

# **Town of Drumheller COUNCIL MEETING AGENDA**

**March 25, 2013 at 4:30 PM  
Council Chamber, Town Hall  
703-2nd Ave. West, Drumheller, Alberta**



Page

## **1.0 CALL TO ORDER**

## **2.0 MAYOR'S OPENING REMARK**

## **3.0 PUBLIC HEARING**

## **4.0 ADOPTION OF AGENDA**

## **5.0 MINUTES**

### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

3-7 5.1.1 Regular Council Meeting Minutes of March 11, 2013

### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

8-11 5.2.1 Municipal Planning Commission Meeting Minutes of February 21, 2013

### **5.3. BUSINESS ARISING FROM THE MINUTES**

## **6.0 DELEGATIONS**

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

## **8.0 REQUEST FOR DECISION REPORTS**

### **8.1. CAO**

12-20 8.1.1 RFD - 2013 Revised Operating Budget

21 8.1.2 RFD - 2013 Capital Plan

**8.1. CAO**

- 22 8.1.3 Bylaw 07.13 being a bylaw to amend the Land Use Bylaw 10.08 by redesignating Plan 7251CK Block 49A Lots A to G from UT Urban Transitional District to M-1 Light Industrial District (4th Avenue West) first reading
- 23-27 8.1.4 Bylaw 08.13 being a bylaw to amend the Land Use Bylaw 10.08 by redesignating a portion of the S 1/2 Sec 28 Twp 28 Rge 19 W4M from UT Urban Transitional District to SCR Suburb Community Residential District (Rosedale) first reading

**8.2. Director of Infrastructure Services**

**8.3. Director of Corporate Services**

**8.4. Director of Community Services**

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**12.0 NOTICES OF MOTIONS**

**13.0 COUNCILLOR REPORTS**

- 13.1 Councillor S. Shoff - Economic Development Task Force Report
- Centennial Committee Report
  - Community Futures Report

**14.0 IN-CAMERA MATTERS**

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

March 11, 2013 at 4:30 PM  
Council Chamber, Town Hall  
703-2nd Ave. West, Drumheller, Alberta



**PRESENT:**

ACTING MAYOR:

Jay Garbutt

COUNCIL:

Andrew Berdahl

Lisa Hansen-Zacharuk arrived at 4:37 PM

Sharel Shoff

Doug Stanford

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

ACTING DIRECTOR OF CORPORATE SERVICES:

Bill Wulff

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

**ABSENT:** MAYOR TERRY YEMEN

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

- 1.0 **CALL TO ORDER** – Acting Mayor Jay Garbutt called the meeting to order at 4:30 PM

Randy with Karizma Entertainment announced that the Nitty Gritty Dirt Band will perform in Drumheller on June 27<sup>th</sup> at the Badlands Community Facility. He stated that tickets are available from BCF, IGA or ticketmaster.com. He thanked Bob Cromwell for his assistance in organizing the event. He stated that this event is first class with a capacity of 1445.

Acting Mayor J. Garbutt congratulated the Drumheller Dragons in moving past Round 1 of the playoffs.

- 2.0 **MAYOR'S OPENING REMARK**

- 3.0 **PUBLIC HEARING**

- 4.0 **ADOPTION OF AGENDA**

**Deletion:** 14.1 Personnel Matter

**MO2013.51** Shoff, Stanford moved to adopt the agenda as amended. Carried unanimously.

**5.0 MINUTES**

**5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of February 25, 2013

**MO2013.52** Zariski, Hansen-Zacharuk moved to adopt the regular Council Meeting Minutes of February 25, 2013 as presented. Carried unanimously.

**5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

**5.3. BUSINESS ARISING FROM THE MINUTES**

**6.0 DELEGATIONS**

**7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

**8.0 REQUEST FOR DECISION REPORTS**

**8.1. CAO**

8.1.1 Overview of AUMA's Comments on the 2013 Provincial Budget

R. Romanetz presented the highlights of the 2013 Provincial Budget as prepared by AUMA with a focus on the changes in key municipal grants compared to the prior year and the impact these changes will have on the Town's budget and operations.

- Basic Municipal Transportation Grant which the Town received \$60. per capita in prior years may be reduced by 4% across the Province;
- Strategic Transportation Infrastructure Program which the Town does not access has been eliminated;
- Municipal Water/Wastewater Grants (available to municipalities under 30,000 population) which the Town is hopeful to access dollars from this program for the Water Treatment Plant Residual Design Project has been reduced by 56%. The Town's project is estimated to cost \$4M with anticipated cost sharing at 50%. With the reduction in this program and a lot of competition for these dollars, the Town's project may need to be delayed because it would not be financial feasible to move forward without grant dollars.
- Funding for seniors lodge assistance program increased by \$2M but other operating funding for seniors housing decreased by \$4M.
- Summer Temporary Employment Program is suspended. The Town did access this program for some summer students.
- FCSS and Library funding will not be changed.
- Drumheller will receive \$1,435,676 in MSI capital funding and \$117,996 in MSI operating funding. The capital portion is reduced by \$17,000 based on provincial formula for allocation and the operating grant is reduced by \$989. The Province has indicated that over the next 3-4 years, the MSI operating will be reduced to \$0. R.

Romanetz stated that it is of interest to note, as recently as 2010, the Town was receiving \$340,000 in MSI operating dollars and this funding will be phased out over the next few years. He further stated that this will significantly impact the Town's operational budget.

- Brownfields Redevelopment Working Group (of which Ray Romanetz is a member) worked closely with Municipal Affairs, AUMA, AAMDC, Cities of Edmonton and Calgary with the goal of recommending to government policies and actions so redevelopment can occur through incentives and education programs being led by Municipal Affairs. The report is with the Ministries of Municipal Affairs and Environment and Sustainable Resource Development who will be working with stakeholders to move forward with the implementation of key recommendations in the coming year.

