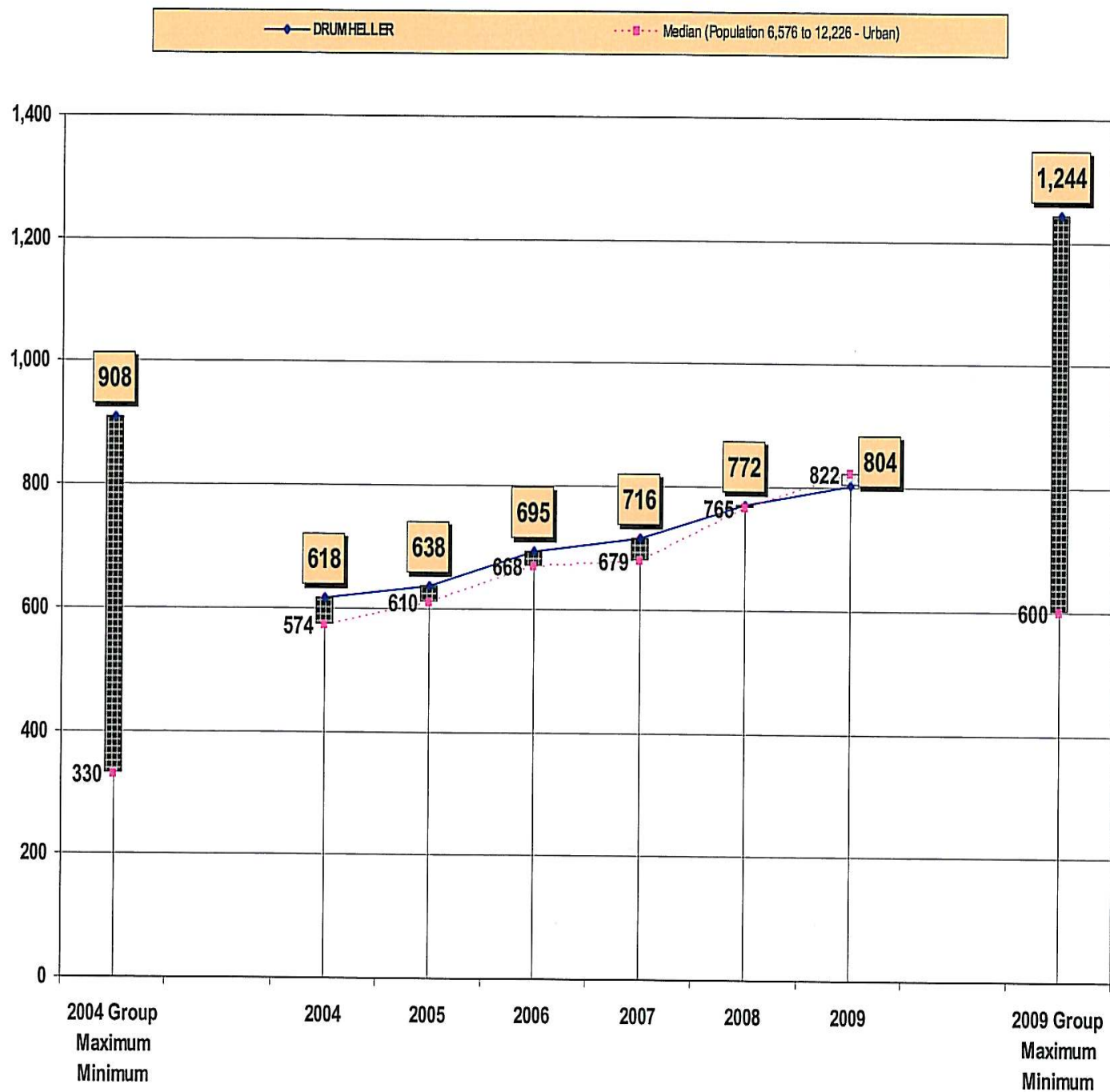
Note: This graph shows, in percentage terms, the municipality's current debt servicing requirement relative to the regulated limit. This is compared to the median for the group of similar municipalities.



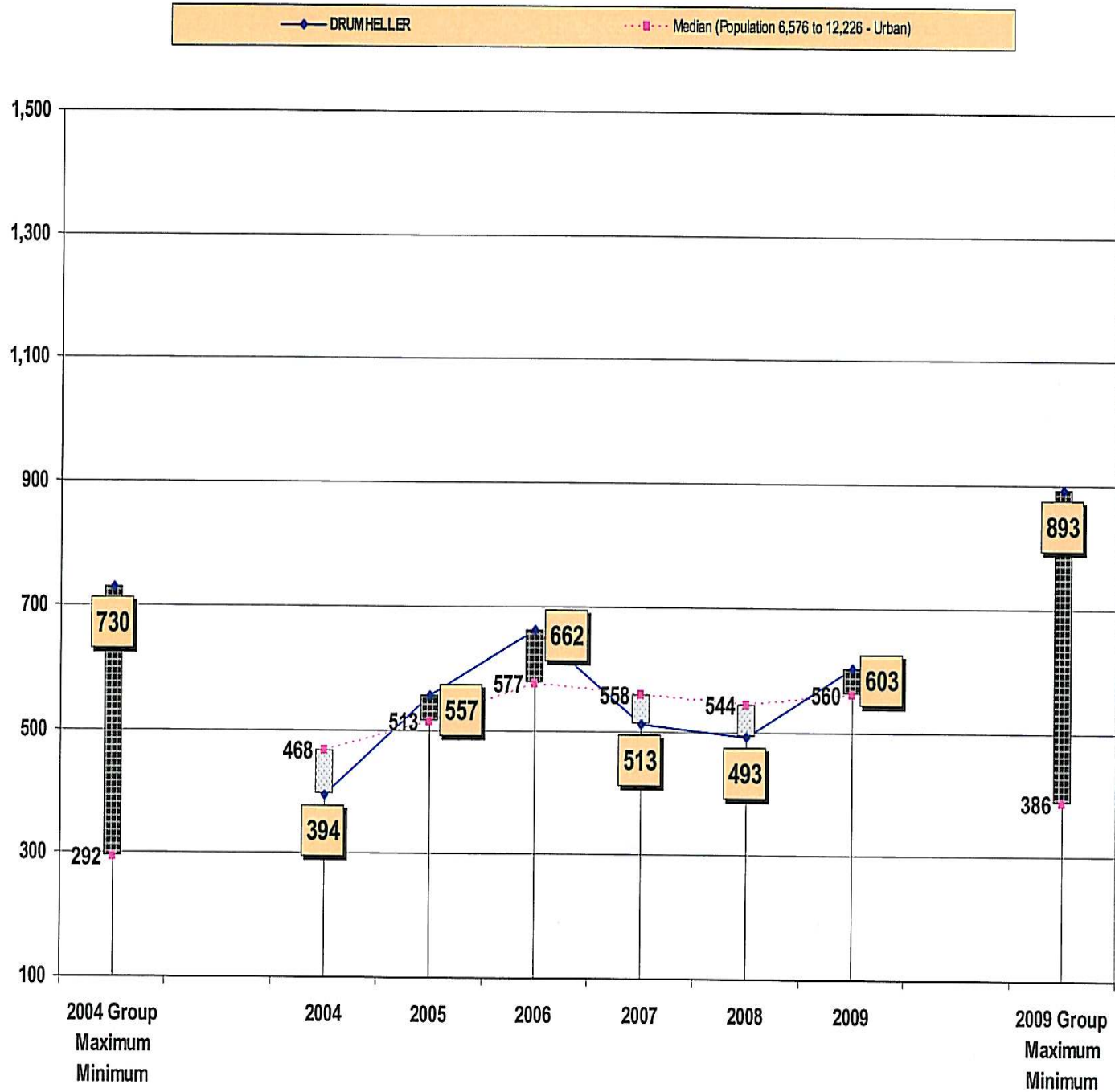
# Long Term Debt Per Capita



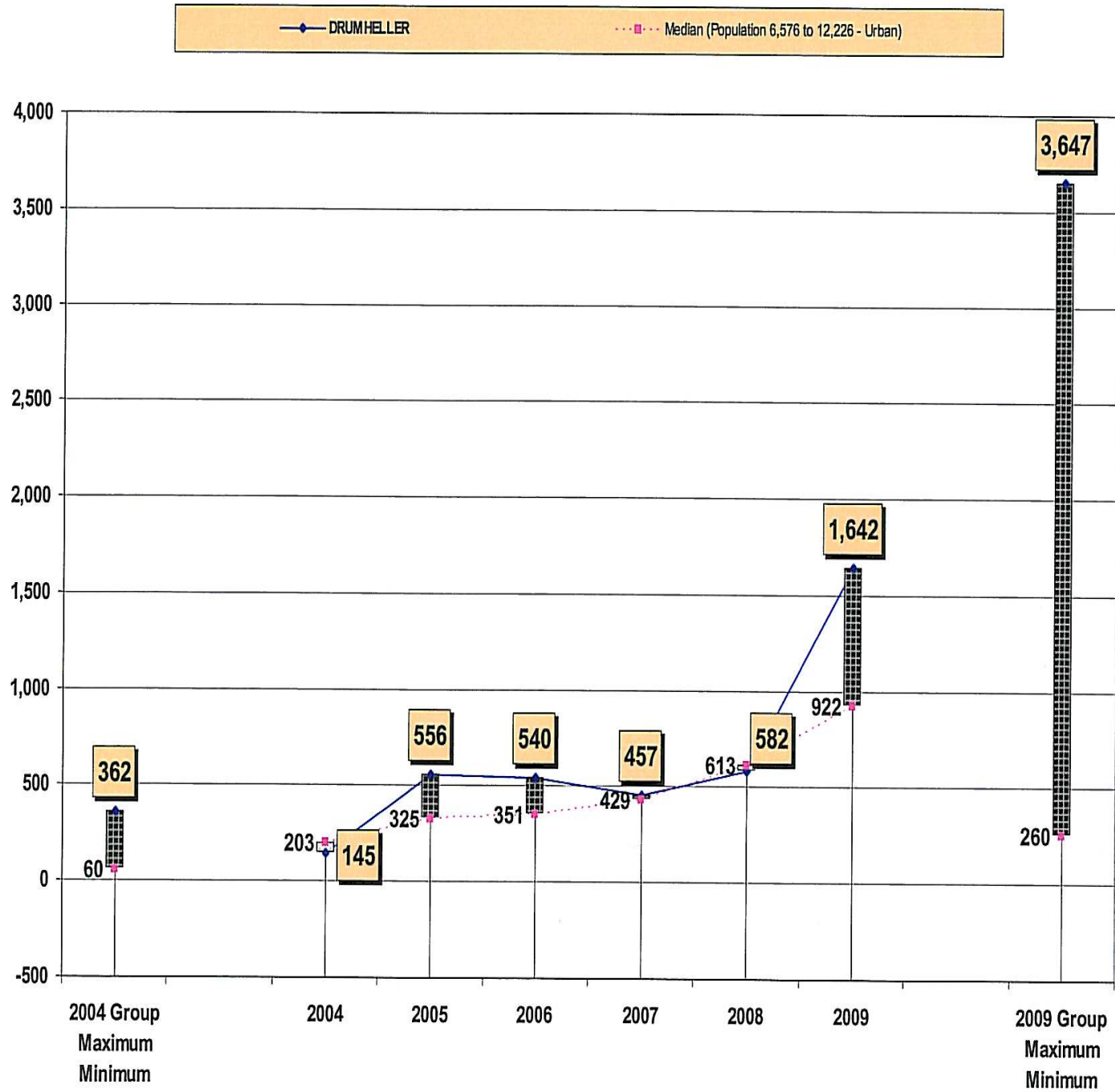
# Net Municipal Property Taxes Per Capita



