

# **Town of Drumheller COUNCIL MEETING AGENDA**

**January 13, 2014 at 4:30 PM  
Council Chamber, Town Hall  
224 Centre Street, Drumheller, Alberta**



Page

## **1.0 CALL TO ORDER**

## **2.0 MAYOR'S OPENING REMARK**

## **3.0 PUBLIC HEARING**

## **4.0 ADOPTION OF AGENDA**

## **5.0 MINUTES**

### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

- 3-11 5.1.1 Regular Council Meeting Minutes of December 16, 2013  
Special Council Meeting Minutes of December 23, 2013  
Special Council Meeting Minutes of January 6, 2014

### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

### **5.3. BUSINESS ARISING FROM THE MINUTES**

## **6.0 DELEGATIONS**

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

## **8.0 REQUEST FOR DECISION REPORTS**

### **8.1. CAO**

- 12-16 8.1.1 RFD - Request for Reduction of Property Taxes

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**8.1. CAO**

17-19 8.1.2 RFD - Appointment to the Drumheller Housing Administration

**8.2. DIRECTOR OF INFRASTRUCTURE SERVICES**

**8.3. DIRECTOR OF CORPORATE SERVICES**

**8.4. DIRECTOR OF COMMUNITY SERVICES**

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**12.0 NOTICE OF MOTION**

**13.0 COUNCILLOR REPORTS**

13.1 Councillor Tom Zariski - Drumheller and District Seniors Foundation

20 13.2 Councillor Jay Garbutt - Sandstone Manor 2014 Budget

**14.0 IN-CAMERA MATTERS**

14.1 Land Matter

14.2 Labour Matter

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

December 16, 2013 at 4:30 PM  
Council Chamber, Town Hall  
703-2nd Ave. West, Drumheller, Alberta



**PRESENT:**

**MAYOR:**

Terry Yemen

**COUNCIL:**

Jay Garbutt

Lisa Hansen-Zacharuk

Patrick Kolafa

Tara McMillan

Sharel Shoff

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

**DIRECTOR OF CORPORATE SERVICES:**

Byron Nagazina

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**RECORDING SECRETARY:**

Linda Handy

**1.0 CALL TO ORDER**

Mayor Terry Yemen called the meeting to order at 4:30 PM.

- 1.1 Councillor Lisa Hansen-Zacharuk was sworn in as Deputy Mayor for the months of January and February, 2014.

**2.0 MAYOR'S OPENING REMARK**

- 2.1 Motion to cancel December 30, 2013 Council Meeting

**MO2013.147** Shoff, Hansen-Zacharuk moved to cancel the regular Council Meeting scheduled for December 30, 2013. Carried unanimously.

**3.0 PUBLIC HEARING**

**4.0 ADOPTION OF AGENDA**

**MO2013.148** Garbutt, Zariski moved to adopt the agenda as presented. Carried unanimously.

**5.0 MINUTES**

**5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

**5.1.1 Regular Council Meeting Minutes of December 2, 2013**

**MO2013.149** Zariski, McMillan moved to adopt the regular Council Meeting minutes of December 2, 2013 as presented. Carried unanimously.

**5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

**5.2.1** Municipal Planning Commission Meeting Minutes of October 4, 2013

**5.2.2** Municipal Planning Commission Meeting Minutes of October 11, 2013

**5.2.3** Municipal Planning Commission Meeting Minutes of October 29, 2013

**5.2.4** Municipal Planning Commission Meeting Minutes of November 4, 2013

**5.3. BUSINESS ARISING FROM THE MINUTES**

**6.0 DELEGATIONS**

**7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

**8.0 REQUEST FOR DECISION REPORTS**

**8.1. CAO**

**8.1.1** RFD - Appointments to the Elected Officials Remuneration Task Force  
R. Romanetz advised that in accordance with Council Policy C-01-11, following a general municipal election, Council shall appoint an independent committee composed of five (5) Drumheller residents to review this policy and report back to Council. The Town of Drumheller has received five applications from Bob Sheddy, Bob Hannah, Sandy Brown, James Gooley and Debra Bolduc.