Questions and Comments from Council:

Councillor D. Stanford asked if Alberta Environment would allow for the residual solids management program to be delayed. R. Romanetz advised that Environment's new standards must come with some funding program in order for municipalities to comply with the new standards. He further stated that the Town will explain the situation to the Director and ask for a deferral until the funding comes through.

Councillor L. Hansen-Zacharuk stated that another program has replaced STEP and she would get the details to Administration.

#### 2013 Education Property Tax Requisition

B. Wulff explained that the Education Property Tax Requisition is now \$2,740,903 which is an increase of \$139,000 or 5.34% over the 2012 requisition. He further explained that the Provincial Budget released on March 7<sup>th</sup> stated that the Province *"has now standardized the education property tax; it is now set at 32% of education operating costs"*. If using the 2012 assessment values a \$100,000 house would have an increase in taxes for the education portion of \$13.78; an assessed \$100,000 commercial property would have an increase of \$20.00 for the education portion.

### **8.2. Director of Infrastructure Services**

### **8.3. Director of Corporate Services**

#### 8.3.1 2013 Drumheller & District Seniors' Requisition

B. Wulff explained that the requisition for the Drumheller and District Seniors Foundation has increased by \$100,000, of which Drumheller is responsible for 53.67%. Drumheller's portion of the Foundation's requisition is now \$362,272.50 which is an increase of \$59,557.50 or 19.28% over the 2012 requisition. If using the 2012 assessment values a \$100,000 house would have an increase in taxes for the seniors' requisition portion of \$6.52; an assessed \$100,000 commercial property would have an increase of \$6.52 for the seniors' requisition portion.

Councillor T. Zariski stated that the Seniors' Foundation Board met with the auditors and there is some new optimism with a significant donation of \$50,000 recently received

for the lodge. These dollars have improved the financial position with a start of a reserve in 2013 for emergent needs.

#### **8.4. Director of Community Services**

##### **8.4.1 2013 Recreational Programming - Ann Wade and Lyle Rowe**

Highlights of the presentation included:

**Arena** User Groups / Activities / Outlook for 2013: Hockey Groups, Drumheller Skating Club, Public, Farmers' Market, Spring Lacrosse, Camp Programs.

**Aquaplex** User Groups / Activities / Outlook for 2013: Schools, Community Groups, Royal Tyrrell Museum Programs, Public. Peak Times: Winter 6:00 – 7:30 PM; Summer 1:30 – 4:30 PM.

**Ball Diamonds and Parks** User Groups / Activities / Outlook for 2013: Boot Camps, Family Fun, Summer Fun Day Camp, Slow Pitch and Baseball, July 1<sup>st</sup>, Day Use Camping, Search and Rescue Program, Public.

##### **Badlands Community Facility**

*"General Approach – The BCF is committed to encouraging and actively engaging in dialogue with its members, visitors, and the general public concerning the development of community recreation opportunities for all ages, abilities and interests.*

*Active Recreation - The BCF researches, designs and co-ordinates, hands-on, directs programs, i.e. Bend with Jenn and special events like Family Unplugged.*

*Passive Recreation – The BCF supports, advises and facilitates the implementation and promotion of activities and events booked by community volunteer groups and organizations, i.e. Boot Camp, Hockey Dry Land Training."*

##### **BCF 2012 Overview:**

Total memberships sold: 2853; active memberships 1031; annual multi-family memberships 516, corporate memberships 57, entries into the fitness centre and fieldhouse 31,690. Peak Times 23% 8:00AM-12:00 noon; 30% 4:00PM-7:00PM and 19% 7:00PM-10:00PM.

**BCF Outlook for 2013:** New programs introduced for recreation and fitness, sport leagues, schools, staff training and development, membership survey, birthday packages, supporting special event development, community and general interest programs such as the Bicycle Safety Rodeos, preparation for high volumes of summer programs, visitors and tourists, Summer Fun Day Camp, soccer, Olds and Red Deer College Summer Sports Program, Drumheller Dragons Summer Hockey, youth programming with boys and girls concept, convention and summer tie-ins, support special event development, i.e. Tour de Alberta, Metric Century Ride, Dinosaur Valley Half Marathon, etc.

The BCF Team continues to:



- *"Review and discuss means and methods for supplementing the Drumheller experiences of convention, seminar and meeting attendees by including "BCF guest passes" in conference registration packages;*
- *Planning and organizing activities, classes, workshops for the local and regional population;*
- *Committed to ensuring BCF will be an appropriate base for affordable, accessible, and fundamental recreation and fitness opportunities, as a kick off for personal health and wellness promotion; and*
- *Continues to integrate input from members and the public re: programs and special events."*

Mayor and Council thanked Lyle Rowe, Ann Wade and Sara Fisher for their presentation and congratulated the BCF Team for their success in the first year of operations.

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

11.1 Bylaw 14.12 being a bylaw to close a portion of unused and undeveloped walkway (East Coulee) - second and third readings

**MO2013.53** Shoff, Stanford moved second reading of Bylaw 14.12. Carried unanimously.

**MO2013.54** Hansen-Zacharuk, Zariski moved third reading of Bylaw 14.12. Carried unanimously.

**12.0 NOTICES OF MOTIONS**

**13.0 COUNCILLOR REPORTS**

**14.0 IN-CAMERA MATTERS**

There being no further business, the Mayor declared the meeting adjourned at 6:00 PM.