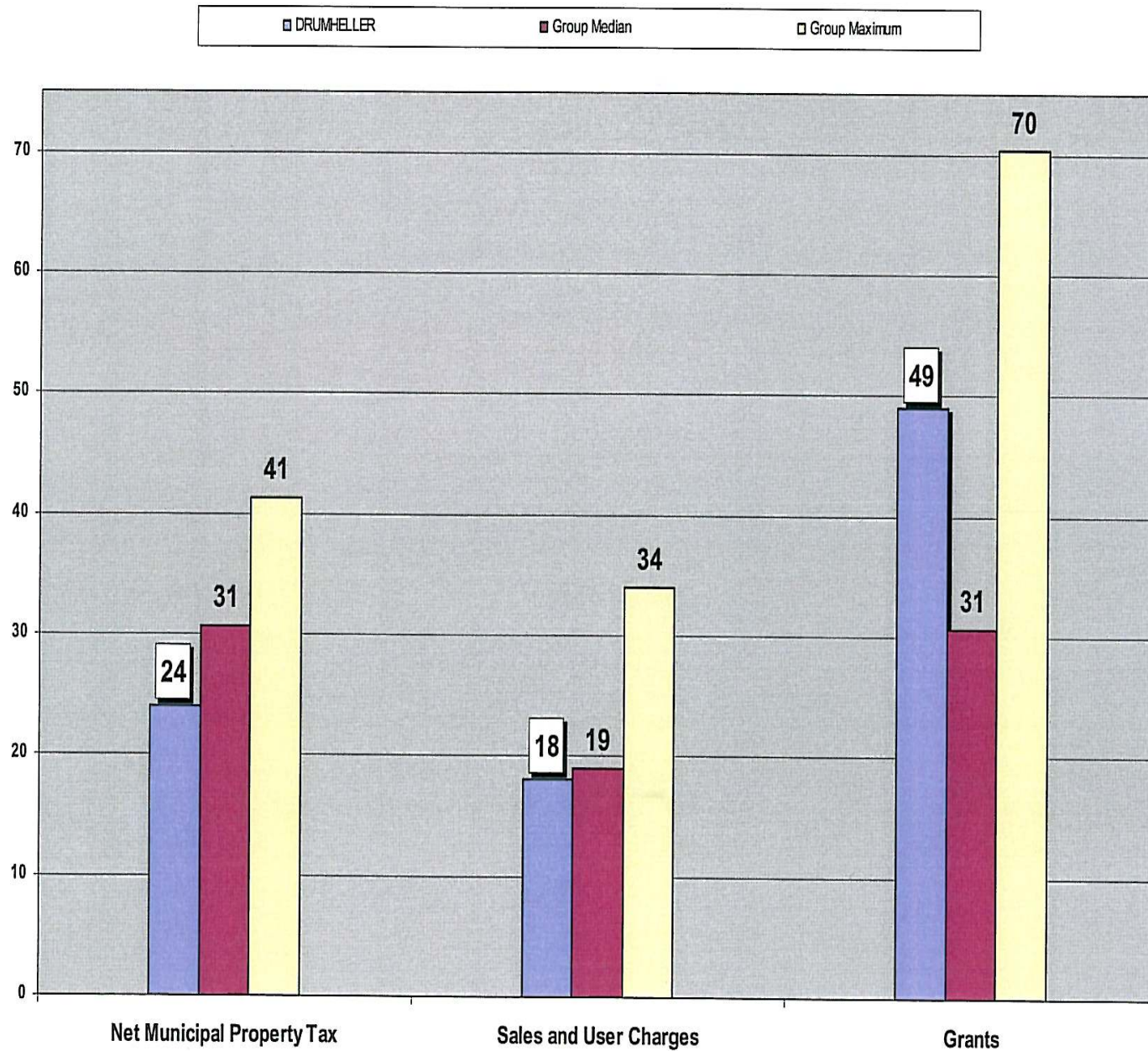
## Sales and User Charges Per Capita



## Provincial and Federal Grants Per Capita

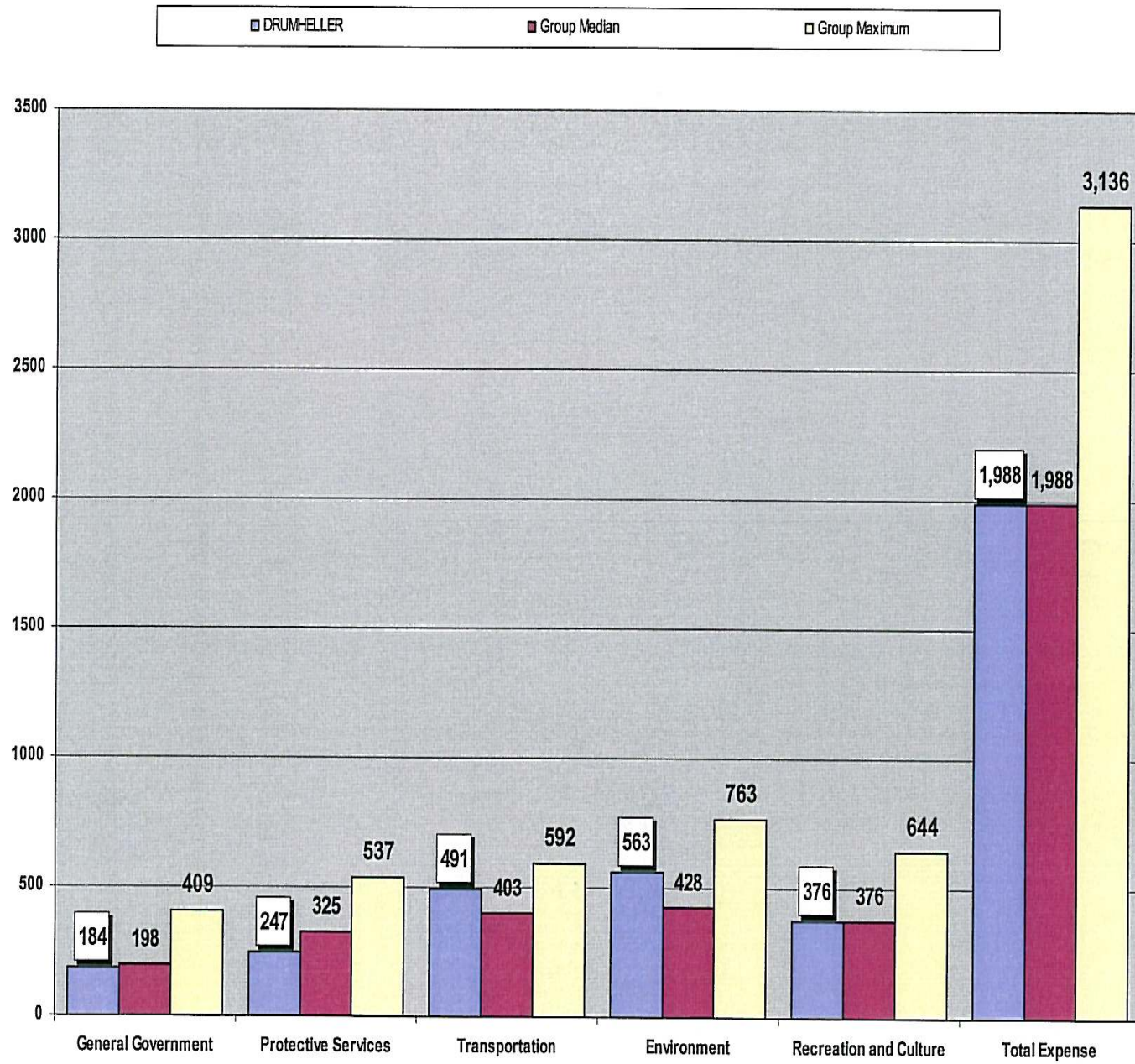


## Major Revenue Sources As % of Total Revenue, 2009

