

Town of Drumheller COUNCIL MEETING AGENDA

April 23, 2012 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



Page

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

- 3-4 2.1 Motion re Council's Summer Meeting Schedule
- 5 2.2 Letter from Paul Whittaker, Deputy Minister, Municipal Affairs re MSI Allocation

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

- 6-11 5.1.1 Regular Council Meeting Minutes of April 10, 2012

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

- 12-14 8.1.1 Bylaw 05.12, being a bylaw to authorize the supplementary assessment for improvements

8.1. CAO

- 15-16 8.1.2 Bylaw 06.12, being a bylaw providing for the assessment of all businesses and for the payment of a business tax
- 17 8.1.3 Bylaw 07.12, being a bylaw to establish the business tax rate for 2012
- 18-19 8.1.4 Bylaw 08.12, being a bylaw for the purpose of borrowing monies as permitted under Section 256 of the MGA
- 20-22 8.1.5 Bylaw 09.12, being a bylaw to set the 2012 mill rate

8.2. Director of Infrastructure Services

- 23-27 8.2.1 RFD - Street Improvement Program Award

8.3. Director of Corporate Services

- 28-34 8.3.1 RFD - Appointment to Economic Development Task Force

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

- 35-38 9.1 CAO's Quarterly Report to March 31, 2012
- 9.2 Director of Infrastructure Services' Quarterly Report to March 31, 2012
- 39-43 9.3 Director of Corporate Services' Quarterly Report to March 31, 2012
- 44-53 9.4 Director of Community Services' Quarterly Report to March 31, 2012

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

JULY, 2012

SUMMER CALENDAR

Motion re Council's Summer Meeting Schedule

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 STATUTORY HOLIDAY	3 4:30 PM COUNCIL MEETING	4	5	6	7
8	9	10	11	12	13	14
15	16 4:30 PM COUNCIL MEETING	17	18	19	20	21
22	23	24	25	26	27	28
29	30 4:30 PM COUNCIL MEETING	31			Red - Council Meeting cancelled. Blue - Council Meeting is scheduled. Committee Meetings will be called by the Mayor.	Agenda Item # 2.1

AUGUST, 2012

SUMMER CALENDAR

Motion re Council's Summer Meeting Schedule

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 STATUTORY HOLIDAY	7	8	9	10	11
12	13 4:30 PM COUNCIL MEETING	14	15	16	17	18
19	20	21	22	23	24	25
26	27 4:30 PM COUNCIL MEETING	28	29	30	31 Red - Council Meeting cancelled. Blue - Council Meeting is scheduled. Committee Meetings will be called by the Mayor.	Agenda Item # 2.1

Deputy Minister
8th floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-427-4826
Fax 780-422-9561

April 2, 2012

AR54203

His Worship Terry Yemen
Mayor, Town of Drumheller
703 - 2 Avenue West
Drumheller, AB T0J 0Y3

Dear Mayor Yemen:

Budget 2012 reaffirms the Government of Alberta's commitment to provide long-term funding support to municipalities through the Municipal Sustainability Initiative (MSI). Over the last five years, municipalities received \$3.1 billion in MSI funding, and I am pleased to announce that an additional \$896 million will be provided in 2012.

Your MSI allocation is \$1,572,224, which includes capital project funding of \$1,453,239, and conditional operating funding of \$118,985. The allocations are based on the formula established for the long-term program. MSI funding amounts for all municipalities are posted on the Municipal Affairs MSI website at municipalaffairs.gov.ab.ca/MSI.cfm.

I would like to thank you again for your continued good work and wish you every success in keeping Alberta's communities vibrant and strong.

Sincerely,



Paul Whittaker
Deputy Minister

cc: Ray Romanetz, Chief Administrative Officer, Town of Drumheller



**Town of Drumheller
COUNCIL MEETING
MINUTES**

April 10, 2012 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Andrew Berdahl

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

ACTING DIRECTOR OF CORPORATE SERVICES:

Bill Wulff

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

ABSENT: Councillor Jay Garbutt

DIRECTOR OF INFRASTRUCTURE SERVICES: Allan Kendrick

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM.

2.0 MAYOR'S OPENING REMARK

2.1 Mayor Terry Yemen proclaimed April 28, 2012 as WCB Day of Mourning.

3.0 PUBLIC HEARING

3.1 Public Hearing to consider Bylaw 04.12 being a bylaw to amend Land Use Bylaw #10.08 by redesignating the area in LSD 5 of SW 1/4 11-29-20-W4M in the Town of Drumheller from "CR" Country Residential District to "R1" Residential District

Mayor T. Yemen called the public hearing to order at 4:32 PM.

Councillor Doug Stanford, as an adjacent neighbor to the property in

question, asked Council if he should remove himself from deliberation and voting on this matter or if so, if he could remain in the gallery. Mayor Terry Yemen stated that in the past if a Councillor felt there was a conflict, the Councillor would disqualify himself and step out of the room. Council agreed. Councillor D. Stanford stated that he was in conflict with the matter being heard and he left the room at 4:35 PM.

Dave Suen, Planner, Palliser Regional Municipal Services provided the following report:

- The purpose of the application is to change the land use designation of a proposed 0.5 acre +/- parcel and expanded areas of three existing lots to the north from CR – Country Residential to R-1 residential district.
- The purpose of the land use change is to fulfill a condition of the subdivision of the proposed lots as shown on the drawing.
- The amendment is recommended to ensure consistency of the land use requirements for adjacent parcels would also apply to the new 0.5 acre +/- parcel.
- Surrounding land uses include single-detached dwelling units on larger parcels within the R-1 Residential Land Use District. The remainder of the parcel is to remain as CR – Country Residential and contains an existing single detached dwelling and related residential accessory buildings.
- The purpose of the subdivision is to create a 0.51 acre (0.21 ha +/-) parcel on the west of the LSD in order that the applicant can have a separate title and sell the parcel for the construction of a residence. As part of this application the owners/applicants would like to subdivide an additional parcel of 0.2 acres (0.08 ha +/-), to be consolidated with existing lot to the west (Lots 18, Block 1, Plan 9210893). This would extend the adjacent neighbor's property to Area F, Plan 0212715 of the Michichi Creek diversion property. These proposed subdivision would leave a remnant parcel of 5.156 acres (2.081 ha).
- The area is currently designated as CR where the intent is to accommodate residential development, free from incompatible uses at rural densities. The proposed lot and consolidations would be used for residential purposes which will comply with the North Drumheller area structure plan that was adopted in 1994, as the area was planned for low density residential. However, PRMS recommends amending proposed lot B, to R-1 to be consistent with the previously subdivided lots to the north with Lots 16-19 as they are all zoned as R-1.

D. Suen concluded that the proposed subdivision application is consistent with the Town's statutory planning framework to provide low density residential land use in the plan area. He recommended that Council proceed with second and third reading of the bylaw based on planning perspectives.

Mayor Yemen asked if there was any written correspondence. Secretary, L. Handy advised that there were no items of correspondence.

Mayor Yemen asked if there was anyone who wished to speak in favour or against the proposed amendment.

Jay O'Dwyer stated that he wished to speak against the proposed amendment. He stated that he is the property owner adjacent to the Warkentins and he has concerns with the subdivision proposal. He stated that they have been long time neighbors and he does not wish to impede Mr. Warkentin's plans for his property however he is opposed that another development would be permitted without the requirement of a green space or improvements to the roadway. He further stated that the lot as drawn does not conform to any existing lots that are already developed. He stated that if the development is permitted, there will be two houses butting up back to back which will have a negative effect on the area. He stated that the entire area should be zoned R1 and it should be developed properly as the new development as proposed would not aesthetically pleasing to the neighborhood.

Mayor asked for questions from Council:

Councillor A. Berdahl asked Mr. O'Dwyer if he was concerned that any future development on the proposed lot would affect the value of his property. J. O'Dwyer stated that the hodge / podge appearance of lots is his main concern. He stated that the proposal should include 4 conforming R-1 lots.

Councillor A. Berdahl asked if there is a requirement for an Area Structure Plan and for CAO R. Romanetz to clarify the purpose of an area structure plan. R. Romanetz advised that any large sized parcels with a mixture of uses such as UT would require an area structure plan prior to subdivision. He stated that he will confirm with PRMS whether the need for an area structure plan was considered. He stated that at some point an area structure plan should be prepared to properly deal with services and alignment of houses so it looks appropriate for the area. Because he was not present at the Municipal Planning Commission meeting as to whether this discussion for an area structure plan occurred, he referred the question to Paul Salvatore, Director of Community Services. P. Salvatore stated that the requirement for an area structure plan was not discussed - only the general purpose for an area structure plan. D. Duen advised that the document referred to at this hearing is the North Drumheller area structure plan that was adopted in 1994. Councillor A. Berdahl stated that although the actual subdivision is not problematic any future development approved by Municipal Planning Commission and may or may not address some of the concerns voiced by Mr. O'Dwyer.

Councillor S. Shoff questioned the lot configuration as proposed. D. Suen stated that the lots have been configured to allow for future lots on the east side with a cul de sac and roadway. Councillor S. Shoff expressed asked if the area was located in the flood plain. D. Suen confirmed that the area to the south would not be developable as it is in the flood way however the proposed subdivision area is developable as it is not within the flood way.

Councillor A. Berdahl asked Administration what authority the Municipal Planning Commission has to allow any future development. R. Romanetz advised that the MPC would makes recommendation on whether an area structure plan is required, the configuration of the development, services and accesses. He confirmed that the MPC could use their discretion and request an area structure plan. He stated that the existing Land Use Bylaw does not require an area structure plan on CR. Councillor A. Berdahl stated that although there is no reason to deny the land use amendment, he recommended that the applicant speak with his neighbors prior to any development.

Councillor T. Zariski asked if any future development would be impacted by any bank erosion of the Michichi Creek. R. Romanetz advised that since the Province has provided for a new alignment and stabilization of the bank along the Michichi Creek, he does not foresee any further bank erosion to impact development.

Councillor L. Hansen-Zacharuk asked why the proposed lots are changed to R1. D. Suen stated that the R1 lots conform to the zoning currently in place and the remaining area remains a CR until a development plan is presented.

Mayor asked J. O'Dwyer if he wished to make a rebuttal. Mr. O'Dwyer stated that his concerns remain as stated earlier.

