

Town of Drumheller COUNCIL MEETING AGENDA

**April 4, 2016 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, Alberta**



Page

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

3-8 5.1.1 Regular Council Meeting Minutes of March 21, 2016

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

9-26 8.1.1 Bylaw 05.16 being a bylaw to amend the Land Use Bylaw 10.08 for the Former St. Anthony's School Property to redesignate the property from CS - Community Services to R1 - Residential District (Legal Description Plan 1310788 Block 2 Lot 4) - Final Reading

27-42 8.1.2 Bylaw 06.16 being a bylaw to outline the provision of Solid Waste Management

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.2.1 RFD - Pool Cladding Materials Tender Award

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

43-46 8.4.1 RFD - Heritage, Arts and Culture Steering Committee

8.5. DIRECTOR OF PROTECTIVE SERVICES

8.5.1 Spring Clean-up Information

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

14.1 Land Matter

**Town of Drumheller
COUNCIL MEETING
MINUTES**

March 21, 2016 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Jay Garbutt

Patrick Kolafa

Tara McMillan

Sharel Shoff

Tom Zariski

ACTING CAO / DIRECTOR OF INFRASTRUCTURE SERVICES:

Allan Kendrick

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

ABSENT:

Councillor Lisa Hansen-Zacharuk

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM

2.0 MAYOR'S OPENING REMARK

Mayor Terry Yemen welcomed Darren Goldthorpe - new Manager of Recreation, Arts and Culture to the Town of Drumheller and wished him well in his new position which commenced today, March 21st.

Mayor Yemen read a letter from the Minister of Justice and Solicitor General Kathleen Ganley thanking the Town of Drumheller for supporting the Alberta Law Enforcement Response Team (ALERT)'s program.

Mayor Yemen read an Email from AUMA advising that during last week's Mayors' Caucus, members expressed frustration with Minister Sigurdson's statement that the Province does not intend to reinstate the \$15 million grant in lieu of taxes (GILT) for social housing units. AUMA's CEO Sue Bohaichuk states, *"The Province's decision is particularly disappointing given AUMA's extensive advocacy through our news release following Budget 2015 and our numerous meetings and correspondence with the ministry over the fall and winter period. Despite this advocacy by AUMA and letters from several municipalities to the Minister, it is clear that the government does not understand the impact of this downloading of costs. The Province's position is that they removed this funding in order to protect funding relating to the modernization of lodges. However, this is not related as the GILT is an operating expense and the lodge modernization is capital. It is therefore likely that the government is not reinstating because they don't see it as a priority compared to other operating expenses. While AUMA will continue to advocate on your behalf, we encourage you to take action at a local level."*

Mayor Yemen stated that the Town of Drumheller will forward a letter in support of the AUMA's advocacy efforts.

3.0 PUBLIC HEARING

3.1 Mayor Terry Yemen advised that the purpose of the public hearing is to consider Bylaw 07.16 being a bylaw to amend the Land Use Bylaw 10.08 by redesignating Lots 13 & 14, Block 2, Plan 4317CQ from R1a - Residential District to R-2 - Residential District

Councillor Sharel Shoff declared a conflict of interest and left the room at 4:35 PM.

Mayor Terry Yemen asked Cynthia Cvik – Planning Director – Palliser Regional Municipal Services to provide her report.

C. Cvik advised that Bylaw 07.16 is to re-designate two (2) lots from the existing R-1a zoning to R-2. She further advised that the subject properties are located at 102 Poplar Street, between Grove Avenue and Highway 838 (North Dinosaur Trail), and are legally described as Lots 13 and 14, Block 2, Plan 4317CQ. She stated that first reading of Bylaw 07.16 to rezone the subject properties occurred on February 22, 2016. She stated that the Municipal Development Plan currently supports infill development, encourages a variety of housing types and advocates maintaining and enhancing the quality of development in the community. She further explained that the LUB 10.08 R-2

District provides for the development of single and two unit dwellings as permitted uses. The minimum lot area requirement for the R-2 zone is 325 m², (3500 sq. ft.) for each semi-detached unit. The existing lots meet the minimum criteria. The minimum lot width for R-2 lots for the development of semi-detached dwellings is 7.6 m (25 ft.). The existing lots have a combined width of 20.11m (65.97 ft.) at the front property line. She stated that the MPC recommended support for final reading of the zone amending bylaw. She stated that the proposed rezoning of the property will support the future development of a two-unit, semi detached dwelling. The proposal will not increase density of development in the neighborhood. The existing structures on the lots, which is currently developed as only one parcel), are proposed to be removed. She noted that this will rectify the existing non-conforming situation in the northeast portion of the site, where the garage eaves currently encroach over the property line into the adjacent Lot 15, to the north of the subject property. PRMS recommends that Council proceed to 2nd and 3rd readings.

Mayor Terry Yemen asked if there were any items of correspondence to be read into the record. Secretary, L. Handy advised there were no items of correspondence.

Mayor Yemen asked if there were any questions from Council. He stated that there were no questions.

Mayor Yemen asked if there were any public who wished to speak either in favor or against the proposal. He stated that there were no members from the public to speak to the proposal.

Mayor Yemen closed the Public Hearing at 4:37 PM.

Councillor Sharel Shoff returned to the table at 4:37 PM.

4.0 ADOPTION OF AGENDA

Addition: 14.1 Land Matter

MO2016.54 Zariski, Shoff moved to adopt the agenda as amended. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of February 22, 2016

MO2016.55 Shoff, Kolafa moved to adopt the Regular Council Meeting minutes of February 22, 2106 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

- 5.2.1 Municipal Planning Commission Meeting Minutes of January 14, 2016
Municipal Planning Commission Meeting Minutes of February 4, 2016
Municipal Planning Commission Meeting Minutes of February 18, 2016

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 Presentation from Alberta Emergency Management Agency

Bruce McKenzie and Craig Sallows provided an update to Council on their roles and responsibilities before, during and after an emergency. B. McKenzie stated that an emergency is defined as an event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to limit damage to property while a disaster is defined as an event that results in serious harm to safety, health or welfare of people or in widespread damage to property. He further stated that under the Municipal Government Act and the Emergency Management Act, the local authority is responsible for the direction and control of the emergency response unless the GoA assumes this responsibility. A municipality must establish an Emergency Advisory Committee (Advisory) – provides advice on the development of emergency plans and programs, which are reviewed annually and an Emergency Management Agency (operational) – members are representatives of core responding organizations in the community and assist in preparing and implementing the Municipal Emergency Management Program. He explained that once a state of local emergency is declared, it is Council's responsibility to approve any extraordinary powers that may be necessary such as forcing an evacuation – however it is not Council's duty to micro-manage the EOC.