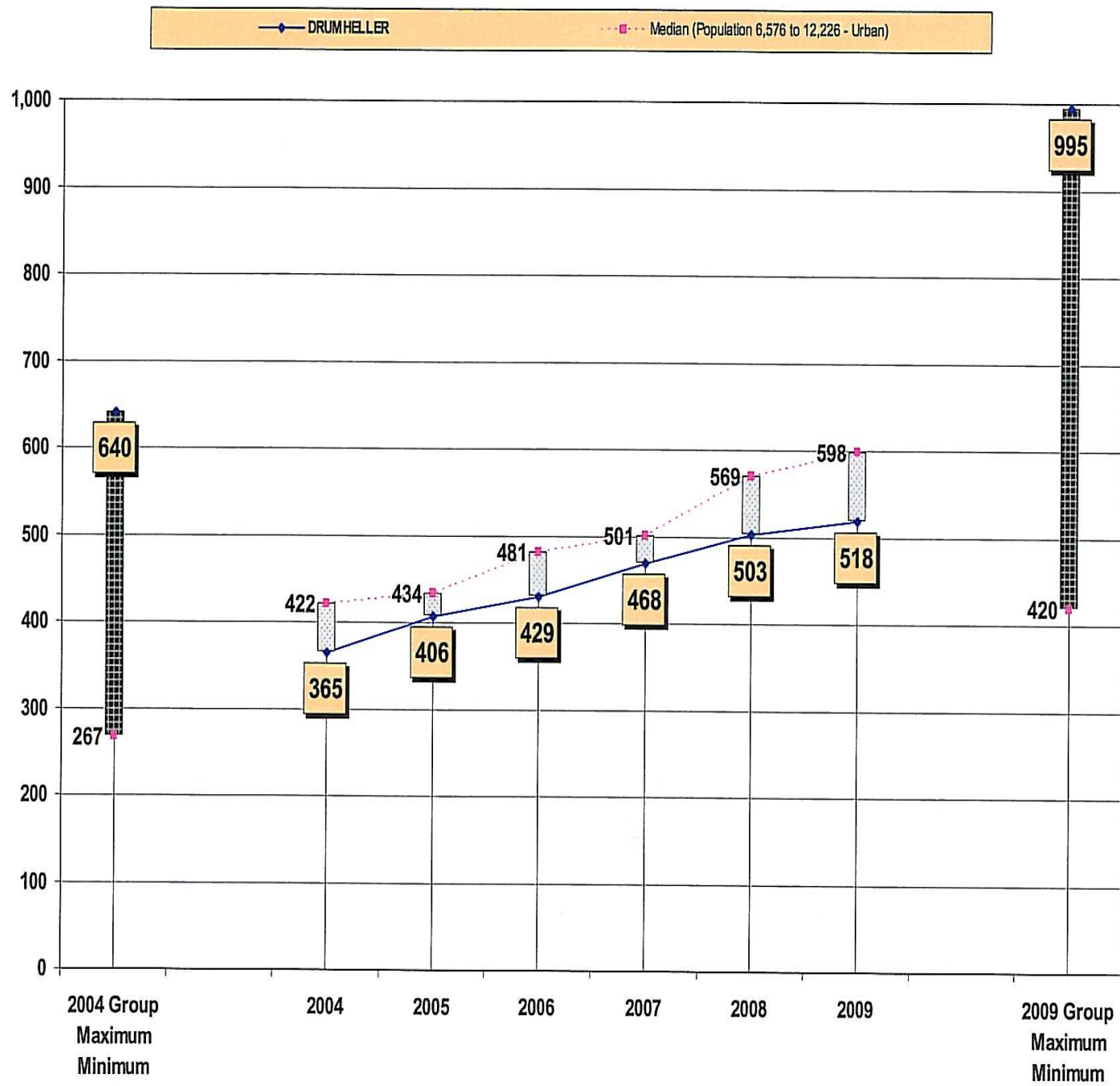




## Broad Function Expenses Per Capita, 2009

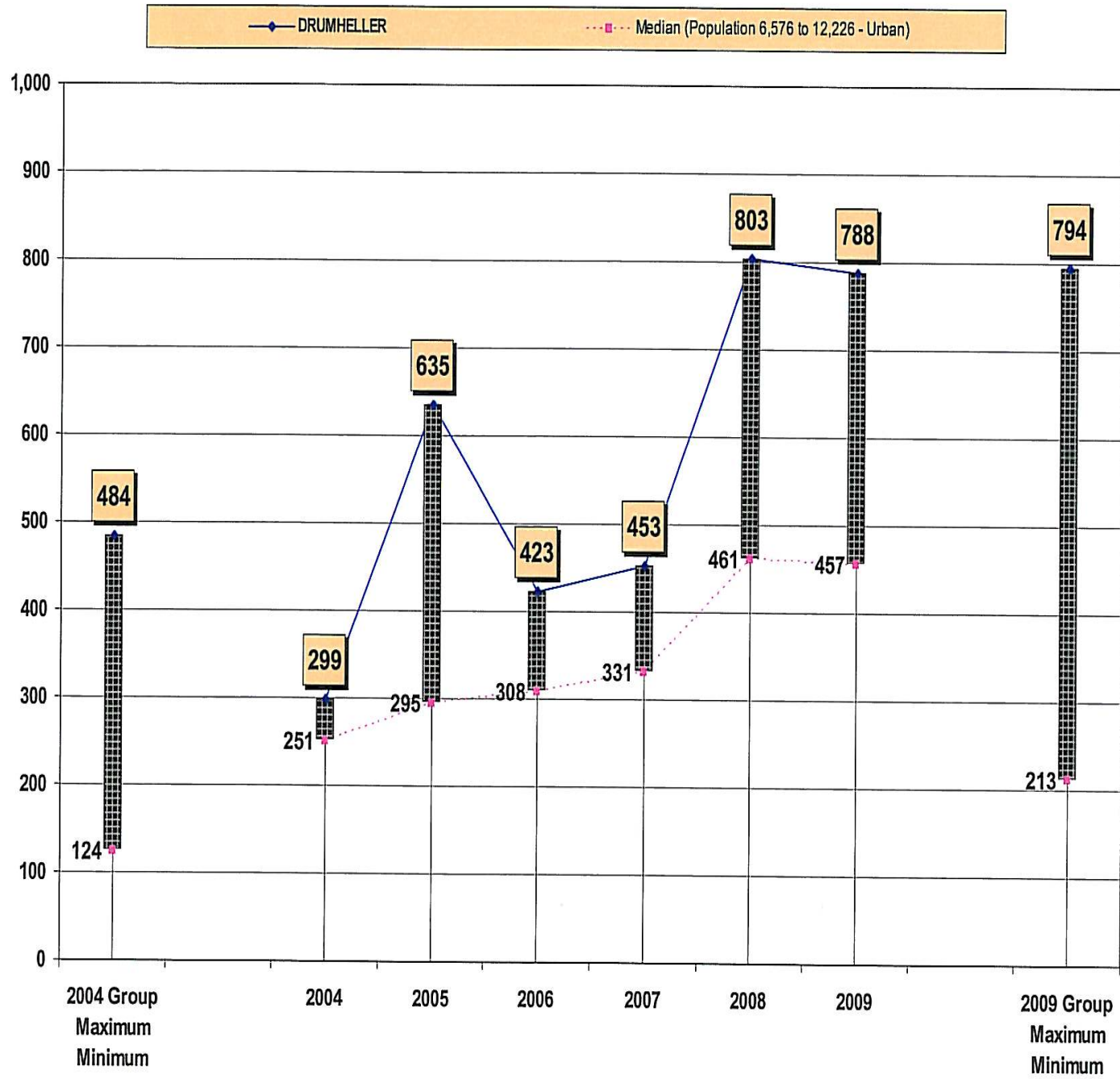


## Per Capita Expenses - Salaries, Wages and Benefits

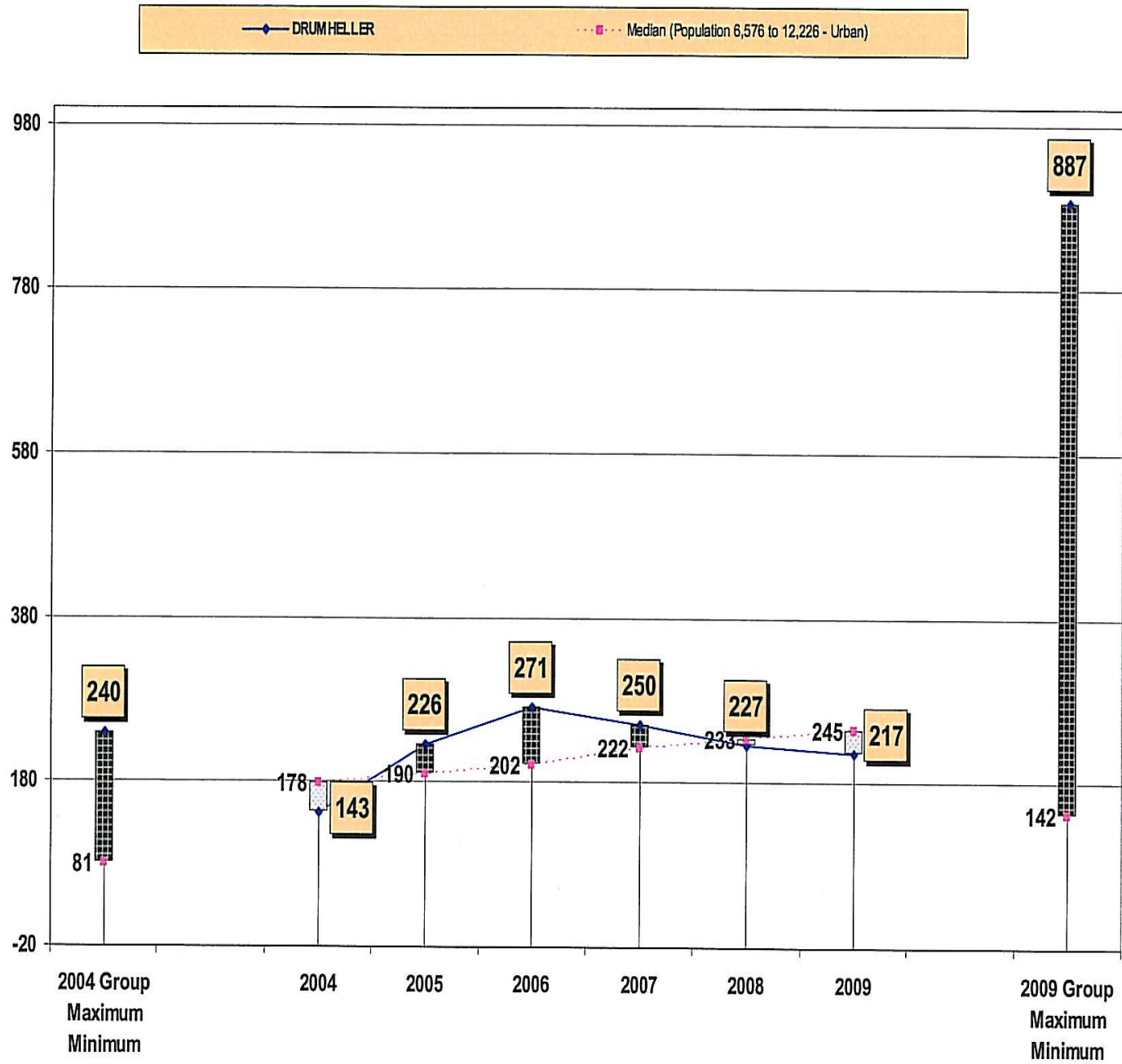




