

Town of Drumheller COUNCIL MEETING AGENDA

**August 15, 2011 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta**



Page

1.0 CALL TO ORDER

- 1.1 Councillor Tom Zariski to be sworn in as Deputy Mayor for the months of September and October, 2011.

2.0 MAYOR'S OPENING REMARK

- 3 2.1 Muscular Dystrophy Awareness Month - September 2011
- 4-5 2.2 Motion required authorizing the Mayor and CAO to attend Leadership at the Apex Program from December 6 to 7, 2011 at The Banff Centre
- 2.3 Confirmation of AUMA Convention Attendance (September 28-30, 2011 in Calgary)
Early Bird Registration Deadline August 23, 2011

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 6-14 5.1.1 Council Meeting Minutes of July 18, 2011

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

- 15-19 5.2.1 Municipal Planning Commission Minutes of July 7, 2011

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

- 20-22 8.1.1 RFD - BCF New Appointments
- 23 8.1.2 Information - Drumheller & District Waste Solid Management Association - Landfill Project Completion

8.2. Director of Infrastructure Services

- 24-29 8.2.1 RFD - Pioneer Trail Centre Water Meter
- 30-34 8.2.2 RFD - BCF Parking Lot Construction

8.3. Director of Corporate Services

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

- 35-36 13.1 Councillor Sharel Shoff - Alberta Municipality Funding Initiative
- 13.2 Councillor Lisa Hansen-Zacharuk - Drumheller Public Library

14.0 IN-CAMERA MATTERS

- 14.1 Land Matter - Offer to Purchase (Reg Gallagher)
- 14.2 Land Matter - Offer to Purchase (Lloyd Morgan)

Proclamation
Muscular Dystrophy Awareness Month
September 2011

Muscular Dystrophy is a group of neuromuscular disorders that have no known cure. In almost all cases, there are few treatments and no way to stop the disorder's progression. Muscular Dystrophy Canada is a national, non-profit organization committed to funding research into the causes, treatments, and eventual cure of neuromuscular disorders, as well as providing services to people with neuromuscular disorders and public education.

WHEREAS: People today have the opportunity to live longer lives because of breakthroughs in medical research, and;

WHEREAS: Muscular dystrophy is a neuromuscular disorder that affects many and has no known cure, and;

WHEREAS: Only through the support of the community may a cure be found;

NOW THEREFORE: THE COUNCIL OF ^{the Town of} Drumheller does hereby declare

September 2011 as "Muscular Dystrophy Awareness Month"

Mayor's Signature

Date



The Banff Centre
inspiring creativity

Dear Mayor Terry Yemen, and Council, Town of Drumheller
c.c Ray Romanetz, Chief Administrative Officer

Cenovus Energy and EnCana Corporation would like to invite the Chief Elected Official (CEO) and Chief Administrative Officer (CAO) of your organization to the **Leadership at the Apex Program, running December 6 and 7, 2011 at The Banff Centre**, in Banff, Alberta.

Cenovus Energy and EnCana Corporation have partnered with Leadership Development at The Banff Centre, Canada's leading transformational learning Centre, to create the Community of Leaders Program, a series of workshops designed to make a leadership difference in communities where Encana and Cenovus operate. The focus of this year's Community of Leaders Program is the CEO and CAO in local, regional, First Nation and Métis governments because they play a pivotal role in organizational effectiveness and community sustainability.

There is no cost to your organization for the program, accommodation or meals, as we believe your CEO's and CAO's involvement will help make a leadership difference in local, regional, Métis and First Nation governments throughout Canada. A maximum of \$500.00 will be provided to your organization for travel and incidental costs for both participants to attend.

Participants will create a local government checklist, develop organizational strategies and leadership profiles to share within their organization and other local government leaders. **The two-day program will start at 9:00 a.m. on December 6 and end at 3:00 p.m. on December 7 with accommodation provided for the evenings of December 5 & 6.**

The program will be led by George Cuff, FCMC a leading local government advisor in Canada through his 32 years of consulting, numerous publications and experience as a both a Mayor and Department Head, and Gordon McIntosh, PhD who has 30 years local government management experience and has conducted over 900 sessions involving 100,000 civic officials throughout Canada and overseas. This unique program in Canada will engage 20 CEO/CAO teams to learn skills, share ideas, develop strategies and use tools to:

- help Council and administration define administrative and governance effectiveness
- facilitate Council/staff discussions about 'what is working well' and 'areas for attention'
- employ strategies to prevent and remedy administrative and governance challenges

LEADERSHIP DEVELOPMENT • Toll Free 1.800.590.9799 • Fax: 403.762.6422

Box 1020, 107 Tunnel Mountain Drive, Banff, Alberta, Canada T1L 1H5 • www.banffcentre.ca

Agenda Item # 2.2

We require your Council to pass a resolution authorizing your CEO and CAO to attend Leadership at the Apex (no substitutes permitted). Enrolment is on a first-come, first-served basis and after September 15 invitations will be sent to other organizations.

Gordon McIntosh can be contacted at (250) 655-7455 and ga.mcintosh@shaw.ca should your organization have questions in advance of accepting this unique and valuable opportunity. To accept your invitation, please email Antonietta_cirelli@banffcentre.ca by September 15, 2011.

Dr. Gordon McIntosh
Community of Leaders Program Director
Leadership Development, Banff Centre
Phone: (250) 655-7455
Ga.mcintosh@shaw.ca

Antonietta Cirelli
Operations & Special Project Coordinator
Leadership Development, Banff Centre
Phone: (403) 762-6248
Antonietta_cirelli@banffcentre.ca

**Town of Drumheller
COUNCIL MEETING
MINUTES**

July 18, 2011 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Andrew Berdahl

Jay Garbutt

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Michael Roy

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

- 2.1 Mayor T. Yemen presented a letter from Hon. Hector Goudreau, Minister of Municipal Affairs advising that the Town of Drumheller received the Municipal Safety Recognition Award.
- 2.2 Mayor T. Yemen presented a letter from Rocky View County requesting that Schedule B map for all agreements between Kneehill Water Commission and the Town of Drumheller be changed to show the entire map of Rocky View County. He advised that the letter further states that this change would allow them to begin ways to plan use of their full water allocation in the future. R. Romanetz advised that currently the Kneehill Regional Water Services Commission may resell the Town's water outside of the Commission boundaries within a specific quantity and specific location (Kathryn). Council agreed that they would like to

know the proposed boundary changes and their intentions. Council directed Town Administration to prepare a report.

Councillor A. Berdahl asked that the boundaries of the Red Deer River Watershed be included as well. Councillor S. Shoff stated that although the sale of water lowers the price for taxpayers it also increases the Town's liability.

3.0 PUBLIC HEARING

3.1 Mayor T. Yemen advised that the purpose of the public hearing is to consider Bylaw 12.11 being an amendment to the Land Use Bylaw 10.08 to provide the addition of tourist dwelling as a discretionary use within the SCR - Suburb Community Residential district and modifications and additions to the regulations regarding signs within the Town of Drumheller.

