

Town of Drumheller COUNCIL MEETING AGENDA

**October 9, 2012 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta**



Page

1.0 CALL TO ORDER

3-5 1.1 Proclamation of Breast Cancer Awareness the Month of October

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

6-9 3.1 The Purpose of the Public Hearing is to consider Bylaw 14.12 to close a portion of undeveloped walkway in East Coulee from use and to sell or hold that portion of undeveloped walkway

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

10-15 5.1.1 Regular Council Meeting Minutes of September 24, 2012

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

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8.2. Director of Infrastructure Services

16-17 8.2.1 RFD for Crushed Gravel Tender

8.3. Director of Corporate Services

18-20 8.3.1 2012 Tax Recovery Public Auction

8.4. Director of Community Services

21-23 8.4.1 RFD - Family Recreation Membership Policy

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

13.1 A.U.M.A. Reports

14.0 IN-CAMERA MATTERS

14.1 Personnel Matter



PROCLAMATION OF BREAST CANCER AWARENESS MONTH

- WHEREAS: Breast cancer is the most common cancer in Canadian women and is a serious disease that will affect 22,700 women, 200 men and their families this year, and
- WHEREAS: It is of great importance that money be raised to fund breast cancer research projects and community programs, and
- WHEREAS: The Canadian Breast Cancer Foundation strives to be an effective advocate, a trusted leader, a respectful partner and a resourceful catalyst in creating a future without breast cancer.
- THEREFORE: I _____ (name) hereby proclaim the month of October 2012 as "Breast Cancer Awareness Month" in Drumheller, Alberta this ~~9th~~ ^{1st} day of October, 2012.



*Please
add*

Mayor Terry Yemen
703-2nd Ave
Drumheller AB T0J 0Y3

September 6, 2012

To the honourable Terry Yemen,

The Canadian Breast Cancer Foundation – Prairies/NWT Region respectfully requests that you, as Mayor of Drumheller, officially proclaim the month of October as Breast Cancer Awareness Month and lend your voice to a very important cause.

Breast cancer is the most common cancer amongst Canadian women. In fact, an estimated 22,700 women will be diagnosed with the disease this year and 5,200 will die of it. Meanwhile, an estimated 200 men will also be diagnosed and 55 will die. For our team at the Canadian Breast Cancer Foundation – Prairies/NWT Region, these statistics show how important it is to acknowledge the seriousness of breast cancer, and serve to underline the importance of raising funds for research, community projects and prevention.

On the Sunday, September 30th, 2012 the Canadian Breast Cancer Foundation CIBC Run for the Cure will be held in 60 communities across Canada. Last year, we celebrated with over 170,000 runners and walkers who, together, helped raise over 30 million dollars to create a future without breast cancer.

With the help of so many generous people from cities and towns across the country, we hope to exceed last year's figures and invest those donations in the best, brightest minds in breast cancer research to support vital research and education and awareness programs.

It is our hope that you and your council will give official recognition to our undertaking by issuing a proclamation of Breast Cancer Awareness Month.

If you like, our team would be happy to provide you with pink ribbons, brochures from our breast health series and any other informative materials you require. We can also arrange free seminar sessions on breast health and the work we do here at the Canadian Breast Cancer Foundation – Prairies/NWT Region.

Thank you for helping aid our efforts in saving the lives of Canadians from coast to coast. Your support will go a long way to strengthening this important cause, and is deeply appreciated.

cbcf.org/prairiesnwt

PRAIRIES NWT

Suite 700, 10665 Jasper Avenue, Edmonton AB T5J 3S9

P 780.452.1166 TF 1.866.302.2223 F 780.451.6554

Suite 300, 1324 – 17 Avenue, Calgary AB T2T 5S8

P 403.209.2233 F 403.209.2366

Suite 304, 1 Wesley Avenue, Winnipeg MB R3C 4C6

P 204.231.4885 TF 1.866.267.3948 F 204.231.4910



(Attachment: Written Proclamation Sample)

– 30 –

Contact:

Jennifer Brigden
Coordinator, Marketing and Communications
Canadian Breast Cancer Foundation – Prairies/NWT Region
Phone: 403-209-2233

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PUBLIC NOTICE

Agenda Item # 3.1

Pursuant to Section 22 of the Municipal Government Act; The Town of Drumheller intends to consider a By-Law to close a portion of a certain undeveloped Walkway in East Coulee from use and to sell or hold that portion of this undeveloped Walkway shown cross-hatched on the following sketch designated Schedule A.