**MO2013.150** McMillan, Shoff that Council approve the appointments of Bob Sheddy, Bob Hannah, Sandy Brown, James Gooley and Debra Bolduc to the Elected Official Remuneration Review Task Force for one term. Carried unanimously.

**8.1.2** RFD - Appointment to Economic Development Task Force  
R. Romanetz advised that after advertising for a vacancy on the Economic Development Task Force, one application has been received from Brock Harrington.

**MO2013.151** McMillan, Hansen-Zacharuk moved to approve the appointment of Brock Harrington to the Economic Development Task Force for a three year term to expire on the date of Council's Organization meeting in October, 2016. Carried unanimously.

**8.2. DIRECTOR OF INFRASTRUCTURE SERVICES**

**8.3. DIRECTOR OF CORPORATE SERVICES**

**8.3.1 Presentation of 2014 Water and Waste Water Rates**

B. Nagazina presented two utility rate bylaws scenarios for Council's consideration – first with a 3% and secondly a 5% for both water and wastewater utility rate increases on both the fixed and consumption rates. Administration is recommending 5% for both the residential and regional consumers. A 5% increase will allow the Town to grow the reserves to the \$9.76M target as set out in the financial capital strategy from July 15, 2011. Based on the Utility Rate Model, reserves should be 10% of capital assets which are at \$97M on the Town's books. The Town's current reserves for water and wastewater are \$1M and \$2M respectively. At the 5% increase the Town would generate \$2.95M in water revenues and \$2.08M in wastewater revenues. These revenues would allow the Town to recover its cash expenses, asset depreciation less contributed capital amortization, and a return on investment of \$250,487 and \$519,908 for water and wastewater respectively.

**Questions from Council:**

Councillor J. Garbutt asked if a surcharge per account would be imposed in 2014. R. Romanetz advised that if Council agrees to the 5% increase the surcharge would be removed and 2% of the 5% increase would go towards the reserves. He further advised that the 5% increase would cover an increase in costs and allow a growth in the reserves as set out in the Public Utility Act. B. Nagazina stated that a 5% increase would be a fairer and more equitable approach based on consumption rather than an overall surcharge. Councillor J. Garbutt agreed and requested that the 2% dedicated surcharge to reserves not be expended elsewhere without Council approval. Councillor T. Zariski noted that the projected sale of water for 2014 is less than 2013. B. Nagazina to confirm the projection. Councillor T. Zariski questioned why regional customers are paying less for water than Drumheller residents. R. Romanetz advised that Aqua7 charges their customers a transmission and distribution cost in addition to the base regional rate/m3 paid to the Town of Drumheller so the cost to the regional consumer is much higher than the rate charged by the Town. He further stated that the Town of Drumheller cannot charge regional customers for distribution lines, individual meter readings, fire hydrants, etc. Each regional municipality has a separate distribution system.

**8.3.2 Preliminary Operating Budget Discussion**

B. Nagazina presented the 2014 preliminary operating discussion items for Council's consideration:

- 3% wage increase already approved for CUPE employees;
- Sunshine Lodge increase will be 15% (increase of \$54,000 to last year's requisition of 366,000);
- DMO – currently at \$40,000 and need direction from Council for any additional increase;
- Palliser Regional Municipal Services increase of \$20,000(+/-);

- Drumheller & District Solid Waste Management Association requisition increase unknown as of this date.

He stated a budgeted 3% tax increase would yield a surplus of \$228,000 – with the surplus decreasing by \$76,000 for each 1% to a 0 zero tax based. He further stated that he needs a further 10 days to identify all costs and present to Council for direction on priorities. He stated that the challenge is a significant portion of the budget is fixed with no opportunity to reduce, i.e. insurance costs, debenture payments - wages can be reduced only by reducing staff levels. Of the \$15M in cash expenditures, \$11M are calculated as fixed (75% of the budget is fixed costs).