Mayor Yemen closed the Public Hearing at 5:05 PM.

Councillor D. Stanford returned to the Council meeting at 5:06 PM.

4.0 ADOPTION OF AGENDA

Addition to agenda: 8.1.1 Appointment to the Marigold Library System

MO2012.45 Berdahl, Shoff moved to adopt the agenda as amended. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of March 26, 2012

MO2012.46 Shoff, Stanford moved to adopt the regular Council Meeting Minutes of March 26, 2012 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Meeting Minutes of March 8, 2012
Councillor A. Berdahl stated that the MPC is in process of addressing their recommendations for the Municipal Sustainability Plan as directed by Council. He requested the Mayor send a letter asking all groups to meet the requirements of the MSP in a timely fashion. Mayor Yemen agreed to send a letter.

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 Appointment to the Marigold Library Board System

R. Romanetz presented a letter from the Drumheller Public Library advising that their Board met on March 16th and recommended the appointment of Darlene Raketti as the Drumheller representative to the Marigold Regional Library System Board.

MO2012.47 Berdahl, Zariski that Council approve the appointment of Darlene Raketti as Drumheller's representative to the Marigold Regional Library System Board. Carried unanimously.

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

10.1 Bylaw 04.12 being a bylaw to amend Land Use Bylaw 10.08 (second and third readings)

Councillor D. Stanford left the room at 5:13 PM.

MO2012.48 Berdahl, Hansen-Zacharuk for second reading of Bylaw 04.12.

In response to a question from Council, R. Romanetz clarified that in this instance there is no requirement for an area structure plan prior to the approval of the subdivision

application. Once the bylaw is approved and other conditions of the subdivision application are met, the applicant will be entitled to register the new title and proceed with his development plans. If the land classification bylaw is not approved, the applicant would be required to start the subdivision process over again because the applicant would not have complied with the approval conditions as set by PRMS.

Vote on Motion: Carried unanimously.

MO2012.49 Shoff, Hansen-Zacharuk for third reading of Bylaw 04.12.

In response to a question from Council, R. Romanetz clarified that once the subdivision is registered and the applicant applies for a development permit, the development authority must consider conformity with the other houses in the area and the proposed development would be advertised which would allow for affected parties to appeal any decision of the MPC.

Vote on Motion: Carried unanimously.

Councillor D. Stanford returned to the Council meeting at 5:25 PM.

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2012.50 Shoff, Zariski to move in camera at 5:30 PM. Carried unanimously.

14.1 Land Matter - Request from Canadian Badlands Passion Play

MO2012.51 PM Shoff, Stanford to revert to regular Council meeting at 5:45 PM. Carried unanimously.

There being no further matters, the Mayor declared the meeting adjourned at 5:45 PM.

Mayor

Chief Administrative Officer

**TOWN OF DRUMHELLER
BYLAW 05.12**

BEING A BYLAW TO AUTHORIZE THE SUPPLEMENTARY ASSESSMENT FOR IMPROVEMENTS WITHIN THE TOWN OF DRUMHELLER FOR THE PURPOSE OF IMPOSING A TAX UNDER PART 10 OF THE MUNICIPAL GOVERNMENT ACT FOR THE 2012 TAX YEAR.

**THE COUNCIL OF THE TOWN OF DRUMHELLER, DULY ASSEMBLED
ENACTS AS FOLLOWS:**

1. In this Bylaw unless the context otherwise requires:
 - (a) "Act" means the Municipal Government Act;
 - (b) "assessor" means the assessor for the Town of Drumheller;
 - (c) "improvement" means:
 - (i) a structure,
 - (ii) any thing attached or secured to a structure, that would be transferred without special mention by a transfer or sale of the structure,
 - (iii) a designated manufactured home, and
 - (iv) machinery and equipment;
 - (d) "linear property" and other words and phrases defined in the Act have the meanings provided in the Act.
 - (e) "Town" means the Town of Drumheller;
2.
 - (a) The assessor is authorized to prepare the supplementary assessments contemplated in Part 9 Division 4 of the Act for the purpose of imposing a tax under Part 10 of the Act for the 2012 tax year.
 - (b) The improvement tax contemplated in Section 2(a) shall be imposed on all improvements.
 - (c) The assessor shall not prepare supplementary assessments for linear property.
3.
 - (a) The assessor shall prepare supplementary assessments for machinery and equipment used in manufacturing and processing if those improvements are completed or begin to operate in the year in which they are to be taxed under Part 10 of the Act.

- (b) The assessor shall prepare supplementary assessments for other improvements if:
 - (i) they are completed in the year in which they are to be taxed under Part 10 of the Act;
 - (ii) they are occupied during all or any part of the year in which they are to be taxed under Part 10 of the Act; or
 - (iii) they are moved into the Town during the year in which they are to be taxed under Part 10 of the Act and they will not be taxed in that year by another municipality.
 - (c) A supplementary assessment shall reflect:
 - (i) the value of an improvement that has not been previously assessed; or
 - (ii) the increase in value of an improvement since it was last assessed.
 - (d) Supplementary assessments shall be prepared in the same manner as assessments are prepared under Division 1 of Part 9 of the Act, but must be pro-rated to reflect only the number of months during which the improvement is complete, occupied, located in the municipality or in operation, including the whole of the first month in which the improvement was completed, was occupied, was moved into the municipality or began to operate.
4. Before the end of the year in which supplementary assessments are prepared, the municipality shall prepare a supplementary assessment roll in accordance with section 315 of the Act.
5. Before the end of the year in which supplementary assessments are prepared, the municipality shall:
- (a) prepare a supplementary assessment notice for every assessed improvement shown on the supplementary assessment roll; and
 - (b) send the supplementary assessment notices to the assessed persons

in accordance with section 316 of the Act.

6. Town of Drumheller Bylaw No 04.11 is hereby repealed.
7. This Bylaw shall take effect on the day of the final passing thereof.

READ A FIRST TIME ON THE 23rd day of April, 2012.

READ A SECOND TIME ON THE 23rd day of April, 2012.

READ A THIRD AND FINAL TIME ON THE 23rd day of April, 2012.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**TOWN OF DRUMHELLER
BYLAW NO. 06.12**

Agenda Item # 8.1.2

A BYLAW OF THE TOWN OF DRUMHELLER PROVIDING FOR THE ASSESSMENT OF ALL BUSINESSES AND FOR THE PAYMENT OF A BUSINESS TAX BY ANY PERSON, PARTNERSHIP AND/OR CORPORATION CARRYING ON ANY BUSINESS THEREIN.

WHEREAS Section 371 of the Municipal Government Act, R.S.A., 2000, Chapter M-26, as amended, provides that a Council of a Municipality may pass a Business Tax Bylaw;

NOW THEREFORE, the Council for the Town of Drumheller, duly assembled enacts as follows:

1. This Bylaw shall be known as the "Business Tax Bylaw".
2. In this Bylaw, unless the context otherwise requires, "person" shall include a corporation or partnership.
3. The Chief Administrative Officer or his delegate shall be the assessor for the purpose of making business assessments.
4. All businesses operating out of any property assessed as non-residential within the corporate limits of the Town of Drumheller shall be assessed a business assessment equal to 3% of the current annual assessment for the premises;
5. The assessor shall assess any person that:
 - (a) carried on any business for a temporary period; or
 - (b) commenced business after the final revision of the business assessment roll and whose name is not entered on such roll; or
 - (c) moved into new premises or opened new premises or branches of an existing business after the final revision of the business assessment roll, notwithstanding that his or her name is not entered on such roll; or
 - (d) commenced business before the final revision of the Business Assessment Roll but whose name is omitted from such Roll.
6. The Business Assessment Roll shall be completed not later than the 30th day of April in each year.
7. In each year a business tax shall be levied as a percentage of the current business assessment;
8. The business tax levy shall be calculated by the Assessor utilizing the annual business tax rate as established annually by Council in accordance with the Municipal Government Act.
9. If the Assessor is satisfied that any person subject to the business assessment has given up, sold, or disposed of such business to any person who is continuing the same, the Assessor shall, in preparing the Business Tax Roll, charge such person with the business tax pro-rata in respect to the number of months during which he has carried on such business, a portion of the month being taken as a month, and the Assessor shall, upon the same basis of assessment,

Town of Drumheller
Bylaw 06.12
Business Tax Bylaw
Page 2

charge the successor in business on such premises, with the remainder of the tax in respect of the year in question.

10. If it appears to the Assessor that any person has resumed business in assessed premises or that any other person has subsequently commenced business therein, he may charge against the party so resuming or commencing business a business tax pro-rata for the proportion of the remainder of the year in which the business is carried on in the premises.
11. The business tax levied in respect of business assessments shall be on a pro-rata basis in respect to the number of months during which such business has been carried on, a portion of a month being taken as a month and shall be on the same basis as regards percentages and classes of businesses herein before set forth.
12. Business Taxes are due and payable on August 31, 2012.
13. In the event of any Business Tax remaining unpaid after December 31 in the year for which the same has been levied, there shall be added thereto on January 1 of the succeeding a penalty of such tax or unpaid balance and thereafter on each January 1 of succeeding year an 8% penalty shall be levied on the unpaid balance so long as the said tax remains unpaid.
14. Bylaw 05.11 is hereby repealed.
15. This Bylaw takes effect on the date of the third and final reading.

READ A FIRST TIME this 23rd day of April 2012.

READ A SECOND TIME this 23rd day of April 2012.

READ A THIRD AND FINAL TIME this 23rd day of April 2012.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**TOWN OF DRUMHELLER
BYLAW NO 07.12**

**BEING A BYLAW OF THE TOWN OF DRUMHELLER ESTABLISHING THE
BUSINESS TAX RATE FOR 2012.**

WHEREAS Section 377 of the Municipal Government Act, R.S.A. 2000, as amended, provides that a council that has passed a business tax bylaw must pass a business tax rate bylaw annually; and

WHEREAS, Business Tax Bylaw No. 05.11 has been duly enacted by the Council for the Town of Drumheller.

NOW THEREFORE, the Council for the Town of Drumheller, duly assembled, enacts as follows:

1. This bylaw may be called the "2012 Business Tax Rate Bylaw."
2. That all businesses included in the 2012 Business Assessment Roll be levied a business tax.
3. The 2012 Business Tax Rate be set as follows:

All Businesses: 2% of current business assessment
4. Town of Drumheller Bylaw 07.11 is hereby repealed.
5. This Bylaw takes effect on the date of third reading and final adoption by Council.