Any person adversely affected by this proposed Walkway Closure or otherwise wishing to address Council related to this issue shall attend the Council meeting of The Town of Drumheller at 703 – 2 Avenue West, to be held in Council Chambers at the Town of Drumheller office on the 9th day of October, 2012; said meeting being convened to provide the public at large an opportunity to be heard in accordance with the Municipal Government Act.

BY-LAW NUMBER 14.12

THIS IS A BY-LAW OF THE TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing a portion of an unused and undeveloped Walkway to public travel and acquiring title to this land in the name of THE TOWN OF DRUMHELLER and then selling and incorporating same with the adjacent lands in accordance with the Section 22 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended.

WHEREAS; a portion of a Walkway hereinafter described is not required for public travel and an application has been made by the Town of Drumheller to have a portion of this undeveloped Walkway closed, and

WHEREAS; this Walkway has not been developed, has never been used for public travel and will never be required for Walkway or other public purposes in the foreseeable future, and

WHEREAS; a notice was published in the Drumheller Mail once a week for two consecutive weeks; on 26th of September, 2012 and again on 3rd of October, 2012 the last of such publications being at least five days before the day fixed for the passing of this By-Law, and

WHEREAS: the Council of the Town of Drumheller held a public hearing on the 9th day of October A.D., 2012 at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard, and

WHEREAS: the Council of THE TOWN OF DRUMHELLER was not petitioned for an opportunity to be heard by any person prejudicially affected by this By-Law;

NOW THEREFORE; be it resolved that THE COUNCIL of THE TOWN OF DRUMHELLER, in the Province of Alberta does hereby enact to close the following described Walkway from public use, obtain title in the name of THE TOWN OF DRUMHELLER, a Municipal Body Corporate, of 703 2nd. Avenue West, DRUMHELLER, Alberta.T0J 0Y3 and dispose of same for consolidation with adjacent lands.

WALKWAY TO BE CLOSED BY THIS BY-LAW

THAT PORTION OF THE WALKWAY CREATED BY PLAN 801 1334 LYING BETWEEN BLOCKS 1 AND 2, PLAN 801 1334 AND SHOWN CROSS HATCHED ON THE ATTACHED SCHEDULE A.

AND MORE PARTICULAR DESCRIBED AS THAT PORTION THE CLOSED WALKWAY WHICH LIES WITHIN:

PLAN DRUMHELLER
BLOCK - TWO (2)
LOT - EIGHT (8)

CONTAINING 45.91 SQ. METRES (494.2 SQ. FEET) MORE LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS.

.....2

THIS BY-LAW takes effect on the day of the final passing thereof.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN OF DRUMHELLER
this 24th day of September A.D. 2012 .

MAYOR: WORSHIP TERRY YEMEN

Seal

RAYMOND M. ROMANETZ, P.ENG.
CHIEF ADMINISTRATIVE OFFICER

**APPROVED BY:
ALBERTA TRANSPORTATION**

Seal

MINISTER: THE HONOURABLE RIC MCIVER
425 LEGISLATIVE BUILDING,
10800 97TH. AVENUE, EDMONTON, ALBERTA. T5K 2B6

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER this day of , A.D. 2012.