Mayor T. Yemen called the public hearing to order at 4:42 PM.

Brad Wiebe, Palliser Regional Municipal Services provided the following report:

- Definitions of signs not currently in the Land Use Bylaw have been added or the signs currently in the bylaw have a more comprehensive definition.
- Tourist dwelling in SCR district has been added to discretionary use (SCR district is not a fully serviced area).
- Application process is more detailed.
- It also includes enforcement measures, under Part V, Section 14 – Contravention which deals with fines and stop orders.
- Part VII - General Land Use Regulations Section 81 deals with:
 - o Sandwich board signs not requiring a development permit as long as it meets regulations of the bylaw. These types of signs have time limits;
 - o Portable signs - amendment to portable sign definition – number of requests for changes relating to this sign definition. The definition and regulations are more comprehensive with less administrative requirements.
 - o Community information signs - the proposal is that there would be an allowance for 20% of the sign copy area to be dedicated to a for-profit sponsoring agency.
 - o Billboard sign zone - design must not have variable or changing messages, or any moving parts unless approved by the MPC.
 - o Addition of Illuminated signs section.

B. Wiebe stated that the MPC has reviewed the changes in detail and support the proposed amendments. R. Romanetz stated that as a result of a number of letters received and a meeting held with a company from Stettler, Administration is proposing the changes to reduce administrative bureaucracy and to reduce the number of permits the applicant would have to take out.

In response to questions from Council, B. Wiebe stated that bench signs are a separate use with their own set of development requirements. He further explained that semi-trailer signs, if within the Town's boundaries, would be considered under the current

bylaw as billboard signs. B. Wiebe stated that semi-trailer signs within 300 metres of a highway (greater than 80 km per hour) are under Alberta Transportation's authority.

Mayor Yemen asked for questions from Council:

Councillor J. Garbutt asked for the definition of a tourist dwelling. B. Wiebe stated that it was defined in the Land Use Bylaw as a dwelling used for the purpose of tourists residing less than 28 days.

Councillor A. Berdahl asked for examples within the SCR area. B. Wiebe stated that areas within Rosedale, East Coulee and Wayne that fall within the SCR district as well as a discretionary use under the R1 District.

Councillor A. Berdahl asked where tourist dwellings are permitted now. B. Wiebe stated that tourist dwellings are permitted in the DT – Downtown Transitional District and there is one on 5th Street East.

Councillor L. Hansen-Zacharuk asked if the store front signs in the downtown are considered portable signs or sandwich board signs. B. Wiebe stated that storefront signs in the downtown area are considered to be sandwich board signs because they are for advertising purposes on a temporary basis. He further explained that portable signs have different regulations, such as, they are not to be placed on sidewalks. Sandwich board signs placed on sidewalks should not interfere with pedestrian traffic. Councillor L. Hansen-Zacharuk stated that the downtown area is congested with sandwich board signs and there needs to be a review of the downtown area.

Mayor Yemen asked if there was anyone who wished to speak in favour or against the proposed amendments.

Ossie Shedd – Drumheller Mail asked to speak. He stated that his company rents portable signs as they are an inexpensive form of advertising for public messages. He stated that his concerns with the proposed amendments are as follows:

- Under Section 81(1) do Town owned signs follow same regulations? B. Wiebe stated yes.
- Under Part V Section 14 – Contravention – if stop order is issued to owner of land, one day is not sufficient time to contact the lessee of a sign (who may not be the owner of the land). O. Shedd stated that he would like to see three days before a sign is removed. R. Romanetz advised that removal of the sign would be at the discretion of the Development Officer. B. Wiebe noted that as outlined in the new application form, if any sign does not meet the requirements as listed in the Land Use Bylaw, i.e. placed wrong, the Development Officer has the ability to remove it immediately. B. Wiebe further explained that portable signs are temporary in nature and if they are not meeting the regulations, the matter should be dealt with quickly. The removal of signs may not necessarily go to a stop order process.
- Under Section 81(7) Regulations (a) and (b) – O. Shedd stated that he finds the linear distance of 9 m (30 ft.) between the sign and roadway too restrictive and does not allow businesses such as Western Chev to place a sign along Highway 9.
- Under Section 81(7) Regulation (k) – O. Shedd stated that the length that a sign could be erected should remain at 90 days and there should be a provision for a process to apply for an extension

O. Sheddy concluded by stating that the proposed amendments are too restrictive and should be worded to the benefit of the user of the signs as he feels they have a right to have a sign placed by their business.

Mayor asked for questions from Council:

Councillor T. Zariski asked O. Sheddy if the individuals who rent signs enter into an agreement stating that they will be in compliance with all the requirements of the Land Use Bylaw. O. Sheddy stated that the sign renters have tried to be in compliance with the Land Use Bylaw and he is not aware of any problems to date. Councillor T. Zariski stated that the new amendments will have to be incorporated into the agreement.

Councillor T. Zariski asked why the timeframe of 90 days for a portable sign to be erected was reduced to 60 days. B. Wiebe stated that the main reason is the permanency of it – the longer you allow signs to be erected, the longer they will remain at the same location. He further explained that portable signs are defined as a temporary use – signs are not intended to be placed permanently. Their purpose is to display time sensitive events and to be removed after the event occurs.

Councillor J. Garbutt asked if the sign at the Winks corner is a portable sign as the message changes frequently. B. Wiebe stated that the sign at the corner of Winks is a community information sign and is designed as a more permanent structure rather than a temporary sign. Councillor J. Garbutt concurred with O. Sheddy's comments in that if a stop order is issued to a property owner, the one day turnaround seems a system that would not realistically work.

Councillor D. Stanford asked if an applicant can request a further 60 days to erect a portable sign. B. Wiebe stated that the new regulations allow for a portable sign to be erected for a maximum of 60 days however then must remain free of portable signs for a minimum of 60 days. There is no process for renewal.

Mayor Yemen asked O. Sheddy if he wished to make a rebuttal.

O. Sheddy stated that a further 30 day extension should be granted for portable signs. He further stated that there are signs around the Town that are not in compliance.

R. Romanetz commented that the Town does respond to sign complaints resulting from the inconsistency of the enforcement. He stated that the Town is trying to bring in regulations that all individuals have to comply with. He stated that the amendments will ensure consistency and enforcement.

Mayor Yemen asked if there was any written correspondence. Secretary, L. Handy advised that there were no items of correspondence.

Mayor Yemen closed the public hearing at 5:18 PM.

4.0 ADOPTION OF AGENDA

MO2011.223 Shoff, Hansen-Zacharuk moved that the regular Council Meeting Minutes of June 27, 2011 be adopted as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of June 20, 2011

MO2011.224 Zariski, Stanford moved that the Regular Council Meeting minutes of June 20, 2011 be adopted as presented. Carried unanimously.