READ A FIRST TIME THIS 23rd day of April 2012.

READ A SECOND TIME THIS 23rd day of April 2012.

READ A THIRD AND FINAL TIME THIS 23rd day of April 2012.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**Town of Drumheller
Bylaw No. 08.12**

Being a Bylaw of the Town of Drumheller for the Purpose of Borrowing Monies as Permitted by Section 256 of the Municipal Government Act.

WHEREAS the Council of the Town of Drumheller (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

Covering operating expenses pending the collection of monies growing due.

NOW THEREFORE pursuant to the provisions of The Municipal Government Act, it is hereby enacted by the Council of the Corporation as a bylaw that:

1. The Corporation borrow from Chinook Credit Union ("Chinook") up to the principal sum of \$2,020,000.00 repayable upon demand at a rate of interest per annum not to exceed the Prime Lending Rate from time to time established by Chinook, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - (a) to apply to Chinook for the aforesaid loan to the Corporation and to arrange with Chinook the amount, terms and conditions of the loan and security or securities to be given to Chinook;
 - (b) as security for any money borrowed from Chinook
 - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - (ii) to give or furnish to Chinook all such securities and promises as Chinook may require to secure repayment of such loans and interest thereon; and
 - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of Chinook of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other

documents or contracts necessary to give or to furnish to Chinook the security or securities required by it.

3. The source or sources of money to be used to repay the principal and interest owing under the borrowing from Chinook are:

Taxes, reserves, grants, etc.

4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in The Municipal Government Act.
5. In the event that The Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and Chinook is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligations executed by the officers designated in paragraph 2 hereof and delivered to Chinook will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and Chinook will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
6. Town of Drumheller Bylaw No. 01.11 is hereby repealed.
7. This Bylaw comes into force on the final passing thereof.

READ A FIRST TIME THIS 23rd day of April 2012.

READ A SECOND TIME THIS 23rd day of April 2012.

READ A THIRD TIME THIS 23rd day of April 2012.

Mayor

Chief Administrative Officer

Town of Drumheller **Agenda Item # 8.1.5**
Bylaw Number 09.12

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF THE TOWN OF DRUMHELLER ALBERTA FOR THE 2012 TAXATION YEAR.

WHEREAS the Town of Drumheller has approved the 2012 Budget requiring property tax revenue of \$7,284,994

AND WHEREAS the required tax to pay the requisition from the Province for the Alberta School Foundation Fund and the requisition for Christ the Redeemer CSRD No. 3 is \$2,180,801.04 and \$420,992.63, respectively;

AND WHEREAS the required tax to pay the requisition from the Drumheller and District Seniors Foundation is \$303,715.00;

AND WHEREAS the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

AND WHEREAS the assessed value of all property in the Town of Drumheller as shown on the assessment roll is:

Assessed Value of Property	Municipal	Education	Seniors
Residential/Farmland	664,840,930	660,554,600	660,554,600
Non-Residential	234,505,820	234,505,820	234,505,820
Machinery and Equipment	3,385,020	exempt	3,385,020
Total Assessment	902,731,770	895,060,420	898,445,440

NOW THEREFORE the Council of the Town of Drumheller, in the Province of Alberta, hereby enacts as follows:

- that the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Drumheller.

2012 Municipal Tax Rates

	Tax Levy	Assessment	Tax Rate
Residential/Farmland	4,644,379	664,840,930	0.00698570
Non-Residential/M&E	2,640,588	237,890,840	0.01110000
Totals	7,284,968	902,731,770	

2012 Education Tax Rates

	Tax Levy	Assessment	Tax Rate
Residential/Farmland	1,702,381	660,554,600	0.00257720
Non-Residential/M&E	903,645	234,505,820	0.00385340
Totals	2,606,026	895,060,420	

2012 Seniors Foundation Rates

	Tax Levy	Assessment	Tax Rate
Residential/Farmland	223,267	660,554,600	0.00033800
Non-Residential/M&E	80,407	237,890,840	0.00033800
Totals	303,675	898,445,440	

- READ A FIRST TIME this 23rd day of April, 2012.

READ A THIRD TIME AND PASSED this 23rd day of April, 2012.

CHIEF ADMINISTRATIVE OFFICER

Town of Drumheller - Municipal Mill Rate Scenarios for 2012

2011		Municipal		Seniors		School	
	Res	6.9128	4,439,880.53	0.2817	179,738.00	2.4469	1,468,486.50
	Non-res	10.7962	2,524,316.96	0.2817	65,866.00	3.7635	877,799.61
			6,964,197.49		245,604.00		2,346,286.11
	Assessment	Municipal	School	School	Assessment	Requisition	Mill Rate
	Res	642,269,490	638,046,750	Res	638,046,750	1,561,236.59	2.4469
	Non-res	233,815,320	230,400,050	Non-res	230,400,050	867,133.63	3.7636
		876,084,810	868,446,800		868,446,800	2,428,370.22	6.2105

Change from previous year			
2012	Municipal	7,284,994.00	4.61%
	Seniors	303,715.00	23.66%
	School	2,606,032.74	11.07%
		10,194,741.74	

Assessment		Municipal	School	School	Assessment	Requisition	Mill Rate
Res		664,840,930	660,554,600	Res	660,554,600	1,702,381.32	2.5772
Non-res		237,890,840	234,505,820	Non-res	234,505,820	903,644.73	3.8534
		902,731,770	895,060,420		895,060,420	2,606,026.04	6.4306

Assessment Available		Change in Assessment			
Res		664,840,930	3.51%	660,554,600	660,554,600
Non-res		237,890,840	1.74%	237,890,840	234,505,820
		902,731,770		898,445,440	895,060,420

Scenario		Municipal			Seniors		School		Total
1	% Increase in dollars =								
	Res	6.9857	4,644,397.73	4.6064%	0.3380	223,297.19	2.5772	1,702,381.32	9.9010
	Non-res	11.1000	2,640,596.27	4.6064%	0.3380	80,417.81	3.8534	903,644.73	15.2915
			7,284,994.00			303,715.00		2,606,026.04	10,194,735.04
2	% Increase in Mill Rate	1.69%							
	Res	7.0293	4,673,383.83	5.26%	0.3380	223,297.19	2.5772	1,702,381.32	9.9446
	Non-res	10.9782	2,611,610.17	3.46%	0.3380	80,417.81	3.8534	903,644.73	15.1696
			7,284,994.00			303,715.00		2,606,026.04	10,194,735.04



Request for Decision

Date: April 18, 2012

Topic: 2012 Street Improvement Program

Proposal:

Tenders closed for the above program at 2:00 P.M. April 17th 2012, with a total of 7 tenders received ranging from \$932,566 to \$1,433,675. The Engineer's construction estimate prepared prior to tendering was \$1,044,476.21. The total tender includes both capital and operating items. A summary letter and tender sheet from our consulting engineer is attached as information.

Proposed by: Ray Romanetz

Correlation to Business (Strategic) Plan:

All bid items included in the tender were approved in the 2012 Corporate Plan.

Benefits:

Awarding of the contract to Rubydale Asphalt Works would allow for the priority street improvements identified in the 2012 Road Program to be completed.

Disadvantages:

Finance/Budget Implications:

Budget Available:		Program Costs:	
Capital	\$800,000	Schedule A	\$657,234.65
Operating	\$309,500	Schedule B	275,331.56
<u>Total Town Budget:</u>	<u>\$1,109,500</u>	Engineering	111,910.00
		<u>Total</u>	<u>\$1,044,476.21</u>
		Source of Funds:	
		SIP Grant	\$481,740.00
		Reserves	118,260.00
		New Deal for Towns	200,000.00
		Operating	309,500.00
		<u>Total</u>	<u>\$1,109,500.00</u>

INFRASTRUCTURE SERVICES

Telephone: (403) 823-1312

2012 SIP award		1
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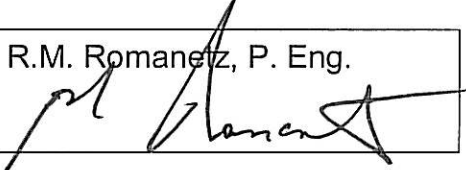
Agenda Item # 8.2.1

Communication Strategy:

Follow up with the issuance of the "Notice of Award" to the contractor. Prior to work starting contractor required to notify residents of proposed starting date.

Recommendations:

That Council approves the awarding of the tender for the 2012 Street Improvement Program to Rubydale Asphalt Works in the amount of \$932,566.21 not including GST subject to Alberta Transportation approval.

Report Writer:	Ray Romanetz	CAO:	R.M. Romanetz, P. Eng. 
Position:	Chief Administrative Officer		

April 18, 2012

Mr. Ray Romanetz, CAO
Mayor and Council
Town of Drumheller
703 - 2 Avenue West
Drumheller, AB T0J 0Y3

Dear Mr. Romanetz, Mayor and Council:

Project No: 60249127/450

**Regarding: 2012 Road Program for the Town of Drumheller
2012 Street Improvement Program (SIP) (Schedule A)
Miscellaneous Rehabilitation Repairs & Related Work (Schedule B)**

Bids closed for the above-noted project at 2:00 p.m., April 17, 2012, at the Town of Drumheller office.

The attached summary spreadsheet lists the total original bid prices by the seven bidders. The low bid was submitted by **Rubydale Asphalt Works Ltd. in the amount of \$932,566.21** for Schedules A and B. Please note Schedule A is the Street Improvement Program (SIP), Schedule B is the Miscellaneous Rehabilitation Repairs & Related Work.

In addition, we have enclosed a copy of the low bid (out of seven bidders), Bid Bond and Consent of Surety for your information.

Upon review of the bids the mathematics was checked and a few minor errors were found on A&A Paving Ltd. bid on Schedule's A and B. These errors were very minor and only changed their total Bid by \$0.98 and never affected the ranking of the Bids submitted.

Rubydale Asphalt Works Ltd. also submitted a Bid Bond, Consent of Surety and signed and sealed their Bid Form. They have also included a copy of their Alberta Construction Safety Association Certificate of Recognition.