Comments and Questions from Council:

Councillor T. Zariski stated that during the past flood in his capacity as a Councillor, he was consistently asked for information however he felt his role for involvement was minimal and he was not able to effectively communicate on actions. B. McKenzie stated that once one staff member is assigned the duties of the Public Information Officer, it is that person's responsibility to brief Council first and then the public. He further stated that briefing points must be provided so that Council can answer questions. He further stated that only one elected official is designated as the Municipal spokesperson. Councillor S. Shoff stated during the past two floods, Council members are invited to the EOC – only as observers and as such, are able to hear first hand on actions taken.

Mayor and Council thanked Bruce and Craig for their presentation.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.4.1 Heritage, Arts and Culture Steering Committee Update

Director of Community Services P. Salvatore advised that the Town has advertised for applicants to sit on the Committee and it is anticipated that these names will come before Council for approval shortly. Once the Committee is established, the first meeting will be held mid-April to review the budget allocated by Council and make recommendations to move forward with the distribution of the funds.

8.4.2 RFD - Appointment to Drumheller Housing Administration

P. Salvatore stated that the Drumheller Housing Administration has one vacancy on their board due to the resignation of Ray Page. He further advised that the Town has received one application from Dwayne Nagy to serve in this capacity. The Housing Administration has reviewed the application and recommends approval of Dwayne's appointment to their Board.

MO2016.56 Garbutt, Shoff moved that Council approve the appointment of Dwayne Nagy to the Drumheller Housing Administration for a term to expire on the date of Council's 2018 Organization Meeting. Carried unanimously.

Councillor J. Garbutt thanked Mr. Page for his long service to DHA as Ray first operated the Management Body and then served on the board as well as extending his membership when the Administration was shorthanded.

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

10.1 Bylaw 07.16 - 2nd and 3rd readings

Councillor S. Shoff left the Council Chambers at 5:11 PM.

MO2016.57 Shoff, McMillan moved 2nd reading of Bylaw 07.16. Carried unanimously.

MO2016.58 Zariski, Kolafa moved 3rd reading of Bylaw 07.16. Carried unanimously.

Councillor S. Shoff returned to the table at 5:12 PM.

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

MO2016.59 Garbutt, Zariski moved to go in camera at 5:12 PM. Carried unanimously.

MO2016.60 McMillan, Garbutt moved to revert to regular Council Meeting at 6:20 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 6:20 PM.

Acting Chief Administrative Officer

Mayor

Agenda Item # 8.1.1

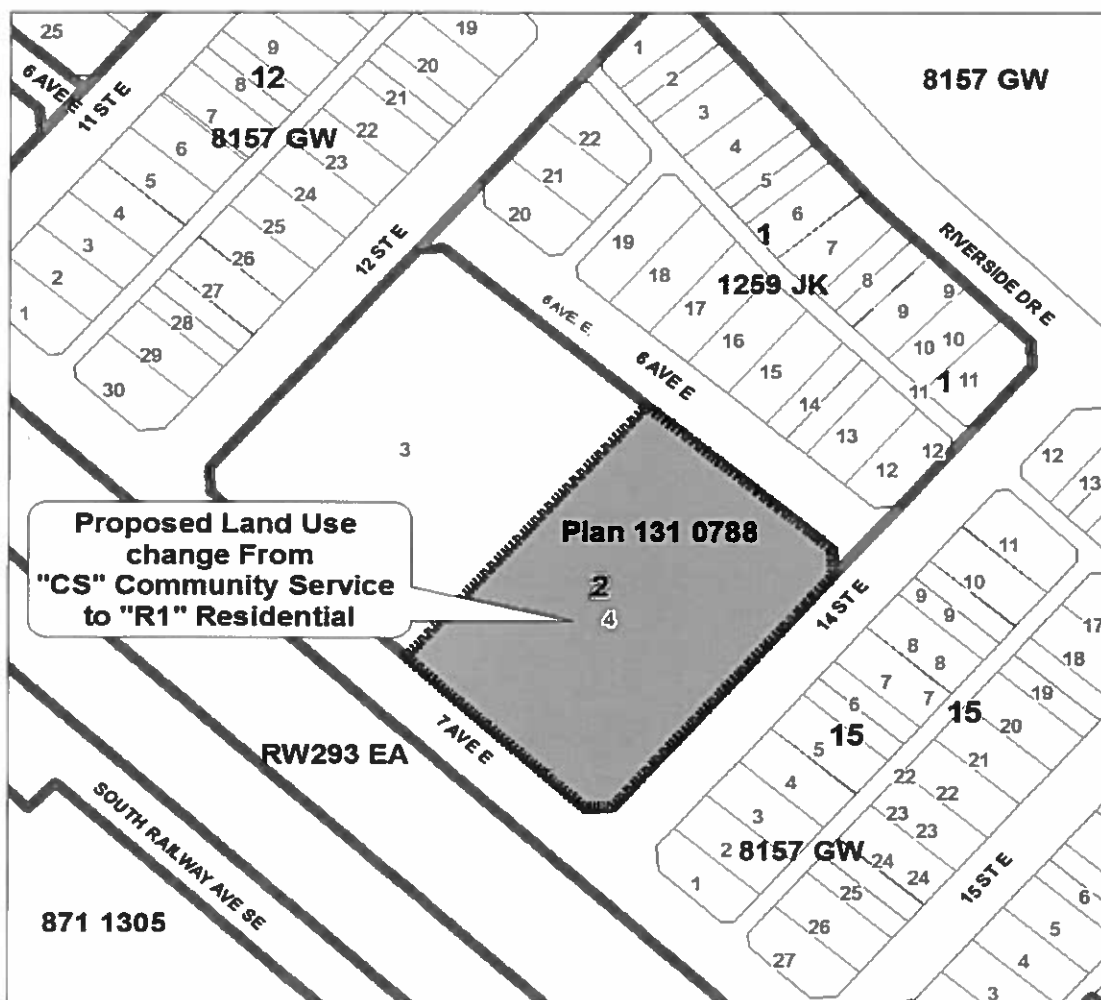
**TOWN OF DRUMHELLER
BYLAW NUMBER 05.16**

BEING A BYLAW TO AMEND LAND USE BYLAW NO. 10-08 FOR THE TOWN OF
DRUMHELLER IN THE PROVINCE OF ALBERTA.