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Mayor

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Chief Administrative Officer



**Municipal Planning Commission  
MINUTES  
Meeting of Thursday February 21, 2013**

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**Present:** Paul Salvatore, Director of Community Services  
Doug Stanford, Councillor/Member  
Gary Wilson, Palliser Regional Municipal Services  
Cindy Woods, Development Officer  
Linda Taylor, Recording Secretary  
Robert Greene, Chairperson  
Shawn Francis, Member  
Sharon Clark, Member  
Scott Kuntz, Member  
Derek Dekeyser

**Absent:** Andrew Berdahl, Councillor/Member - Regrets

**1.0 CALL TO ORDER – 12:05 pm**

**REVISION TO THE AGENDA**

4.0 Remove File No. 80/121 – Bill Hunter for Kent Walker

**2.0 MINUTES FROM PREVIOUS MEETINGS**

**2.1 January 31, 2013**

**Motion:** S. Francis moved to accept the minutes of January 31, 2013 as presented.

**Second:** S. Kuntz – Carried

**3.0 DEVELOPMENT PERMITS**

**3.1 T00005-13D – Heather Colberg – Occupy as Interior Design (Display Only) – "C-B"**

C. Woods presented Development Permit T00005-13D submitted by Heather Colberg to occupy as Interior Design (Display Only) located at 316 Centre Street, Drumheller on Plan 4880FQ; Block 18; Lots B. Zoning is "C-B" Central Commercial District.

C. Woods advised the applicant would like to occupy this building as an Interior Design business, with a display window showing design features and the remainder of the building to be used as storage of materials. The window would be done so there would not be an open site line into the remainder of the building. The store would be operated on an appointment only basis with most meetings to take place at the customers home or business. The applicant will also potentially offer classes or instruction on decorating for the holidays, i.e.; Christmas tree decorating.

The Municipal Planning Commission discussed the application. The idea of having a three dimensional billboard in an otherwise empty building, is an innovative idea for Drumheller. The commission would like to have conditions placed where by, the building must be maintained, the display window would not become stagnant and the use of the building would not become detrimental to the area.





**Motion:** S. Francis moved Development Permit T00005-13D submitted by Heather Colberg to occupy as Interior Design (Display Only) located at 316 Centre Street, Drumheller on Plan 4880FQ; Block 18; Lots B be approved, subject to the following conditions:

1. Development shall conform to Land Use Bylaw 10-08.
2. Window Display to be maintained regularly and to the satisfaction of the Development Authority.
3. All necessary permits (building, electrical, plumbing, etc) to be in place prior to any construction/installations.
4. All contractors and/or sub-trades to possess a valid Town of Drumheller Business License.
5. Applicant to ensure approval obtained from property owner prior to any renovations or construction.
6. Development to conform and meet the requirements of the Regional Fire and Health Authority.
7. Prior to commencement of occupancy and business activities, confirmation must be provided to the Development Officer from the Local Fire Authority that the building is occupiable for such purposes.
8. If the holder of the permit wishes to make any change in the conduct of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission. An additional development application may be necessary.
9. Development application is required for signage placement and too be made under separate application prior to placement.
10. Development to conform to any/all Municipal, Provincial and Federal regulations and/or legislation that may apply.
11. Garbage and waste materials must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares. Separate containment must be provided for the disposal and recycling of cardboard materials.

**Second:** D. Stanford - Carried

#### 4.0 PALLISER REGIONAL MUNICIPAL SERVICES

##### 4.1 Subdivision Report – File No. 80/122 Tara Rosen Lot 2, Block 2, Plan 4125 FH SE 1/4–08-29-20-W4M

G. Wilson presented the following subdivision application 80/122. The land is owned by Tara Rosen. The purpose of this subdivision is to create two residential lots within the Nacmine area from one larger lot containing a single family residence that will remain on proposed Lot 4 and proposed Lot 5 is for future development. At a proposed width of 50 ft. (15.24 m) each these lots would meet the minimum requirement of 40 ft. (12.2 m) for a single detached dwelling within the existing land use classification. At 7,211.04 sq ft (669.93 m<sup>2</sup>) and 6,975.45 sq ft (648.04 m<sup>2</sup>) these lots would also meet the minimum site area of 4,500 sq ft (418 m<sup>2</sup>) for single detached dwellings within the "R-1" Residential District.

No objections were received through circulation, however an adjacent landowner did call with concerns that he did not wasn't to see a "trailer" (manufactured home) placed on the new proposed parcel.

The Municipal Planning Commission discussed the subdivision report. The Commission felt conditions to have the existing home removed and the well filled are warranted. A recommendation to the applicant was to have the service for the lots run off 8 Street as it is gravel and would be more cost effective for them.



**Motion:** Municipal Planning Commission concur with the recommendations of Palliser Regional Municipal Services and that the application submitted by Tara Rosen and Bradley Wilson for Lot 2, Block 2, Plan 4125 FH, SE 1/4 - 08-29-20-W4M be approved subject to conditions.

#### **4.2 Subdivision Report – File No. 80/123**

**Ralph Cheney**

**Lot 5-8, Block 1, Plan 4317 CQ (C. Of T. 121 264 035)**

**NW 1/4–11-29-20-W4M**

G. Wilson presented the following subdivision application 80/123. The land is owned by Ralph W. Cheney. The purpose of this subdivision is to create two new parcels from an existing title that contains four lots. The owner has received ownership of the property through an estate and would now like to separate the title consisting of Lots 5, 6, 7 and 8, each being 33 ft (10.06 m) by 120 ft (36.6 m) deep and a total area of 15,840 sq ft (1,471.58 m<sup>2</sup>). The proposal would create two parcels being 66 ft (20.1 m) by 120 ft (36.6 m) with a site area of 7,920 sq ft (735.79 m<sup>2</sup>) which meets the minimum requirements for both site area and lot width within the "R-1A" Residential District for single detached dwellings. An existing residence would remain on the southerly parcel consisting of Lots 5 and 6.

The Municipal Planning Commission discussed the subdivision report. The Commission noted this property is located in the flood plain.

**Motion:** Municipal Planning Commission concur with the recommendations of Palliser Regional Municipal Services and that the application submitted by Wm. R. (Bill) Hunter of Hunter Survey Systems Ltd for Lot 5-8, Block 1, Plan 4317 CQ, NW 1/4 - 11-29-20-W4M be approved subject to conditions

#### **5.0 OTHER DISCUSSION ITEMS**

##### **Change in Use – Hwy-C to R-2**

D. Dekeyser attended the meeting at 12:06 to ask the Municipal Planning Commission, for input on a change of use from Hwy-C to R-2 for an upscale duplex that would be wheelchair accessible.