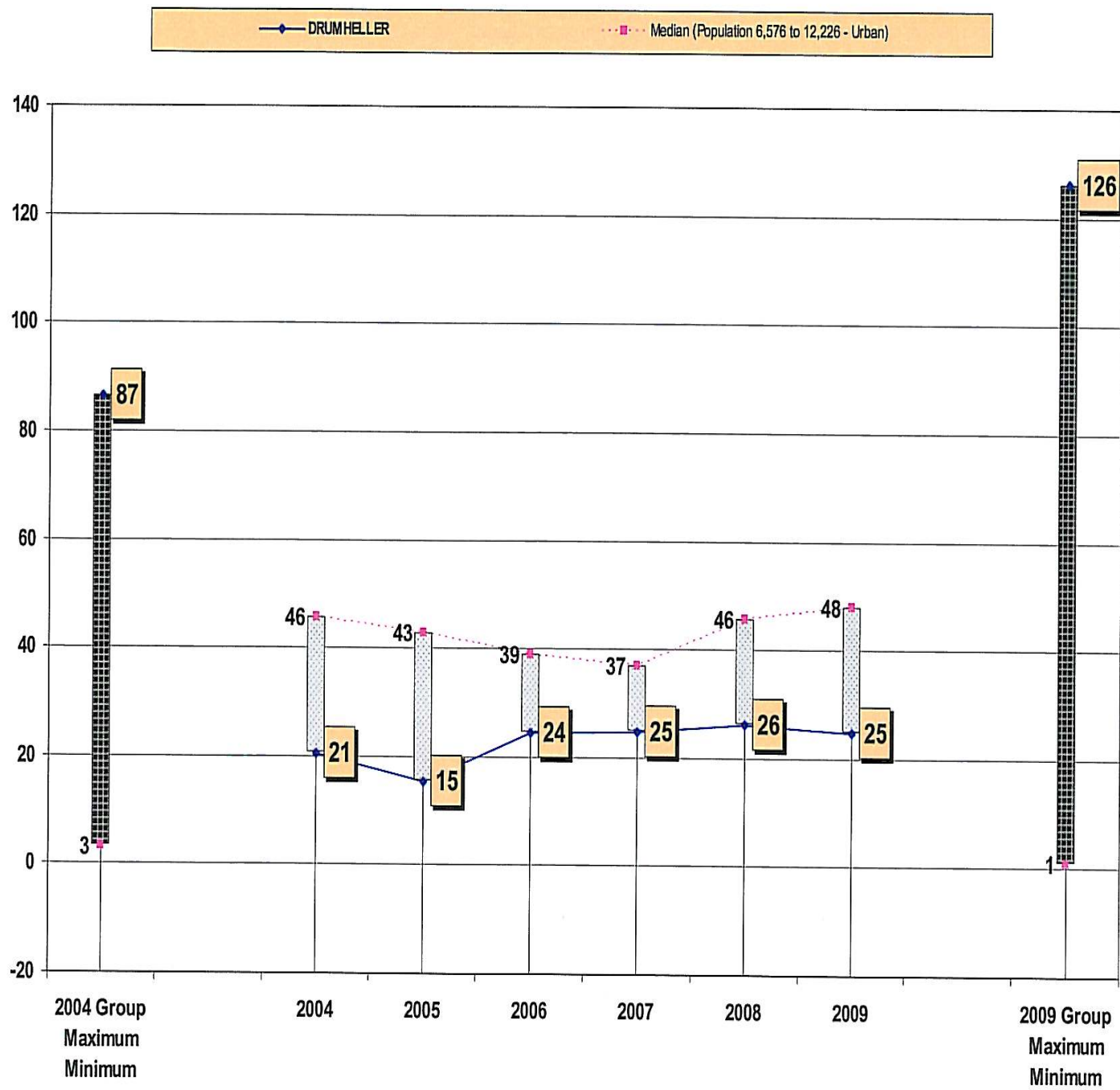
# Per Capita Expenses - Contracted and General Services



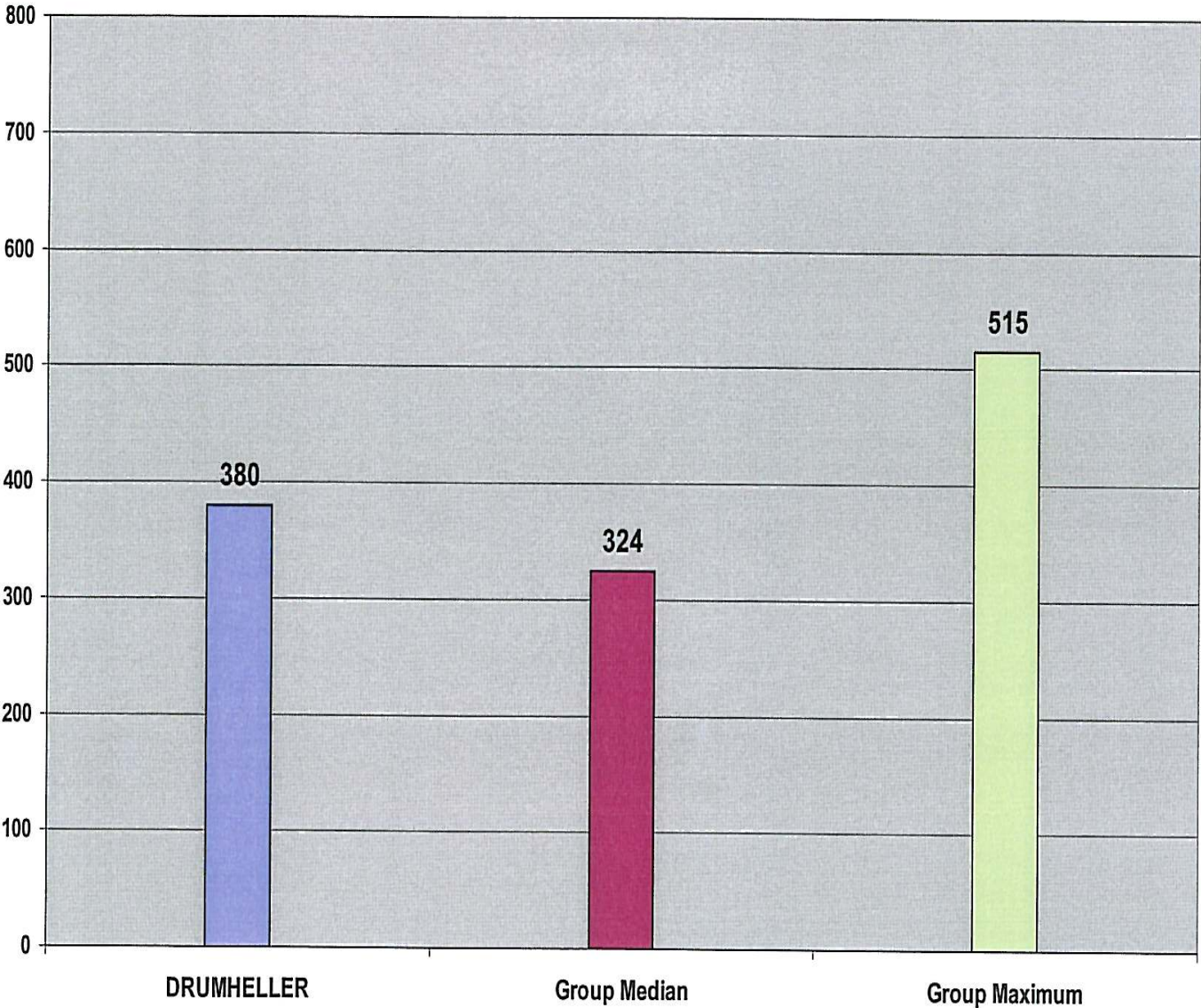
## Per Capita Expenses - Materials, Goods, Supplies and Utilities