WHEREAS pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Drumheller (hereinafter called the Council), has adopted Land Use Bylaw No. 10.08;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 10-08; and
NOW THEREFORE the Council hereby amends Land Use Bylaw No. 10-08 as follows:

On Schedule "A", the Land Use District Map, redesignate Lot 4, Block 2, Plan 131 0788 in the Town of Drumheller, from "CS" -Community Service District to "R-1" – Residential District, as shown on the plan below:



READ A FIRST TIME THIS 25th DAY OF January, 2016

READ A SECOND TIME THIS 8TH DAY OF February, 2016.

READ A THIRD TIME AND PASSED THIS ____th DAY OF _____, 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Date: **March 30, 2016** PRMS Files: 80-2016-Z002
To: **Town of Drumheller Council**
From: **C. A. Cvik RPP, MCIP**
Re: **Bylaw No. 05.16 - A Proposed Bylaw to Amend LUB 10-08**
Submitted Concurrently with Subdivision File No. 80-139 For Final Reading

Purpose:

The purpose of Bylaw 05.16 is to re-designate Lot 4, Block 2, Plan 131 0788, identified as a portion of the former St. Anthony's School Site, from the CS (Community Service District) to the R-1 (Residential District).

First and second reading of the proposed Land Use Bylaw amendment occurred on February 8, 2016.

Statutory and Non-Statutory Documents to Consider:

Municipal Government Act (MGA)

Advertising for the proposed bylaw has been completed in accordance with the requirements set out in Sections 606 and 692 of the MGA.

Municipal Development Plan (MDP)

The Town of Drumheller's current MDP is a long range document which provides a vision for the future of the community. All municipalities with a population greater than 3500 must have a Municipal Development Plan. The current MDP Bylaw 10-08:

- Supports infill development, which will utilize existing infrastructure to its fullest extent possible.
- Encourages the provision of a variety of housing types which can accommodate a diverse range of age groups and lifestyles.
- Advocates maintaining and enhancing the quality of residential development in the community.

St. Anthony's Area Structure Plan (ASP)

Bylaw 02.16 received third and final reading on February 8, 2016, (concurrent with second reading of this proposed rezoning bylaw).

Land Use Bylaw (LUB) R-1 District:

The LUB is the tool which is used to make immediate and short term decisions relative to achieving the long range vision for the future of the community as set out in the Municipal Development Plan.



LUB 10-08 provides for the development of single family dwellings as permitted uses in the R-1 district. As presented in this rezoning application, the exiting parcel, (Lot 4), is 1.03 ha (2.55 acres) in total area, which meets the minimum size requirements. The proposed lot layout (Attachment "A"), indicates that all fourteen of the proposed residential lots meet the minimum lot area requirement of 418 m² (4500 sq. ft.) and exceed the minimum 12.2 m (40 ft.) lot width requirement of the zone.

The land required for municipal reserve (park/open space), in accordance with the Deferred Reserve Caveat Instrument Number 131067685, currently registered on title, is 0.212 ha (.53 acres). The current proposal is for .117 ha (.29 ac). As one of the conditions noted in the attached subdivision report for File No. 80/139 PRMS 2016-002, the applicant will be required to cover the shortfall in municipal reserve designation through the payment of cash-in-lieu.

All dimensions and utility servicing requirements for each proposed lot have been assessed for conformity with the LUB and municipal Engineering standards through the review, referral and processing of the subdivision application.

Municipal Sustainability Plan:

Infill housing is supported in the 2010 Municipal Sustainability Plan as a viable means of making the most efficient use of existing services and infrastructure, (as opposed to extending into undeveloped areas), thereby not increasing the urban environmental footprint. The proposal is also economically sound from a municipal service provision perspective, as it will utilize existing civic infrastructure below ground and will not unduly tax the municipality relative to the provision of above ground services such as snow and waste removal.

Discussion:

The proposed rezoning is in keeping with the approved Area Structure Plan, which conforms to the long term vision for economically, environmentally and socially responsible growth and development in the Town of Drumheller. Bylaw 02.16, for the Area Structure Plan was approved on February 8, 2016.

Per the February 8, 2016 recommendation, final reading of Rezoning Bylaw 05.16 is occurring concurrently with the presentation of Subdivision Application No. 80/110 (PRMS 2010-043). The MPC reviewed the draft subdivision report at their meeting on March 3, 2016 and identified no specific concerns.

Recommendation:

APPROVE 3rd and final reading of Bylaw 05.16 to rezone Lot 4, Block 2, Plan 131 0788 from CS- Community Services District to the R-1 Residential District, as the proposed Plan of Subdivision is supported as presented in the attached report.

SUBDIVISION REPORT**AGENDA:** March 3, 2016 **MUNICIPALITY:** Town of Drumheller**FILE No.** 80/139 **PRMS No.** 2016-002 **PROPOSAL:** Residential**LOCATION:** Located in East Drumheller on the former site of the Saint Anthony School between 6th and 7th Avenues East and west of 14th Street East.**LEGAL DESCRIPTION:** Lot 4, Block 2, Plan 131 0788
NW 1/4 Sec.01 - Twp. 29 - Rge 20 W4M**APPLICANT:** Bill Hunter Hunter Survey Systems Ltd.**OWNERS:** Electra Holdings Ltd.**TITLE AREA:** 2.55 ac. (1.03 ha.)