Councillor J. Garbutt stated that there are areas where more focus can be given such as repairs, travels and substances, education and communications where the actual are out of line with the budgeted amounts. He stated that an extra year of actuals would help to show the trend. R. Romanetz explained that some costs savings will result on the energy side however costs have gone up in other areas, such as mosquito control where the chemical costs have dramatically increased.

Council agreed that the DMO must provide a budget to Council before a decision can be made on their request for additional dollars. P. Salvatore explained that in addition to administrative costs, the DMO's budget would include costs for the sales and production of the travel map guide and the Travel Drumheller website. He further stated that the DMO is moving forward as identified in the Tourism Master Plan and the need for this industry to do a better job of getting stakeholders to participate and promote Drumheller solely – this is a missing component and a key thrust for the DMO moving forward. He further explained that the DMO wants to expand the number of participants so there are more members such as campgrounds, restaurants, gas stations – a lot of work yet to be done to define the role of tourism. In response to a question from Councillor J. Garbutt, Council confirmed that the DMO presentation included a comment that their members feel their dollars should be spent only on marketing and not administrative. P. Salvatore agreed to provide a report to Council.

#### **8.4. DIRECTOR OF COMMUNITY SERVICES**

##### **8.4.1 Business License Fee Review**

P. Salvatore advised that Bylaw 04.09 the Business License Bylaw provides the framework for the sales and enforcement of business licenses in the Town of Drumheller and the 2012-2014 Service Fee Schedule sets the rates. He recommended that Council apply the rates as they are set in the current 2012-2014 fee schedule with a comprehensive review in the new year with the issuance of a credit should it be warranted. The target date for the draft bylaw would be January (prior to the approval of the 2014 operating budget). In response to Council's concerns with the current rates, R. Romanetz advised that Community Enforcement Supervisor G. Peters and Development Officer C. Woods have done a lot of work on the comparisons and the rates and policies vary considerably amongst municipalities. Council agreed to do a review by mid-February.

**8.4.2 Update on Heritage Bylaw**

P. Salvatore advised that Drumheller's Heritage inventory was completed in 2012 and the next step includes the preparation of a bylaw for each individual property that is designated as outlined in the attached document "*Designating Municipal Historic Resources*". He recommended that the Heritage Committee regroup to contact the identified property owners and explain the process involved. The heritage designation placed on the property title may or may not be an economic advantage to the property owner.

R. Romanetz advised that Council may want to consider whether compensation to property owners should be warranted in recognition of property owners being stewards of heritage properties. If Council decides against compensation, an owner would have to sign a waiver not requiring compensation. Councillor T. Zariski disagreed that any compensation should be paid to property owners as one of the main aspects of doing the heritage review was to preserve properties in the community and enable the owners to access provincial dollars to restore, replace, and refurbish their structure so it remains in a useable condition. He further advised that property owners have been very patient in the process however the Town needs to move forward so property owners are able to access these dollars. He cited the City of Edmonton's website as their bylaws are in place for this program and Drumheller may be able to use as a resource. R. Romanetz advised that there is a requirement for the compensation discussion to be held as a clause must be inserted in the bylaw on whether compensation is payable or not. P. Salvatore clarified that notice of compensation comes in different forms – and there are other non fiscal compensations such as zoning relaxations. He further explained that under the Act there is a 60 day waiting period where designations can be amended or repealed depending on what is happening with the identified property today. Council agreed that Councillor Tom Zariski will work with Paul Salvatore and the Heritage Committee to identify a property and move forward with the preparation of a bylaw.

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**11.1 Bylaw 13.13 2014 Utility Rates - first reading**

**MO2013.152** Shoff, Hansen-Zacharuk moved first reading to Bylaw 13.13 to establish utility rates at 5% increase. Carried unanimously.

In order to allow for an opportunity for public comment, Mayor Terry Yemen announced that a Special Council Meeting will be held on December 23<sup>rd</sup> at 4:30 PM for second and third readings to the bylaw.