5.1.2 Special Council Meeting Minutes of June 27, 2011

MO2011.225 Berdahl, Shoff moved that the Special Council Meeting minutes of June 27, 2011 be adopted as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Meeting Minutes of June 9, 2011

5.2.2 Municipal Planning Commission Minutes of June 23, 2011

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 STARS Presentation

Councillor Tom Zariski introduced Pamela Reilander, Resource Development Manager, STARS Foundation. P. Reilander provided an overview of the STARS operations which started in 1985. STARS has flown over 20,500 critical missions and serves 94% of Alberta's population from bases in Calgary, Edmonton and Grande Prairie. In 2010, 17 missions were made to Drumheller compared to 14 missions in 2009. It takes 23 minutes for the Calgary helicopter to reach Drumheller. There is no cost to the end uses in Alberta. P. Reilander asked Council to consider an annual per capita contribution. Mayor and Council thanked Pamela for her presentation.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.3.1 RFD - Town of Drumheller Auditor Award

M. Roy advised that with the completion of the current contract for audit services with Gitzel Krejci Dand Peterson, Administration went out for proposals for a 3-year agreement for audit services and associated organizations (Library, Solid Waste, and Badlands Ambulance). The RFP closed on July 14, 2011 and the Town received six (6) proposals. After review Administration would recommend BDO be awarded the 2011 –

2013 audit services contract. In response to a question from Council, M. Roy stated that BDO has municipal experience.

MO2011.226 Shoff, Berdahl that Council award the 2011-2013 audit services to BDO Canada Ltd. and appoint BDO as the Town's auditors for 2011-2013.

5 in favor – Stanford, Zariski, Yemen, Shoff, Berdahl

2 opposed – Garbutt, Hansen-Zacharuk

Motion Carried.

8.3.2 RFD - Listing of Outstanding Receivables

M. Roy presented the outstanding debts which have been sent to collections and are from 2009 and older. Per Council Policy #C-07-04, Administration is requesting Council authorize write off of \$22,555.11 in outstanding debts. R. Romanetz stated that one outstanding debt may need more discussion in camera.

MO2011.227 Garbutt, Stanford moved to go in camera at 6:03 PM. Carried unanimously.

MO2011.228 Shoff, Zariski moved to revert back to regular Council meeting at 6:25 PM. Carried unanimously.

MO2011.229 Berdahl, Shoff moved that Council authorize Administration to write off \$22,555.11 in outstanding debts. Carried unanimously.

8.3.3 RFD (Direction) - Sandstone Manor Tax Cancellation

M. Roy advised that Councillor J. Garbutt, Drumheller Housing Administration raised the question regarding taxes for Sandstone Manor. This property is fully owned by the Town however Section 362 of the Municipal Government Act does not apply to this property due to revenue aspects of the property. Administration has spoken with a Municipal Advisor in Edmonton who stated that this is a relatively new area affecting the MGA and questions on exemption of taxes, education taxes, equalized portion as well as Management Bodies are under review. They should provide their opinion shortly. Regardless, the Town under Section 347 may cancel, reduce, refund, defer the collection of taxes however the Manor would still be responsible for the education taxes and any requisitions.

Councillor J. Garbutt asked for clarification if it is a Town owned building, the Town should be responsible for the maintenance such as the roof so why would DHA build a reserve, especially if it does not allow the Manor to be exempt of property taxes. R. Romanetz stated that the agreement in place states that DHA provide a service on the Town's behalf. The grant application and funding agreement outlined that a reserve is required. He further explained that the Town must set up a reserve which would go towards any future renovations. DHA would prepare a budget for operational costs including an allowance for the reserve and if there is a deficit at year end, the Town would pay the difference.

Councillor J. Garbutt stated that the report should be accepted for information and brought back to the table once the report from Municipal Affairs has been received. Council concurred.

8.3.4 Capital Financing Strategy Discussion / Direction

M. Roy stated that the capital financing strategy has been before Council previously. He stated that the strategy identifies available funding and compares it to the 10 year capital plan to identify funding shortfalls. The capital financing strategy shows that the 10 year capital plan cannot be fully funded with available funding levels and grants. To achieve some elements of the 10 year capital plan limits of the debt management policy would have to be exceeded. The capital financing strategy also identifies caps for the restricted surpluses that would be based on 10% of the gross tangible capital asset cost. Administration is asking Council to approve the strategy for budgeting purposes and it would then be a working document that is reviewed annually depending on the priorities of the day. The 10 year capital plan will be reviewed in October / November and at that time new direction may have to be built into the three year operational plan. The strategy is based on assumptions with projected deficiencies and debt limits.

MO2011.230 Berdahl, Garbutt moved to approve the capital financing strategy as presented.

Discussion on Motion:

Councillor S. Shoff expressed concerns about the debt management. M. Roy stated that the strategy shows how projects are financed however Council may need to review the debt management policy. Councillor S. Shoff stated that currently the 10 year plan did not go beyond the 60% of debt limit. M. Roy stated that Council may wish to find other ways to fund the projects that do not incur debt which would be the preferred option.

Councillor T. Zariski stated that the Town relies on federal and provincial grants – how can the Town estimate what the grants will be two years from now. R. Romanetz stated that the MSI funding is based over a longer period of time. M. Roy stated that the capital plan includes the gas tax but does not go beyond what we have in writing from the provincial government. He further stated that as more grant opportunities become available, Administration looks at how they fit into our programs. Councillor A. Berdahl stated that projects as listed on the capital strategy are important and should not be disregarded because our debt limit may be higher than 60%. Councillor J. Garbutt concurred, stating that the current borrowing conditions are favorable.

Vote on Motion:

Carried unanimously.

8.3.5 RFD - Photocopier Replacement

M. Roy stated that the Town currently uses three photocopiers. The cycle of photocopiers is to rotate the existing ones so that the heaviest volume location receives the newest machine and the oldest goes to the infrastructure shop. The tender closed on July 6, 2011 and five proposals were received. Based on the evaluation criteria the best evaluated tendered unit was Konica Minolta for a capital purchase cost of \$16,978.47.

MO2011.231 Zariski, Garbutt moved that Council authorizes Administration to proceed with the purchase of the Konica Minolta machine for \$16,978.47.

6 in favor – Zariski, Stanford, Garbutt, Yemen, Berdahl, Hansen-Zacharuk

1 opposed – Shoff

Motion carried.

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

9.1 CAO's Quarterly Report to June, 2011

9.2 Director of Infrastructure Services' Quarterly Report to June, 2011

9.3 Director of Corporate Services' Quarterly Report to June, 2011

9.4 Director of Community Services' Quarterly Report to June, 2011

Councillor J. Garbutt requested more specific information on the enforcement numbers in the areas of the community. Councillor A. Berdahl requested information on Economic Development's support for HOPE Health initiative.

10.0 PUBLIC HEARING DECISIONS

10.1 Bylaw 12.11 being a bylaw to amend the Land Use Bylaw 10.08 - second and third readings

MO2011.232 Shoff, Stanford for second reading of Bylaw 12.11.

Discussion on Motion:

Councillor J. Garbutt stated that he feels some restrictions on the placement of signs may make it difficult for the applicants. He requested examples of unsafe or unsightly signs as it is not an issue in his opinion. R. Romanetz advised that there are signs sitting on Town property or other property without a permit. The Town is trying to bring in rules for consistency and to reduce the bureaucracy involved in issuance of permits for portable signs.