S. Clark excused herself from the discussion.

D. Dekeyser presented he would like to develop the 3 lots, on one title, at the North end of the main Bridge this summer. At present these lots are zoned Hwy-C, and he would like to have them re-zoned to R-2 Residential to build an upscale duplex on a basement. He would reside in one and rent the other. Because the duplex would be built to be wheelchair accessible it would increase the size by approximately 20%. The plan is to have the attached garages in the rear and access through the back alley. A rough sketch of the property was distributed to show members how D. Dekeyser would like to place the duplex for the best view for the residents. The front of the duplex would be south facing and have a 5 foot set back. A 5 foot set back would also be on the north side, facing the adjoining property. 20 foot side yard set backs on the alley and highway would be done with the removal of the proposed decks on each side. Access to the garages would be through the back alley. It was also noted that this property with the duplex would not be split into 2 titles it would remain as one property. A quick estimated calculation shows the site coverage for the lot would be about 38.5%. It was also mentioned that this same type of development is being looked at for another property in the Town of Drumheller. D. Dekeyser exited the meeting at 12:33.

The Municipal Planning Commission discussed the proposed Change in use and development by D. Dekeyser. It was noted that the property in question has a residential neighborhood to the rear, a commercial business to the north and a campground to the southwest. The change would be good for this neighborhood then there would be



very little commercial traffic. The area has very little conformity at this time. A bike / walking path is located to the south of this property; this joins up with access to the sidewalk and bridge crossing. The commission noted the location of the garages would be the deterrent for the property to be split to 2 titles. The site coverage allowable is 33% coverage with an attached garage and 45% coverage with a detached garage. This property is situated within the flood plain and would be an in-fill development, it was noted D. Dekeyser wanted to keep the property ground level for wheelchair access and he would not want to build it up to the point where stairs would be a necessity. Members noted a caveat would be necessary in the flood plain.

The Municipal Planning Commission felt D. Dekeyser could pursue this concept; however the Land Use Bylaw and the Building Code requirements would determine the relaxation allowable by the commission. The MPC could make recommendations, however the relaxation required at this time is over the allowable, and therefore an application with these parameters would have to go to a Subdivision and Development Appeal Board hearing.

### **Announcement**

B. Greene announced his resignation from the Municipal Planning Commission. He will attend until a replacement member is found.

### **6.0 Adjournment – Meeting adjourned by B. Greene at 1:25 pm.**

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**Chairperson**

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**Development Officer**




### Request for Decision

		<b>Date:</b>	March 22, 2013
<b>Topic:</b>	<b>2013 Revised Operating Budget</b>		
<b>Proposal:</b>	<p>The Town's 2012-2014 Operating Budget was approved by Council on March 12, 2012. Presented for Council's consideration is the revised 2013 Operating Budget.</p> <p>The 2012-2014 Corporate Plan includes the 3-year Operating Budget and 2013 Capital Budget for the Town of Drumheller, the 2013 Strategic Business Plan (approved on January 28, 2013) and the 2012-2014 Service Fee Schedule. The 2013 Capital Budget will be approved by separate motion.</p> <p>The 2013 Operating Budget was reviewed by Council at their Committee Meeting of February 4, 2013 and Council provided direction to Administration. Administration is recommending that Council approve the revised 2013 Operating budget as presented to Council.</p> <p>A summary of the revisions is included for Council reference.</p>		
<b>Proposed by:</b>	Ray Romanetz, CAO and Bill Wulff, Director of Corporate Services, Acting		
<b>Correlation to Business (Strategic) Plan</b>	Approving the revised 2013 Operating Budget will ensure fiscal accountability, maintain the public trust and provides Administration the legal authority to carry out Council's priorities.		
<b>Benefits:</b>	<ul style="list-style-type: none"><li>The revised 2013 Operating Budget sets the operational priorities of Council for 2013. The budget sets the estimated costs of the priorities and service levels identified by Council.</li></ul>		
<b>Disadvantages:</b>	n/a		
<b>Alternatives:</b>	Council not approve the revised 2013 budget as presented.		
<b>Finance/Budget Implications:</b>	<p>The Operating Budget includes 2013 revenues of \$13,095,583. The 2013 surplus is estimated at \$29,458.</p> <p>The 2012-2014 Budget includes a 3% general tax revenue increase.</p>		
<b>Operating Costs:</b>	See above	<b>Capital Cost:</b>	N/a
<b>Budget Available:</b>	n/a	<b>Source of Funds:</b>	n/a
<b>Budget Cost:</b>	n/a	<b>Underbudgeted Cost:</b>	N/a

#### CORPORATE SERVICES

Telephone: (403) 823-1311

RFD - 2012-2014 Budget	Created By: Bill Wulff 3/22/13 3:13 PM	1
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<b>Communication Strategy:</b>	Administration will communicate the 2012-2014 Operating Budget in the following manner: <ul style="list-style-type: none"><li>• Media packages and a news release</li><li>• Copies of the Corporate Plan will be circulated to managers and supervisors.</li><li>• A condensed version of the 2012-2014 Corporate Plan will be posted on the Town's website.</li></ul>		
<b>Recommendations:</b>	That Council approve the revised 2013 Operating Budget, as presented.		
<b>Report Writer:</b>	Bill Wulff Director of Corporate Services, Acting	CAO:	

**CORPORATE SERVICES**

Telephone: (403) 823-1311

RFD - 2012-2014 Budget	Created By: Bill Wulff 3/22/13 3:01 PM	2
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**Town of Drumheller****2013 Operating Budget Notes**

reporting changes from the 2013 budget approved in March 2012

BUDGET original	BUDGET revised	additional (revenue) expense
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**TAX SUPPORTED**

