

Town of Drumheller COUNCIL MEETING AGENDA

June 3, 2014 at 4:30 PM

Council Chamber, Town Hall

224 Centre Street, Drumheller, Alberta



Page

1.0 CALL TO ORDER

3-4 1.1 Proclamation - Seniors' Week 2014 (June 2 - 8, 2014)

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5-10 5.1.1 Regular Council Meeting Minutes of May 20, 2014

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 Hope College - Jon Ohlauser

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

11-14 8.1.1 RFD - Appointment to the Drumheller Public Library Board

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.2.1 RFD - Waterslide Tender Award

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.4.1 Tourism Funding Model Update

9.0 PRESENATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

- 14.1 Land Matter - Land Lease (Lehigh)
- 14.2 Land Matter - Land Sale (Subdivision of MR Closure)
- 14.3 Land Matter - Offer to Purchase (Rosedale Industrial)
- 14.4 Land Matter - Land Sale (Passion Play)
- 14.5 Personnel Matter

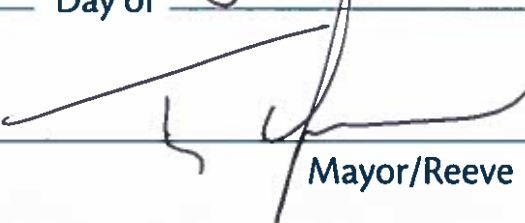


Proclamation


Seniors' Week 2014

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I do hereby proclaim June 2 – 8, 2014, to be "Seniors' Week."

Dated this 3RD Day of JUNE, 2014, in TOWN OF DRUMHELLER.



Mayor/Reeve



Alana DeLong
Chair, Seniors Advisory Council for Alberta
MLA, Calgary-Bow



Honourable Dave Quest
Associate Minister of Seniors



Honourable Fred Horne
Minister of Health

The word "Alberta" in a white script font, followed by a small yellow and orange square logo.

Message from the Minister and Associate Minister



Honourable Fred Horne



Honourable Dave Quest

Seniors are a valuable part of our province, and we are pleased to invite Albertans to celebrate seniors during Seniors' Week 2014.

Alberta is home to nearly 470,000 seniors, with another Albertan turning 65 every 14 minutes. As the number of older adults continues to grow, so do our opportunities to spend time with the seniors in our lives, whether they be family members, friends, neighbours or members of your community.

People over 65 play a number of important roles, such as caregivers, volunteers, mentors, business owners and employees. Seniors make significant contributions to their families and communities, and are an important source of knowledge, history and a key link between our past and future.

Seniors' Week is a great time to acknowledge and appreciate seniors. It is also a wonderful opportunity to spend some time with the seniors in your life.

We encourage all Albertans to join us in celebrating seniors during Seniors' Week. From June 2 – 8, families, friends and communities are invited to host or attend events honouring seniors. Please take this opportunity to appreciate the seniors in your life – during Seniors' Week, and all year.

Honourable Fred Horne
Minister of Health

Honourable Dave Quest
Associate Minister of Seniors

Message from the Chair



Alana DeLong

As Chair of the Seniors Advisory Council for Alberta, I'm pleased to invite all Albertans to join in Seniors' Week 2014, from June 2 – 8.

Grandparents, parents, friends, neighbours – we all know and love the seniors in our lives. Seniors' Week is a chance for us to celebrate and recognize the contributions seniors have made to Alberta, and to share our appreciation.

The council works to increase the recognition of seniors as one of Alberta's most respected and valuable resources. This includes consulting with seniors, seniors' organizations and others to gather information and provide advice to government on seniors needs. The council also co-ordinates Seniors' Week across Alberta, and encourage communities and individuals to host events during Seniors' Week. Past examples include community BBQs, teas and meals with school children. You can register your event online at www.health.alberta.ca/seniors/seniors-week.html.

This year we will be holding the Provincial Launch of Seniors' Week at the Westend Seniors Activity Centre in Edmonton on Monday, June 2. We are very excited to be a partner with this organization and look forward to a fun filled day.

Seniors' Week is a time to celebrate and honour the important contribution seniors make to our province. Their involvement in our communities benefits Albertans of all ages. On behalf of the council, I would like to thank Alberta's seniors. You are an inspiration, an example, and a link to our shared past.