Vote on Motion:

6 in favor – Zariski, Stanford, Yemen, Berdahl, Hansen-Zacharuk, Shoff

1 opposed – Garbutt

Motion carried.

MO2011.233 Berdahl, Hansen-Zacharuk for third reading of Bylaw 12.11.

6 in favor – Zariski, Stanford, Yemen, Berdahl, Hansen-Zacharuk, Shoff

1 opposed - Garbutt

Motion carried.

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2011.234 Garbutt, Hansen-Zacharuk to go in camera at 7:42 PM. Carried unanimously.

14.1 Personnel Matter

MO2011.235 Shoff, Berdahl to move out of camera at 8:20 PM.

There being no further business, the Mayor declared the meeting adjourned at 8:20 PM.

Mayor

Chief Administrative Officer



Municipal Planning Commission
MINUTES
Meeting of Thursday, July 7, 2011

Present: Sharel Shoff, Councillor/Member
Andrew Berdahl, Councillor/Member
Paul Salvatore, Director of Community Services
Robert Greene, Chairperson
Cindy Woods, Development Officer
Linda Taylor, Recording Secretary
Jeanette Neilson, Member
Brad Wiebe, Palliser Regional Municipal Services
David Suen, Intern for Palliser Regional Municipal Services
Tracey Bryans - Applicant

Absent: Irene Doucette, Member
Shawn Francis, Member
Dennis Simon, Member

1.0 CALL TO ORDER – 11:58 p.m.

2.0 MINUTES FROM PREVIOUS MEETINGS

2.1 June 23, 2011

The Municipal Planning Commission discussed updates on applications tabled at the previous meeting.

Motion: A. Berdahl moved to approve the minutes of June 23, 2011 as presented.

Second: S. Shoff - Carried

3.0 DEVELOPMENT PERMITS

3.1 T00124H – Kathryn Hunter – Home Occupation (Hair Salon) – “R-1”

C. Woods presented Development Permit T00124H submitted by Kathryn Hunter for a home occupation as a hair salon located at 101B 24 Street NW, Drumheller on Plan 0814972, Block 8, Lot 18. Zoning is “R-1” Residential District. The applicant’s salon would offer the service of cutting, coloring, and hair styling to the public in Drumheller and area. Hours of operation would be evenings from 5:30 pm to 9:00 pm and Friday from 10:00 am to 5:00 pm, this would be 3 times a week, not every evening. A maximum of six persons a week would be coming to the home and would be parking on the street in front of the property. One vehicle would be parked at a time in front of the home, however if there is an appointment running late and a client arriving early there could be 2 vehicles parked for a short time period. There is no off street parking at this location in the front, however there is room at the back of the home. The applicant stated she does not want clients using the back entrance if avoidable.

The Municipal Planning Commission discussed the application. B. Green was concerned that a home occupation that has clients coming to the location would be active during the time when many people were arriving home from their work day. Discussion by members in regards to parking in a residential neighbourhood during evening hours.

S. Shoff asked if the applicant had checked with the neighbours regarding the hours of operation and the parking availability in the neighbourhood. S. Shoff felt she could not support the application due to the hours of operation



and parking, also mentioned the fact there are numerous hair salons downtown and space at the salons maybe open for the applicant to conduct her business there. J. Nielsen agreed with S. Shoff.

A Berdahl was concerned a precedent maybe set by allowing the home business. Also of interest was if there have been complaints about home businesses and what the major concerns were. P. Salvatore mentioned that this applicant has gone with the proper channels by applying for a business license. B. Weibe suggested going with a circulation of the neighbourhood.

Motion: J. Nielsen that Development Permit T00124H submitted by Kathryn Hunter for a home occupation, a hair salon, located at 101B 24 Street NW, Drumheller on Plan 0814972, Block 8, Lot 18 be tabled until a circulation of the neighbourhood has been completed, and a list of complaints on all home businesses has been submitted to the Municipal Planning Commission for their review.

Second: S. Shoff - Carried

3.2 T00045D – Pat & Tracy Bryans – Placement of Manufactured Home – “R-1”

C. Woods presented Development Permit T00045D submitted by Pat and Tracy Bryans to place their 20 x 76 foot 2006 model manufactured home onto the lot located at 300 Mabbott Road, Rosedale on Plan 814739, Block 11, Lot(s) 13, with future plans to build a deck and garage. This application was tabled at the June 9, 2011 Municipal Planning Commission meeting until a site inspection and a circulation of the area was done. This application, if approved, would require a relaxation to meet the minimum requirements of the site area. C. Woods stated the lot size is 18,180 square feet; the minimum requirement is 19, 500 square feet.

C. Woods received 3 responses to the circulation, only 1 written response.

C. Woods read letter submitted by Carley Jones.

Municipal Planning Commission discussed the application. S. Shoff and A. Berdahl had went to Rosedale to look at the area where the Manufactured Home would be located, both felt that the manufactured home conforms to the neighbourhood.

B. Greene called for questions; Tracy Bryans was in attendance to answer any concerns.

Motion: S. Shoff that Development Permit T00045D submitted by Pat and Tracy Bryans to place their 20 x 76 foot 2006 model manufactured home onto the lot located at 300 Mabbott Road Rosedale on Plan 814739, Block 11, Lot(s) 13, be approved as presented, with relaxation to 18,180 square feet for the requirements for private sewage and is subject to the following conditions:

1. Development shall conform to Land Use Bylaw 10-08.
2. Subject to the requirements of Section 71 of Land Use Bylaw 10-08 governing Manufactured Homes (copy attached).
3. Relaxation granted for site area to 18,180 sq ft as per application.
4. All required Safety Codes Permits (building, electrical, gas, plumbing and private sewage) to be in place prior to placement of Manufactured Home and/or commencement of any construction or installations.
5. An over-weight/over-dimensional permit from Road-Data (1-888-830-7623) must be issued prior to relocating structures within the municipality.
6. If the holder of the permit wishes to make any changes that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of



the Development Officer/Municipal Planning Commission. An additional development application may be necessary.

7. Landscaping to be in accordance with Policy C04-02 and Land Use Bylaw 10-08 and to the satisfaction of the Development Officer/Municipal Planning Commission.
8. All local improvements at owner's expense including, however not limited to, driveways, frontage charges, water/sewer services.
9. Development to conform to any and all Federal, Provincial and/or Municipal regulations and/or guidelines that may apply.

Second: J. Nielsen - Carried

Tracy Bryans left the meeting.

3.3 T00053D – Norman Greene – Placement of RTM – "R-1"

C. Woods presented Development Permit T00053D for placement of an RTM Single Family Dwelling on a basement with attached garage and driveway to be added, located at 160 4 Street, Drumheller on Plan 1005FL, Lot 3. Zoning is "R-1" Residential District. The application meets all set backs requirements for the district. Nacmine Community Association had been left a message in regards to this home placement; however no return call was received. The Association was concerned about older bungalows being moved in, however this new modular home.

The Municipal Planning Commission members discussed the application.