1.1.0001.113	[General Municipal Revenues] PROPERTY TAXES: M & E Insitution Supplementay assessesemt Bowden is exact size to Srumheller and is assessed at \$4.6 million. 2013 will see 50% of the assessment as a progressive meaning the supplementary will be about 2 million * 7 mills for about 3 months		(4,500)	(4,500)
1.1.0001.511	[General Municipal Revenues] PENALTIES ON TAXES Tax Penalties to average annual	(75,000)	(125,000)	(50,000)
1.1.0001.541	[General Municipal Revenues] FRANCHISE: POWER/GAS Franchise - Alta Gas 2012 budget Alta Gas 2013 EST 2,575,207*27%	(750,000)	(695,306)	54,694
1.1.0001.541	[General Municipal Revenues] FRANCHISE: POWER/GAS Franchise - Atco  2012 budget Atco 2013 EST 7,060,000*.09	(550,000)	(635,400)	(85,400)
1.2.1101.151	[Legislative] PAYROLL BENEFITS adjust benefits to current activity	17,462	23,000	5,538
1.1.1201.431	[General Administration] SALE OF SERVICE increase for accounting RDRMUG	-	(5,500)	(5,500)
1.2.1201.231	[General Administration] ACCOUNTING AND AUDIT Review 2012 budget of \$23,700 to 2012 actuals	24,411	31,711	7,300



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## 2013 Operating Budget Notes

reporting changes from the 2013 budget approved in March 2012

		BUDGET original	BUDGET revised	additional (revenue) expense
1.2.1201.252	[General Administration] REPAIRS: EQUIPMENT Folding Machine	-	1,500	1,500
1.2.1201.911	[General Administration] TAX REBATES AND CANCELLATIONS Sandstone Manor 04029906 Municipal Cancellation (annual)	-	8,600	8,600
1.1.1203.451	[Computer Services] CUSTOM WORK Telus Internet (Landfill)	-	(6,000)	(6,000)
1.1.1203.963	[Computer Services] TRANSFER FROM WATER Telus Internet (water)	-	(6,000)	(6,000)
1.1.1203.964	[Computer Services] TRANSFER FROM SEWER Telus Internet (Wastewater)	-	(6,000)	(6,000)
1.1.1203.942	[Computer Services] DRAWN FROM CAPITAL RESERVE Increase to 255 for computer purchase			(28,200)
1.2.1203.216	[Computer Services] TELEPHONE change telephone maintenance budget from per year to \$4,300 per year	42,436	4,300	(38,136)
1.2.1203.226	[Computer Services] INTERNET Telus 10 Mb fiber from WTP to Town Hall \$1,500/mo paid by water/sewer/landfill	-	18,000	18,000
	High speed data at Shop A		1	1
	Internet Access - Magtech (add BCF at \$300/mo	-	3,600	3,600
1.2.1203.227	[Computer Services] SOFTWARE AND UPGRADES			

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## 2013 Operating Budget Notes

reporting changes from the 2013 budget approved in March 2012

		BUDGET original	BUDGET revised	additional (revenue) expense
	Cartegraph Pacific Alliance	-	11,000	11,000
	Cartegraph was in the Vadim invoice	30,900	19,900	(11,000)
	ESRI upgraded license agreement	13,403	15,500	2,097
1.2.1203.255	[Computer Services] REPAIRS: CAPITAL REINVESTMENT PROGRAM			
	2013 election - 7 ipads for agenda 7*600		4,200	4,200
	2013 Dept Heads laptops 5*2000		10,000	10,000
	2013 purchase of computers and 3-in-1 printers to replace thin clients because of scanning 7*2000		14,000	14,000
1.1.2101.531	[Police Services] FINES			
	Police Fines to normal activity	(105,731)	(140,731)	(35,000)
1.2.2101.252	[Police Services] REPAIRS: EQUIPMENT			
	Unit 662 Chev to Fire Dept	1,500	-	(1,500)
1.2.2101.511	[Police Services] CLOTHING AND SHOES			
	personal protective equipment	4,000	-	(4,000)
1.2.2301.212	[Fire Protection] COMMUNICATION SYSTEM			
	add to Radio Licences	3,800	4,500	700
1.2.2301.252	[Fire Protection] REPAIRS: EQUIPMENT			
	Unit 662 Chev from Police Dept	-	1,500	1,500
1.1.2610.521	[Animal Control] LICENSES AND PERMITS			
	reduction in registration charges	(31,000)	(16,000)	15,000
1.2.2610.239	[Animal Control] OTHER PROFESSIONAL			
	Change to Destructive Animal Control	2,500	3,000	500
	Delete Skunk Control	500	-	(500)

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## 2013 Operating Budget Notes

reporting changes from the 2013 budget approved in March 2012

		BUDGET original	BUDGET revised	additional (revenue) expense
1.2.2611.531	[Weed Control] CHEMICALS AND SALTS 2-4D	4,000	250	(3,750)
1.2.3101.212	[Engineering Administration] COMMUNICATION SYSTEM Radio Licenses, based on audit	1,500	3,200	1,700
1.2.3102.291	[Workshop and Yards] OTHER GENERAL SERVICES fire extinguisher	555	800	245
1.2.3204.291	[Traffic Services] OTHER GENERAL SERVICES Paint Contract	26,000	28,000	2,000
1.2.4301.239	[Garbage Collection] GARBAGE COLLECTION Garabage Collection - Contracted Increase (what amount)	163,700	163,700	-
1.2.5106.926	[After School Care] UNCOLLECTABLE ACCOUNTS Program snacks	1,236	2,100	864
1.1.5301.111	[Seniors Foundation] PROPERTY TAXES Seniors Requisition	(319,000)	(362,272)	(43,272)
1.2.5301.781	[Seniors Foundation] REQUISITION: DISTRICT FOUNDATION Seniors Requisition	319,000	362,272	43,272
1.2.5601.519	[Cemetery] OTHER GENERAL SUPPLIES add Grass Seed	750	1,500	750
1.2.6101.771	[Municipal Planning] REQUISITION: PALLISER REG MUN SERVICE			