PROPOSED	Proposed Lot 5	5,996.5 sq. ft. (557.09 m ²)	
SUBDIVISION AREA:	Proposed Lot 6	5,400.0 sq. ft. (501.7 m ²)	
	Proposed Lot 7	5,419.1 sq. ft. (503.5 m ²)	
	Proposed Lot 8	6,349.3 sq. ft. (589.9 m ²)	
	Proposed Lot 9	5,400.0 sq. ft. (501.7 m ²)	
	Proposed Lot 10	5,400.0 sq. ft. (501.7 m ²)	
	Proposed Lot 11	5,400.0 sq. ft. (501.7 m ²)	
	Proposed Lot 12	5,400.0 sq. ft. (501.7 m ²)	
	Proposed Lot 13	5,400.0 sq. ft. (501.7 m ²)	
	Proposed Lot 14	5,400.0 sq. ft. (501.7 m ²)	
	Proposed Lot 15	6,393.9 sq. ft. (594.0 m ²)	
	Proposed Lot 16	5,635.0 sq. ft. (523.5 m ²)	
	Proposed Lot 17	5,526.4 sq. ft. (513.4 m ²)	
	Proposed Lot 18	6,036.8 sq. ft. (560.8 m ²)	
	Proposed Lot 19MR	12,709.3 sq. ft. (1,180.7 m ²)	0.292 ac. (0.118 ha.)
	Total	91,866.3 sq. ft. (8,534.38 m²)	
	Proposed Laneways	8,148.2 sq. ft. (757.0 m ²)	0.187 ac. (0.076 ha.)

NUMBER OF PROPOSED PARCELS: fourteen (14) plus 1 MR parcel**EXISTING USE:** Vacant – former athletic school grounds**PROPOSED USE:** Residential**LAND USE CLASSIFICATION:** "CS" – Community Service District and currently the subject of a re-classification to "R-1" – Residential District

RESERVE STATUS: May Be Required [Section 661(b) of the Municipal Government Act].

Developable Land	2.55 acres (1.03ha)
Less: Environmental Reserve	0.00 acres (0.00 ha)
Less: Roads	0.187 acres (0.076 ha)
Possible Reserve Dedication (10%)	2.363 acres (0.954 ha.)
10% =	0.236 acres (0.0954 ha.)

The applicant/owner has made provision for a Municipal Reserve (MR) Lot located within the development site. This municipal reserve Lot is to be 12,709.3 sq. ft. (1,180.7 m²) or 0.292 ac. (0.118 ha.) in size and will come a bit short in the total amount of the reserve being owed. As this reserve amount comes up a bit short, it is recommended that the balance of the reserve owed should be paid as cash-in-lieu.

APPEAL STATUS: Provincial (Proximity to a Highway 10 and a named water body being the red Deer River [Municipal Government Act, RSA 2000 Section 678(2)(a)]). Deferred by Alberta Transportation to the municipal level

The Secretary
Subdivision & Development Appeal Board
Town of Drumheller
703 – 2nd Avenue W
Drumheller, Alberta
T0J 0Y3

CIRCULATION: No objections were received through circulation.

Alberta Transportation (AT) responded that the proposed subdivision is serviced by the local road system and expresses no concerns with respect to the proposed subdivision. Any appeals regarding this proposal may be dealt with at the local government level. (Contact: Michele Buchwitz, Development and Planning Technologist, at 403-854-5556).

Alberta Health Services (AHS) have reviewed the above noted proposed subdivision of Lot 17, Block 2, Plan 131 0788 within the Town of Drumheller and have no objections provided that:

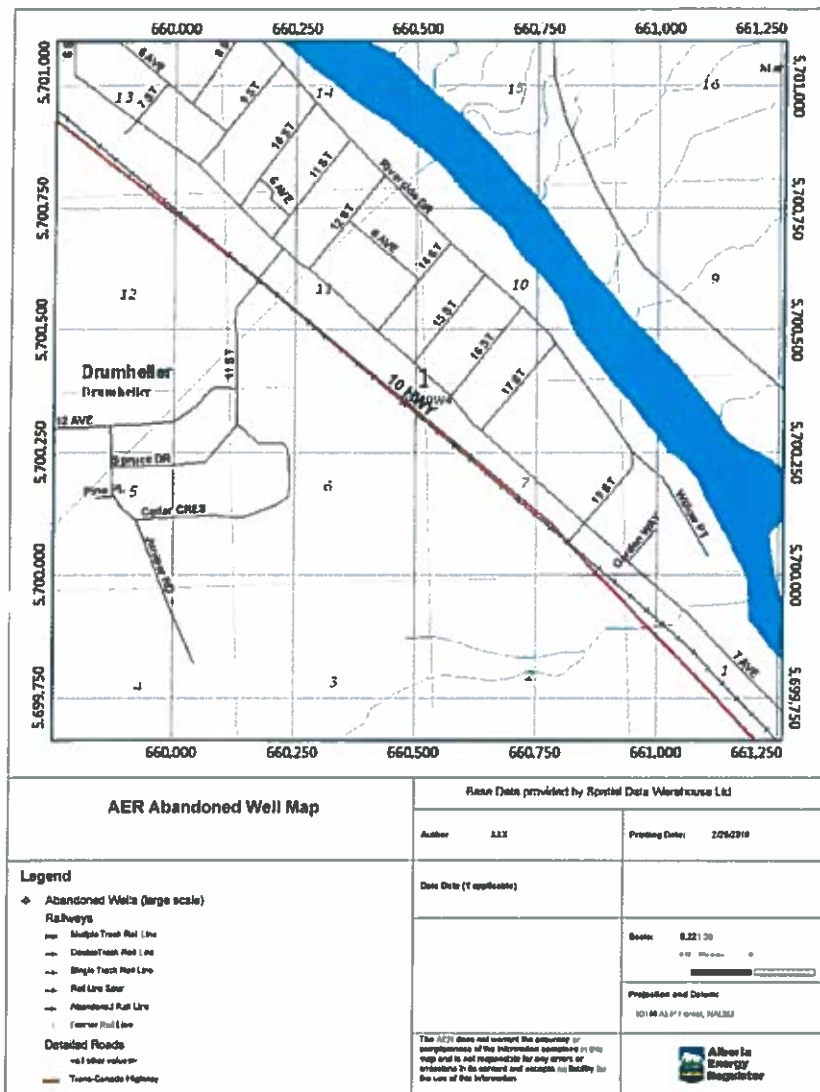
1. The new housing premises will be connected to the Town of Drumheller municipal water and sewage disposal system, and comply with all applicable codes and regulations.