MAYOR: WORSHIP TERRY YEMEN

Seal

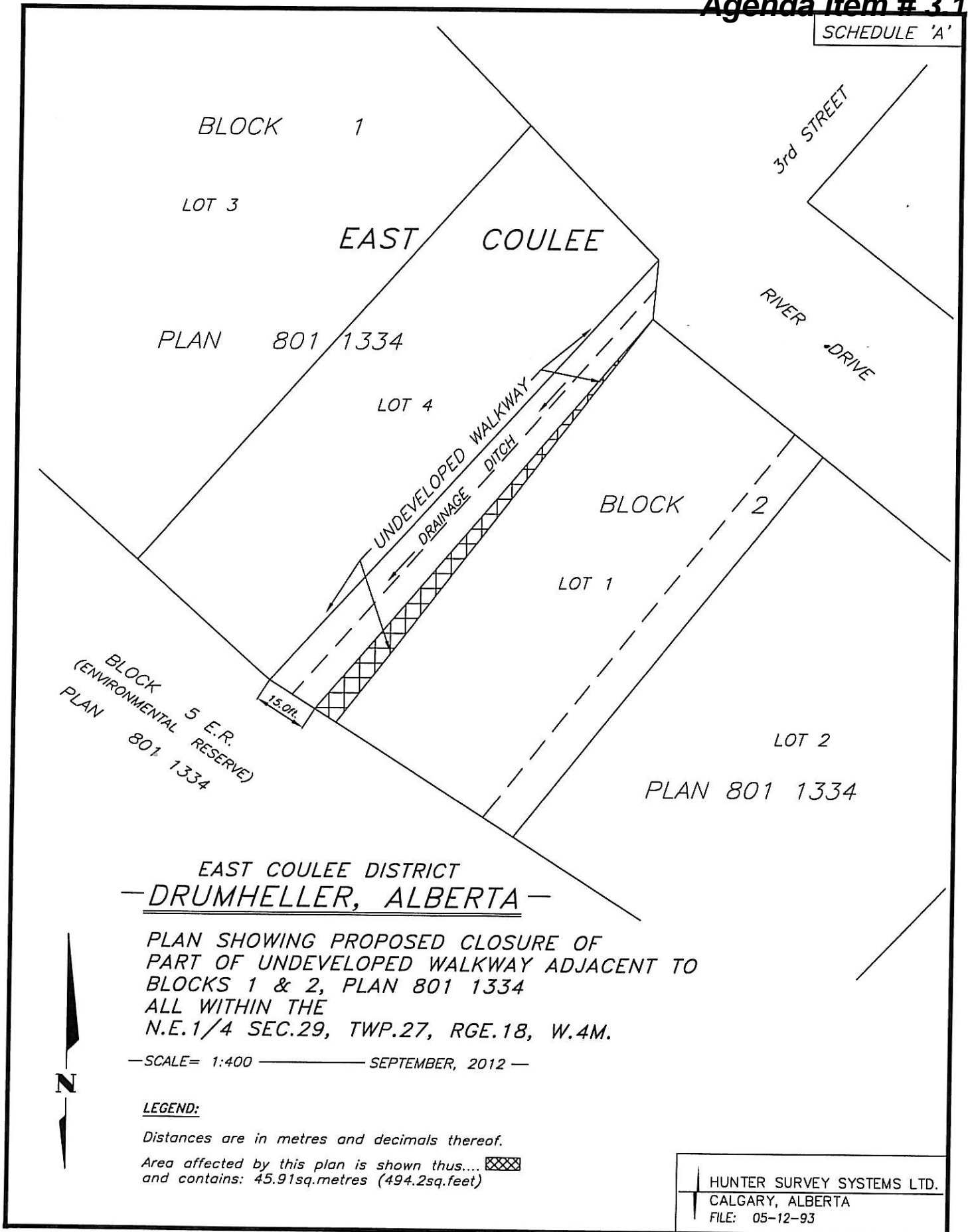
RAYMOND M. ROMANETZ, P.ENG.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN OF DRUMHELLER
this day of , A.D. 2012.