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## 2013 Operating Budget Notes

reporting changes from the 2013 budget approved in March 2012

		BUDGET original	BUDGET revised	additional (revenue) expense
	2013 Requisition	85,163	86,263	1,100
1.2.6904.251	[Old Cells] REPAIRS: BUILDINGS garage door replace 2013	-	3,000	3,000
1.2.7204.252	[Parks and Playgrounds] REPAIRS: EQUIPMENT delete unit 578 Kubota RTV (to sewer)	500	-	(500)
1.2.7401.291	[Civic Center] OTHER GENERAL SERVICES Garbage Bin Rental adjust for 2013	1,550	-	(1,550)
1.2.7402.771	[Library] GRANT: LIBRARY REQUISITION Library (presentation to Council 26 Nov 2012)	146,260	154,784	8,524
1.1.7404.942	[Community Facility] DRAWN FROM CAPITAL RESERVE eliminate transfer to reserve for BCF debenture	(391,356)	-	391,356
1.2.7404.111	[Community Facility] SALARIES Staffing Increase	-	36,000	36,000
1.2.7404.291	[Community Facility] OTHER GENERAL SERVICES Linens and Floor Mat	-	8,000	8,000
1.2.7404.518	[Community Facility] Janitorial Supplies Janitorial Materials	-	3,000	3,000
1.2.7404.531	[Community Facility] CHEMICALS AND SALTS Laundry and Dishwashing	-	2,000	2,000
1.2.7411.297	[Community Events] CENTENNIAL CELEBRATIONS Council 24-Sep-2012	-	19,692	19,692

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## 2013 Operating Budget Notes

reporting changes from the 2013 budget approved in March 2012

		BUDGET original	BUDGET revised	additional (revenue) expense
1.2.????541	[various] UTILITIES - ELECTRICITY	665,029	692,752	27,723
1.2.????542	[various] UTILITIES - NATURAL GAS	261,456	254,120	(7,336) *
1.2.????543	[various] UTILITIES - WATER & SEWER Town should be paying the water/sewer base rates	130,076	148,908	18,832
1.2.9701.761	[Operating Contingencies] CONTRIBUTED TO CAPITAL RESERVES eliminate transfer to reserve for BCF debenture	391,356	-	(391,356)
TAX SUPPORTED		116,956	141,944	(3,212)
Previously approved budget				(26,246)
2013 Revised Surplus				(29,458)

**WATER UTILITY**

1.1.4101.441	[Water Administration] WATER REVENUE - DRUMHELLER Adjust revenue to create zero budget		(5,151)	(5,151)
1.2.4101.962	[Water Administration] TRANSFER TO COMPUTER SERVICES Telus Fiber Internet	-	6,000	6,000
1.2.4105.531	[Purification and Treatment] CHEMICALS, SALTS, LAB SUPPLIES Sodium Hydroxide	20,100	32,600	12,500
1.2.41??541	[various] UTILITIES - ELECTRICITY	224,991	199,750	(25,241)
1.2.41??542	[various] UTILITIES - NATURAL GAS	54,988	66,880	11,892

3/22/2013

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## 2013 Operating Budget Notes

reporting changes from the 2013 budget approved in March 2012

## WATER UTILITY

BUDGET original	BUDGET revised	additional (revenue) expense
300,079	300,079	-

**SEWER UTILITY**

1.1.4201.441	[Sewage Administration - Drumheller] SEWER REVENUE Telus Fiber Internet	-	(65,130)	(65,130)
1.2.4201.962	[Sewage Administration - Drumheller] TRANSFER TO GENERAL REVENUE Telus Fiber Internet	-	6,000	6,000
1.2.4211.252	[Sewage Collection - Drumheller] REPAIRS: EQUIPMENT add unit 578 Kubota RTV Unit 308 2010 VacCon International	- 12,500	500 15,000	500 2,500
1.2.4223.531	[Sewage Treatment - East Coulee] CHEMICALS, SALTS, LAB SUPPLIES Chemicals	1,000	6,000	5,000
1.2.4223.541	[Sewage Treatment - East Coulee] UTILITIES: ELECTRICITY Power - add 20%	5,356	6,426	1,070
1.2.42???.541	[various] UTILITIES - ELECTRICITY	179,744	231,910	52,166
1.2.42???.542	[various] UTILITIES - NATURAL GAS	35,846	33,740	(2,106)
	SEWER UTILITY	234,446	234,446	-





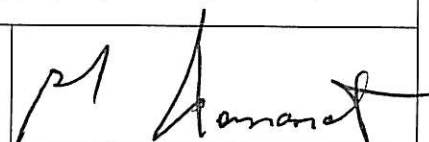
# DRUMHELLER

## CORPORATE SERVICES

Agenda Item # 8.1.2



### Request for Decision

		<b>Date:</b>	March 25, 2013
<b>Topic:</b>	<b>2013 Capital Plan</b>		
<b>Proposal:</b>	Administration hereby presents the Town of Drumheller's 2013 Capital Budget for Council's consideration. The capital budget outlines the capital priorities for the Town for 2013 and also identifies how these priorities are funded.		
<b>Proposed by:</b>	Ray Romanetz, CAO and Bill Wulff, Director of Corporate Services, Acting		
<b>Correlation to Business (Strategic) Plan</b>	The proposed 2013 capital plan will ensure fiscal accountability, maintain the public trust and provides Administration the legal authority to carry out Council's capital priorities for 2013.		
<b>Benefits:</b>	The 2013 capital plan is based on the priorities identified by Council		
<b>Disadvantages:</b>	n/a		
<b>Alternatives:</b>	n/a		
<b>Finance/Budget Implications:</b>	The 2013 Capital Plan includes \$10,092,250 in capital spending. The majority of the capital projects are also contingent on grant funding from either the federal or provincial governments. With the exception of preliminary engineering, capital projects will not proceed until funding has been approved.		
<b>Operating Costs:</b>		<b>Capital Cost:</b>	\$10,092,250
<b>Budget Available:</b>		<b>Source of Funds:</b>	\$8,047,200 in grants \$1,461,250 reserves \$148,000 other sources \$435,800 in Debt
<b>Budget Cost:</b>		<b>Underbudgeted Cost:</b>	
<b>Communication Strategy:</b>	The 2013 Capital Plan has been incorporated into the Town's 2012-2014 Corporate Plan as updated for 2013-2014, which will be distributed to Council and Staff and will be posted on the Town's website. A media release outlining a summary of the budget.		
<b>Recommendations:</b>	That Council approve the 2013 Capital Plan, totalling \$10,092,250 in expenditures, as presented.		
<b>Report Writer:</b>	Bill Wulff Director of Corporate Services, Acting	CAO:	