**12.0 NOTICE OF MOTION**

**13.0 COUNCILLOR REPORTS**

**14.0 IN-CAMERA MATTERS**

There being no further items to the agenda, the Mayor declared the meeting adjourned at 6:20 PM.

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Mayor

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Chief Administrative Officer



# **Town of Drumheller**

## **SPECIAL COUNCIL MEETING**

### **MINUTES**



**December 23, 2013 4:30 PM**  
224 Centre Street, Drumheller, Alberta

**PRESENT:**

**MAYOR:**

Terry Yemen

**COUNCIL:**

Lisa Hansen Zacharuk

Patrick Kalofa

Tara McMillan

Sharel Shoff

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

**DIRECTOR OF CORPORATE SERVICES:**

Byron Nagazina

**RECORDING SECRETARY:**

Linda Handy

**ABSENT:** Councillor Jay Garbutt

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**1.0 CALL TO ORDER**

Mayor Terry Yemen called the meeting to order at 4:30 PM.

**2.0 Bylaw 13.13 2014 Utility Rates – second and third readings**

**MO2013.SP02** Shoff, Hansen-Zacharuk moved second reading to Bylaw 13.13 to establish utility rates at 5% increase. Carried unanimously.

**MO2013.SP03** McMillan, Kolafa moved third reading to Bylaw 13.13 to establish utility rates at 5% increase. Carried unanimously.

There being no further business, the Mayor declared the Special Council meeting adjourned at 4:35 PM.

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## ***Agenda Item # 5.1.1***

Special Council Meeting  
December 23, 2013  
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Mayor

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Chief Administrative Officer

# **Town of Drumheller SPECIAL COUNCIL MEETING MINUTES**

**January 6, 2014 4:30 PM**  
224 Centre Street, Drumheller, Alberta



**PRESENT:**

**MAYOR:**

Terry Yemen

**COUNCIL:**

Jay Garbutt

Lisa Hansen Zacharuk

Patrick Kalofa

Tara McMillan

Sharel Shoff

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Ray Romanetz

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Allan Kendrick

**DIRECTOR OF CORPORATE SERVICES:**

Byron Nagazina

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**RECORDING SECRETARY:**

Linda Handy

**1.0 CALL TO ORDER**

Mayor Terry Yemen called the meeting to order at 4:30 PM.

**2.0 East Coulee Water Fill Station Review Task Force**

**MO2014.SP01** McMillan, Zariski moved that the Terms of Reference for the East Coulee Water Fill Station Review Task Force be approved and further that Councillors Sharel Shoff and Lisa Hansen-Zacharuk be appointed to the Task Force. Carried unanimously.

There being no further business, the Mayor declared the Special Council meeting adjourned at 4:35 PM.

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Mayor

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Chief Administrative Officer



# DRUMHELLER

## CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 8.1.1



### Request for Decision

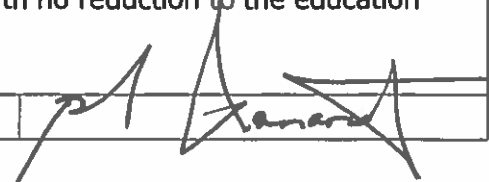
		<b>Date:</b>	January 10, 2014
<b>Topic:</b>	<b>REQUEST FOR REDUCTION OF PROPERTY TAXES</b>		
<b>Proposal:</b>	<p>Two property owners as identified as Tax Roll #10002004 and Tax Roll #19041201 (names are protected under FOIPP) are requesting that Council reduce the 2013 taxes as allowed under Section 347(1) of the Municipal Government Act due to their residence experiencing significant flood damages.</p> <p>Cancellation, reduction, refund or deferral of taxes:</p> <p>347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following with or without conditions:</p> <ul style="list-style-type: none"><li>(a) Cancel or reduce tax arrears;</li><li>(b) Cancel or refund all or part of a tax;</li><li>(c) Defer the collection of a tax.</li></ul> <p>Comments from Rod Vikse, Wildrose Assessment Services is attached for Council's consideration.</p>		
<b>Proposed by:</b>	Council		
<b>Correlation to Business (Strategic) Plan</b>			
<b>Benefits:</b>			
<b>Disadvantages:</b>			
<b>Alternatives:</b>			
<b>Finance/Budget Implications:</b>	<ul style="list-style-type: none"><li>♦ The education portion of taxes must be paid regardless of a municipal portion of the property tax reduction.</li><li>♦ This loss of revenue impacts the operating surplus.</li></ul>		
<b>Operating Costs:</b>		<b>Capital Cost:</b>	\$0.00
<b>Budget Available:</b>	\$0.00	<b>Source of Funds:</b>	
<b>Budget Cost:</b>	\$0.00	<b>Underbudgeted Cost:</b>	
<b>Communication Strategy:</b>			