Motion: S. Shoff that Development Permit T00053D for placement of an RTM Single Family Dwelling on a basement located at 160 4 Street, Drumheller on Plan 1005FL, Lot 3 be approved as presented subject to the following conditions:

1. Must conform to Land Use Bylaw 10-08.
2. Proper placement of foundation walls -- as per application -- to be determined by a Registered Alberta Land Surveyor.
3. All necessary Safety Codes Permits (building, electrical, gas, plumbing, etc.) to be in place prior to construction/installations.
4. Landscaping to be in accordance with Policy C04-02 and Land Use Bylaw 10-08 and to the satisfaction of the Development Authority.
5. An over-weight/over-dimensional permit from Road-Data 1-888-830-7623 must issued prior to relocating structures within the municipality.
6. Development to conform to the Town of Drumheller Community Standards Bylaw (16-10).
7. If the holder of the permit/property owner wishes to make any changes in the proposed development or additions to same from application as approved, the holder of the permit must first obtain permission of the Development Officer/Municipal Planning Commission. An additional development permit may be necessary.
8. All local improvements at owner's expense including, however not limited to, driveways, frontage charges, water/sewer services.
9. Development to conform to any/all Federal, Provincial and/or Municipal regulations and/or guidelines that may apply.
10. Contractor and subcontractors to have a valid business license with the Town of Drumheller.

Second: A. Berdahl – Carried



3.4 T00055D – Elim Pentecostal Tabernacle – Occupy as a Worship Facility – “P”

C. Woods presented Development Permit T00055D to occupy as a worship facility and day care centre located at 245 3 Street West, Drumheller on Plan 2193CC, Block 39,. Zoning is “P” Community Service District. This application includes interior remodelling and renovation to accommodate the worship facility and day care centre. Some proposed uses for commercial and office space at the facility may include the following; The Badlands Ambulance Authority, Farm Credit Canada, MAX Campus, Hope College, Teen Challenge, Food Services, Book & Gift Store, Counselling Center, and a Dance Studio. Parking is ample in this location for the worship facility.

C. Woods stated the applicant was made aware this application was for an occupancy permit for the worship facility and daycare centre only. Any other uses or business would require a separate development permit application for approval.

The Municipal Planning Commission members discussed the application.

Motion: S. Shoff that Development Permit T00055D to occupy as a worship facility with areas for a day care and gymnastics, located at 245 3 Street West, Drumheller on Plan 2193CC, Block 39 be approved as presented subject to the following conditions:

1. Development shall conform to Land Use Bylaw 10-08.
2. All necessary permits (building, electrical, plumbing, etc) to be in place prior to occupancy, construction and/or installations.
3. All contractors and/or sub-trades to possess a valid Town of Drumheller Business License.
4. Must conform to the Town of Drumheller Community Standards Bylaw (16-10).
5. Prior to commencement of occupancy and business activities, confirmation must be provided to the Development Officer from the Local Fire and Health Authority that building is occupiable for such purposes.
6. If the holder of the permit wishes to make any change in the conduct of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission. An additional development application may be necessary.
7. Developer to ensure any future tenants have permission from the Development Authority/Municipal Planning Commission prior to occupying space within the building and/or property.
8. Landscaping in accordance with Policy C04-02 and Land Use Bylaw 10-08 and to the satisfaction of the Development Officer/Municipal Planning Commission.
9. Development application is required for any/all signage placement and to made under separate application prior to placement.
10. Parking requirements as per regulations in Land Use Bylaw 10-08.
11. Garbage and waste materials must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares. Separate containment must be provided for the disposal and recycling of cardboard materials.
12. Prior to commencement of occupancy of Daycare Centre, confirmation of any/all Provincial Licensing or approvals must be provided to the Town of Drumheller.
13. Any indoor and/or outdoor play space for Daycare Centre shall be designed and and/or secured by provincial standards.
14. Annual Business License for Daycare Centre is required.
15. Development to conform to any/all Municipal, Provincial and Federal regulations and/or legislation that may apply.

Second: A. Berdahl – Carried



4 PALLISER REGIONAL MUNICIPAL SERVICES

5 OTHER DISCUSSION ITEMS

Vintage Pub & Grill – Seasonal Outdoor Patio

C. Woods stated the owner of the Vintage Pub & Grill would like to operate a seasonal outdoor patio. This would involve the use of the public side walk, and 4 to 5 of the existing parking stalls along the east side of the building during the spring, summer and fall season. Circulations were made to Public works, Fire and Health Services and the RCMP. All departments expressed concerns with liability and safety for both pedestrians and patrons of the patio. No one had a problem with the concept, just the location. C. Woods stated Vintage Pub & Grill was recently approved for a special event outdoor patio for Motorcycle Madness however the road would be closed for the duration of the event.

Municipal Planning Commission discussed the Vintage Pub & Grill request.

Motion: J. Nielsen that the Municipal Planning Commission recommendation for the Vintage Pub & Grill to add an outdoor patio to the existing business for the fair weather months be declined. Municipal Planning Commission feels this type of development has potential however not in the way presented at this time. The location does not lend to the safety of motorists, pedestrians or the patrons of the outdoor patio.

Second: S. Shoff – Carried

6.0 Adjournment – A. Berdahl motion to adjourn at 12:45 pm.

Chairperson

Development Officer



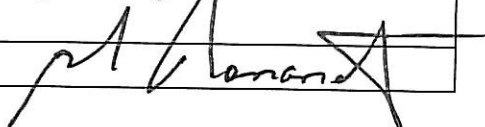
DRUMHELLER

REQUEST FOR DECISION

Agenda Item #8.1.1



Request for Decision

		Date:	August 11, 2011
Topic:	BADLANDS COMMUNITY FACILITY STEERING COMMITTEE APPOINTMENTS		
Proposal:	Two vacancies exist on the BCF Steering Committee with the resignation of Tom Dooley and Connie Gerling. Two applications were received from Shari Fournier and Bill Herman. The BCF Steering Committee is recommending that both applicants be appointed.		
Proposed by:	Mayor and Council		
Correlation to Business (Strategic) Plan			
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:			
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council approve the appointments of Shari Fournier and Bill Herman to the Badlands Community Facility Steering Committee.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

BCF Appointments		1
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Agenda Item # 8.1.1



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date 25/7/2011
D/M/Y

Board applied for BAIXLANDS COMMUNITY FACILITY

Name of Applicant SHARI FOURNIER

Full Address DRUMHELLER Postal Code T0J0Y6

Length of Residency in Town 5 years

Phone (403) E-mail Address shari@canalta.com

Past Service on Similar Boards President Greentree Parent Council; Communication

Chair - Drumheller Minor Hockey; Hist Committee Chair - DMHF Per Wee Provincials,
Drumheller Girls Softball Association

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have children very active in sports within the community, as are
both my husband and I. I feel I have good organizational
skills, passion for this project and for this town. I can
multi-task effectively and work well in a team dynamic
to attain a desired goal. I have been active on many boards
involving my children and feel that I could be helpful
on this board as well.