The total allocations required for the project 2012 Road Program utilizing the low bid are as follows:

Town of Drumheller 2012 Road Program

2012 Street Improvement Program (SIP) (Schedule A)

Contract Bid (including contingencies)	\$657,234.65
--	--------------

Miscellaneous Rehabilitation Repairs and Related Work (Schedule B)

Contract Bid (including contingencies)	\$275,331.56
--	--------------

Engineering for Preliminary, Design, Tender and Construction for Schedules A and B (Engineering at 12% of the Low Bid Price)	<u>\$111,910.00</u>
--	---------------------

Total for Town Of Drumheller Projects (Schedules A & B)	\$1,044,476.21
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The above engineering estimates assume construction to commence as soon as possible once approvals are in order and completion no later than October 15, 2012. Final engineering billing will be based on actual man-hours and expenses incurred.

The bid price for Schedule A is approximately \$54,385.00 lower than the estimated price. This is mainly due to the utilization of the average of the bid prices from 2011 to have uniform estimated prices for 2012. We generally do not have more than 2 to 3 bids on average but this year and last we had 7 bids (averaged 2011 unit prices).

The Asphalt Concrete Pavement is 8% higher than the 2011 price for overlays/wearing surface and the Concrete prices are approximately 7% lower than 2011. This is mainly due to the lack of projects in the larger communities and we also had seven bidders. AC oil is also a little higher for 2012.

After previous projects completed by Rubydale Asphalt, AECOM firmly believes that Rubydale Asphalt Works Ltd. are very capable of producing acceptable work and meeting the completion dates. The project they completed for the Town 3 years ago and last year was very impressive and they were very agreeable to work with from both AECOM and the Town's perspective. We therefore recommend awarding this project to **Rubydale Asphalt Works Ltd.** subject to budgeting and contractor's scheduling.

Rubydale Asphalt has committed to a June 1, 2012, commencement date and their Concrete Subcontractor may want to start a little earlier if possible.

Once this is approved by Council, kindly include these costs, a spreadsheet summary of the bid, as well as a copy of the low bid requesting approval of the low bidder for the above-noted project from Alberta Transportation. The letter should be addressed to Mr. Kim Edinga, Grants Technologist of Alberta Transportation, Central Region, Red Deer for the SIP Program.

If the Town requires any additional information, please call the undersigned at (403) 270-9289.

Sincerely,

AECOM Canada Ltd.



Richard M. Wilkinson, Project Manager
Senior Civil Technologist, Transportation
Richard.wilkinson@aecom.com

RW:hj

Encl.

cc: File

Mr. Allan Kendrick, Town of Drumheller
Mr. Kim Edinga, AT, Red Deer

Agenda Item # 8.2.1

AECOM

Summary of Bid

Owner: Town of Drumheller Job No. 60249127

Closing Date: April 17, 2012 Closing Time: 2:00 p.m.

Project: 2012 Road Program for the Town of Drumheller

Bidders	Safety Program Certified	Proposed Commencement Date	Bid Bond & Consent of Surety Included	Signed & Sealed	Addendum Noted	Total Tender Price	Ranking
Rubydale Asphalt Works. Ltd	Yes	N/A	Yes	Yes	None	\$932,566.21	1
Brooks Asphalt & Aggregate Ltd	Yes	N/A	Yes	Yes	None	\$955,865.00	2
Ruel Bros. Contracting	Yes	N/A	Yes	Yes	None	\$1,015,600.00	3
Bow Mark Paving	Yes	N/A	Yes	Yes	None	\$1,045,470.10	4
Metro Paving & Road Building	Yes	N/A	Yes	Yes	None	\$1,074,312.50	5
A&A Paving Ltd.	Yes	N/A	Yes	Yes	None	\$1,111,225.43	6
South Rock Ltd.	Yes	N/A	Yes	Yes	None	\$1,433,675.00	7

*Corrected Bid Price

Note: Ruel Bros. Contracting Submitted a Bid Amendment Form by Fax that was included with their Bid.

Summary of Bid Form.doc



DRUMHELLER

COMMUNITY SERVICES

Agenda Item # 8.3.1



Request for Decision

Date: April 18, 2012

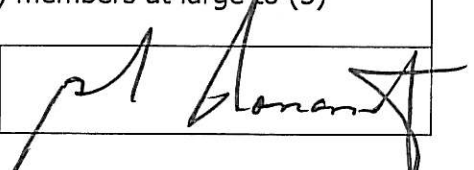
Topic:	Economic Development Task Force Appointments
Background:	<p>The Economic Development Task Force, like many Town of Drumheller Boards and Committees requires a number of committed volunteers from various backgrounds in order to effectively serve and represent economic development activities in our community.</p> <p>The Economic Development Task Force Bylaw outlines the membership of the the Task Force which includes appointed members and representatives from varous organizations including the Town, Community Futures, Drumheller District Chamber of Commerce, Starland County.</p> <p>The Bylaw specifies that the number of members at large shall be up to four (4) members (each for a term of 3 years). After a call for volunteer applications, we received 6 interested applicants: Two (2) from current Task Force members (Andrew Neuman and Tara Semchuk) and four (4) new applications from the public at large.</p> <p>After a review of the applicants and consideration of the terms of the bylaw, the Economic Development Task Force requests permission to increase the number of members at large from four (4) members to five (5) members to allow for greater community participation. The Task Force recommends the reappointment of Andrew Neuman and Tara Semchuk and the addition of Summer Manca and Rob Lunman to the Task Force.</p>
Proposed by:	Bob Cromwell
Correlation to Business (Strategic) Plan	Volunteering for Town of Drumheller Boards and Committes is an important way to esnure that town business operates in an open and transparent way, as identified in the Municipal Sustainability Plan.

COMMUNITY SERVICES

Telephone: (403) 823-1324

RFD- Economic_Development_Ta sk_Force_Appointments_0412 Newcastle Hall Ownership Transition	Created By: Paul Salvatore	1
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Agenda Item # 8.3.1

Benefits:	Volunteer appointments are necessary to ensure the success of the Economic Development Task Force.		
Disadvantages:	Volunteer recruitment and selection is dependant upon the interest of community applicants.		
Alternatives:	Delay the selection of members Take no action		
Finance/Budget Implications:	None		
Operating Costs:	-0-	Capital Cost:	
Budget Available:	-0-	Source of Funds:	
Budget Cost:	-0-	Underbudgeted Cost:	
Communication Strategy:	Prepare a media release, include announcement on the www.dinosaurvalley.com and contact applicants directly.		
Recommendations:	That Council approves the appointments to the Economic Development Task Force as recommended by the Task Force and further that Council approves an increase from the current (4) members at large to (5) members at large on the Task Force.		
Report Writer:		CAO	
Position:	Director of Community Services		

- c) To assist in attracting investment to Drumheller in sectors with a potential for growth.
- d) To assist in identifying and communicating investment possibilities within the Town of Drumheller to potential investors.
- e) To assist in enhancing the tourism industry by increasing Drumheller's share of the leisure and business travel market, and facilitating the development of existing and new tourism facilities and resources.

IV. **Membership:** The Task Force shall consist of the following members:

- a) The Mayor.
- b) The Councillor appointed to the Task Force. The Councillor shall be appointed annually at the Organizational Meeting of Council.
- c) Four persons who shall be members-at-large and who shall be appointed at the Organizational Meeting of Council for a three (3) year term with the exception of the first term after passing of this bylaw, which shall have two members appointed for a two year term and two members appointed for a one year term in order that alternating appointments are possible. Wherever possible members should represent a cross-section of sectors which adds diversity to the Task Force (Business, Health, Education, Oil & Gas, Agriculture, etc.).
- d) One person shall represent the Drumheller and District Chamber of Commerce.
- e) One person shall represent the Community Futures Drumheller.
- f) One person shall represent the County of Starland.
- g) The Task Force shall recommend to Town Council the appointment, or reappointment of any person to the membership of the Task Force.
- h) The Task Force may recommend to Town Council an increase or decrease in the total membership of the Task Force.
- i) All appointments shall be subject to the pleasure of Council and in force from time to time as to the person and the term of office.
- j) The C.A.O., the Director of Community Services and the Economic Development Officer shall act as resource staff to the Task Force and shall not have voting privileges.
- k) No member-at-large shall exceed six consecutive years, without special permission from Council.
- l) All members of the Economic Development Task Force shall be required to sign and follow a Code of Ethics as developed by the Economic Developers Association of Alberta.
- m) If any member shall be absent from three consecutive regular meetings (unless such absence be caused through illness or authorized by resolution of the Task Force), the Council may, upon recommendation of the Task Force, declare the office of such absent member to be vacant.

V. **Conduct of Meetings**

- a) A meeting may be called by the Chairman of the Task Force or by request of a member through the Chairman.
- b) The Task Force shall elect annually from its members, a Chairman and a Vice-Chairman for the ensuing year. Neither a member of the Municipal



DRUMHELLER
DINOSAUR CAPITAL OF THE WORLD



**APPLICATION TO SERVE ON
TOWN PUBLIC SERVICE BOARDS**

Board applied for Economic Development Task Force

Date Feb 13 '12

Name of Applicant Summer Manca

Address _____

Phone # _____

Length of Residency in Town 10 months

Past Service on Similar Boards N/A

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

My husband and I moved to Drumheller to purchase the McDonalds Restaurant. We intend to be involved in the community wherever we can. Moved here from Abbotsford BC.

Manca
Signature of Applicant

Fax back to (403)823-8006



DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 8.3.1



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Board applied for Economic Development Task Force

Date Dec 7th 2011

Name of Applicant Natinder Tamber

Address _____

Phone # _____

Length of Residency in Town 2 year

Past Service on Similar Boards None

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

In Germany,
I have been raise and brought up there.
I started my first job as clothing department
as sales representative in downtown in
Germany. Haven been dealing with customers for
almost 16 year. I can suggest lots of thing
my suggestions your views and views and
everybody's support.