## Per Capita Expenses - Bank Charges and Interest

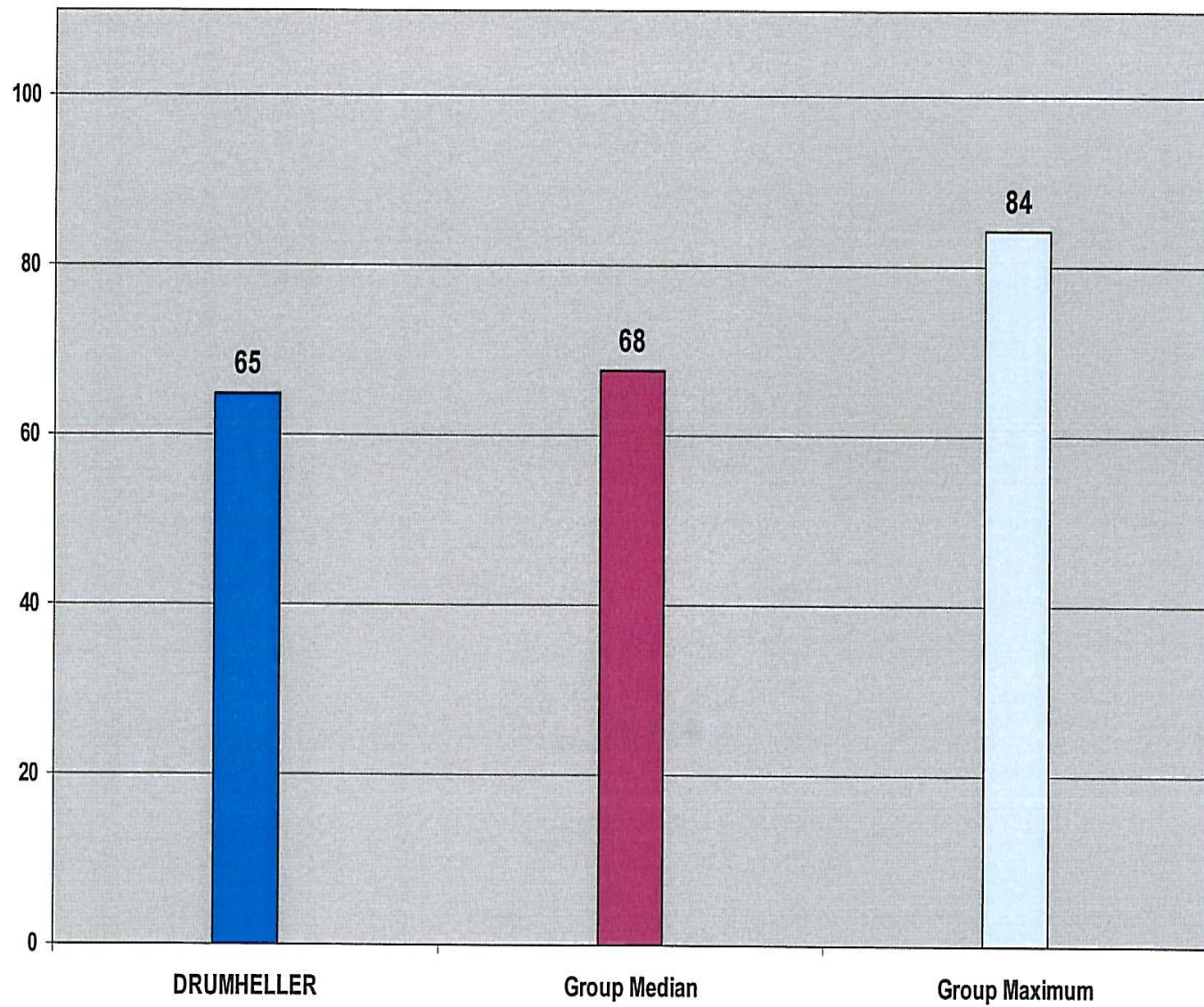


Per Capita Expenses - Amortization, 2009

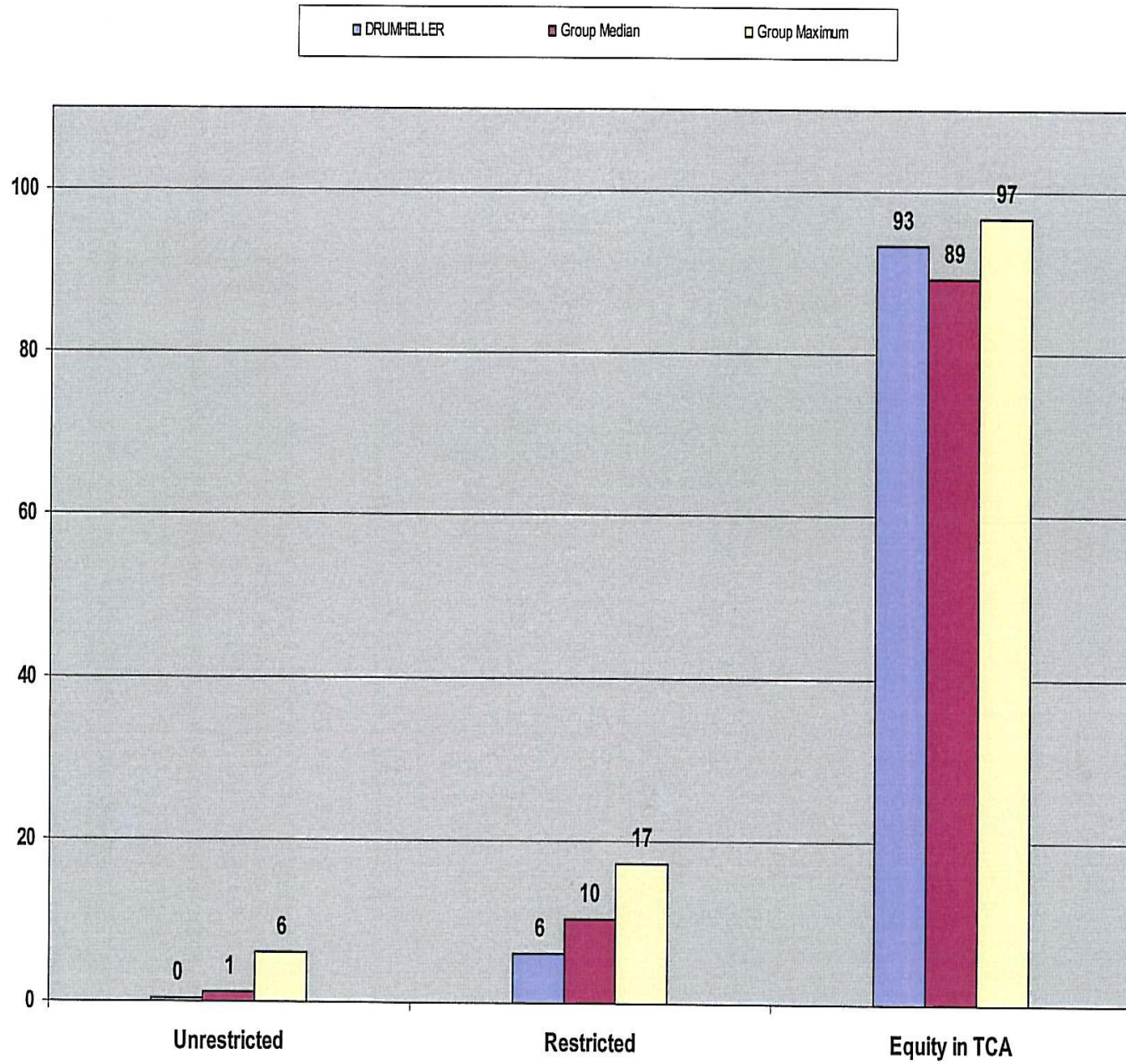




Net Book Value As % of Total Capital Property Cost, 2009



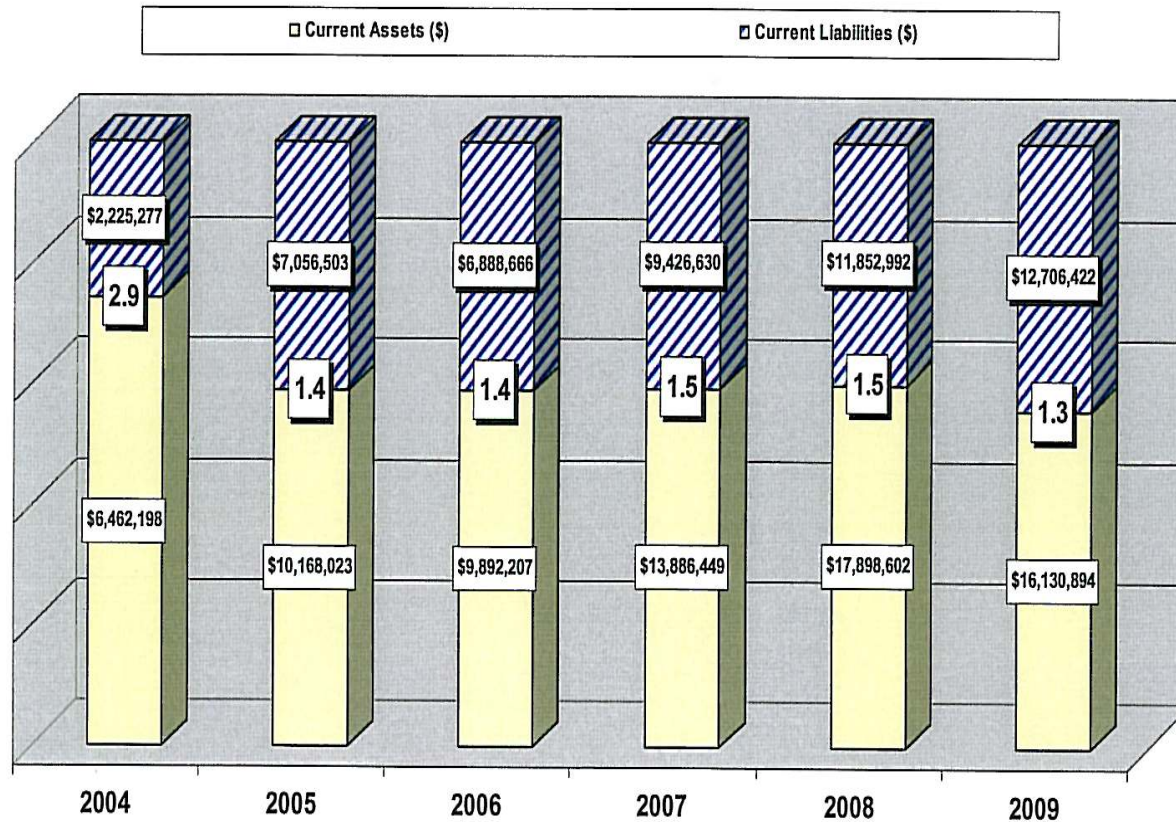
# Accumulated Surplus Categories As % of Total - End of Year, 2009





