

Town of Drumheller COUNCIL MEETING AGENDA

April 8, 2013 at 4:30 PM

Council Chamber, Town Hall

703-2nd Ave. West, Drumheller, Alberta



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1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

3-7 5.1.1 Regular Council Meeting Minutes of March 25, 2013

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8-11 8.1.1 Bylaw 09.13 being a bylaw to close a portion of an undeveloped road allowance (17th Street SW) and a portion of 16th Street SW and a portion of a lane from public use

8.2. Director of Infrastructure Services

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8.3. Director of Corporate Services

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

13.1 Councillor Doug Stanford - Water Conversations Report

14.0 IN-CAMERA MATTERS

**Town of Drumheller
COUNCIL MEETING
MINUTES**

March 25, 2013 at 4:30 PM
Council Chamber, Town Hall
703-2nd Ave. West, Drumheller, Alberta



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Andrew Berdahl

Jay Garbutt

Lisa Hansen-Zacharuk

Sharel Shoff

Doug Stanford

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

ACTING DIRECTOR OF CORPORATE SERVICES:

Bill Wulff

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

Mayor T. Yemen called the meeting to order at 4:30 PM.

Mayor T. Yemen displayed the 2013 Tour of Alberta – Canada's Pro Cycling Festival signage announcing that Drumheller is an Official Host Community on September 6th, 2013.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2013.55 Garbutt, Hansen-Zacharuk moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of March 11, 2013

MO2013.56 Shoff, Hansen-Zacharuk moved to adopt the regular Council Meeting Minutes of March 11, 2013 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Meeting Minutes of February 21, 2013

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

R. Romanetz announced that a Municipal Intern has been hired under the 2013 Municipal Internship Program for Administrators. Ryan Seifried will join the Town staff on May 6, 2013. Ryan is a graduate of the University of Lethbridge with a Bachelor of Arts in Political Science. The Town of Drumheller welcomes Ryan and wishes him all the best in his new role of Municipal Projects Co-ordinator.

8.1.1 RFD - 2013 Revised Operating Budget

R. Romanetz advised that the Town's 2012-2014 Operating Budget was approved by Council on March 12, 2012 and the revisions are being presented for Council's consideration this evening. B. Wulff reviewed a summary of the revisions. The operating budget includes 2013 revenues of \$13,095,583. The 2013 surplus is estimated at \$29,458. The 2012-2014 budget includes a 3% general tax revenue increase.

Comments and Questions

Councillor Jay Garbutt stated that he would like to see an incentive program added for departments and any individual employees who are engaged in their budgets and for any cost saving measures to be rewarded. R. Romanetz agreed, stating that as part of the Corporate Priority – Core Services Review, Administration will inventory, quantify departmental program services / activities and identify the need for change to gain efficiencies, cost savings and proficiencies. Administration is recommending the process begin with the in-house inventory and once compiled, a facilitator will assist in the next steps (to package the information into a service review model for Council's review and approval).

MO2013.57 Berdahl, Shoff moved that Council approve the revised 2013 Operating Budget as presented. Carried unanimously.

8.1.2 RFD - 2013 Capital Plan

R. Romanetz advised that Administration has now received the MSI grant information from the Province which remains the same on the capital side however the eliminated operating side will impact on subsequent budgets. The capital budget outlines the capital priorities for the Town for 2013 and also identifies how these priorities are funded. The 2013 capital plan includes \$10,092,250 in capital spending. As the majority of the capital projects are contingent on grant funding either from the federal or provincial governments, with the exception of preliminary engineering, capital projects will not proceed until funding has been approved.

In response to a question from Council, R. Romanetz advised that if the province contributed the MSI dollars as originally identified, the Town would be in a much healthier position in terms of reserves.

Councillor J. Garbutt questioned whether the north entrance was included in the project. R. Romanetz stated that although no costs are included for the north entrance, it is hopeful that there may be an opportunity for partnerships which will stretch the dollars a little further. Council will review the project and determine which entrance to proceed with first.

MO2013.58 Garbutt, Stanford moved that Council approve the 2013 Capital Plan totaling \$10,092,250 in expenditures, as presented. Carried unanimously.

8.1.3 Bylaw 07.13 being a bylaw to amend the Land Use Bylaw 10.08 by redesignating Plan 7251CK Block 49A Lots A to G from UT Urban Transitional District to M-1 Light Industrial District (4th Avenue West) first reading

R. Romanetz advised that the property in question is located south of 3rd Avenue W. He further advised that the application has been reviewed by the Municipal Planning Commission and they have expressed concerns. Regardless, the applicant wishes to proceed with the application for Council's consideration. He stated that in order for the public hearing to be held, at which time Council will hear comments from the Planner and public at large, Council would need to give first reading to the bylaw.