[Signature]
Signature of Applicant

Fax back to (403)823-8006

- we can make it a better place for everybody



DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD

Agenda Item # 8.3.1



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Board applied for ECONOMIC DEVELOPMENT TASK FORCE

Date JANUARY 30, 2012

Name of Applicant LIANA B. OBUECK B. COMM
CMA

Address _____

Phone # _____

Length of Residency in Town 10+ YEARS IN BUSINESS
IN DRUMHELLER

Past Service on Similar Boards FORMER - PRESIDENT

BEISEKER CHAMBER OF COMMERCE -

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have a long history of involvement
in businesses in Drumheller
and area, with a strong focus on
small business & their needs to
survive & thrive through ever changing
economies. As an accountant I have
dealt with many (Liana Obueck)
clients who faced many challenges
and I was able to help identify strengths in
the community to help
attract ECONOMIC GROWTH
CANDIDATES -

Signature of Applicant

Fax back to (403)823-8006



DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Board applied for Economic Development Task Force

Date March 8, 2017

Name of Applicant Rob Lunman

Address Drumheller Phone # 403-823-1623

Length of Residency in Town 4 months

Past Service on Similar Boards N/A

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

As the Government of Alberta's Business and
Industry Liaison for the Drumheller area,
I believe my experience with staffing
could be beneficial to the task force.

Thank you.

Rob Lunman
Signature of Applicant

Fax back to (403)823-8006



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 9.1



QUARTERLY REPORT

Name:	R.M. Romanetz, P. Eng.	Month:	January to March 2012
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Last Quarter's Accomplishments:

- **Mayor and Council:**
 - On January 3rd, Council, as a result of many residents expressing their concern, discussed Bears paw Petroleum's proposal to expand their operations at Midland Provincial Park. It was agreed that a letter be submitted to ERCB by the CAO voicing the Town's objection to the proposed drilling project; and
 - Councillor Tom Zariski provided an overview of the Drumheller and District Senior Foundation reorganization recommendations and the requisition increase.
 - On January 16th, Council awarded the contract for the provision of safety codes inspection services to Superior Safety Codes for a two year term with an option for a two year extension;
 - Council approved the Town Patio Policy for Outdoor Patios on Public Space as amended (striking the last sentence of Clause 11 relating to reduced parking stalls); and
 - Councillor A. Berdahl reported that he along with Councillor Jay Garbutt met with the Starland County Council on January 10th to discuss potential cooperation, particularly issues around regional water and the Badlands Community Facility.
 - On January 23rd, Council denied the proposal from PRMS for regional bylaw services.
 - On January 30th, Council adopted Bylaw 01.12 being the Safety Codes Bylaw which includes the schedule of fees;
 - Council approved the 2012 Strategic Business Plan;
 - Council approved the appointments of Mayor Terry Yemen, Councillor Sharel Shoff and EDO Bob Cromwell for Drumheller as shareholder representatives to the Canadian Badlands Ltd.;
 - CAO and Directors presented their Quarterly Reports from October 1st to December 31st, 2011 and their Annual Reports; and
 - Council awarded the Badlands Community Facility Janitorial Maintenance contract to Best Service Pro's.
 - On February 6th, Council requested Administration to prepare a policy for the Drumheller Housing Administration reserves. R. Romanetz and B. Sheddy to meet to develop a policy for Council's consideration;
 - Council reviewed the request from Aqua 7; and
 - Council reviewed user fees.
 - On February 13th, Council adopted Bylaw 02.12 being a bylaw to amend Bylaw 01.03, a bylaw respecting the regulation and control of vehicle, animal and pedestrian traffic;
 - Council denied Aqua 7 Rocky View County's request to amend the Water Supply Agreement boundaries;
 - Council supported the Drumheller Association of Skateboarding Enthusiast's application for the Building Communities through Arts and Culture Legacy fund for the development of a skateboard park as a legacy project for Drumheller's Municipal Centennial in 2013;

Office of the Chief Administrative Officer

Telephone: (403) 823-1339

	Created by Handy	Page 1 of 4
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Agenda Item # 9.1

- R. Romanetz presented AUMA's summary of questions on the 2012 Provincial Budget as well as a document forwarded from AUMA's CEO John McGowan; and
- Council adopted the 2012-2014 Service Fee Schedule.
- On February 21st, Council discussed utility rates.
- On February 27th, Hon. Jack Hayden, MLA Drumheller-Stettler was present to provide an overview of MSI and additional grant funding for Drumheller – letter of approval for the East Coulee WWTP;
 - Council heard that the opening date of the Badlands Community Facility would be March 12th;
 - R. Romanetz advised that the Town has entered into a new agreement with the Institution for water and wastewater rates.
 - Council gave first and second reading to Bylaw 03.12, being a bylaw to establish utility rates; the bylaw was passed on February 29th;
 - Council approved the Drumheller Phase 2 Project Facility(s) Steering Committee Terms of Reference; and
 - Council disagreed with the request received from Southern Alberta Energy from Waste Alliance to have the Town of Drumheller as part of the Drumheller & District Solid Waste Management Association serve as a member of their organization.
- On March 12th, Council approved the 2012-2014 Operating Budget and the 2012 Capital Plan.
- On March 19th, the Transit Survey results were presented to Council. Council directed Administration to prepare more specific results.
- On March 26th, Council appointed Doug Stanford to the Citizens on Patrol Committee.
 - David Edmunds, GEC Architect provided a summary sheet of the total project costs.
 - Council gave first reading to Bylaw 04.12, being a bylaw to amend the Land Use Bylaw 10.08 by redesignating a portion of LSD 5 of SW ¼ 11-29-20W4M from CR-Country Residential District to R1 – Residential District;
 - Council agreed to sign the 20 year Municipal Police Service Agreement with the Federal Government; and
 - Council approved a 3% increase for all out of scope employees.

2012 Strategic Business Plan - Corporate Priorities:

BADLANDS COMMUNITY FACILITY FUNDING STRATEGY

A meeting was held on January 17th to discuss options. A further meeting has been scheduled for April 23rd. The patio block fundraising project will be introduced to the public shortly.

PENITENTARY UTILITY RATES CONTRACT

On February 23rd, the Letter of Intent was signed by both parties. It confirms the intention of the parties to terminate the former Water Supply Agreement and the Sewage Disposal Agreement and for new rates to be charged in accordance with Bylaw 03.12.

TOWN HALL RELOCATION DECISION

Council approved the 2012 Capital Plan on March 12th which included the Town Hall relocation and the Cambria to East Coulee Transmission line.

BADLANDS COMMUNITY FACILITY PHASE 2 DESIGN / COMMITTEE

Council at their meeting of February 27th, approved the Drumheller Phase 2 Project Facility(s) Steering Committee – Terms of Reference. As directed by Council, letters have been sent to the former Steering Committee members asking if they wished to remain as a member for the Phase 2 Project.

EAST TRANSMISSION WATERLINE

Agenda Item # 9.1

In order to evaluate the alignment options for the transmission line, the Town has sent out letter to landowners in the vicinity of the project who may be interested in connecting to the system either in the short term or in long term in support of existing development and / or future development potential. The survey is now complete and Stantec has designed a new alignment for the transmission water line. The next step is to meet with the interested residents to discuss the alignment.

CN RAIL

A conference call was held on January 9th – CN has yet to outline their position in a letter.

BROWNFIELDS REDEVELOPMENT WORKING GROUP

The final draft report *Alberta Brownfields Redevelopment – Practical Approaches to Achieve Productive Community Use* has been forwarded to the Ministers of Environment & Water and Municipal Affairs for their review and comments.

AFFORDABLE HOUSING RFP

A meeting will be arranged in the near future with the realtors for their input on housing needs following which the RFP will be advertised.

LANDFILL OPERATIONS

- The Rural Regional Recycling program - presentations are being carried out at all schools.
- The Landfill will have to submit an application in 2012 for the 2013 operating renewal.
- Rosedale and East Coulee recycling containers are being used and sites are being looked after by residents within the community.
- 2012 budget approval with nominal increase on the requisitions to member municipalities.
- A premium bulb eater was purchased to properly process and dispose of hazardous florescent bulbs and tubes. Residents are being encouraged to deliver all of their florescent and CFL bulbs to the landfill for proper disposal.
- The oldest recycling Haul-AI trailer is being sandblasted and repainted and should be back in operation by the end of April.
- Annual Toxic Waste Round Up will be held in conjunction with the Annual Spring Clean Up - April 30th to May 10th. The landfill will offer amnesty to Drumheller residents for their household waste during this time.

Seminars / Meetings Attended:

SDAB – Sunshine Lodge – Jan. 5

Rail Line – Jan. 9

BCF Construction – Jan. 10; 24; 25; Feb. 7; 21; 29; Mar. 5; 12; 16; 20 and walk thru's every Friday afternoon

BCF Project Team – Jan. 18; 26; and Mar. 26

Safety Codes – Jan. 12; Mar. 29

East Coulee Transmission Line – Jan. 13

Badlands Passion Play – Jan. 17

Fundraising – Jan. 17

Red Deer River Municipal Users Group – Jan. 19; Mar. 1

Green Team – Jan. 20; Feb. 17

Brownfields – Jan. 24; Mar. 6

Regional Water Meeting – Feb. 1; Feb. 8

Emerging Trends – Feb. 2

Legal Matters – Feb. 3; 7; 9; 10

Interviews – Director of Corporate Services – Feb. 3; 21

Suncor – Feb. 8

Group 2 Town Hall Relocation – Feb. 8; Mar. 27

Budget – Feb. 14; 13; 24
Certification (Edmonton) – Feb. 15
Mayor's Caucus – Feb. 16
Associated Eng / WWTP/ Water Line – Feb. 27; Mar. 8; 23
Institution – Mar. 1
Econ Dev Meeting – Mar. 14
CAC / Hon. Jack Hayden – Mar. 16
East Coulee Outdoor Washrooms – Mar. 21
Annual Chamber Meeting – Mar. 22
Drumheller Dragons – Mar. 23
Canadian Badlands Conference – Mar. 28 / 29
Personnel Matters (various dates)
Land Matters (various dates)

Upcoming Seminars / Meetings

Fundraising Cabinet – Apr. 23
CAC Advisory Committee – Apr. 25
Municipal Administration Leadership Workshop – May 8; 9
Red Deer River Municipal Users Group – May 17
Canadian Association of Municipal Administrators – May 28 - 30

Outstanding Issues for the Next Quarter:

BCF Funding Strategy
BCF Kiosk
BCF Deficiencies
Town Hall Relocation
Water Plant Upgrades
Upgrades to Wastewater East Coulee

CAO:



DRUMHELLER

CORPORATE SERVICES



Quarterly Report – January to March 2012

Tax Recovery

The Public Auction portion of the Tax Recovery process was held on January 25, 2012. There was 1 unoccupied commercial property, 2 vacant commercial properties and 1 vacant residential property on the list. There was no attendance, and no properties were sold.