If there are any questions regarding these comments, please contact Precilla Sterling at the Drumheller office of the Alberta Health Services 1-403-823-3341 or by email at precilla.sterling@albertahealthservices.ca

Review of the **Alberta Energy Regulator (AER)** website and map viewer indicates there are no abandoned wells that should have any bearing on the development within the proposed parcel.

Abandoned well information is now found on the AER website under Directive 079: Surface Development in Proximity to Abandoned Wells. The AER has released an Abandoned Well Viewer for proponents of a subdivision or development to use to locate abandoned wells. Bulletins 2012-20 provides additional information and can be found on the AER website <http://mapviewer.aer.ca/Html5/Index.html?viewer=aerabnwells> Questions regarding Directive 079 should be submitted to directive079@ercb.ca.

Questions concerning the wells and/or pipelines listed on the enclosure to this letter should be directed to the licensee. Questions about this reply may be directed to the Emergency Preparedness and Audit Help Line at (403) 297-2625 or setbcakreferrals@ercb.ca.



Please note the following comments are the result of a late submission as of March 23, 2016

Canada Post – Drumheller (Reference Plan No: 131 0788 – St Anthony School Site) responded with feedback regarding the proposal as below:

Service type and location

1. Canada Post will provide mail delivery service to the subdivision through centralized Community Mail Boxes (CMBs).
2. Given the number and layout of the lots (14) in the subdivision, we have determined that the CMB currently installed on 7th Avenue E (on proposed Lot 15).
 - a. Lot 15 of Plan 131 0788

Municipal requirements

1. Please update our office if the project description changes so that we may determine the impact (if any).
2. Should this subdivision application be approved, please provide notification of the new civic addresses as soon as possible.