MO2013.59 Shoff, Hansen-Zacharuk for first reading of Bylaw 07.13. Carried unanimously.

8.1.4 Bylaw 08.13 being a bylaw to amend the Land Use Bylaw 10.08 by redesignating a portion of the S 1/2 Sec 28 Twp 28 Rge 19 W4M from UT Urban Transitional District to SCR Suburb Community Residential District (Rosedale) first reading

R. Romanetz advised that Council approved an Area Structure Plan that would provide a framework for subsequent subdivision and development of land within an area known as Aerial, Rosedale. However due to concerns expressed by renters in the area, the reclassification did not move forward. He explained that the application has moved forward again and as stated in Hunter Survey System's correspondence of March 11, 2013, the renters on the property have now agreed to the proposal and concerns

relating to their ability to buy the property and connection to water line have been agreed to.

MO2013.60 Berdahl, Hansen-Zacharuk moved first reading of Bylaw 08.13. Carried unanimously.

8.2. Director of Infrastructure Services

8.3. Director of Corporate Services

8.4. Director of Community Services

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICES OF MOTIONS

13.0 COUNCILLOR REPORTS

13.1 Councillor S. Shoff provided updates on the following Committees:
Economic Development Task Force held their meeting on March 13th to review Council priorities as identified in the Municipal Sustainability Plan; looking at developing a list of events for BCF and would like businesses to register; Destination Marketing Organization now includes campgrounds and B&B's with reallocated funds from Town dollars to Chamber; unemployment in Alberta is 4.5% with Drumheller at 2.6%; discussions held re: Hope College and support of secondary education; Easter weekend at the Royal Tyrrell was extremely busy and the golf course has agreed for them to use their parking lot and a shuttle service (approx \$95.00 per hour to rent the Valley Bus) should a similar problem occur in the future; Hawker / Peddler fee discussions; a list of events being held in Drumheller over the next six months will be advertised; and Travel Alberta workshops being offered in several communities in Alberta.

Community Futures - Strategic planning session was held last fall to set priorities; their mission is to effectively promote Community Futures (expand working relationship with community, organizations and sponsor events); Board staff development training will be offered; improving and growing self-efficiency and increasing loan portfolio; organizational operations will be the focus with improved contract integration and reestablishment of an analyst; 40 pledges to date for Hope College and 90% felt that the courses offered were adequate until the health courses are successfully negotiated.

Centennial Committee - May 15th at 4:30 PM at the BCF the Town will host a public reception with beef on a bun / cake. There will be skits, musical entertainment from Joe Vickers, photo gallery, wagon rides, antique cars on display, etc. People are

encouraged to bring pictures for display from 100 years past to current year (all photos will be returned to the owners). She encouraged everyone to come out and reminisce. The Centennial logo is available for use by community groups and organizations. There will be additional activities throughout the year.

14.0 IN-CAMERA MATTERS

There being no further business, the Mayor declared the meeting adjourned at 5:30 PM.

Mayor

Chief Administrative Officer

... **THE TOWN OF DRUMHELLER** *Agenda Item # 8.1.1*

BY-LAW NUMBER 09.13

THIS IS A BY-LAW OF THE TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing a portions of an unused and undeveloped Original Road Allowance, Street and Lane to public travel and acquiring title to these lands in the name of THE TOWN OF DRUMHELLER for retention or sale as Council may determine; in accordance with the Section 22 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended.

WHEREAS; a portion of an Original Road Allowance (17th . Street S.W.), a portion of Street (16th . Street S.W.) an a potion of a Lane hereinafter described are not required for public travel and an application has been made to the Town of Drumheller to have these undeveloped Original Road Allowance closed, and

WHEREAS; these portions of an Original Road Allowance (17th . Street S.W.), Street (16th . Street S.W.) and Lane have not been developed, have never been used for public travel and will never be required for public road or other public purposes in the foreseeable future, and

WHEREAS; a notice was published in the Insider once a week for two consecutive weeks; on April 19th, 2013 and again on April 26th, 2013 the last of such publications being at least five days before the day fixed for the passing of this By-Law, and

WHEREAS: the Council of the Town of Drumheller held a public hearing on the May 6th, 2013 at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard, and

WHEREAS: the Council of THE TOWN OF DRUMHELLER was not petitioned for an opportunity to be heard by any person prejudicially affected by this By-Law;

NOW THEREFORE; be it resolved that THE COUNCIL of THE TOWN OF DRUMHELLER, in the Province of Alberta does hereby enact to close the following described portions of the Original Road Allowance (17th . Street S.W.); Street on Plan 4790 D.O. (16th . Street S.W.) and Lane on Plan 4790 D.O. from public use, obtain title to same in the name of THE TOWN OF DRUMHELLER, a Municipal Body Corporate, of 703 2nd. Avenue East, DRUMHELLER, Alberta. T0J 0Y3.