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

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## Agenda Item # 8.1.1

<b>Recommendations:</b>	Council reduce the municipal portion of taxes for Tax Roll #10002004 and Tax Roll #19041201 based on the reduction of assessment by Rod Vikse - Wildrose Assessment Services for the timeframe the properties were affected by the flood in 2013 with no reduction to the education portion of taxes for 2013.		
<b>Report Writer:</b>	R.M. Romanetz, P. Eng.	CAO:	
<b>Position:</b>	Chief Administrative Officer		

## Agenda Item # 8.1.1

**From:** Rod Vikse [<mailto:rod@wildroseassmt.com>]  
**Sent:** January-09-14 10:34 AM  
**To:** Raymond Romanetz  
**Subject:** 10002004, 19041201 Properties

Good morning,

The following is a brief description of how assessments are prepared according to Provincial Acts and Regulations.  
Municipal Government Act 289 (2) Each assessment must reflect

- (a) the characteristics and physical condition of the property on December 31 of the year prior to the year in which a tax is imposed under Part 10 in respect of the property

The above mentioned properties were not impacted by the flooding by December 31, 2012, the cut-off date for the current assessment roll.

Wild Rose Assessment Services is currently preparing the assessment roll based on the physical condition, December 31, 2013. This cut-off date will reflect the physical condition of these properties and the assessments will be adjusted accordingly.

Council has the power to reduce taxes, but does not have the power to reduce assessments.

**(10002004)** Due to the flooding the footings and foundation were compromised and Palm Engineering advised that they needed to evacuate immediately.

The current assessment is 130,800, the proposed revised assessment reflecting the flood damage is 68,030, a difference of 62,770.

**(19041201)**

the conversation it was confirmed that 100% of the basement development was damaged due to the flooding. This was backed up by the town on inspections they had conducted with

The current assessment is 522,200, the proposed revised assessment is 481,120, a difference of 41,080. This reflects the cost of finishing the basement, not the cost of removing the damaged basement materials, drying out the concrete, engineering costs, building inspections costs or any other cost to get the basement back to its original state.

Any questions please call.

Rodney Vikse A.M.A.A.  
1-403-343-3357



Town of Drumheller  
703 2ND AVENUE W  
DRUMHELLER, AB T0J 0Y3  
Tel. No. : (403) 823-6300

## PROPERTY ASSESSMENT AND TAX NOTICE

Roll Number	Tax year	Notice Date	Due Date	Final Date for Complaint
000 10002004	2013	08-May-13	03-Sep-13	16-Jul-13

Legal Address PLAN: 3715DQ; MERIDIAN: 4; RANGE: 20; TOWNSHIP: 29; SECTION: 9, EXTRA LEGAL: YES; Quarter Section: NW;