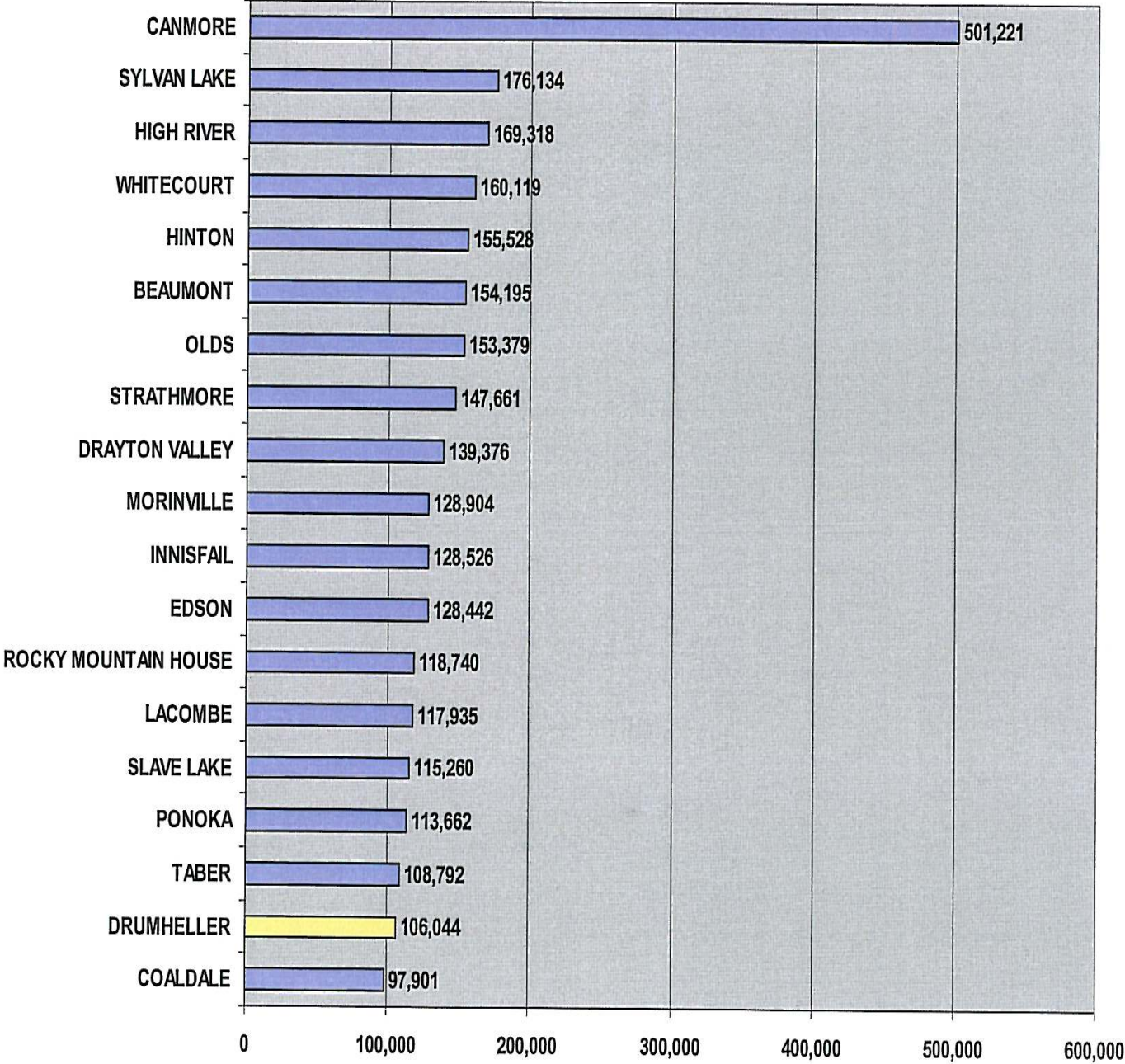
# Ratio of Current Assets To Current Liabilities

## DRUMHELLER



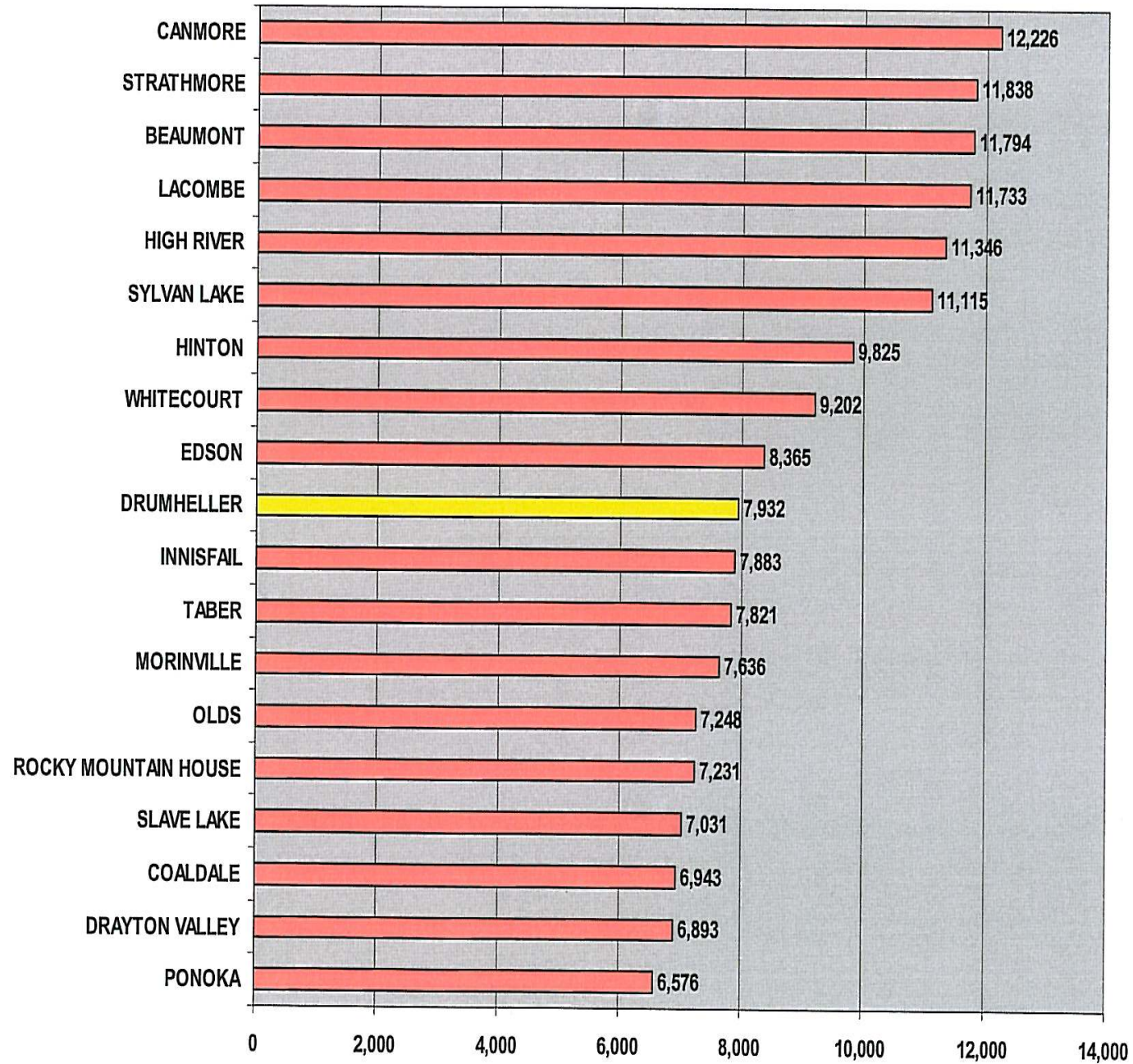
Note: The current ratio calculation measures ability to meet short-term obligations with existing liquid assets. "Current Assets" are those which are liquid in nature (cash or an asset which can be easily converted to cash). Inventory is excluded from the calculation. "Current Liabilities" are generally obligations coming due within the next fiscal year. The ratio is shown in the centre of the column. A ratio greater than one indicates the degree to which current assets exceed current liabilities; a ratio smaller than one indicates the degree to which current liabilities exceed current assets. A zero ( \$0 ) result at the top of a column indicates that the municipality had only current assets and no current liabilities.