MAYOR: WORSHIP TERRY YEMEN

Seal

RAYMOND M. ROMANETZ, P.ENG.
CHIEF ADMINISTRATIVE OFFICER



**Town of Drumheller
COUNCIL MEETING
MINUTES**

September 24, 2012 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

ACTING DIRECTOR OF CORPORATE SERVICES:

Bill Wulff

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Corinne Macdonald

ABSENT: Councillor Andrew Berdahl
Councillor Jay Garbutt

1.0 CALL TO ORDER – 4:30 P.M.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

4.1 Additions to the Agenda:

13.1 Mayor T. Yemen - Report on the Drumheller & District Chamber of Commerce

13.2 Councillor D. Stanford Report on EMS

MO2012.130 Shoff, Hansen-Zacharuk moved the additions to the Agenda as amended. Carried unanimously.

5.0 MINUTES

5.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 5.1.1 Regular Council Meeting Minutes of September 10, 2012
MO2012.131 Zariski, Stanford moved to adopt the regular Council meeting minutes of September 10, 2012 as presented. Carried unanimously.

5.2 MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3 BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 CAO

- 8.1.1 Bylaw 14.12 Undeveloped Walkway Closure - First Reading
R. Romanetz introduced Bylaw 14.12 which proposes to close a portion of an undeveloped Walkway from public use, obtain title in the name of the Town of Drumheller and dispose of same for consolidation with adjacent lands. He advised that the owner has agreed to accept all legal, survey registration and appraisal costs incurred for the consolidation of the portion of undeveloped walkway between Blocks 1 and 2, Plan 8011334. This piece of land has been maintained by the owner for a number of years. The consolidation would not impact any Town requirements for drainage. R. Romanetz recommended proceeding to first reading to allow for the advertising period. The Public Hearing will be held October 9, 2012.

MO2012.132 Zariski, Shoff moved First Reading to Bylaw 14.12. Carried unanimously.

8.2 Director of Infrastructure Services

- 8.2.1 Updates on Town Projects
Director of Infrastructure Services, A. Kendrick provided an update on current Town Projects as follows.
Cast Iron Water Line Replacement – Due to some challenges with Telus services that have been dealt with, there will be a 2-3 week delay in meeting the September 30th completion date.
Town Hall Renovations/Relocation – Tender package went out on September 19th, with tenders closing on October 10th. R. Romanetz noted that the completion date is the end of March 2013.
Street Improvement Program – A section of the Wayne road remains outstanding.

East Coulee Water Line – The bore hole logs have been received for the river crossing and alignment. Drawings are being adjusted based on a new location for a more suitable river crossing. A meeting is scheduled for October 1st to finalize the drawings, confirm alignments and review easement requirements. Once the drawings are finalized, tender packages will go out.

Sanitary Sewer Main Replacement – Newcastle Section - flow has improved, however the odour problem still exists. There are several other options being reviewed to correct the odour problem. Activated carbon filters have been installed in manholes and the installation of an air relief valve on the Nacmine force main may be necessary.

Badlands Community Facility – Deficiencies outstanding include; chiller shutting down, issues with controls in the building, some landscaping, security grills for the Kiosk and the handicapped door for the Library.

Aquaplex – Turn around should be completed by the first week of October. Public Works Staff's efforts to remove the slide have been exceptional. A grant has been applied for Ventilation upgrades. Council commended the Public Works Staff for their innovation while removing the slide resulting in significant cost savings to the Town.

Newcastle Ball Diamond #3 – Improvements include: increase in size, new fence and new dugouts. The project should be completed by the end of November.

Drumheller Water and Waste Water – Work includes; sampling and monitoring, 2 stream assessments, waste residuals management for back wash clarifier waste and biosolids.

R. Romanetz noted that the report is being finalized for Residuals Management, which has to be completed by 2013, unless the Town receives an extension. The Town has submitted an application and staff have been discussing requirements with Provincial Administrators. This is a top priority and Provincial funding is critical to ensure this project moves forward. He suggested that Council should also be lobbying now, as this will have an impact on Town water rates if Provincial funding is not approved.

Entrance Study and Design – currently reviewing graphic designs.

Golf Course Water Line – Engineering Report to be received shortly. R. Romanetz noted the study looked at long term development needs in the area and future flow improvements required for the Royal Tyrrell Museum. The report will also include potential partnerships with Starland and Kneehill County.