2012 Fee Schedule

The Fee Schedule was adopted by Council on February 13, 2012.

2012 Water/Sewer Rate Review

The utility Rates for 2012 were adopted by Council on February 29, 2012. On February 23rd the Drumheller Institution agreed to be billed water and sewer charges as if it was a regular commercial customer.

2012 Budget

The 2012-2014 Operating Budget and the 2012 Capital Budget was adopted by Council on March 12, 2012.

2012 Audit

Work is progressing on the Year End for the Town as well as the Landfill.

Director of Corporate Services

We had a few interviews for the Director of Corporate Services. The position was offered to Jack Kuzminski on February 22nd. He will commence employment on April 16th.

Assessment Roll

The Assessment Roll was verified by the Town and was made live on March 20, 2012.

Assessment	2011	2012	Increase
Residential and Farmland	635,995,390	658,431,570	22,436,180
Non Residential	206,215,410	210,214,370	3,998,960
Grant in Place of Taxes	33,874,010	34,085,830	211,820
Total Taxable	876,084,810	902,731,770	26,646,960
Exempt	156,424,340	174,033,530	17,609,190
Total Assessment	1,032,509,150	1,076,765,300	44,256,150

Staffing

The position of Payroll, Human Resources, and Risk Management still has not been filled. This is a position that requires existing and current payroll and benefits experience. However, it is difficult to fill this position since it is covering a maternity leave that will end in August.

Telephones

The telephones were installed in the Community Facility and the Library on March 27, but were not actually added to our telephone network until April 2nd.

Outstanding Issues

Council requested that an updated Organizational Chart be developed to include the Badlands Community Facility. This has deferred until other timely priorities have been met.

We are still working on the Water Rate formulas for our Regional Customers.

The line for the Library fax machine was installed at demark on April 12th. The wiring still has to be completed to connect the circuit at demark on the second floor to the data jack in the Library.

The wireless handsets at the four locations will not work correctly until the communication system for the computer data and telephone radio link can be removed from the Q91 Tower. Shaw Cable is currently working on a couple of solutions

Respectfully submitted,

Bill Wulff
Jack Kuzminski

**Town of Drumheller
Financial Report**
For The Month Ending March 2012 (un-audited) (25% through the year)

18-Apr-12											
Revenue				Expenditures			Net of Revenue and Expenses			Variance	
Actual	Budget	%%	Actual	Budget	%%	Actual	Budget	%%			
General Operating Revenues											
0001	General Revenues	3,567,651	9,159,494	38.95	-	-	(3,567,651)	(9,159,494)	NA	5,591,843	
		3,567,651	9,159,494	38.95	-	-	(3,567,651)	(9,159,494)		5,591,843	
General Government											
1101	Legislature	-	-	NA	41,805	205,236	20.37	41,805	205,236	20.37	(163,431)
1201	Administration	4,810	87,700	5.48	228,820	984,192	23.25	224,010	896,492	24.99	(672,482)
1202	Town hall	-	-	NA	55,172	97,900	56.36	55,172	97,900	56.36	(42,728)
1203	Computer Services	4,300	37,200	11.56	74,121	240,189	30.86	69,821	202,989	34.40	(133,168)
		9,110	124,900	7.29	399,918	1,527,517	26.18	390,808	1,402,617		(1,011,809)
Protective Services											
2101	Policing	36,916	554,731	6.65	343,712	1,429,754	24.04	306,796	875,023	35.06	(568,227)
2301	Fire Department	3,893	37,000	10.52	118,132	303,444	38.93	114,239	266,444	42.88	(152,205)
2401	Disaster Services/Risk Mngmnt	-	-	NA	5,105	39,076	13.06	5,105	39,076	13.06	(33,971)
2501	Ambulance Services	-	-	NA	-	5,000	-	-	5,000	-	(5,000)
2601	Safety Codes - Drumheller	6,167	109,650	5.62	7,542	66,108	11.41	1,375	(43,542)	(3.16)	44,917
2602	Safety Codes - Palliser	-	63,345	-	13,569	59,715	22.72	13,569	(3,630)	(373.80)	17,199
2603	Development Permits	2,680	19,250	13.92	17,166	67,442	25.45	14,486	48,192	30.06	(33,706)
2610	Animal and Pest Control	15,883	31,000	51.24	4,433	39,064	11.35	(11,450)	8,064	(141.99)	(19,514)
2611	Weeds	(211)	6,000	(3.52)	3,752	53,108	7.06	3,963	47,108	8.41	(43,145)
2612	Mosquito	-	-	NA	1,232	71,837	1.71	1,232	71,837	1.71	(70,605)
		65,328	820,976	7.96	514,643	2,134,548	24.11	449,315	1,313,572		(864,257)
Transportation Services											
3101	Administration	675	18,000	3.75	71,186	358,186	19.87	70,511	340,186	20.73	(269,675)
3102	Workshop and Yards	17,947	30,000	59.82	118,709	222,094	53.45	100,762	192,094	52.45	(91,332)
3103	Parking Lots	-	-	NA	-	-	NA	-	-	NA	-
3202	Roads and Streets	1,046	209,000	0.50	141,373	870,796	16.23	140,327	661,796	21.20	(521,469)
3203	Street Lighting	-	40,000	-	367,274	336,002	109.31	367,274	296,002	124.08	71,272
3204	Traffic Services	-	-	NA	28,651	60,781	47.14	28,651	60,781	47.14	(32,130)
3211	Secondary/Primary Hiways	-	-	NA	-	-	NA	-	-	NA	-
3301	Airport	1,313	42,520	3.09	21,972	108,440	20.26	20,659	65,920	31.34	(45,261)
		20,981	339,520	6.18	749,165	1,956,299	38.30	728,184	1,616,779		(888,595)

**Town of Drumheller
Financial Report**
For The Month Ending March 2012 (un-audited) (25% through the year)

		Revenue			Expenditures			Net of Revenue and Expenses			Variance
		Actual	Budget	%%	Actual	Budget	%%	Actual	Budget	%%	
18-Apr-12											
Water Works											
4101	Water Revenue	555,506	3,117,187	17.82				(555,506)	(3,117,187)	17.82	2,561,681
4101	Administration				216,862	1,847,980	11.74	216,862	1,847,980	11.74	(1,631,118)
4102	River Intake & Pump Station	-	-	NA	50,707	76,800	66.02	50,707	76,800	66.02	(26,093)
4103	Low Lift Pump Station	-	-	NA	2,697	16,838	16.02	2,697	16,838	16.02	(14,141)
4104	Raw Water Reservoir	-	-	NA	136	170,576	0.08	136	170,576	0.08	(170,440)
4105	Purification & Treatment	-	29,700	-	448,458	1,093,706	41.00	448,458	1,064,006	42.15	(615,548)
4106	Transmission	-	7,000	-	157,301	566,824	27.75	157,301	559,824	28.10	(402,523)
4107	Distribution	-	-	NA	-	-	NA	-	-	NA	
		555,506	3,153,887	17.61	876,161	3,772,724	23.22	320,655	618,837		(298,182)
Environmental Health - Sewer											
4201	Sewage Admin - Drumheller	403,958	1,499,399	26.94	102,748	836,805	12.28	(301,210)	(662,594)	45.46	361,384
4202	Sewage Admin - Rosedale	-	-	NA	-	-	NA	-	-	NA	-
4203	Sewage Admin - East Coulee	12,514	35,000	35.75	4,139	16,555	25.00	(8,375)	(18,445)	45.41	10,070
4211	Sewage Collection - Drumheller	-	58,000	-	156,490	468,487	33.40	156,490	410,487	38.12	(253,997)
4212	Sewage Collection - Rosedale	-	-	NA	-	-	NA	-	-	NA	-
4213	Sewage Collection - East Coulee	-	-	NA	2,189	27,251	8.03	2,189	27,251	8.03	(25,062)
4221	Sewage Treatment - Drumheller	-	-	NA	306,492	561,664	54.57	306,492	561,664	54.57	(255,172)
4222	Sewage Treatment - Rosedale	-	-	NA	-	-	NA	-	-	NA	-
4223	Sewage Treatment - East Coulee	-	-	NA	24,422	75,998	32.14	24,422	75,998	32.14	(51,576)
		416,472	1,592,399	26.15	596,480	1,986,760	30.02	180,008	394,361		(214,353)
Environmental Health - Other											
4301	Garbage	21,989	86,000	25.57	183,840	357,004	51.50	161,851	271,004	59.72	(109,153)
		21,989	86,000	25.57	183,840	357,004	51.50	161,851	271,004		(109,153)
Public Health and Welfare											
5101	FCSS Administration	43,367	195,042	22.23	22,936	114,068	20.11	(20,431)	(80,974)	25.23	60,543
5102	Handyman Services	620	8,755	7.08	4,837	36,622	13.21	4,217	27,867	15.13	(23,650)
5103	Seniors	-	-	NA	7,740	49,102	15.76	7,740	49,102	15.76	(41,362)
5105	Volunteer Program	3,598	25,600	14.05	7,314	55,940	13.07	3,716	30,340	12.25	(26,624)
5106	After School Care	2,799	12,674	22.08	12,534	59,857	20.94	9,735	47,183	20.63	(37,448)
5121	Indirect Programs	-	-	NA	1,633	30,300	5.39	1,633	30,300	5.39	(28,667)
5151	Employment Services	-	-	NA	-	-	NA	-	-	NA	-
5301	Health Services	76,000	304,000	25.00	-	304,000	-	(76,000)	-	NA	(76,000)
5302	Non-FCSS Programs	19,499	88,948	21.92	13,967	92,251	15.14	(5,532)	3,303	(167.48)	(8,835)
5601	Cemetery	4,578	30,000	15.26	4,900	78,091	6.27	322	48,091	0.67	(47,769)
		150,461	665,019	22.63	75,861	820,231	9.25	(74,600)	155,212		(229,812)

Town of Drumheller
Financial Report
For The Month Ending March 2012 (un-audited) (25% through the year)