Alana DeLong
Chair, Seniors Advisory Council for Alberta
MLA, Calgary-Bow

**Town of Drumheller
COUNCIL MEETING
MINUTES**

May 20, 2014 at 4:30 PM

Council Chambers

224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

PRESENT:

ACTING MAYOR:

Tara McMillan

COUNCIL:

Jay Garbutt

Lisa Hansen-Zacharuk

Patrick Kolafa

Sharel Shoff

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

ACTING DIRECTOR OF CORPORATE SERVICES:

Bill Wulff

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

ABSENT: Mayor Terry Yemen

1.0 CALL TO ORDER

Acting Mayor Tara McMillan thanked the Public Works Department for all their efforts and hard work to clean up the community over the past two weeks.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

Regular Council Meeting Minutes
May 20, 2014

3.1 Acting Mayor Tara McMillan called the Public Hearing to order at 4:35 PM.

Acting Mayor Tara McMillan stated that the purpose of the Public Hearing was to consider Bylaw 05.14 being a bylaw to amend the Land Use Bylaw 10.08 to provide modifications and additions to the land use regulations within the Town of Drumheller.

Acting Mayor Tara McMillan asked if there were any items of correspondence. L. Handy stated there were no items of correspondence.

B. Wiebe, Palliser Regional Municipal Services provided an overview of the changes as stated in Bylaw 05.14. He explained that the bylaw also included an amendment to two land use districts adjacent to the Passion Play site: "UT" – Urban Transition and "A" – Agricultural changed to "CS" – Community Services. He further explained that the proposed changes allows for more consistency of zoning in this area.

He further advised that the Town is waiting on the province for flood mitigation regulations.

Acting Mayor McMillan asked if there were any questions from Council. There were no questions from Council.

Acting Mayor McMillan asked if there were any speakers in favor or against the proposed amendments. There were no speakers in favor or against the proposed amendments.

Acting Mayor McMillan closed the Public Hearing at 4:48 PM.

3.2 Acting Mayor McMillan opened the Public Hearing at 4:48 PM.

Acting Mayor Tara McMillan stated that the purpose of the Public Hearing was to consider Bylaw 06.14 to close a portion of an undeveloped road (Riverside Avenue in the Newcastle area) from public use and to sell or hold these lands.

CAO R. Romanetz advised that the intention is to deal with a specific request from DARTS which proposes to close a portion of unused road allowance to accommodate DARTS' new development and to allow them to meet the existing requirements of the Land Use Bylaw. He explained that the proposed road closure was circulated to utility companies and their responses received to date indicate no requirements for easements.

Acting Mayor Tara McMillan asked if there were any items of correspondence. L. Handy stated there were no items of correspondence.

Regular Council Meeting Minutes
May 20, 2014

Acting Mayor McMillan asked if there were any questions from Council. There were no questions from Council.

In response to a question from Council, R. Romanetz explained that he is not certain which area DARTS proposes to purchase – both area A and B will be offered up to DARTS. In addition to the land value, DARTS will also assume the costs for the survey as well as the registration. DARTS has indicated an interest to proceed and the other property owners will decide at a later date.

Acting Mayor McMillan asked if there were any speakers in favor or against the proposed closure. There were no speakers in favor or against the proposed closure.

Acting Mayor McMillan closed the Public Hearing at 4:40 PM.

4.0 ADOPTION OF AGENDA

MO2014.77 Shoff, Hansen-Zacharuk moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of May 5, 2014

MO2014.78 Zariski, Kolafa moved to adopt the Regular Council Meeting Minutes of May 5, 2014. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Meeting Minutes of April 24, 2014

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 RFD - Marigold Library System 2015 and 2016 Per Capita Rates

Regular Council Meeting Minutes
May 20, 2014

R. Romanetz advised that Marigold Library System is asking for the new rates for 2015 and 2016 with a 2% increase. The rates for previous years were as follows: 2012 - \$4.90 per capita; 2013 - \$5.25 per capita and 2014 - \$5.60 per capita. The new rates are as follows: 2015 - \$5.71 per capita and in 2016 - \$5.83 per capita. He further advised that their rate increase is in line with inflations rates and it is a reasonable request.