#### CORPORATE SERVICES

Telephone: (403) 823-1311

RFD - 2013 Capital Budget.doc	Created By: Bill Wulff 3/22/13 10:40 AM	1
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**TOWN OF DRUMHELLER  
BYLAW NUMBER 07.13**

**Agenda Item # 8.1.3**

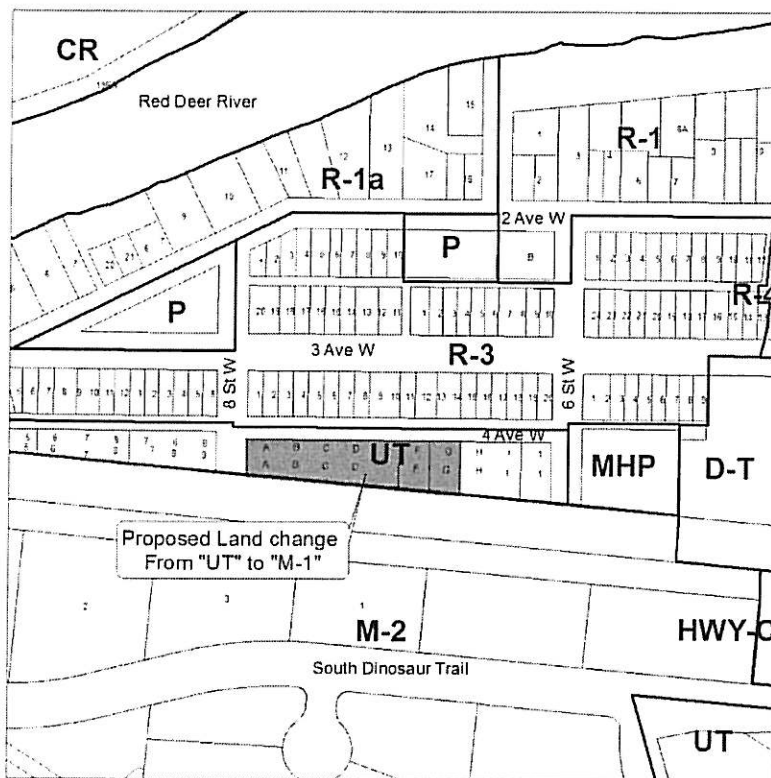
BEING A BYLAW TO AMEND LAND USE BYLAW NO. 10-08 FOR THE TOWN OF  
DRUMHELLER IN THE PROVINCE OF ALBERTA.

**WHEREAS** pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Drumheller (hereinafter called the Council), has adopted Land Use Bylaw No. 10-08;

**AND WHEREAS** the Council deems it desirable to amend Land Use Bylaw 10-08; and

**NOW THEREFORE** the Council hereby amends Land Use Bylaw No. 10-08 as follows:

Schedule A, Land Use District Map, by re-designating Plan 7251 CK; Block 49A; Lots A to G in the Town of Drumheller from "UT" – Urban Transitional District to "M-1" – Light Industrial District as shown on the plan below:



READ A FIRST TIME THIS 25<sup>th</sup> DAY OF March, 2013

READ A SECOND TIME THIS \_\_\_\_<sup>th</sup> DAY OF \_\_\_\_\_, 2013.

READ A THIRD TIME AND PASSED THIS \_\_\_\_<sup>th</sup> DAY OF \_\_\_\_\_, 2013.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**TOWN OF DRUMHELLER  
BYLAW NUMBER 08.13**

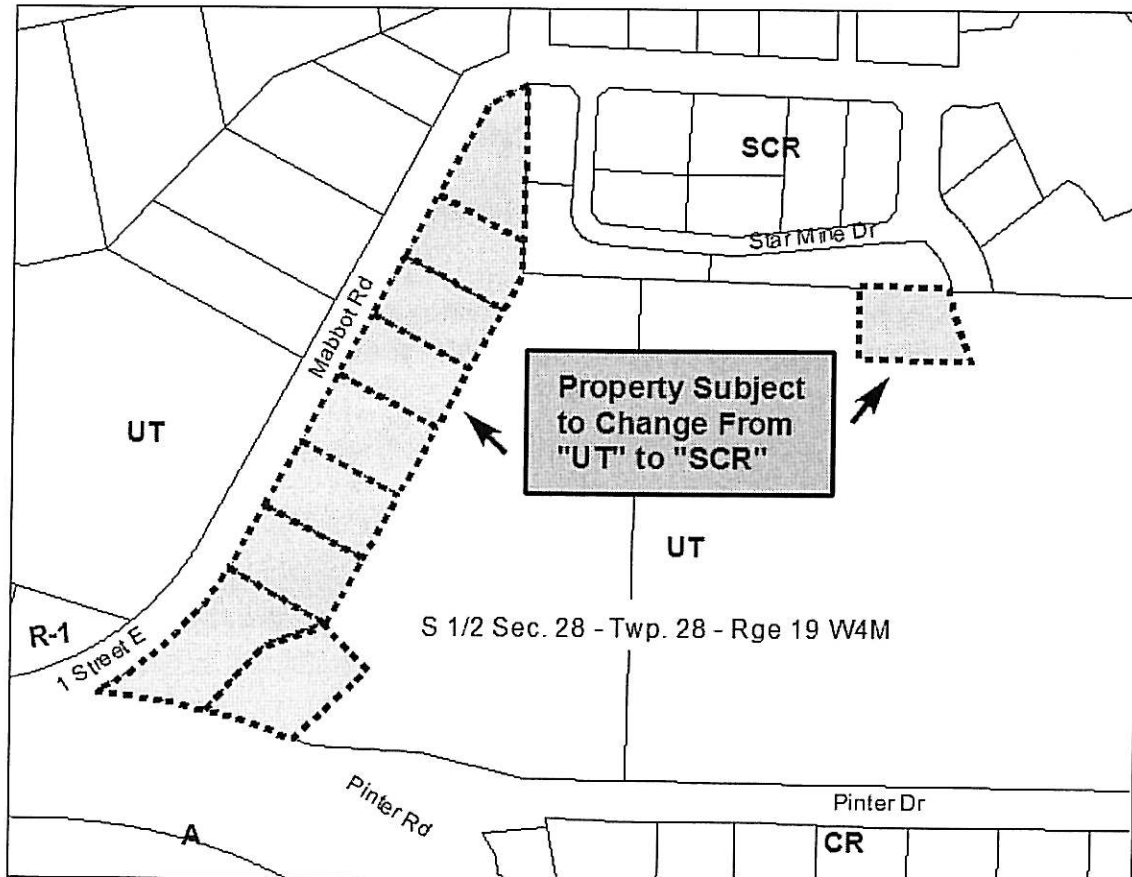
BEING A BYLAW TO AMEND LAND USE BYLAW NO. 10-08 FOR THE TOWN OF  
DRUMHELLER IN THE PROVINCE OF ALBERTA.