18-Apr-12

Environmental Development

6101	Municipal Planning	25,000	25,000		25,000	107,683	23.22	-	82,683	-	(82,683)
6201	Economic Development	5,000	-		10,443	138,343	7.55	5,443	138,343	3.93	(132,900)
6202	Valley Bus Society	3,911	23,000		16,782	87,646	19.15	12,871	64,646	19.91	(51,775)
6203	Community Lotteries Board	-	-		-	-	NA	-	-	NA	-
6204	Tourism Bureau	-	-		7,621	109,160	6.98	7,621	109,160	6.98	(101,539)
6601	Subdivision & Developments	3,333	-	NA	-	-	NA	(3,333)	-	NA	(3,333)
6602	Land Rentals	1,300	1,750	74.29	-	-	NA	(1,300)	(1,750)	74.29	450
6701	Public Housing Operations	5,586	22,346	25.00	6,833	68,718	9.94	1,247	46,372	2.69	(45,125)
6902	Community Centre	-	-		-	-	NA	-	-	NA	-
6903	Daycare	-	-		-	-	NA	-	-	NA	-
6904	Old City Cells	-	-		4,978	4,427	112.45	4,978	4,427	112.45	551
6905	Police Building	10,638	42,552	25.00	59,311	118,587	50.01	48,673	76,035	64.01	(27,362)
		54,768	114,648	47.77	130,968	634,564	20.64	76,200	519,916		(443,716)

Recreation and Culture

7201	Administration	1,699	-	NA	19,166	83,779	22.88	17,467	83,779	20.85	(66,312)
7202	Aquaplex	12,704	263,700	4.82	291,774	825,931	35.33	279,070	562,231	49.64	(283,161)
7203	Arena	37,514	165,500	22.67	307,229	620,372	49.52	269,715	454,872	59.29	(185,157)
7204	Parks and Playgrounds	-	28,000	-	72,720	535,670	13.58	72,720	507,670	14.32	(434,950)
7205	Seasonal Recreation Programs	-	22,500	-	-	32,002	-	-	9,502	-	(9,502)
7206	Curling Club	-	-	NA	11,680	5,000	233.60	11,680	5,000	233.60	6,680
7401	Civic Centre	214	2,000	10.70	41,865	74,308	56.34	41,651	72,308	57.60	(30,657)
7402	Library	-	-	-	55,933	260,000	21.51	55,933	260,000	21.51	(204,067)
7403	Community Halls	-	-	-	-	-	NA	-	-	NA	-
7404	Multi-Use Recreation	-	844,145	-	365,491	1,315,578	27.78	365,491	471,433	77.53	(105,942)
7411	Community Events	2,500	4,000	62.50	6,650	30,000	22.17	4,150	26,000	15.96	(21,850)
		54,631	1,329,845	4.11	1,172,508	3,782,640	31.00	1,117,877	2,452,795		(1,334,918)

Fiscal Services

9701	Operating Contingencies	-	-	NA	368,691	1,474,765	25.00	368,691	1,474,765	25.00	(1,106,074)
9702	Education	-	-	NA	(8,238)	-	NA	(8,238)	-	NA	(8,238)
		-	-	NA	360,453	1,474,765	24.44	360,453	1,474,765		(1,114,312)

Total Operating Accounts

Amortization Expense	4,916,897	17,386,688	28.28	5,059,997	18,447,052	27.43	143,100	1,060,364		(917,264)
(Surplus) Deficit without Amortization	4,916,897	17,386,688		5,059,997	17,433,854		143,100	47,166		95,934

Summary

General	(357,563)	Expected Year to Date Percentage			25.00%	
Water	320,655	Total Revenue	4,916,897	17,386,688	28.28	(12,469,791)
Sewer	180,008	Total Expenses	5,059,997	17,433,854	29.02	(12,373,857)
Total	143,100	Net (Surplus) Deficit	143,100	47,166		95,934

1-2-****-930 Amortization Expense
 1-2-41*-930 Water
 1-2-42*-930 Sewer

- 1,013,198
 - 618,837
 - 394,361



DRUMHELLER

COMMUNITY SERVICES

Agenda Item # 9.4



Name:	Paul Salvatore, Director	Quarter:	2012 1 st Quarter
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Economic Development and Communication

Bob Cromwell, Economic Development and Communications Officer

Economic Development Task Force

1. EDTF Position applications, reviews and recommendations
2. Hope College information session
3. EDA Conference in Kananaskis
4. Meeting with Real Estate Investors
5. Joined Economic Development Association of Alberta

Tourism

1. CBL Conference
2. CBL request for Funding – Grass Roots Tourism Development – The Bells of the Badlands
3. Growing Rural Tourism Conference
4. Boomtown Trail – Downtown Revitalization forum
5. Hosted a local Canadian Badland Official Photo Tour

Tourism Master Plan

1. Continued Research on DMO / DMF
2. Chamber of Commerce Branding Luncheon Meeting St. Albert

Badland Community Facility

1. Volunteer Week Celebration
2. EDOA Conference Committee
3. Sports, Recreation and Arts Expo
4. Working with Red Deer Bottling Company re sponsorship in new facility
5. Badlands Community Facility Training and Support

Communication

1. Town Communication Plan
2. On going Facebook Updates
3. On going Twitter Updates
4. On going Website Updates
5. Negotiated Drumheller Mail – Town Page Format Changes
6. Green Team Spring Clean Up
7. Media Packages with Q91 & Drum FM
8. Working with and Preparation to emcee the East Coulee Spring Fest
9. Mayday Miners' Festival
10. Green Team Spring Clean Up
11. TNC – Profile and Relocation Publication
12. Valley Bus

Telephone: (403) 823-1316

- 13. Rotary Club
- 14. Canadian Badlands Passion Play Marketing Board

Economic Development

1. County of RockyView Video Release at Cross Iron Mills
2. Downtown Centre Community Futures Development Project
3. Real Estate Tours with Paul Salvatore & Bob Shetty
4. Working with Federated Co-Op leasing opportunities
5. Toured Windmill Farm with Suncor
6. Renew West, Southern Alberta's 2012 Renewable Energy Conference
7. Communicating with Classic Construction / Newrock Developments regarding Affordable Housing Projects

Meetings

1. DinoFest
2. EDOA Conference Committee
3. Green Team Spring Clean Up
4. Green Team Product Marketing
5. Attended a Hope College information session
6. Badlands Community Facility Training and Support

Family and Community Support Services

Cathy Smoliak, Coordinator

Rose Poulsen, Seniors Program

Jocelynn Peevey, Before and Afterschool Care Program

Quarterly Reports submitted for include: Senior Services, Before and After School Care, Family Liaison Program (St. Anthony's School) and Greentree Family Resource Program.

Unavailable Quarterly Reports include: Golden Prairie Parent Link, Family Liaison Program (DVSS) and Healthy Families

Quarterly Reports

Senior Services

Clients served: 264

Pioneer Trail Activities and Meetings: 14

Other Activities/Planning: 22

Activities include:

- ✦ Partnering with the DVSS Cosmetology Class to offer free manicures to ladies at Pioneer Trail.
- ✦ Partnered with Alberta Health Services to coordinate a weekly Seniors Walking Program. Senior Services Is also assisting with grant funding to encourage sustainability of the program.
- ✦ Organized a community Winter Walk Day in February 2012.
- ✦ Organized the Community Volunteer Income Tax Program for low income seniors and individuals with disabilities. This is the second year of the program in the Drumheller community.

Telephone: (403) 823-1316

Agenda Item # 9.4

- ✦ Organized a Retirement Information Session with Service Canada.
- ✦ Assisted with the grant application for the World's Largest Legacy Fund on behalf of the Pioneer Trail Centre. The grant has been approved.
- ✦ Coordinated Yoga Classes at Carol Todor Dance Studio for seniors and individuals with reduced mobility.
- ✦ Promoted the Scarf Project to Pioneer Trail Members and within the community encouraging individuals to donate handmade scarves to athletes and their families for the Canadian Special Olympic Winter Games in St. Albert

Before and After School Care

Currently Registered: 26 children (including both full time and part time care)

The Before and After School Care Program continues to be in demand with 4 children on the Waiting List. Previously, the program had 12 children on the Waiting List. We have recently reviewed the current program and families schedules allowing us to accommodate additional children in the morning. Other families have found alternate care. Currently we are operating at capacity with 15 children attending morning care and 16 – 19 children attending in the afternoons, requiring a second staff member to be present.

The increasing demand for Before and After School Care services are under review. Discussions for future program expansion and/or additional programming are being examined for the Fall.

Greentree Family Resource Program

Current Case Load: 37 (7 children: 0-6years; 30 children/youth 7-18 years)

New Files Opened: 14 (4, 0-6 years; 10, 7-18 years)

Number of Children/Youth Consultations: 211

Number of Adult Consultations: 52

Number of Family Consultations: 5

The top five common issues identified are:

- ✦ Peer Relations/Social Skills
- ✦ School Conflict
- ✦ Parenting Issues
- ✦ Anger Management
- ✦ Inappropriate Behavior

Group Session/Presentations include:

- ✦ Roots of Empathy Program (Oct – May)
- ✦ Morning Recess Lego Social group and Chess Club
- ✦ Social Skills Group (Feb-Apr 2012)
- ✦ Transition to Junior High (May 2012)
- ✦ Peer Mediation Program (Sept-June;)
- ✦ Christmas Hamper Program
- ✦ Recycling Program (Sept-June)
- ✦ Public Education (presentation on respect, understanding, tolerance)
- ✦ Drumheller Dragon's Knee Hockey Tournament (January 2012)

Referrals to Agencies include:

Telephone: (403) 823-1316

Child and Family Services: 7
Community Agency: 33

St. Anthony's Family School Liaison Program

Current Case Load: 48
New Files Opened: 6
Number of Student Consultations: 199
Number of Parent/Family Consultations: 99

The top five common issues identified are:

- ✦ Anxiety/Stress Management
- ✦ Peer Conflict
- ✦ Separation/Divorce
- ✦ Bullying
- ✦ Anger Management

Group Sessions include:

- ✦ Pro-Socials (focused on anger management/bullying)
- ✦ Rainbow (peer support group for grief and loss)
- ✦ Lunch Bunch (relational aggression/bullying)
- ✦ Girl Power (peer support group)

Presentations include:

- ✦ Making Friends
- ✦ All About Feelings
- ✦ Self Esteem/Managing Anger
- ✦ Stop Bullying

Referrals to Agencies include:

Mental Health: 2
Medical: 1
Group: 1
Learning Support: 2

Golden Prairie Parent Link:

The FCSS Coordinator met with Parent Link staff to discuss needs associated with new locations, namely Greentree School and the Badlands Community Facility. Parent Link shares space with the Before and After School Care program. Discussions evolved around how both programs can utilize the same space as we cater to two different age groups.