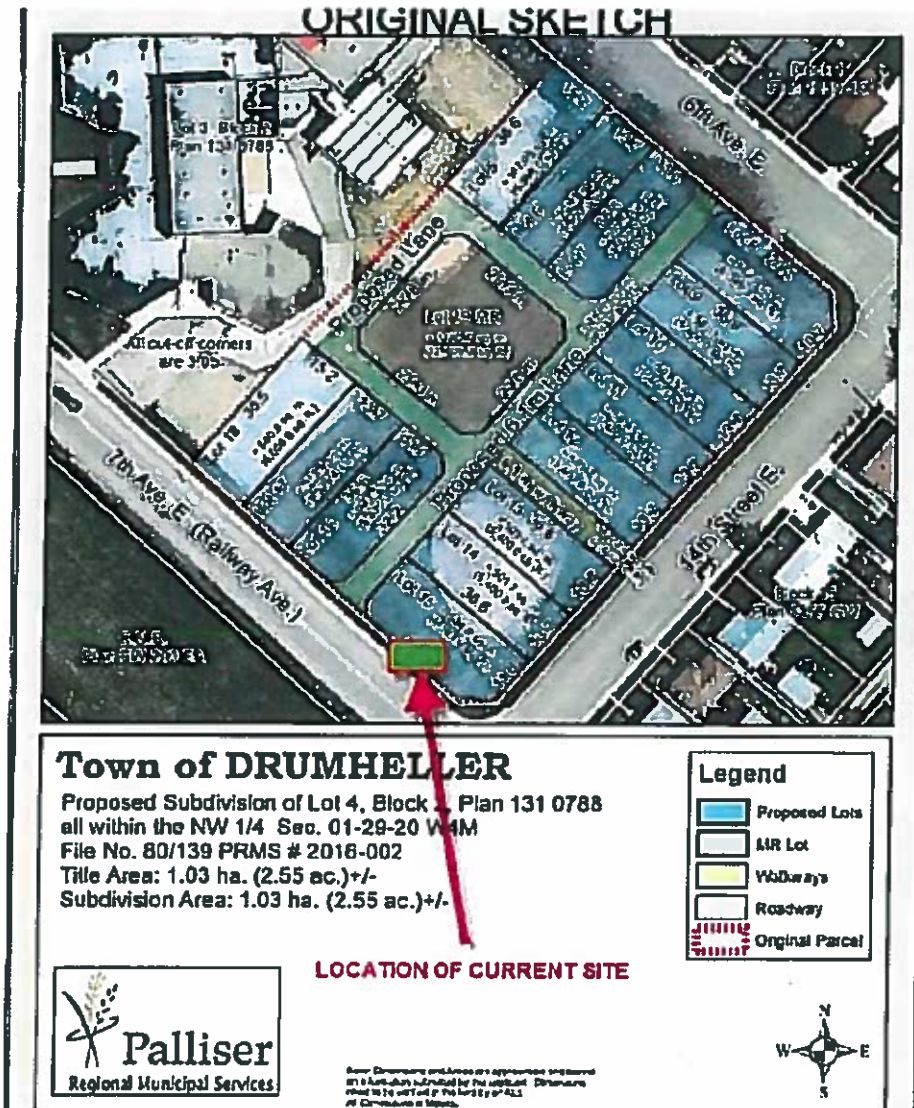
Developer timeline and installation

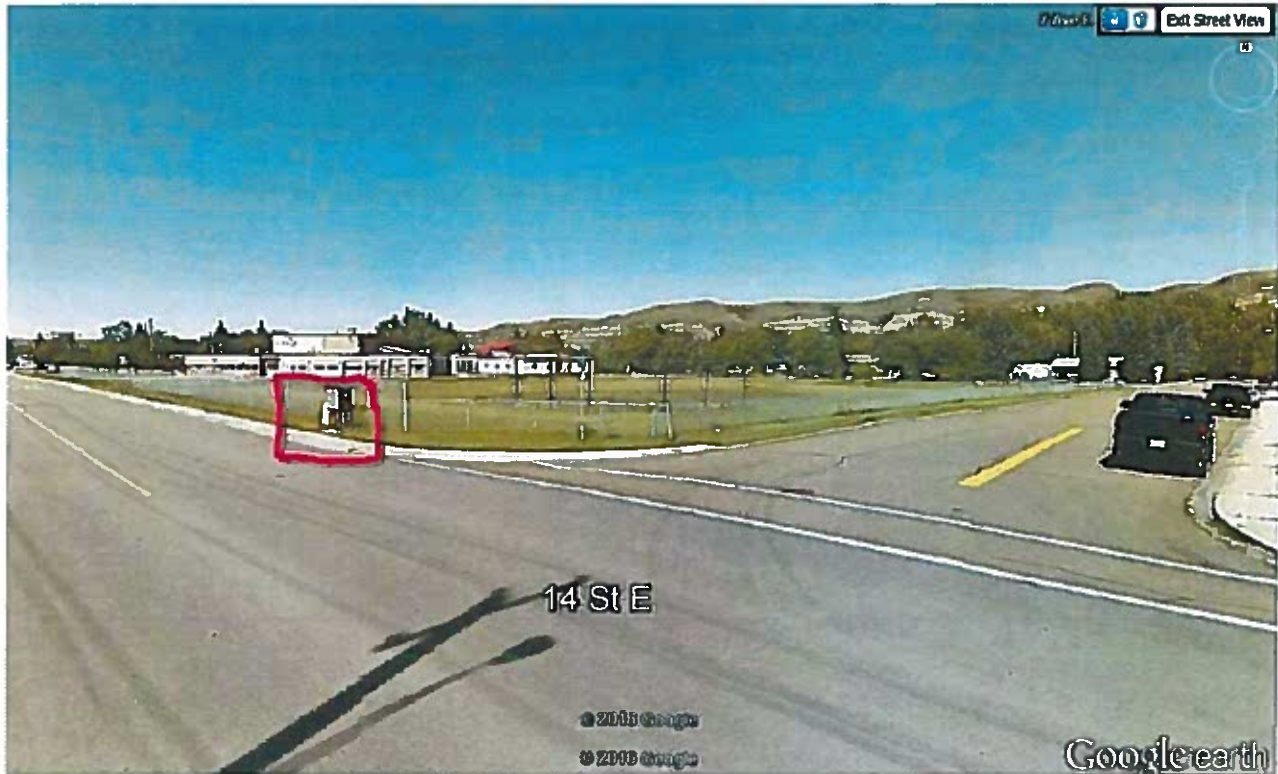
1. Please provide Canada Post with the excavation date for the first foundation/first phase as well as the date development work is scheduled to begin. Finally, please provide the expected installation date(s) for the CMB(s).

Appendix A**Additional Developer Requirements:**

- The developer will consult with Canada Post to determine suitable permanent locations for the Community Mail Boxes. The developer will then indicate these locations on the appropriate servicing plans.
- The developer agrees, prior to offering any units for sale, to display a map on the wall of the sales office in a place readily accessible to potential homeowners that indicated the location of all Community Mail Boxes within the development, as approved by Canada Post.
- The developer agrees to include in all offers of purchase and sale a statement which advises the purchaser that mail will be delivered via Community Mail Box. The developer also agrees to note the locations of all Community Mail Boxes within the development, and to notify affected homeowners of any established easements granted to Canada Post to permit access to the Community Mail Box.
- The developer will provide a suitable and safe temporary site for a Community Mail Box until curbs, sidewalks and final grading are completed at the permanent Community Mail Box locations. Canada Post will provide mail delivery to new residents as soon as the homes are occupied.
- The developer agrees to provide the following for each Community Mail Box site and to include these requirements on the appropriate servicing plans:
 - o Any required walkway across the boulevard, per municipal standards
 - o Any required curb depressions for wheelchair access, with an opening of at least two metres (consult Canada Post for detailed specifications)

Appendix B





STAFF COMMENTS: The purpose of this subdivision is to create 14 new residential lots in the perimeter and one municipal reserve lot located with the center along with corresponding laneways. As part of the associated Area Structure Plan the proposed site is to be re-classified from Community Service District to Single Family Residential. The proposed lots will meet the minimum requirements for both site area and lot width which require lots for single-detached dwellings to be 418 m² (4,500 sq. ft.) in area and 12.2 m (40 ft.) for lot width. This area was the subject of a subdivision back in 2010, (File No. 80/110; PRMS # 2010-043) when the former school was separated from the east open school grounds used for outdoor activities and two ball diamonds. The application at that time was to remove the exiting development from the open school yard in order that the former school building could have a separate title and be used as Hope College. At that time there was much opposition from surrounding land owners with concerns that the vacant land would be redeveloped as high density, multi-family developments.

Proposed Area Features: As mentioned in the ASP the major consideration of this proposed development has to be that of making the development compatible with the existing adjacent single family residential development in place to the extent possible. The adjacent subdivisions are single family homes with detached garages usually with access from the rear lane and were developed during 1955-1965. The lots were created when subdivision and transfer regulations required a lot width to be a minimum of 50 ft (15m). The ASP indicates that there is no underground mining with respect to the immediate area and that the subject area lies outside the current 1:100 year regulated flood risk fringe as defined by Alberta Environment.

Surrounding Area Features: The affected parcel is surrounded on three sides by an "R-1" – Residential District consisting of low density residential development in the form of single-detached housing. The Red Deer River lies about 650 feet (200 m) to the north while the discontinued Canadian National Railway line, with its extra widening for a railway yard, lies across 7th Avenue East to the south. The rail line has recently been removed and this strip of land has potential for residential development should the railway ever consider disposing of the right-of-way.

The area to the north is fully developed into single family dwellings with laneway in the rear of the lots. The garages are mostly detached, with the subdivision being created in 1962 and lot frontages of 55 feet.