ORIGINAL ROAD ALLOWANCE, STREET AND LANE CLOSED BY THIS BY-LAW

1. THAT PORTION OF LANE CREATED BY PLAN 4790 D.O.
WHICH LIES SOUTH OF THE EASTERLY PRODUCTION OF THE NORTH
BOUNDARY OF LOT 9, BLOCK 12, PLAN 4790 D.O.
CONTAINING 0.028 OF A HECTARE (0.07 OF AN ACRE) MORE OR LESS.
EXCEPTING THEREOUT ALL MINES AND MINERALS.
2. THAT PORTION OF STREET (16TH . STREET N.W.) CREATED BY PLAN 4790 D.O.
WHICH LIES SOUTH OF THE WESTERLY PRODUCTION OF THE NORTH
BOUNDARY OF LOT 9, BLOCK 12, PLAN 4790 D.O.
0.105 OF A HECTARE (0.26 OF AN ACRE) MORE OR LESS.
3. THAT PORTION OF THE ORIGINAL ROAD ALLOWANCE LYING
BETWEEN THE WESTERLY PRODUCTION OF THE NORTH AND SOUTH
BOUNDARIES OF PARCEL - >D=, PLAN 977 D.E.
CONTAINING 0.235 OF A HECTARE (0.58 ACRE) MORE LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS.

.....2

4. THAT PORTION OF THE ORIGINAL ROAD ALLOWANCE LYING WEST OF THE S.W.1/4 SEC. 10, TOWNSHIP 29, RANGE 20, W. 4TH. MERIDIAN AND SOUTH OF THE WESTERLY PRODUCTION OF THE SOUTH BOUNDARY OF PARCEL ->D= ON PLAN 977 D.E. CONTAINING 0.354 OF A HECTARE (0.87 OF AN ACRE) MORE OR LESS. EXCEPTING THEREOUT ALL MINES AND MINERALS.
5. THAT PORTION OF THE ORIGINAL ROAD ALLOWANCE LYING WEST OF THE N.W.1/4 SECTION 3, IN TOWNSHIP 29, RANGE 20 W. 4TH. MERIDIAN AND NORTH OF THE WESTERLY PRODUCTION OF THE SOUTH BOUNDARY OF BLOCK 16, PLAN 921_0363. CONTAINING 0.809 OF A HECTARE (2.00 ACRES) MORE OR LESS. EXCEPTING THEREOUT ALL MINES AND MINERALS.

THIS BY-LAW takes effect on the day of the final passing thereof.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN OF DRUMHELLER
this day of A.D. 2013 .

MAYOR: WORSHIP TERRY YEMEN

Seal

RAYMOND M. ROMANETZ, P.ENG.
CHIEF ADMINISTRATIVE OFFICER

APPROVED this _____ day of _____, 2013.

Approval valid for ____ months

MINISTER OF TRANSPORTATION

Seal

.....3

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF DRUMHELLER
this day of , A.D. 2013.

MAYOR: WORSHIP TERRY YEMEN

Seal

RAYMOND M. ROMANETZ, P.ENG.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN OF DRUMHELLER
this day of , A.D. 2013.

MAYOR: WORSHIP TERRY YEMEN

Seal

RAYMOND M. ROMANETZ, P.ENG.
CHIEF ADMINISTRATIVE OFFICER


DRUMHELLER, ALBERTA

PLAN SHOWING PROPOSED CLOSURE OF
ORIGINAL ROAD ALLOWANCE
BETWEEN
SEC.'S 3, 4, 9 & 10
TWP.29, RGE.20, W.4M.
AND PARTS OF 16th STREET S.W.
& LANE ON PLAN 4790 D.O.
ALL WITHIN
TWP.29, RGE.20, W.4M.

SCALE= 1:3000

MARCH, 2013

LEGEND:

AREA TO BE CLOSED SHOWN THUS... 
AND CONTAIN:
AREA 1 = 0.028ha. (0.07Ac.)
AREA 2 = 0.105ha. (0.26Ac.)
AREA 3 = 0.235ha. (0.58Ac.)
AREA 4 = 0.354ha. (0.87Ac.)
AREA 5 = 0.809ha. (2.00Ac.)
TOTAL= 1.531ha. (3.78Ac.)