A draft contract was created to assist in identifying responsibilities by both parties. Contract will be reviewed annually.

Parenting After Separation:

The Town of Drumheller holds a contract with Alberta Justice, April 1, 2011 – March 31, 2013. The Town of Drumheller is contracted to hold one 6 hour session every quarter of the year. This is a mandatory course for any couple who is seeking a divorce that has children. A lawyer and counselor facilitate the course. One security guard is also present at each session. Alberta Justice reimburses the Town of Drumheller for each Parenting After Separation Session.

Telephone: (403) 823-1316

Parenting After Separation continued:

The last session was scheduled for March 26 with 9 individuals in attendance.

Future Parenting After Separation Sessions are scheduled for June 2nd , September 15th and November 17th.

Evaluations of the Parenting After Separation Sessions have all been positive.

Committee Work

Family Fun Committee:

The Family Fun Committee hosted monthly events for the last quarter including:

- ✦ January – Journey to Learning at the Drumheller Public Library. The event featured story time, creating a family board game and exploring the library
- ✦ February – Family Fun at the Royal Tyrrell Museum
- ✦ March – Family Fun Swim Party at the Aquaplex

All events are highly attended averaging 50 individuals.

Drumheller and Area Early Childhood Development Coalition:

Is a group of volunteers working towards promoting and strengthening supports for young children in the Drumheller and surrounding communities. Through the use of information provided by educational surveys completed with children in kindergarten, the survey will focus on the areas of social, emotional, intellectual, cognitive and physical development. The results from these educational surveys will help our community identify strengths and challenges in the five developmental areas. The DECD is funded by Alberta Education.

The FCSS Coordinator holds the Treasurer position for the Committee. Christ the Redeemer is the Fiscal Agent for the Coalition. Together we have defined financial reporting requirements and reconciliations.

One of the Coalitions main projects is the development of a Children's Fair in September/October 2012.

South Central FASD Committee:

The FCSS Coordinator has assumed the Treasurer Position, effective October 2011. The FCSS Coordinator will assume financial management of the contracts and funds from Child and Family Services on behalf of the Town and South Central FASD and the FASD Network.

Within the last quarter the FCSS Coordinator has finalized society status of the committee, secured liability/directors and officers insurance, reviewed and updated the Program Coordinator's contract and worked closely with the FASD Central Network and committee members to budget and forecast monies for the 2012 – 2013 period.

Big Country Anti Violence Association:

The FCSS Coordinator holds the Treasurer position for the committee.

Committee members are currently planning the 2012 Walk a Mile Event on May 16th.

KidSport:

The FCSS Coordinator holds the Treasurer Position for the committee.

Completed and submitted year end reporting for the 2011 year as required.

Telephone: (403) 823-1316

Agenda Item # 9.4

Asset Development Committee:

The Asset Development Committee has been focusing on the Community Youth Challenge called the Duke of Edinburgh Award. To date there are currently 112 youth enrolled in the awards program within Drumheller and surrounding communities. Current efforts are focused on fundraising, youth engagement, mentorship and a Bronze Ceremony in October 2012.

Roots of Empathy:

The FCSS Coordinator holds the Key Point Person position in Drumheller.

The FCSS Coordinator recently completed a grant to assist with training costs associated with new instructors and supplies.

July 1st

Planning is underway for July 1st activities this year. In order to sustain activities, the FCSS Coordinator has applied for two grants including the Encana Grant and the Heritage Grant. We have recently been awarded \$2,500 from Encana.

Community Events:

- ✦ Duke of Edinburgh launch at Morrin school
- ✦ 3 Family Fun Events
- ✦ Kids at Hope Training

Meetings Attended:

✦ Early Childhood Initiatives	3	
✦ Interagency	3	
✦ Asset Development		
✦ BCABA		3
✦ Valley Bus	1	
✦ Drumheller and Area Early Childhood		
✦ East Central FCSS Meeting		
✦ KidSport Meeting	1	
✦ FASD	2	
✦ Family Fun Event Meeting		
✦ CBI Meeting	1	
✦ Parent Link Meeting	3	
✦ Volunteer Planning Meeting	3	
✦ High Risk Youth Meeting	1	
(Child and Family Services)		

Conferences:

- ✦ Discover Diversity Conference – February 2012

FCSS Conference March 2012

Telephone: (403) 823-1316

Recreation Administration

Judy Quintin-Arvidson

Transition to Lacrosse and Softball / Baseball seasons.
Scheduling ice allocation meetings for June, 2012.

Support for Committees

Policing Committee
Municipal Planning Commission
Economic Development
Taxi Commission
Sports, Recreation and Culture Expo – March
Heritage Task Force
Risk Management
Interagency
Centennial Celebration Committee

Aquaplex

Ann Wade , Aquaplex Supervisor

Easter swim lessons
Planning for Summer Swim registrations
Preparation for use of outdoor pool
Implementation of the Active Net System (Point of Sales and Membership Management Software)
Installation (and training for) the Video Messaging Screens / Systems

Arena

The arena ran a very successful season at high capacity for serving minor hockey, figure skating, Fun team hockey, gentlemen's and women's hockey in addition to a small amount of prime time public skating.

New coaching staff for the Drumheller Dragons required changes to the initial ice schedule for the Dragons. Accommodations were made within the schedule to support the Dragons hockey operations.

Protective Services

Fire Department

Bill Bachynski, Fire Chief

- ♦ There are currently 43 active firefighters this includes all three fire halls.
- ♦ The total number of call for this period is 46

Community Enforcement

- ♦ Focus on Snow notices and Animal Control
- ♦ Discussion on Responsible Pet Owner's Bylaw

RCMP Report – Provided to Council at the April 16, 2012 – Committee meeting,
by S/Sgt. Art Hopkins and Chair of the Drumheller Policing Committee – Fred Makowecki

Telephone: (403) 823-1316

Town of Drumheller Building Permits

Cindy Woods – Development Officer

Town of Drumheller Building Permits Ending March, 2012

Category	Values	Date			Grand Total
		Jan	Feb	Mar	
COMMERCIAL	PERMITS ISSUED	2		1	3
	CONSTRUCTION VALUE	\$117,000		\$100,000	\$217,000
INSTITUTIONAL	PERMITS ISSUED			1	1
	CONSTRUCTION VALUE			\$32,000	\$32,000
RESIDENTIAL	PERMITS ISSUED	2	1	3	6
	CONSTRUCTION VALUE	\$32,000	\$200,000	\$23,500	\$255,500
Total PERMITS ISSUED		4	1	5	10
Total CONSTRUCTION VALUE		\$149,000	\$200,000	\$155,500	\$504,500

Town of Drumheller Building Permits Ending March, 2011

Category	Values	Date			Grand Total
		Jan	Feb	Mar	
COMMERCIAL	PERMITS ISSUED	1			1
	CONSTRUCTION VALUE	\$20,000			\$20,000
RESIDENTIAL	PERMITS ISSUED	1	5	4	10
	CONSTRUCTION VALUE	\$2,000	\$44,000	\$197,500	\$243,500
Total PERMITS ISSUED		2	5	4	11
Total CONSTRUCTION VALUE		\$22,000	\$44,000	\$197,500	\$263,500

- * Continue use of Planning Services from Palliser Regional Planning Services
- * Support to Developers for future development projects

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Badlands Community Facility

Guy Latour – Business Manager and staff

Budget/Finances

- ✦ Implementation of fees structure
- ✦ Implementation of Active Net software
- ✦ Implementation and Training for facility messaging system
- ✦ Staff hiring and training
- ✦ Liaison with Library, Dawson Wallace (construction issues)
- ✦ Liaison with Health Inspector
- ✦ Awarding and orientation of contract janitorial services
- ✦ Booking and billing for special events and field house spaces

Operations

- ✦ Reviewed all current and past BCF planning documents
- ✦ Implementation of staffing and operations policies
- ✦ Implemented new rental/bookings policies for BCF

Infrastructure

- ✦ Daily process of reviewing construction details
- ✦ Installation, orientation and training on all fitness and sports equipment
- ✦ Liaison with fitness equipment provider on delivery and installation of equipment
- ✦ Working as part of team, reviewed Software RFP, Made recommendation to Council on software.

Programming

- ✦ Development and implementation of recreation programming for fieldhouse and fitness areas
- ✦ Consulted groups on future facility use

Staffing

- ✦ Review of staffing models and requirements for facility done
- ✦ BCF staffing model and salaries/wages spreadsheets done for budget
- ✦ Started review of development of new job descriptions
- ✦ Review and development of new BCF Program Coordinator job description started

Marketing

- ✦ Planned and implemented Sports, Recreation and Culture Expo

Meetings

- ✦ Council meetings
- ✦ Project management meetings
- ✦ Steering Committee meetings
- ✦ Design Committee meetings
- ✦ Various meetings with the general public and community groups

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Meetings Attended:

- * Canadian Badlands – (Conference Planning / Logistics)
- * Dinofest – (Preliminary Planning)
- * Marketing Consortium Meetings
- * Family Resource Worker's Meeting
- * Interagency
- * Drumheller Association of Skateboarding Enthusiasts (DASE)
- * Parent Link (Discussion on Location of Service Delivery)
- * Drumheller Heritage Steering Committee
- * Badlands Community Facility Operations Meetings
- * Badlands Lacrosse
- * Drumheller District Chamber of Commerce (Admin)
- * Policing Committee Meetings
- * Citizens Advisory Committee (RCMP)
- * Community Facility Project Management Meetings
- * Economic Development Task Force (Regular meetings)
- * Risk Management/Safety Committee (Regular meetings)
- * Municipal Planning Commission (Regular meetings)
- * Centennial Celebration Committee (Establish Committee)
- * Drumheller Valley Veterinary Clinic (re: animal control)
- * Drumheller Minor Hockey – Annual General Meeting
- * Sports Recreation and Culture Expo (Planning)
- *

Director:



M. Paul Salvatore

CAO:



Raymond M. Romanetz

Telephone: (403) 823-1316