Penitentiary Booster Station – Draft Report and Preliminary Study is completed. A report will be provided to Council shortly.

Fiber Optics – Reviewing options for the Town's future needs to Solid Waste Management, Water Treatment Plant, Waste Water Plant and future Public Works shop.

8.3 Director of Corporate Services

8.3.1 RFD for Town Page Contract

B. Wulff advised that a RFD was issued for the Town Page Advertising Contract. Drumheller Online - the local FM Station and both the Drumheller Mail and Inside Drumheller submitted proposals. Drumheller Online does not meet the criteria for print advertising as defined in the MGA. He provided an overview on the quotes for each paper for the 1/2, 3/4 and full page components.

The comparable size between the two formats is the Drumheller Mail 1/2 page and the Inside Drumheller 3/4 page. The analysis on this comparison indicates that the Drumheller Mail is \$610.58 per week while the Inside Drumheller would be \$679.11 per week, being \$3,564 annually more expensive than the Drumheller Mail. Inside Drumheller is 6 column inches larger than the Drumheller Mail, but is slightly more expensive by the column inch.

The cost of spot color for both formats is \$125 per week. The cost of having a change to the contracted space, making the page temporarily 'grow' in size is \$10.50 per column inch for both papers. The cost of classified ad space in both papers is \$10.00 per column inch.

The Town has a \$30,000 budget for the 'Town Page' advertising for 2013. Drumheller Mail 1/2 page is \$1,750 over that budget and Inside Drumheller 3/4 page is \$5,314 over that budget.

MO2012.133 Shoff, Hansen-Zacharuk that Council directs Administration to enter into a contract for advertising the "Town Page" with the Inside Drumheller for a 1-year term, October 1, 2012 to September 30, 2012, with a ½ page for \$452.63 per week (45 column inches at \$10.06 per column inch).

Discussion on Motion.

R. Romanetz noted that when looking at the sizes for the Inside Drumheller it may not meet our needs. B. Wulff noted that we sometimes have a hard time getting our ads into the current ½ page in the Drumheller Mail.

Councillor T. Zariski reported that the non profit groups do not have much money and are happy to have the opportunity to have their community events advertised on the Town Page. If we reduce the size, the necessary information the Town is required to advertise would take priority over any advertising for non profit groups.

Vote on Motion:

4 In favour Yemen, Hansen-Zacharuk, Shoff, Stanford

1 Opposed Zariski.

Motion carried.

8.4 Director of Community Services

8.4.1 RFD for Centennial Project Budget

P. Salvatore presented a draft budget prepared by the Centennial Committee. He noted that some revenue will be generated from the sale of calendars and tickets to the dinner event. He provided an overview of expenses; centennial supper, advertising, prizes, fireworks, purchase of commemorative banners and parade float. P. Salvatore advised that the Centennial Park redevelopment as proposed by the Drumheller Skate Board Enthusiasts and the presentation stage will be the Centennial Projects funded by the Legacy Program. By submitting the two projects together the project may be looked at more favourably. R. Romanetz advised that the \$20,000 for expenses as identified has not been budgeted.

MO2012.134 Shoff, Stanford moved that Council approve the Drumheller Centennial Budget in the amount of \$19,692.50 to be included in the 2013 Operating Budget.

Vote on Motion:

4 In favour Yemen, Shoff, Stanford, Zariski.

1 Opposed Hansen-Zacharuk.

Motion carried.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

13.1 Councillor D. Stanford – EMS Update

Councillor D. Stanford advised that the Contract renewal due in April 2012 was not signed. The staff have joined the Union with Health Services, which increases the costs of negotiations as the Province will not fund negotiations. He noted that Health Services will not negotiate on costs. The Society was told they have to hire a full time Administrator.

Mo2012.135 Stanford, Hansen-Zacharuk that the Town exercise our 180 days exit clause in turning the Ambulance Society over to the Province.

Councillor T. Zariski asked if the Society signs on with Alberta Health Services is there an opt out clause? Councillor D. Stanford advised that there will be no opt out clause. The Province has stated that services will remain as is. AHS have control over the

funding. It was noted that rural communities have mixed opinions with their ambulance services provided by AHS.