Shari Fournier
Signature of Applicant

Fax back to (403)823-8006

Town of Drumheller
703 2 Avenue West
Drumheller, AB T0J 0Y3

www.dinosaurvalley.com

Telephone: (403) 823-1339
Fax: (403) 823-8006

Agenda Item # 8.1.1



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date 08/08/11
D/M/Y

Board applied for STEERING COMMITTEE FOR COMPLEX

Name of Applicant WILLIAM A. HERMAN

Full Address DRUMHELLER Postal Code T0J 0Y0

Length of Residency in Town 30 yrs

Phone (403) 823-4000 E-mail Address will.herman@drumheller.ab.ca
manously

Past Service on Similar Boards WAS ON THE BOARD

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

COMMITTED TO MAKING DRUMHELLER AN
ATTRACTIVE CENTRE FOR PEOPLE TO WANT
TO RESIDE

W.A. Herman
Signature of Applicant

Fax back to (403)823-8006

Town of Drumheller
703 2 Avenue West
Drumheller, AB T0J 0Y3

www.dinosaurvalley.com

Telephone: (403) 823-1339
Fax: (403) 823-8006

DRUMHELLER & DISTRICT SOLID WASTE MANAGEMENT ASSOCIATION

MEMORANDUM

To: D.D.S.W.M.A.
Executive Committee

Subject: Summary of the Landfill
Expansion Project Funded
through CAMRIF

From: T. Nygaard
Operations Manager

Date: August 12, 2011

The Drumheller & District Solid Waste Management Association with the support of the Town of Drumheller applied to the Canada Alberta Municipal Infrastructure Fund in August of 2006. The grant was awarded and agreements were signed on December 14, 2007.

Construction activities for the expansion of the Drumheller & District Regional Landfill began on April 16, 2008 and were completed on September 15, 2009. DBC Contractors Ltd. based out of Airdrie, Alberta was awarded the construction contract. The major construction components of the expansion to the Regional Landfill included the construction of seven new landfill cells within stage II complete with a one metre thick clay liner, leachate collection system, and run-on and run-off storm water control systems. In addition, pre-grading and run-on and run-off storm water control systems were constructed for Stage III, the future expansion area of the Regional Landfill.

The new 5,000 square foot Recycling Facility, water and sewer line, outbound scale and expansion to the Scalehouse were completed in 2010. The Recycling Facility was constructed by Keller Construction and the water/sewer lines and the outbound scale and scale house expansion were constructed by Shawne Excavating & Trucking and Problem Solvers Construction.

Total grant funds awarded through the Canada Alberta Municipal Rural Infrastructure Fund were 5.2 million dollars; combined with the Associations cost sharing portion the total available funds for the project were 7.8 million dollars. The total project cost was \$7,835,539.

All final environmental reports and claims have been submitted and accepted by the CAMRIF Secretariat. The Association is awaiting receipt of their final payment after which a full project reconciliation will be completed and any further long term borrowing will be secured if required.



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 8.2.1



Request for Decision

Date: August 12, 2011

Topic:	PIONEER TRAIL CENTRE WATER METER REQUEST
Proposal:	<p>The Pioneer Trail Centre has requested that the Town reduce the size of the existing 1 1/2" water meter in their building to a 3/4" meter. The discussion at the Committee Meeting held on July 25th, suggested that the building was owned by the Town of Drumheller. The Pioneer Trail Centre has been the owner of this building since November 9, 1977. Prior to the late 1970's when the Pioneer Trail Society purchased this building the property was used as Jimmy's Groceries. The larger meter was required back then because all re Fridgeration was water cooled and required significant water flows. Wording in the Town of Drumheller Utility Bylaw 12.08 clauses 3(c) and (e) is as follows:</p> <p><i>(3) Service Connections</i></p> <p><i>(c) A property shall be considered serviced once it has been connected to the water and / or sanitary sewerage system. Any further installations necessitated by demolition, excavation, renovations or other works on the lands shall be paid for in their entirety by the owner.</i></p> <p><i>(e) Any extra expense occassioned by the installation of any additional, larger service or replacement than the standard specified shall be borne by the applicant.</i></p> <p>In 2011 Council established a new utility rate bylaw which created group rates 1 thru 4 based on meter size. We have received a number of requests from businesses asking that the meter size be reduced to move them from one group to the other to reduce their monthly payment. Based on our current bylaw the town policy requires that any change of meter size and installation cost be paid for by the owner. When meters are installed, particularly the larger ones there is a significant capital investment and changing a meter each time the use changes would not be in our best interests.</p> <p>In this case, based on estimated meter and plumbing costs of \$550.00 and reduced savings of \$89.00 per month based on the reduced meter size, the payback period for the owner would be 6-7 months.</p> <p>We are recommending that Council follow the requirements outlined in our Utility Bylaw so as not to set a precedent.</p>

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

	Created By: Ray Romanetz	1
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Agenda Item # 8.2.1

Proposed by:	CAO, R. Romanetz		
Correlation to Business (Strategic) Plan			
Benefits:	- Consistent enforcement of Town policy.		
Disadvantages:			
Alternatives:	- Grant the request.		
Finance/Budget Implications:			
Operating Costs:	N/A	Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	That Council deny the request from the Pioneer Trail Centre to have the Town of Drumheller pay for a smaller meter including installation costs.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

3. GENERAL

(1) Administration:

- (a) The Town Manager, subject to direction of Council, shall have charge of all the various properties and works required for the supply of the Town and its inhabitants with water and sewerage services, and of the inspection and rating of all buildings and premises supplied with municipal water and sewerage services.
- (b) The Town shall keep records for every service connection. A service is defined as a tapping off the main connecting to a pipe.

(2) Sanitary Restrictions

- (a) The owner of any building situate upon land abutting upon any street or public place wherein there is a water main or a sewer main shall install in such building, connections with the water main or sewer main as may be required to ensure the proper sanitary condition of the building or premises.
- (b) The owner of any building situate upon land abutting upon any street or public place wherein there is a sewer main shall discontinue the use of any water closets or privies that are not connected with the sewer and shall cause them to be removed, filled up, or connected to the sewer mains.

(3) Service Connections

- (a) Any person requiring water and/or sewer service connections from the water and/or sanitary sewerage systems shall apply to the Town Manager and request that their premises be connected to the said system or systems. The owner or their authorized agent shall sign the proper application form provided for that purpose.
- (b) When a building is divided by fire resistant walls, each unit shall be deemed to be a separate building for the purpose of this Bylaw.
- (c) A property shall be considered serviced once it has been connected to the water and/or sanitary sewerage system. Any further installations necessitated by demolition, excavation, renovations or other works on the lands shall be paid for in their entirety by the owner.
- (d) The expense incidental to the laying, connection, disconnection or repairing as herein provided of water service pipes or sewers when such work is done by the Town beyond the outer limit of the street, or the expense of superintending such work when it is done by any other person, is payable by the owner on demand to the Town and if not paid may be collected forthwith in the same manner as water and/or sewerage service rates.
- (e) Any extra expense occasioned by the installation of any additional, larger service or replacement than the standard specified shall be borne by the applicant.