**WHEREAS** pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Drumheller (hereinafter called the Council), has adopted Land Use Bylaw No. 10-08;

**AND WHEREAS** the Council deems it desirable to amend Land Use Bylaw 10-08; and

**NOW THEREFORE** the Council hereby amends Land Use Bylaw No. 10-08 as follows:

Schedule A, Land Use District Map, by re-designating a portion of the S ½ Sec.28 - Twp. 28 - Rge 19 W4M in the Town of Drumheller from "UT" – Urban Transitional District to "SCR" – Suburb Community Residential District as shown on the plan below:



READ A FIRST TIME THIS 25<sup>th</sup> DAY OF March, 2013.

...

***Agenda Item # 8.1.4***

READ A SECOND TIME THIS      DAY OF                      2013.

READ A THIRD TIME AND PASSED THIS      DAY OF                      2013.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

MAR 13 2013

## Agenda Item # 8.1.4

### HUNTER SURVEY SYSTEMS LTD.

ALBERTA AND CANADA LAND SURVEYORS  
LEGAL, CONSTRUCTION AND CONTROL SURVEYS  
BOX 67039, NORTHLAND VILLAGE P.O.  
CALGARY, ALBERTA T2L 2L2

BUS. (403) 297-0033  
FAX. (403) 297-0032

File: 05-08-41  
11 March 2013

**TOWN OF DRUMHELLER,**  
703 3<sup>rd</sup>. Avenue West,  
DRUMHELLER, Alberta.  
T0J 0Y3

**ATTENTION:** Mr. Raymond M. Romanetz, P.Eng.  
Chief Administrative Officer

Greetings Ray;

**RE:** Application for Re-Classification for New Lots  
Portion of Aerial in the District of Rosedale  
DRUMHELLER, Alberta.


It is our understanding the subject re-classification has received 1<sup>st</sup>. and 2<sup>nd</sup>. readings. The 3<sup>rd</sup>. reading was defeated and/or held in abeyance pending the resolution of concerns raised by the residents that they would be kicked off the lands once the subdivision is approved.

This is to advise all tenants have been offered a first right to purchase the lot on which they have buildings and have accepted same. Enclosed please find a letter expressing their satisfaction and supporting this re-classification.

We trust you will find this consent satisfies the concerns that stalled this request and will allow you to proceed with completing this re-classification.

If you have any questions or require anything further to proceed; please do not hesitate to contact us.

Best regards;

  
Wm. R. Hunter,  
Alberta & Canada Land Surveyor

c.c. **PALLISER REGIONAL MUNICIPAL SERVICES,**  
**ATTENTION:** Mr. Brad Wiebe, ACP, MCIP File: 80\105 PRMS: 2010-002  
Chief Executive Officer

c.c. **BERNIE and SANDRA GRAHAM**



MEMBER : ALBERTA LAND SURVEYORS' ASSOCIATION

11 ~~17~~ADON  
February 2013.

## Agenda Item # 8.1.4

**MAYOR and COUNCIL OF TOWN OF DRUMHELLER,**  
703 3<sup>rd</sup>. Avenue West,  
DRUMHELLER, Alberta. T0J 0Y3

**ATTENTION:** Mr. Terry Yemen, Mayor

Dear Sir,

**RE:** Application for Re-Classification for New Lots  
Portion of Aerial in the District of Rosedale  
DRUMHELLER (Rosedale..Aerial District), Alberta.

As you are aware the application for the re-classification of the subject lands was denied or held in abeyance due our concerns about being evicted from the lands we have rented and occupied for numerous years.

We are now pleased to advise that the registered owners have offered and we have accepted an agreement giving us the first right to purchase the proposed Lot we are now occupying and we the undersigned now support this re-classification application and request you proceed with this.

Thank you for your concern and assistance in this matter.

TAMMY L BULECHOWSKY  
PRINTED NAME

MBulechowsky  
SIGNATURE

JEFFREY E. PANISIAK  
PRINTED NAME

Jeff Panisiak  
SIGNATURE

Pamela Shannon  
PRINTED NAME

Pamela Shannon  
SIGNATURE

NORMAN J. PANISIAK  
PRINTED NAME

Norm Panisiak  
SIGNATURE

CURTIS D. PANISIAK  
PRINTED NAME

Curt Panisiak  
SIGNATURE



# Agenda Item # 8.1.4