Vote on Motion - Carried unanimously.

13.2 Mayor T. Yemen - Report on the Drumheller & District Chamber of Commerce

Mayor T. Yemen reported that there were two delegations at the meeting. Brooke Christianson, from the Skateboard Enthusiasts, to discuss the \$25,000 grant application for the Skate Park. They also discussed a request for the \$10,000 for three years for Hope College, only if they go ahead with the college.

140 IN-CAMERA MATTERS – 5:38 PM

Mayor

Chief Administrative Officer



DRUMHELLER

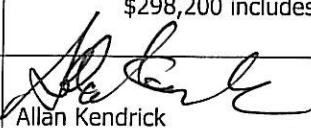

INFRASTRUCTURE SERVICES

Agenda Item # 8.2.1



Request for Decision

Date: October 3, 2012

Topic:	Tender Results Gravel Supply Contract		
Proposal:	Tenders for the Supply of Crushed Gravel closed on September 28, 2012 at 2 pm. Four tenders were received: McNair Sand & Gravel Ltd., Smith Trucking Services (1976) Ltd., Reg Gallagher Trucking and Concrete Construction Group. The engineering estimate for this project was approximately \$300,000. See attached Tender Award Recommendation Letter for Palm Engineering Ltd. The gravel would become part of our inventory funded through our cash flows and expensed against the operating budget on an annual basis until the inventory is depleted. The material is scaled in and out of the storage area at the landfill.		
Proposed by:	Allan Kendrick, Director of Infrastructure Services		
Correlation to Municipal Sustainability Plan	Improved service levels by reduced response times, by having closer access to materials.		
Benefits:	Purchasing all the material under one contract is the most cost effective to avoid additional mobilization costs, pricing variables and will also provide a stockpile of granular material for municipal projects.		
Disadvantages:	Purchasing all the material under one contract would require the payment up front and may take up to 5 years to use the entire inventory.		
Alternatives:	Council reject this proposal		
Finance/Budget Implications:			
Operating Costs:	N / A	Operating Cost:	\$298,200
Budget Available:		Source of Funds:	Inventory and Operating budgets (Crushed Gravel to be used over a 5 year period)
Budget Cost:		Underbudgeted Cost:	
Communication Strategy:	Affected parties will be notified.		
Recommendations:	<ul style="list-style-type: none">Council award the low tender bid to McNair Sand & Gravel Ltd. in the amount of \$298,200 includes GST		
Report Writer:	 Allan Kendrick	CAO:	 R. M. Romanetz
Position:	Director of Infrastructure Services		

INFRASTRUCTURE SERVICES

Telephone: (403) 823-1354

	Created By: 10/5/12 11:04 AM	1
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October 2, 2012

Town of Drumheller
703 – 2nd Avenue West
Drumheller, Alberta
T0J 0Y3

ATTENTION: AL KENDRICK

Dear Mr. Kendrick:

RE: GRAVEL SUPPLY CONTRACT

Tenders received on September 28, 2012 were as follows:

McNair Sand & Gravel Ltd.	\$298,200
Smith Trucking Service (1976) Ltd.	\$313,824
Reg Gallagher Trucking	\$315,000
Koncrete Construction Group	\$604,800

All Tenders received were in order providing the required Bond and Agreement to Bond or Certified Cheque.

I recommend acceptance of the low Tender placed by McNair Sand & Gravel in the amount of \$298,200.

Yours truly,

Palm Engineering Ltd.
Per: A.E. Palm, P.Eng.