MO2014.79 Shoff, Zariski moved to approve an Amendment to Schedule C of the Agreement between the Parties of the Marigold Library System for 2015 and 2016.

Discussion on Motion:

In response to a question from Council, Library Board representative P, Kolafa stated that the Board feels the increase is reasonable and dollars well spent. He stated that a breakdown of value for dollars is listed in the last three pages of the document. Councillor J. Garbutt concurred stating that the Drumheller Library provides excellent service to the public because of our membership with Marigold and allows our library to go beyond its four walls to bring in items from outside our library.

Vote on Motion: Carried unanimously.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.2.1 RFD - Street Improvement Program Award

A. Kendrick advised that three tenders were received for the 2014 Street Improvement Program ranging from \$2,407,995 to \$2,788,504. The engineer's construction estimate prepared prior to tendering was \$2,705,431. The total tender includes capital and operational items, flood damaged streets, Atco's Project (12th St. W) and Alberta Transportation Project (2nd St. W). All bid items included in the tender were approved in the 2014 Corporate Plan with the exception of the Disaster Recovery Program – Road Damage Schedule C and Alberta Transportation Project Schedule D.

MO2014.80 Garbutt, Shoff that Council approve the awarding of the tender for the 2014 Street Improvement Program to Brooks Asphalt & Aggregate Ltd. in the amount of \$2,407,995 not including GST subject to Alberta Transportation and Disaster Recovery Program (DRP) approval.

Discussion on Motion:

In response to a question from Council, A. Kendrick explained that the 2014 SIP includes overlay of existing trails and may include a slight extension in one area. R. Romanetz stated that all work on 12th Street West is 100% paid for by ATCO and transportation work is 100% paid for by Alberta Transportation.

Vote on Motion: Carried unanimously.

8.3. DIRECTOR OF CORPORATE SERVICES

Regular Council Meeting Minutes
May 20, 2014

8.4. DIRECTOR OF COMMUNITY SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

MO2014.81 Shoff, Zariski moved second reading of Bylaw 05.14.

Discussion on Motion:

Councillor J. Garbutt recommended that any future rezonings be separate from any other land use bylaw amendments should a bylaw be defeated due to the addressing such amendments together in one bylaw. In response to a question from Council, R. Romanetz advised that the survey creates an area that will be transferred to the Passion Play for a nominal sum and an area leases – these discussions are long standing and allows the Town to follow through on decisions by the previous Council. He further explained that once the Passion Play has title to the property it will assist in acquiring additional funding from the bank. Councillor J. Garbutt asked the uses in the CS District. R. Romanetz advised that uses would include firehalls, library, swimming pool, campgrounds, cemeteries, clinics / hospitals, museums, public buildings, schools, senior lodges – any use that is community in nature versus private sector use. He further advised that the Passion Play intends to use the area for parking.

Vote on Motion:

Carried unanimously.

MO2014.82 Shoff, Hanson-Zacharuk moved third reading of Bylaw 05.14. Carried unanimously.

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2014.83 Garbutt, Hansen-Zacharuk moved to go in camera at 5:00 PM. Carried unanimously.

14.1 Personnel Matter

MO2014.84 Zariski, Shoff moved to revert to regular Council meeting at 5:30 PM. Carried unanimously.

MO2014.85 Garbutt, Kolafa moved to approve the employment contract with Director of Infrastructure Services Allan Kendrick as presented by the CAO. Carried unanimously.

Regular Council Meeting Minutes
May 20, 2014

There being no further matters, the Acting Mayor declared the meeting adjourned at 5:32 PM.