Group Equalized Assessment Per Capita





## Group Population





### Request for Decision

		Date:	January 27, 2011
Topic:	<b>COUNCIL RESOLUTION REQUIRED TO CLOSE A PORTION OF UNDEVELOPED ROAD AND LANES</b>		
Proposal:	<p>Property Affected: Block 2, Plan 0512635 (Hillsview Phase 2)</p> <p>Because the roads have never been developed, the closure can be carried out through a resolution as indicated in Section 24 of the Municipal Government Act. This resolution proposes to consolidate all lots into one area – all lots, streets and lanes will disappear and become Lot 49, Block 2. The area will then be replotted. The lot could be sold as one parcel of land, then all roads within will become the responsibility of the developer.</p>		
Proposed by:	Town of Drumheller		
Correlation to Business (Strategic) Plan	None		
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:	Not applicable		
Operating Costs:	N/A	Capital Cost:	N/A
Budget Available:	N/A	Source of Funds:	N/A
Budget Cost:	N/A	Underbudgeted Cost:	N/A
Communication Strategy:	Not applicable		
Recommendations:	<p>Be it resolved that the Council of the Town of Drumheller in the Province of Alberta does hereby enact to close that portion of street and lanes adjacent to Lots 16 to 31, Block 2, Plan 0512635 indicated on Schedule B as attached within N. 1/2-2-29-W4M and more particularly described as Plan ..... (closed street and lanes within Lot 49, Block 2 indicated on Schedule A as attached) from public use, obtain title in the name of the Town of Drumheller, a Municipal Body Corporate, of 703 - 2<sup>nd</sup> Avenue West, Drumheller, Alberta and consolidate same with adjacent lands.</p>		
Report Writer:	Raymond R. Romanetz		
Position:	CAO		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

JAN 12 2011

ALBERTA AND CANADA LAND SURVEYORS  
LEGAL, CONSTRUCTION AND CONTROL SURVEYS  
BOX 67039, NORTHLAND VILLAGE P.O.  
CALGARY, ALBERTA T2L 2L2

**Agenda Item # 11.1**

BUS. (403) 297-0033  
FAX: (403) 297-0032

File: 05-07-153  
10 January 2011.

**THE TOWN OF DRUMHELLER,**  
703 3<sup>rd</sup>. Avenue West,  
DRUMHELLER, Alberta.  
T0J 0Y3

**ATTENTION:** Mr. Raymond M. Romanetz, P.Eng.  
Chief Administrative Officer

Dear Sir;

**RE:** Land Closure and Consolidation  
Affecting Block 2, Plan 051 2635  
DRUMHELLER, Alberta.  
**YOUR FILE:** HILLSVIEW PHASE 2

Enclosed herewith please find a copy of a Street/Lane Closure Resolution for Council (Schedule B). This matter was dealt with before but we had to make a change and therefore require it to be done over.

Also please find the following for your information:

SCHEDULE -'A': Plan showing consolidation of lanes/street with adjacent Lots.

SCHEDULE-'C': Plan showing lane widening dedication on east and west sides.  
These widenings are in accordance with our recent discussions and are being done to provide for drainage.

If you will provide us with a copy of this resolution bearing original signatures and seal we will forward it to Alberta Transportation in Hanna for circulation and they will send it to the Minister for his approval.

These two plans and this resolution will be registered concurrently in the Land Titles Office.

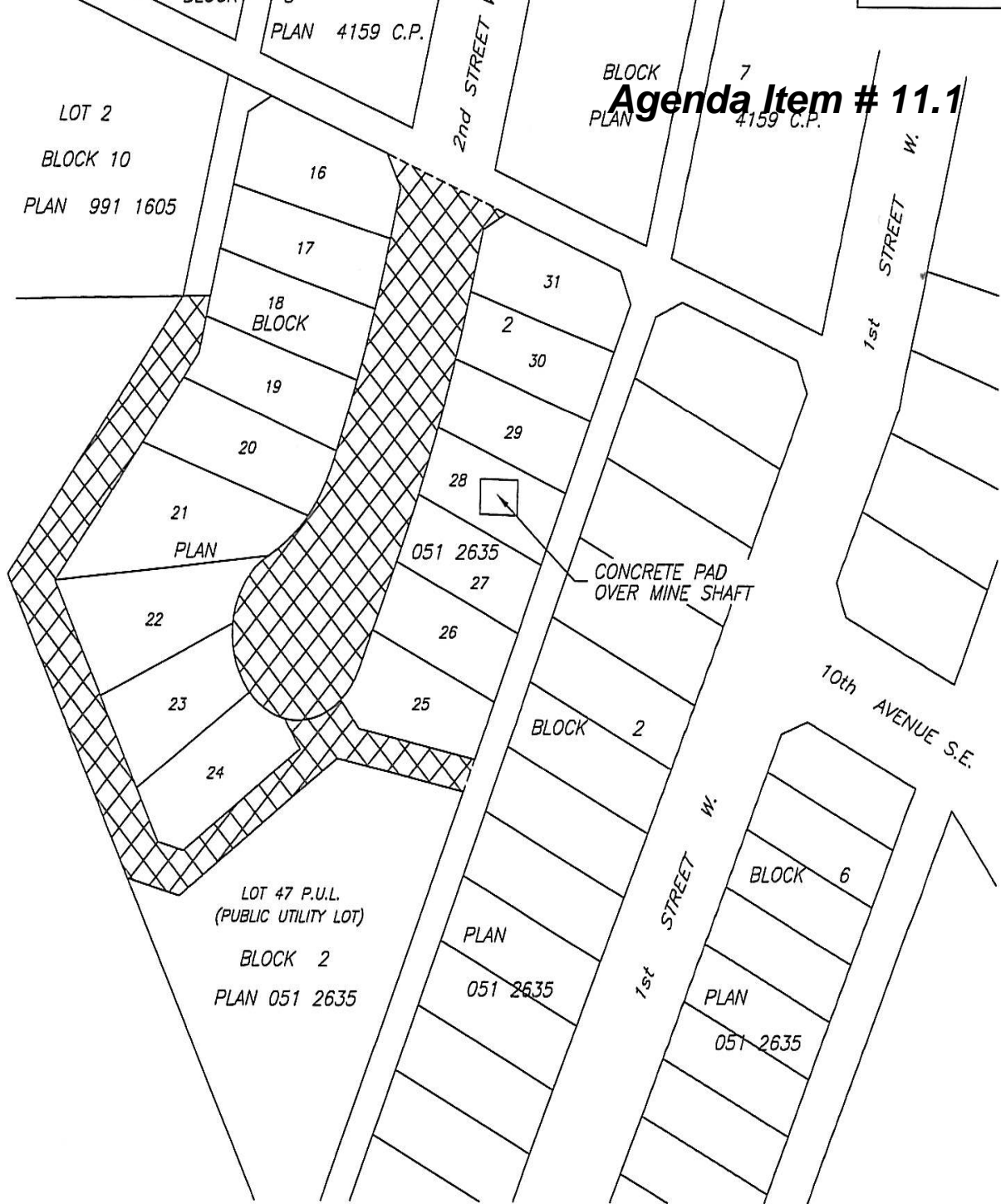
If you have any questions or require any additional information in this regard, please do not hesitate to contact us.

Yours very truly,



Wm. R. Hunter,  
Alberta and Canada Land Surveyor





— DRUMHELLER, ALBERTA —

PLAN SHOWING PROPOSED CLOSURE OF  
UNDEVELOPED STREET & LANES  
ADJACENT TO  
LOTS 16 TO 31, BLOCK 2, PLAN 051 2635  
ALL WITHIN THE  
N.1/2 SEC.2, TWP.29, RGE.20, W.4M.

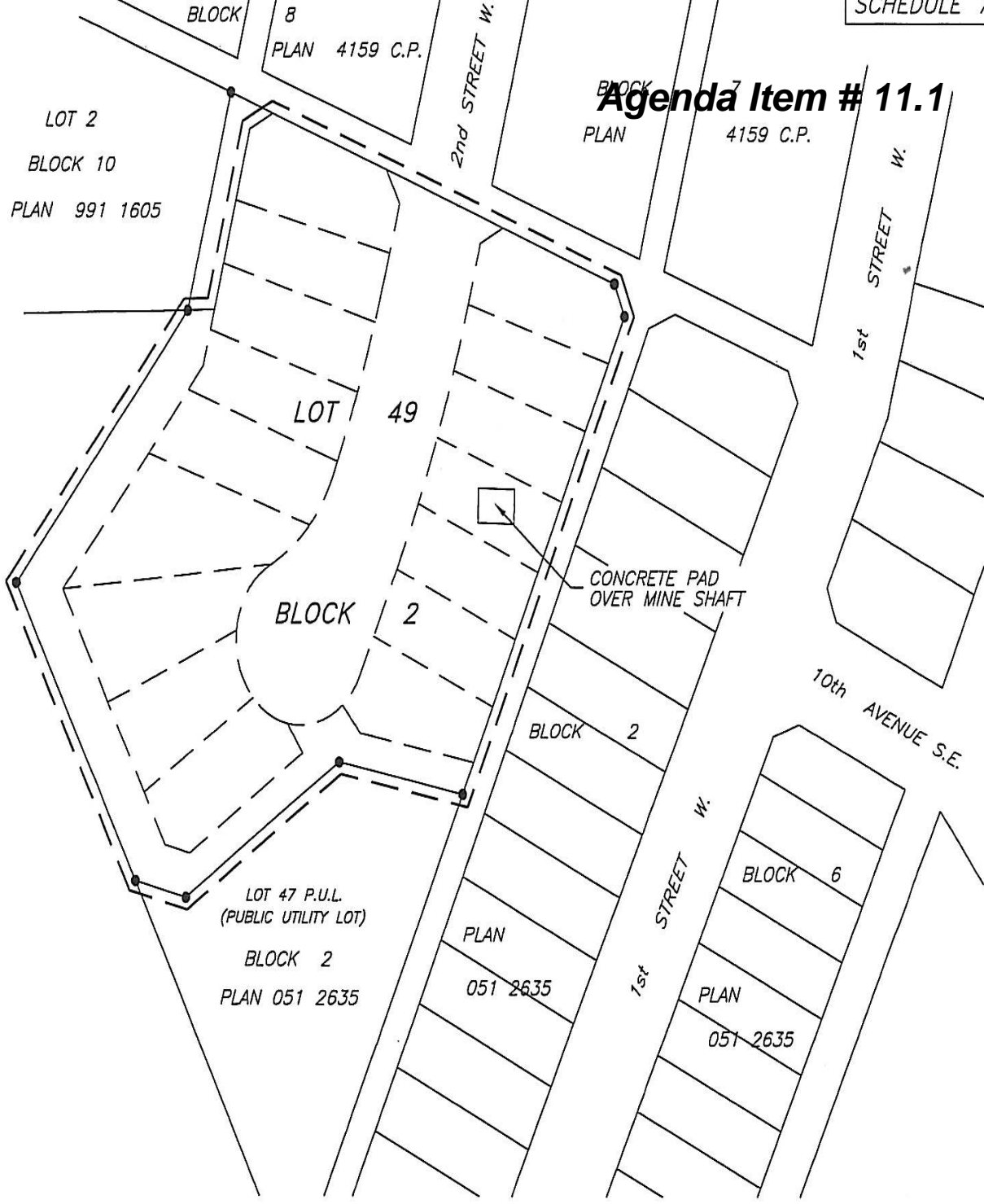
— SCALE = 1:1250 — DECEMBER, 2010 —

LEGEND:

RFD - Land Closure and Consolidation affecting Block 2, Plan  
0512635 (Hillsview Phase 2)  
Distances are in metres and decimals thereof  
Area affected by this plan is shown thus....