Request for Decision


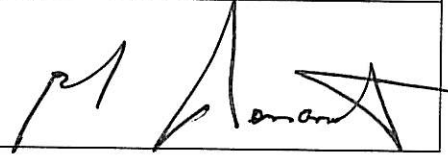
		Date:	October 3, 2012
Topic:	2012 Tax Recovery Public Auction		
Proposal:	As part of the tax recovery process under the <u>Municipal Government Act</u> , properties with a tax caveat registered against them must be offered for public auction one year after the date of the tax caveat. The properties due for auction now had caveats registered against them in 2011. As part of this process Council must set the terms and reserve bids for the properties in question. In the past, the terms have been cash and the reserve bid for each property has been equal to its current year's assessment.		
Proposed by:	William Wulff, Acting Director of Corporate Services		
Correlation to Business (Strategic) Plan	N/A		
Benefits:	Section 419 of the <u>Municipal Government Act</u> states that Council must set a reserve bid for each property and the reserve bid must be as close to market value as possible. <ul style="list-style-type: none">• The property assessment value is updated on an annual basis and is based on the mass appraisal approach.• This method is the cheapest and quickest method in determining a reserve bid especially since any costs associated with the auction are charged back to the property.		
Disadvantages:	An individual property appraisal report is not conducted. This method is more accurate than the mass appraisal standards used for assessments. However, it is cost prohibited for many of the properties being auctioned in 2013 as most properties are eventually redeemed by the owner. The cost of a property appraisal would be passed on to the property owners.		
Alternatives:	The properties could be appraised by a professional appraiser to determine the proper reserve bid.		
Finance/Budget Implications:	Costs associated with the auction are applied against the properties on the auction list.		
Operating Costs:	N/A	Capital Cost:	N/A
Budget Available:	N/A	Source of Funds:	Applied against proceeds of properties sold at auction and on the property taxes of unsold properties.
Budget Cost:	N/A	Underbudgeted Cost:	N/A

CORPORATE SERVICES

Telephone: (403) 823-1311

Council – RFD – Tax Recovery Reserve Bid Report - 2012	Created By: William Wulff 10/3/2012 8:31 AM	1
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Agenda Item # 8.3.1

Communication Strategy:	The <u>Municipal Government Act</u> requires specific advertising and notification steps: Advertised in The Alberta Gazette – November 15, 2012 Letters to property owners and those with an interest – on or about December 1, 2012 Advertised in local newspaper – January 11, 2013 Auction – January 25, 2013		
Recommendations:	That Council set the reserve bid price for properties for the January 25, 2013 tax recovery auction. Furthermore, the successful bidder must pay via cash, or money order.		
Report Writer:	 William Wulff	CAO:	
Position:	Acting Director of Corporate Services		

Council – RFD – Tax Recovery Reserve Bid Report - 2012	Created By: William Wulff 10/3/2012 8:31 AM	2
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**Town of Drumheller
2012 Tax Auction Property List**

Assessment #	Legal Description	Civic Address	Type	Assessment & Bid Value
01010800	4653BC/9/11	461 - 1 Street SW	(R-1A) Residential w/Building	\$ 180,480.00
01033000	3099AD/19/24-25	98 Railway Avenue W	(C-B) Commercial w/Building	\$ 118,070.00
02015402	2193CC/44/S 136.5' OF 9	540 - 2 Avenue W	(R-1) Residential w/Building	\$ 209,130.00
02023208	8358CQ/47/7-8	630 - 3 Avenue W	(R-3) Residential w/Building	\$ 151,080.00
15001001	8810626/2/2	224 - 2 Avenue W, Lehigh	(CR) Residential w/Building	\$ 209,410.00
16023806	4676CH/1/5	39 - 1 Avenue N, Rosedale	(R-1A) Residential w/Building	\$ 27,090.00
17013202	9712530/ - /18	4 Red Deer Lane, Nacmine	(MHR) Residential w/Building	\$ 162,980.00
19042209	9412278/ - /2	730 Monarch Hill	(CR) Residential w/Building	\$ 471,450.00

2012 Tax Auction Property List - Related to Designated Manufactured Homes (Mobile Homes)

Assessment #	Legal Description	Civic Address	Type	Assessment & Bid Value
07030968	8011276/A/96	96 Greenwood Villa	(MHP) Mobile Home In Park	\$ 56,060.00