Civic Address

Property Size 7405.000 SF

Client ID

Property Tax		Assessment			Property Tax		Last Year
Assessment Class		Land	Improvement	Total	Tax Rate	Tax Levy	Comparison
Residential Municipal Tax		65,120	65,680	130,800	7.226800	945.27	890.33
Residential Seniors Foundation		65,120	65,680	130,800	0.395300	51.71	43.08
Residential Public School Tax		65,120	65,680	130,800	2.709600	354.42	328.46
Local Improvements			Rate	Frontage	Expiry	Amount	
Education 354.42							
School Support	declared	Total Property Tax			1,351.40		1,261.87
Public School	100.00%	Total Local Improvements			0.00		
Total Current Tax		Total Current Tax			1,351.40		1,261.87
Total Owing		Total Owing			89.47		

reverse for information on penalties and  
an assessment complaint

RFD - Request for Reduction of Property Taxes  
Credit or Refund

Page 5 of 20



Town of Drumheller  
703 2ND AVENUE W  
DRUMHELLER, AB T0J 0Y3  
Tel. No. : (403) 823-6300

## PROPERTY ASSESSMENT AND TAX NOTICE

Roll Number	Tax year	Notice Date	Due Date	Final Date for Complaint
000 19041201	2013	08-May-13	03-Sep-13	16-Jul-13

Legal Address PLAN: 9211120; BLOCK: 1; LOT: 4; MERIDIAN: 4; RANGE: 19  
; TOWNSHIP: 28; SECTION: 29; Quarter Section: NE;

Civic Address

Property Size 5.560 AC

Client ID

LAND INCLUDED ON 19041219

Property Tax	Assessment			Property Tax		Last Year
Assessment Class	Land	Improvement	Total	Tax Rate	Tax Levy	Comparison
Residential Municipal Tax	97,250	351,310	448,560	7.226800	3,241.65	3,080.83
Residential Seniors Foundation	97,250	351,310	448,560	0.395300	177.32	149.06
Commercial Municipal Tax	0	73,640	73,640	11.507400	847.40	823.18
Commercial Seniors Foundation	0	73,640	73,640	0.395300	29.11	25.07
Residential Public School Tax	97,250	351,310	448,560	2.709600	1,215.42	<del>263.77</del>
Commercial Public School Tax	0	73,640	73,640	3.813200	280.80	<del>0.00</del>

Local Improvements	Rate	Frontage	Expiry	Amount	
<p><i>Education 1215.42</i> <i>199.53 adj.</i> <i>\$1404.95</i></p>					

School Support declared	Total Property Tax	5,791.70	5,500.51
Public School 100.00%	Total Local Improvements	0.00	
	Total Current Tax	5,791.70	5,500.51
	Total Owning	2,761.70	

RFD - Request for Reduction of Property Taxes  
reverse for information on penalties and  
ing an assessment complaint





# DRUMHELLER

## REQUEST FOR DECISION

Agenda Item # 8.1.2



### Request for Decision

Date: January 10, 2014

<b>Topic:</b>	<b>DRUMHELLER HOUSING ADMINISTRATION APPOINTMENT</b>		
<b>Proposal:</b>	The Drumheller Housing Administration had two vacancies on their board with terms of two members expiring on November 4, 2013 – Gordon Cloza and Gerald Martynes. Gerald Martynes was reappointed by Council on November 4, 2013 leaving one vacancy. The Town of Drumheller has received two applications from Kandace Wylie-Toews and Rob Kloepper. Administration recommends that the one appointment be carried out by secret ballot.		
<b>Proposed by:</b>	Drumheller Housing Administration		
<b>Correlation to Business (Strategic) Plan</b>			
<b>Benefits:</b>			
<b>Disadvantages:</b>			
<b>Alternatives:</b>			
<b>Finance/Budget Implications:</b>	N/A		
<b>Operating Costs:</b>		<b>Capital Cost:</b>	
<b>Budget Available:</b>	\$0.00	<b>Source of Funds:</b>	
<b>Budget Cost:</b>	\$0.00	<b>Underbudgeted Cost:</b>	
<b>Communication Strategy:</b>			
<b>Recommendations:</b>	That Council approve the appointment of _____ to the Drumheller Housing Administration for a three year term to expire on the date of Council's 2016 Organizational Meeting.		
<b>Report Writer:</b>	R.M. Romanetz, P. Eng.	<b>CAO:</b>	
<b>Position:</b>	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339