Acting Mayor

Chief Administrative Officer



DRUMHELLER

REQUEST FOR DECISION



Request for Decision

| | | | |
|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------|
| | | Date: | May 30, 2014 |
| Topic: | DRUMHELLER PUBLIC LIBRARY BOARD APPOINTMENT | | |
| Proposal: | The Drumheller Public Library Board has one vacancy due to the resignation of Mr. Alec Hammond. The Library Board recommends the appointment of Elizabeth Gallagher. | | |
| Proposed by: | Drumheller Public Library Board | | |
| Correlation to Business (Strategic) Plan | | | |
| Benefits: | Increases membership on the Library Board. | | |
| Disadvantages: | | | |
| Alternatives: | | | |
| Finance/Budget Implications: | N/A | | |
| Operating Costs: | | Capital Cost: | |
| Budget Available: | \$0.00 | Source of Funds: | |
| Budget Cost: | \$0.00 | Underbudgeted Cost: | |
| Communication Strategy: | | | |
| Recommendations: | That Council approve the appointment of Elizabeth Gallagher to the Drumheller Public Library Board to expire on the date of Council's Organizational Meeting in 2017. | | |
| Report Writer: | R.M. Romanetz, P. Eng. | CAO: | |
| Position: | Chief Administrative Officer | | |

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

| | | |
|--|--|---|
| | | 1 |
|--|--|---|

May 27th , 2014

Mr. Ray Romanetz

Chief Administrative Officer

Town of Drumheller

Dear Mr. Romanetz

RE: APPOINTMENT OF DRUMHELLER PUBLIC LIBRARY BOARD MEMBER

This letter is to request that Council appoint Ms. Elizabeth Gallagher to the Drumheller Public Library Board. Ms. Gallagher would replace Mr. Alec Hammond, who submitted his resignation letter to the board in April.

Ms. Gallagher moved to Drumheller approximately two years ago. She enjoys the Town of Drumheller, is active in a number of volunteer groups in the Town as well as throughout the province. Ms Gallagher has been interviewed by two members of the Board and her application discussed and approved by the Board.

Your assistance with this recommendation is appreciated. Please feel free to contact me if you have any questions.

Sincerely,



J. Linda Traquair

Board Chair

cc. Linda Handy ✓

Emily Hollingshead

Patrick Kolafa

Board File



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date 29/04/14
D/M/Y

Board applied for LIBRARY BOARD

Name of Applicant ELIZABETH GALLAGHER "B.J."

Full Address ROSEDALE STN., ROSEDALE, AB Postal Code T0J-2V0

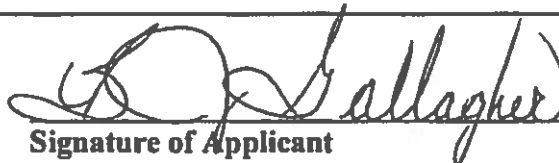
Length of Residency in Town 2

Phone (403) E-mail Address

Past Service on Similar Boards SEE ATTACHED

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

SEE ATTACHED


Signature of Applicant

Fax back to (403)823-8006

Town of Drumheller
703 2 Avenue West
Drumheller, AB T0J 0Y3

www.dinosaurvalley.com

Telephone: (403) 823-1339
Fax: (403) 823-8006

Elizabeth Jane Gallagher

Personal History

I am presently Chair of the Soroptimist Foundation of Canada, my term runs from 2011 – 2017. As Chair of the Foundation it is my duty to chair all meetings, speak as and when required to make more people aware of what the SFC does. The Foundation manages about \$1,500,000.00 offering Soroptimist Clubs Grants to be used within their communities to further the rights of women and to increase self-esteem in young women and girls. SFC also provides Grant for Women Scholarships to 4 young women attending Canadian Universities enrolled in PhD or Masters programs, two to Eastern Canada and two to Western Canada yearly.

I am a member of the Drumheller Hospital Auxilliary 2012 – continuing.

I also served as Secretary of the Seniors Drop-In Center in Lac La Biche from 2008 – 2012, I attended all board meetings and took minutes, I managed one of their Casinos, I helped with the organization of the Seniors Games held in Lac La Biche in 2012.

I have also worked in Rankin Inlet, Keewatin region as the Executive Director of the Inuit Friendship Centre there (1995-1997 and at that time I also chaired the Board of the Women's Shelter and the Day Care in Rankin Inlet.

I have been a member of the Soroptimist Club of Edmonton since 1988 and have been a very active member until I moved to Drumheller holding all positions at least once and President twice. I also acted as Casino Chair from 1988 – 1995 and again from 1999 – 2012.

I have a strong interest in community and giving back and would like to be able to do that in Drumheller and area.

Thank you.



Elizabeth Jane Gallagher