Agenda Item # 8.3.1



DRUMHELLER

COMMUNITY SERVICES

Agenda Item #8.4.1



Request for Direction

Date: October 5, 2012

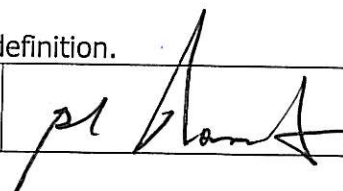
Topic:	Family Recreation Membership Policy
Background:	<p>The Badlands Community Facility and the Aquaplex include a membership category for Families which was introduced at the time of the opening of the Badlands Community Facility in March of 2012.</p> <p>The current working definition of "Family" is described as: 2 adults and 2 children, where any additional children applied to a membership are expected to pay as "an additional dependant."</p> <p>Feedback received from citizens has led administration to evaluate policies in place for recreation services in other municipal jurisdictions.</p> <p>Our policy review indicates that the most consistent definition of "Family" within municipal recreation centres would be defined as follows:</p> <p>Family:</p> <p><i>A family is defined as a married couple and the children, if any, of either or both spouses; a couple living common law and the children, if any, of either or both partners; or, a lone parent of any marital status with at least one child living in the same dwelling and that child or those children. All members of a particular family live in the same dwelling. A couple may be of opposite or same sex. Children may be children by birth, marriage or adoption up to the age of 18 (unless attending a post-secondary institution full-time with supporting documentation to a maximum of the age of 25) as long as they live in the dwelling and do not have their own spouse or child living in the dwelling.</i></p> <p><i>Grandchildren living with their grandparent(s) but with no parents present also constitute a family by this definition.</i></p> <p>See attached information</p>
Proposed by:	Administration

RFD - Family Membership
Definition_1012

Canadian
Badlands

Created By: Paul Salvatore

1

Correlation to Business (Strategic) Plan	The issue of balancing access to all individuals and families for revenue generation.		
Benefits:	<p>Larger families would pay a lower rate than our current membership rate structure.</p> <p>Potential to sell more family memberships (to larger families)</p> <p>Potential to involve more family members in healthy activities at the BCF and the Drumheller Aquaplex.</p> <p>Could create the impression that the Town actively promotes family recreation, by making membership rates more affordable for large families.</p>		
Disadvantages:	Requires family members to provide "proof of family relationship."		
Alternatives:	Take no action (status quo)		
Finance/Budget Implications:	There is a small number of "additional dependent" memberships that are currently active – we would apply the new definition to membership renewals, thereby not having an immediate impact on current memberships. We would expect a modest increase in the number of new family memberships sold moving forward from this point.		
Operating Costs:		Capital Cost:	Net Cost
Budget Available:	-0-	Source of Funds:	-0-
Budget Cost:	-0-	Underbudgeted Cost:	
Communication Strategy:	Use the Townpage, Facebook and the media – to communicate to the public on this issue. Train staff at the Aquaplex and BCF to understand and apply the new definition.		
Recommendations:	<p>That Council provide direction to administration on the preferred definition of "Family" after considering the policy evaluation noted.</p> <p>a) To proceed with a change to the definition of "Family" for recreation memberships, or</p> <p>b) To continue to apply the current definition.</p>		
Report Writer:	Paul Salvatore	CAO:	
Position:	Director of Community Services		

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... **Potential questions arising from this change, may include Agenda Item # 8.4.1**

How do we enforce this definition? (If we become aware that a member of someone's family – as per the definition is false, or that someone has knowingly misled the Town at the point of sale – we would reserve the right to cancel the membership at anytime.) All that we are asking here – is for our members to be truthful with us.

Specific Family Membership Scenarios:

A family with two adults and no children will be given 2 adult memberships at the family rate. (no additional passes would be provided – as this family consists of only two people.)

A family with one adult and 5 children will be given 1 adult membership and 5 children/youth memberships. (provided that these children are all under the age of 18 and none are attending a post-secondary institution)

A family of two adults and 2 children (that are not related to them as their own children) would be given two adult memberships, and would require the purchase of 2 child's memberships for any children that are not living in the same dwelling. (Simply asking the question "Is this child living with you – as a permanent resident of your household? – would establish eligibility.) Note – a legal guardian is considered a parent – by the definition.