# DRUMHELLER

DINOSAUR CAPITAL OF THE WORLD



## APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Board applied for Drumheller Housing Authority

Date Dec 20, 2013

Name of Applicant Kandice Wylie-Toews

Address \_\_\_\_\_

Phone # TDS 091

Length of Residency in Town 17 years

Past Service on Similar Boards Badlands Drug Coalition

Drumheller and District Association for Prevention of Violence

**BRIEF PERSONAL HISTORY** (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Have held a leadership position in Care and Compassion ministry through our church for 14 years and through this have worked with several families to help determine their needs and connect them with community resources. I am currently employed at Drumheller Institution as the mental health nurse

  
Signature of Applicant

Fax back to (403)823-8006

## Agenda Item # 8.1.2



# DRUMHELLER

## CHIEF ADMINISTRATIVE OFFICER

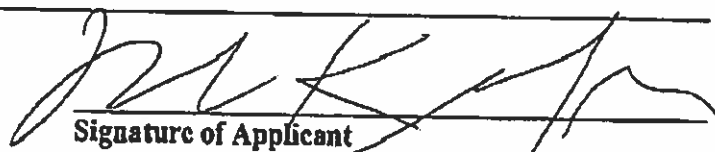


### APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date 10/01/2014  
D/M/YBoard applied for Drumheller HousingName of Applicant Rob KloepferFull Address 111 - 01 - 00 - Postal Code T0J 0Y6Length of Residency in Town 5 monthsPhone (403)                      E-mail Address Kloepfer8@hotmail.comPast Service on Similar Boards N/A

**BRIEF PERSONAL HISTORY** (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

New optometrist to town excited to be involved with the Drumheller community. Looking forward to be on a board where I can interact with other individuals willing to help the community

  
Signature of Applicant

Fax back to (403)823-8006

Town of Drumheller  
703 2 Avenue West  
Drumheller, AB T0J 0Y3[www.dinosaurvalley.com](http://www.dinosaurvalley.com)Telephone: (403) 823-1339  
Fax: (403) 823-8006

**Sandstone Manor  
Profit & Loss 2014 Budget**

**Agenda Item # 13.2**

	<u>Budget</u>
<b>Income</b>	
Interest Income	180.00
Laundry Income	1,020.00
Rental Income	122,995.00
Storage Income	1,800.00
<b>Total Income</b>	<u>125,995.00</u>
<b>Expenses</b>	
<b>ADMINISTRATION EXPENSES</b>	
Bad Debts	1,200.00
Bank Service Charges	120.00
Contract Management Fees	8,799.96
Office Supplies	600.00
Postage	120.00
Professional Fees	800.00
<b>Total ADMINISTRATION EXPENSES</b>	<u>11,639.96</u>
<b>MAINTENANCE EXPENSES</b>	
Appliance Replacement/Repairs	800.00
Contract Labour	4,200.00
Exterior & Interior Repairs	7,200.00
Flooring	1,000.00
Ground Maintenance & Materials	2,640.00
Heating, Plumbing & Electrical	7,200.00
Meals Maintenance	120.00
Telephone	3,000.00
Tools	2,000.00
<b>Total MAINTENANCE EXPENSES</b>	<u>28,160.00</u>
<b>OPERATING EXPENSES</b>	
Janitorial Materials & Services	1,800.00
Security	3,600.00
Waste Removal	2,880.00
<b>Total OPERATING EXPENSES</b>	<u>8,280.00</u>
<b>Property Taxes</b>	3,100.00
<b>UTILITIES</b>	
Cable Services	4,800.00
Electricity	13,800.00
Heating Fuel	9,840.00
Water & Sewer	12,000.00
<b>Total UTILITIES</b>	<u>40,440.00</u>
<b>Total Expenses</b>	<u>91,619.96</u>
<b>Net Ordinary Income</b>	34,375.04
<b>Capital Reserve Recorded</b>	<u>30,000.00</u>
<b>Net Income</b>	<u><u>4,375.04</u></u>