**Agenda Item # 11.1**



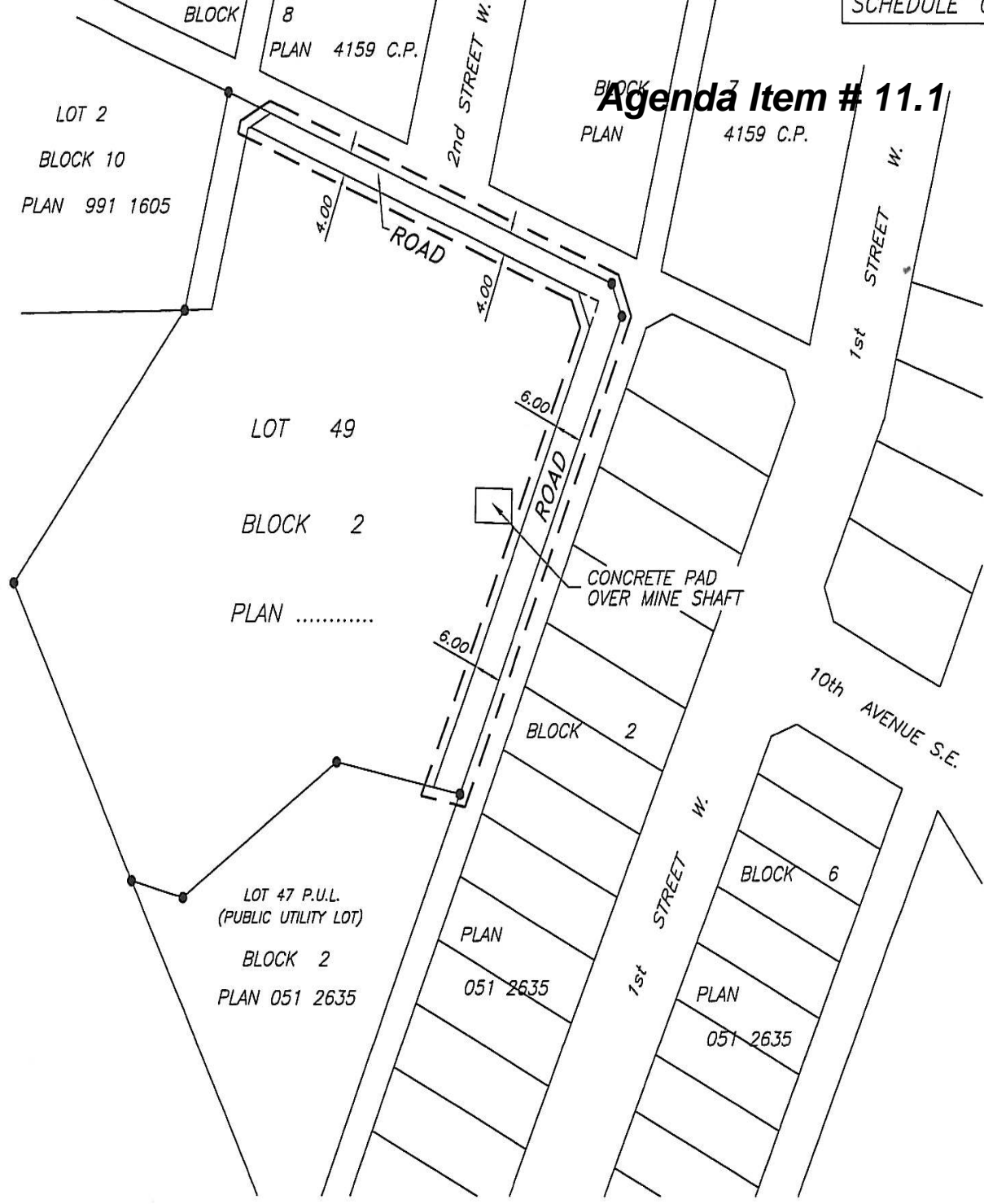
—DRUMHELLER, ALBERTA—

PLAN OF SURVEY SHOWING  
CONSOLIDATION OF  
LOTS 16 TO 31 AND  
ADJACENT CLOSED STREET & LANES  
IN BLOCK 2, PLAN 051 2635  
ALL WITHIN THE  
N.1/2 SEC.2, TWP.29, RGE.20, W.4M.

—SCALE= 1:1250 ————— DECEMBER, 2010 —



**Agenda Item # 11.1**



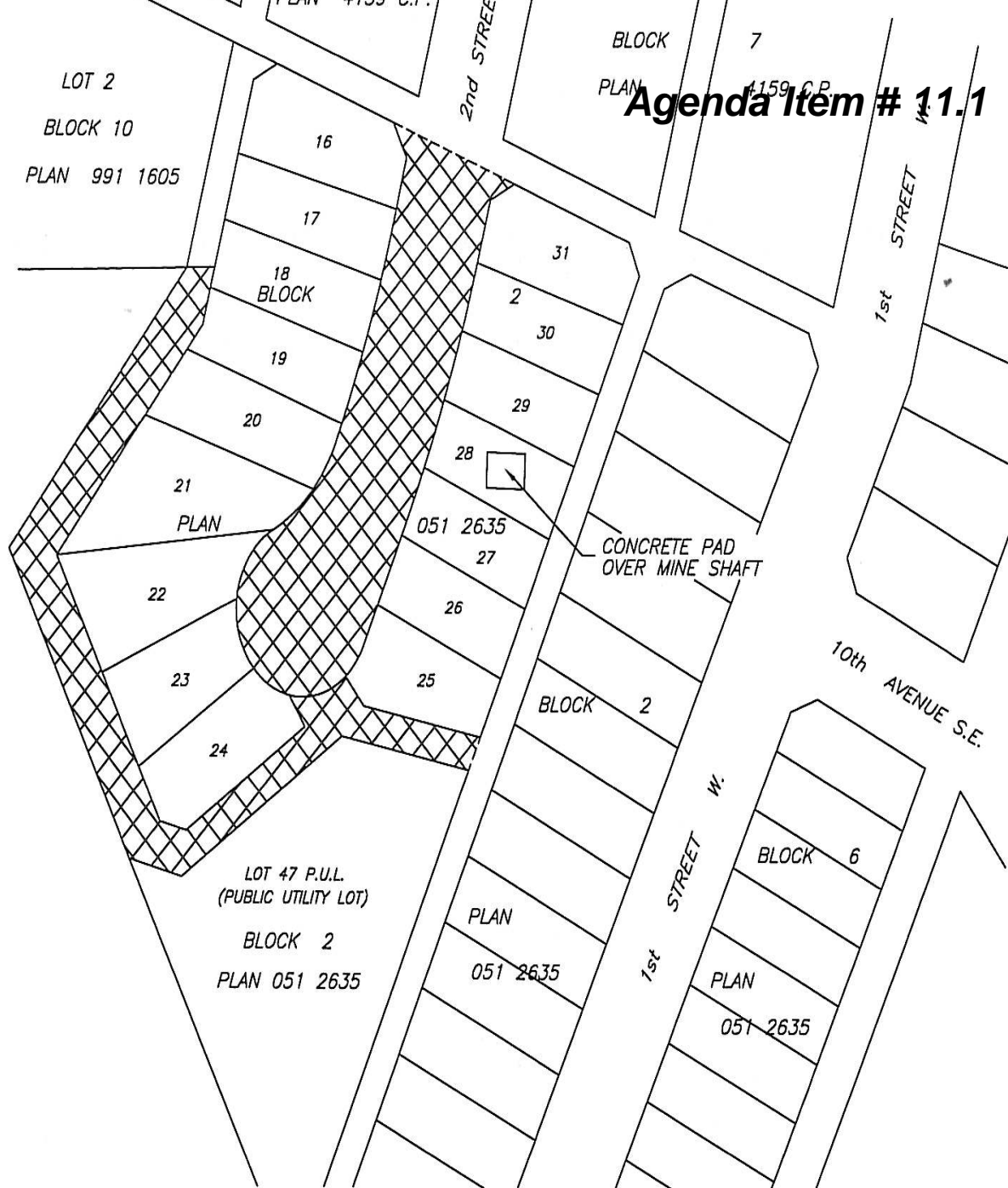
—DRUMHELLER, ALBERTA—

PLAN OF SURVEY SHOWING  
AREA REQUIRED FOR ROAD PURPOSES  
AFFECTING  
LOT 49, BLOCK 2, PLAN .....  
WITHIN THE  
N.1/2 SEC.2, TWP.29, RGE.20, W.4M.



—SCALE= 1:1250 ————— DECEMBER, 2010 —





—DRUMHELLER, ALBERTA—

PLAN SHOWING PROPOSED CLOSURE OF  
UNDEVELOPED STREET & LANES  
ADJACENT TO  
LOTS 16 TO 31, BLOCK 2, PLAN 051 2635  
ALL WITHIN THE  
N.1/2 SEC.2, TWP.29, RGE.20, W.4M.

—SCALE= 1:1250 ————— DECEMBER, 2010 —

LEGEND:

Distances are in metres and decimals thereof.