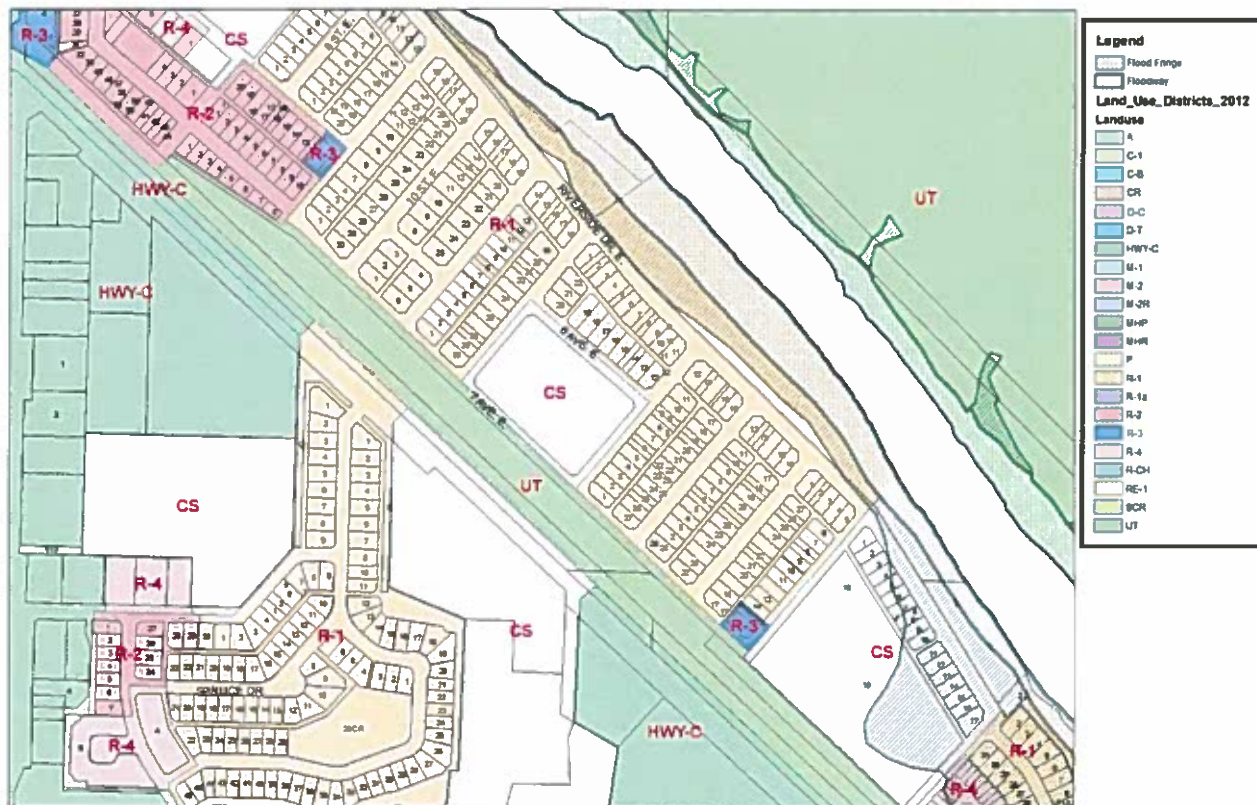
The old St. Anthony's School building occupies most of the Lot to the west. This is a single story brick building (with 2-storey gymnasium) constructed in the 1960's and recently occupied by Hope College however is now vacant. Consideration has been given to the proposed use of this site should it become vacant. If this is the case it would appear reasonable to have this land re-classified to Single Family residential and a similar design that is being proposed for adjacent Lot 4. Beyond the College to the west is a 1955 subdivision with 50 ft wide lots, detached garages and single family residential classification.

To the east across 14th Street is a fully developed single family area with lot frontages of 52 feet and rear lane. The 1955 subdivision is "R-1" with garages that are detached and access to the lane.

Soil Classification: N/A

Access: Legal access to all parcels is via the local street network. Proposed Lots 5, 6 and 7 will front onto 6th Avenue East and Lots 16, 17 and 18 will face southward and front onto 7th Avenue East. The remaining proposed Lots (Lots 9 to 15) will face easterly and front onto existing 14th Street East. All of the proposed lots will have a 6.1 metre (20 ft.) wide laneway at the rear of the properties and this laneway will border the proposed Municipal Reserve on all four sides. A 6.1 metre (20 ft.) pedestrian walkway is to be located between proposed Lots 12 and 13, connecting 14th Street E. to the proposed laneway and MR located within the interior of the subject area.

Land Use Considerations: Within the current Town of Drumheller Land Use Bylaw 10-08 this property is currently zoned as "P" = "CF" Community Service District. This area is also the subject of the Previous St. Anthony's School Site – East Drumheller District Area Structure Plan (ASP). As part of this ASP and moving forward with the subdivision and development of this property this area, Lot 4, Block 2, Plan 131 0788, is to be re-classified to "R-1" – Single Family Residential District.



PART VI – LAND USE DISTRICTS

The following is the land use district to which the subject property is to be reclassified to.

18. R-1 -- Residential District

The purpose of this district is to provide for low-density residential development in the form of single-detached housing.

(a) Permitted Uses

- Accessory buildings and uses
- Dwelling - Single-detached
- Permitted signs
- Public park

(b) Discretionary Uses

- Accessory Building – Portable
- Bed and breakfast establishment
- Day Home
- Dwelling - Manufactured home in existence prior to January 1, 2013
- Dwelling – Moved on
- Dwelling – Ready To Move (RTM)
- Group Home
- Home occupation
- Parks and Playgrounds
- Public and quasi-public buildings, required to serve this district
- Public utility building (required to serve this district)
- Secondary Suite
- Tourist dwelling

Amended:
Bylaw # 18-12
January 14, 2013

Amended:
Bylaw # 06-09
March 16, 2009

• Worship facility

(c) Minimum Requirements

1. Site Area:

- (a) 418 m² (4,500 sq. ft.) for single-detached dwellings; and
- (b) Other uses at the discretion of the Municipal Planning Commission.

2. Lot Width:

- (a) 12.2 m (40 ft.) for single-detached dwellings; and
- (b) Other uses at the discretion of the Municipal Planning Commission

3. Front Yard:

- (a) 6.1 m (20 ft.) for single-detached dwellings; and
- (b) Other uses at the discretion of the Municipal Planning Commission.

4. Side Yard:

- (a) 1.5 m (5 ft.);
- (b) On reversed corner lots 3 m (10 ft.);
- (c) One 3 m (10 ft.) side yard (excluding corner lots) to provide alternate access to the rear of building in a laneless subdivision;
- (d) Accessory buildings 3 m (10 ft.) on street side of corner lots, on all other sites 0.91 m (3 ft.); and
- (e) Other uses at the discretion of the Municipal Planning Commission.

5. Rear Yard:

- (a) 7.6 m (25 ft.); and
- (b) 1 m (3.2 ft.) for accessory buildings.

6. Gross Floor Area:

- (a) 93 m² (1,000 sq. ft) for single-detached dwellings.