TOWN OF DRUMHELLER

BYLAW NO. 02.11

A BYLAW OF THE TOWN OF DRUMHELLER TO ESTABLISH UTILITY RATES.

This Bylaw shall be cited as the "Utility Rate Bylaw".

The Council for the Town of Drumheller, duly assembled enacts as follows:

1. Definitions

"Commercial Premises" or "Industrial Premises" for the purpose of this bylaw shall mean one or more spaces useable for business purposes and having its own sanitary facilities connected to a single meter.

"Dwelling Unit" shall mean a complete building or self contained portion of a building containing a room or suite of rooms operated as a single housekeeping unit, intended to be used as a permanent or semi-permanent domicile by one or more persons and usually containing cooking, eating, living, sleeping, and sanitary facilities, and including serviced lots in a manufactured home park, and not necessarily connected to an individual meter, excluding institutional premises.

"Group 1" includes connections with meters 1" and under

"Group 2" includes connections with meters from 1 1/4" to 2"

"Group 3" includes connections with meters from 3" to 4"

"Group 4" includes connections with meters from 6" to 8"

"Institutional Premises" shall mean a complete building that operates as a school, hospital, nursing home, or seniors lodge.

"Manufactured Home Park" means a parcel of land under one title which has been planned, divided into manufactured home lots and improved for placement of manufactured homes for permanent residential use and may include convenience stores, parking facilities, home occupations and other accessory uses;

"Unit" shall mean a Dwelling Unit, Commercial Premises, Industrial Premises, or Institutional Premises.

2. Monthly Meter Charges – zero (0) consumption included

Rate Group	Water	Wastewater
Group 1	\$ 10.00	\$ 11.00
Group 2	\$ 35.00	\$ 75.00
Group 3	\$ 475.00	\$ 270.00
Group 4	\$ 895.00	\$ 900.00

3. Water Rate

Per cubic meter (Per thousand gallons) \$1.3200 (\$5.9929)

4. Waste Water Rate

Per cubic meter (Per thousand gallons) \$1.8009 (\$8.1761)
Sewage volume is calculated at 80% of water consumption

Or

Properties with only a sewer connection \$32.50 monthly

5. Bulk Water per cubic meter

\$4.25

6. Recycling Fee per unit

\$2.00

7. Penalty Rate

All accounts are subject to a penalty of 2% per month compounded monthly (effective rate of 26.82% per annum) if unpaid within thirty (30) days from the date the account is rendered.

8. Utility Deposit

Tenant \$150.00
New rate to apply to all new applications or reconnections.

9. Disconnection/Reconnection

Disconnection notice service fee \$25.00
Reconnection/Disconnection during business hours \$50.00
Reconnection/Disconnection during non-business hours \$150.00
If the water supply has been disconnected for non-payment of accounts, all fees and costs must be paid prior to reconnection

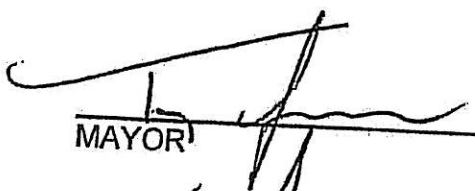
10. Bylaw 07.10 is hereby repealed.

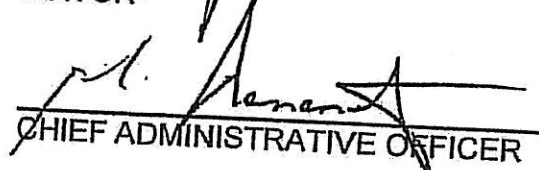
This bylaw comes into effect on February 1, 2011.

READ A FIRST TIME this 17th day of January, 2011

READ A SECOND TIME as amended this 31st day of January, 2011

READ A THIRD AND FINAL TIME as amended this 31st day of January, 2011


MAYOR


CHIEF ADMINISTRATIVE OFFICER



Request for Decision

Date:	11 Aug 2011																																							
Meeting Type:	Regular Council																																							
Topic:	Badlands Community Facility Siteworks																																							
Proposal:	<p>At the regular Council meeting held on July 18th, 2011 Council awarded the 2011 Street Improvement Program to Rubydale Asphalt Works and authorized Administration to negotiate unit price extensions for the construction of the parking lot for the Badlands Community Facility. Rubydale provided the same pricing for additional work to be completed on the BCF parking lot. The estimated cost submitted by Rubydale based on quantities calculated by AECOM is \$872,402.00.</p> <p>This work would include all base work and fill, concrete curb and gutter, sidewalks, micellaneous concrete, asphalt paving, and line painting. Attached letter of reconmendation from AECOM</p> <table><tr><td colspan="3">Total BCF Site works includes:</td></tr><tr><td></td><td>Rubydale Asphalt</td><td>\$</td></tr><tr><td>872,402</td><td></td><td></td></tr><tr><td></td><td>Estimate Engineering</td><td>\$</td></tr><tr><td>75,000</td><td></td><td></td></tr><tr><td></td><td>Landscaping</td><td>\$</td></tr><tr><td>140,000</td><td></td><td></td></tr><tr><td></td><td>Electrical</td><td>\$</td></tr><tr><td>90,000</td><td></td><td></td></tr><tr><td></td><td>Contingenies</td><td></td></tr><tr><td>\$100,000</td><td></td><td></td></tr><tr><td>Total</td><td></td><td>\$</td></tr><tr><td>1,277,402</td><td></td><td></td></tr></table>	Total BCF Site works includes:				Rubydale Asphalt	\$	872,402				Estimate Engineering	\$	75,000				Landscaping	\$	140,000				Electrical	\$	90,000				Contingenies		\$100,000			Total		\$	1,277,402		
Total BCF Site works includes:																																								
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Agenda Item # 8.2.2

Proposed by:	Allan Kendrick		
Correlation to Business (Strategic) Plan	Approved project		
Benefits:	Awarding this extension to Rubydale would result in significant savings to the Town of Drumheller when compared to the original tender which closed on May 25th. Only one tender was received from Dawson Wallace. Administration recommended that Council reject this tender as it was not felt to be competitive.		
Disadvantages:	none		
Alternatives:	1 Accept as information only 2 Re-tender project		
Finance/Budget Implications:			
Operating Costs:		Capital Costs:	\$1,277,402
Budget Available:	\$ 1,550,000	Source of Funds	Part of BCF approved project in the amount of \$23M
Budget Cost:	\$1,277,402	Underbudgeted Cost:	
Communication Strategy:	Inform all parties affected		
Recommendations:	To award the extension of the SIP contract to Rubydale Asphalt to include schedule D for construction of the BCF parking lot in the amount of \$ 872,402 (excluding GST).		
Report Writer:	Allan Kendrick		
Position:	Director of Infrastructure Services		
	CAO:		

...

Agenda Item # 8.2.2



AECOM
200 – 6807 Railway Street SE
Calgary, AB, Canada T2H 2V8
www.aecom.com

403 254 3301 tel
403 270 9196 fax

August 4, 2011

Mr. Ray Romanetz, CAO
Mayor and Council
Town of Drumheller
703 - 2 Avenue West
Drumheller, AB T0J 0Y3

Dear Mr. Romanetz, Mayor and Council:

Project No: 60215949 / Parking Lot

Regarding: 2011 Road Program for the Town of Drumheller

2011 Badlands Community Facility Parking Lot and Other Work (Schedule D)

Please find attached a copy of the Unit Price Schedule provided by Rubydale Asphalt Works (2006) Ltd. for the Badlands Community Facility Parking Lot.

We have reviewed the unit prices that were submitted and found them to be correct. Rubydale used the same unit prices as our Schedule A and Schedule C for the 2011 Road Program. We also found that the Pit Run Gravel and Concrete prices are exceptionally low compared to other years. However, we do not know how they compare to the prices bid previously for this work.

We could not compare the unit prices for pinned curb, curb wall, reinforced slab at garbage enclosure and the cenotaph as we had nothing to compare this to. We do feel that the unit prices for this work are also very reasonable. Please note that the moving of the existing cenotaph and granite base is not included, as it was recommended by David Edmunds that this be carried out by others such as a contractor (Mason) that is more familiar with this type of work.

Rubydale has indicated that they would like to complete this work (if done through the 2011 Road Program) in conjunction with the 2nd Street East Extension (Schedule C) as they are adjacent to each other and could be working the entire area at the same time. This would really save time in the construction not having to do this as two separate contracts.

L-Romanetz Parking Facility unit prices and Recommendations 110804.doc

AECOM

Page 2
June 2, 2010

The total allocations required for the project 2011 Badlands Community Facility Parking Lot utilizing the prices submitted are as follows:

Town of Drumheller 2011 Road Program

2011 Badlands Community Facility Parking Lot (Schedule D)

Submitted prices (including contingencies) \$872,402.96

Engineering for Preliminary Work, Design and Construction Administration,
Construction Surveys and Layout for Schedule D (Engineering at 12% of the Construction Value) \$104,688.36

Total for the Badlands Community Facility Parking Lot (Schedule D) \$977,091.32

Rubydale Asphalt's concrete subcontractor has already started the concrete work for the 2011 Road Program and weather permitting will probably be completed the concrete work by the end of August. Once this is complete they will begin paving on the SIP and miscellaneous work.

AECOM recommends including the Badlands Community Facility Parking Lot into the 2011 Road Program as it would be an advantage to the Town both in price and timing for completion of the project.

If the Town requires any additional information, please call the undersigned at (403) 270-9289.

Sincerely,
AECOM Canada Ltd.



Richard M. Wilkinson, Project Manager
Senior Civil Technologist, Transportation
Richard.wilkinson@aecom.com

RW:hj
Encl.
cc: File
Mr. Allan Kendrick, Town of Drumheller

...

Linda Handy

Agenda Item # 13.1

From: Terry [yements@telus.net]
Sent: Tuesday, August 09, 2011 1:16 PM
To: Linda Handy
Subject: Re: Alberta Municipality funding initiative - Alderman PeterDemong

We can put it on next weeks agenda if it's not to full. I'll talk to you tomorrow about it.

Terry

From: Linda Handy
Sent: Tuesday, August 09, 2011 11:46 AM
To: 'Terry'
Subject: FW: FW: Alberta Municipality funding initiative - Alderman PeterDemong

From: Sharel Shoff [mailto:sshoff@bytesurfer.ca]
Sent: Tuesday, August 09, 2011 11:30 AM
To: Linda Handy
Subject: Re: FW: Alberta Municipality funding initiative - Alderman Peter Demong

Linda
Could you please ask Terry if this is on the next agenda for COW meeting discussion. Are we interested in pursuing this money. Is it worth sending a letter from our council. We could use all the money we can receive from the provincial government. Thanks
Sharel

-----Original Message-----

From: Linda Handy <lhandy@dinosaurvalley.com>
To: "berdahl.andrew@gmail.com" <berdahl.andrew@gmail.com>, "Doug Stanford (dougstan@telusplanet.net)" <dougstan@telusplanet.net>, Jay Garbutt <jaygarbutt@gmail.com>, "Lisa Hansen-Zacharuk (lcand-a@hotmail.com)" <lcand-a@hotmail.com>, "sshoff@bytesurfer.ca (sshoff@bytesurfer.ca)" <sshoff@bytesurfer.ca>, "Tom Zariski (tzariski@telusplanet.net)" <tzariski@telusplanet.net>, "yements@telus.net" <yements@telus.net>
Date: Tue, 2 Aug 2011 21:31:30 +0000
Subject: FW: Alberta Municipality funding initiative - Alderman Peter Demong

From: Raymond Romanetz
Sent: Tuesday, August 02, 2011 3:20 PM
To: Linda Handy
Subject: FW: Alberta Municipality funding initiative - Alderman Peter Demong

From: Executive Assistant Ward 14 [mailto:EAWard14@calgary.ca]
Sent: Friday, July 29, 2011 10:38 AM
To: Ward 14 Contact
Subject: FW: Alberta Municipality funding initiative - Alderman Peter Demong

Could you please forward the following business item to all members of your municipal Council as soon as possible?

Dear Municipal Colleagues

I thought you might appreciate prior notice on an issue that I am raising at Calgary City Council, that may have some significant implications for your Municipality as well ♦?? indeed, all Alberta Municipalities.

According to a Canadian Energy Research Institute (CERI) report released June 2011, there may be a 5 fold or more increase in royalties realized from the Alberta Oil Sands in the next 6 years, from approx. \$4 Billion to over \$20 Billion ♦?? and perhaps much higher than that. This report can be found at:

<http://www.ceri.ca/index.php/component/content/article/78-ceri-study-125-section-1>

Specifically, I am proposing, by way of Notice of Motion to Calgary City Council, (attached above) that the Province of Alberta should be encouraged to dedicate at least 10% of these potential revenues to Municipalities across the Province.

Can I encourage you to put to your Council, at your first meeting in September, a similar Notice of Motion or initiative in order to raise the profile of this issue Province wide? I have already contacted a number of Municipalities and it has been indicated to me that they will be doing so as well.

This initiative is intended to start the conversation of how Alberta can best address financial pressures and the costs of growth faced by Alberta Municipalities caused directly and indirectly by the Oil Sands, a large part of which is deteriorating or badly needed new infrastructure. Clearly, with improved future revenue streams, Alberta Municipalities could be more effective contributors and partners in growing the Alberta economy.

Furthermore, with Royalty revenues pegged to a ♦??percentage♦?? of whatever comes in, the Province is not caught in a difficult position if the economy changes and incoming revenues fall short leaving them unable to meet funding promises. I ♦??m sure the Province would appreciate a little sharing of the risks and uncertainties of unstable Provincial transfer funding, as well as the benefits.

I ♦??d appreciate hearing your thoughts on this matter.

Thank You,

Peter Demong
ALDERMAN, WARD 14
CITY OF CALGARY
PH: (403) 875-7414
FAX: (403) 268-3823
peter.demong@calgary.ca