(d) Maximum Limits

1. Height:

- (a) 10.67 m (35 ft.) for residential dwellings;
- (b) 4.57 m (15 ft.) for accessory buildings; and
- (c) Other uses at the discretion of the Municipal Planning Commission.

2. Site Coverage:

- (a) 30% of the site area for dwellings;

Amended:
Bylaw # 18-12
January 14, 2013

- (b) Accessory buildings shall not exceed the lesser of 67 m² (728 sq. ft.) or 15% of lot coverage unless otherwise approved by the Municipal Planning Commission, relaxations to lot coverage greater than 20% may be permitted with consideration for:
 - (i) the size and configuration of the lot; and
 - (ii) shall not exceed the floor area of the principal building.
- (c) The maximum site coverage must be reduced by 21 m² (226 sq. ft.) for each required vehicle parking stall that is not located within a private garage;
- (d) Other uses at the discretion of the Municipal Planning Commission.

(e) Parking

1. On-site parking shall be provided in accordance with Section 52

36. CS – Community Service District

The purpose of this district is to provide recreational, educational and community uses.

(a) Permitted Uses

- Accessory buildings and uses
- Fire hall
- Permitted sign
- Public Library
- Public swimming pool
- Public Park

(b) Discretionary Uses

- Accessory Building – Portable
- Assisted Living
- Active and passive recreational uses, where consistent with the general purpose of this district
- Campground
- Cemetery
- Clinic
- Commercial tourist development

Amended:
Bylaw # 06-09
March 16, 2009

Amended:
Bylaw # 05-14
May 20, 2014

- Communication structure
- Curling rink
- Education Facility – Unconventional
- Exhibition grounds
- Fabric covered building
- Hockey arena
- Hospital
- Museum
- Out-of-School Care Centre
- Public and quasi-public building
- Public utility building
- Residential Care Facility
- Satellite dish
- School – Private
- School – Public
- Senior's Lodge
- Small Wind Energy System
- Storage structure
- Supportive Living
- Worship facility

Amended:
Bylaw # 11-10
April 23, 2010

Amended:
Bylaw # 05-14
May 20, 2014

(c) Minimum Requirements

1. Front Yard:
 - (a) 6.1 m (20 ft.).

2. Side Yard:
 - (a) 3 m (10 ft.).
3. Rear Yard:
 - (a) 7.6 m (25 ft.).

(d) Maximum Limits

1. Height:
 - (a) 10.67 m (35 ft.) unless otherwise approved by the Municipal Planning Commission.

(e) Parking

1. On site parking shall be provided in accordance with Section 52.

AREA STRUCTURE PLAN (ASP)

Previous St. Anthony's School Site East Drumheller District

The ASP was prepared in December 2015 to examine the development potential of a former School site by studying the history, existing development and the land uses of the surrounding neighbourhood with the intent to the best, orderly economical and beneficial long term use of the property.

Prior to any further subdivision of this property into lots, land use district amendments or development, a concept plan/ ASP was to be required in accordance with the Town of Drumheller Municipal Development Plan (MDP) to provide a planning framework and public consultation to determine the future land use potential of the site.

7.0 SITE DESIGN:

After due consideration and to be compatible with the surrounding existing development; all proposed lots are facing the front existing houses. Similarly lanes are proposed to allow for detached lane entry garages, attached lane entry garages or front drive attached garages.

7.1 LOT SIZES:

Proposed lots are a minimum of 45 feet in width and a 120 foot depth resulting in a minimum lot size of 5,400 sq. ft. Street corner lots are made larger to provide for additional side yard widths required on corner lots.

7.4 WALKWAYS:

Walkways are provided to allow access between 6th and 7th Avenues and to the Municipal Reserve.

9.0 SUMMARY:

In view of our findings and after giving due consideration to the character of the adjacent residential development in this area; we believe this proposed subdivision and development have captured the best long term use of this property.

Town of Drumheller Municipal Development Plan Bylaw No. 11-08

4.2. AREA PLANNING DOCUMENTS

4.2.1. OBJECTIVES

To provide transparency and future direction within specific areas of the community where applications may be more complex;

To define the differences between an Area Concept Plan and Area Structure Plan and the intentions of the various documents.

4.2.2. POLICIES

For more complex applications as determined by Planning staff and Council an Area Structure Plan or Area Concept Plan may be required.

- Number of parcels proposed
- Potential for future development subsequent to the proposal
- Nature of the proposed land use and potential environmental constraints or effects
- Nature of the proposed land use and potential land use conflicts with adjacent land uses
- Requirements for infrastructure and servicing
- Presence of nuisance factors
- Previous land uses that may conflict with the application

An *Area Structure Plan* is to be used to display a specific area within the municipality and the land use context and specific plans that display the intentions of the application including, but not limited to:

- The sequence of development proposed for the area
- The land uses proposed for the area, either generally or with respect to specific parts of the area
- The density of population proposed for the area either generally or with respect to specific parts of the area, and
- The general location of major transportation routes and public utilities; and
- May contain any other matters the council considers necessary such as engineering reports, environmental site assessments, servicing and infrastructure plans, stormwater management plans, traffic impact assessment and any other matters that are deemed necessary

6.0 RESIDENTIAL LAND USE

6.1. URBAN RESIDENTIAL DEVELOPMENT

6.1.1. Objectives

To promote infill residential development within existing urban neighbourhoods

To ensure that residential development or redevelopment utilizes the capacity of existing infrastructure and public facilities

To minimize the cost of services associated with new residential development, such as utility lines, garbage collection, police and fire protection, street cleaning and snow removal

To ensure that changes in residential demand and housing type preference can be accommodated, recognizing the various age groups, life-styles, income groups and average household size within the Valley

To establish the most suitable areas for new residential development

To identify and protect long-term residential growth areas to ensure an adequate supply of land for development

To ensure that new residential development takes place in an orderly and economical manner

To maintain and enhance the quality of existing and new residential areas in the Town of Drumheller

6.1.2. Policies

The Town should adopt Area Redevelopment Plans for areas of the Town in residential transition and areas undergoing major redevelopment. Areas may be identified according to the following criteria:

- Municipal services are in place and there is excess capacity to accommodate further development or a more intensified land use
- The area is scheduled for major capital improvements to utility investment
- The area is suitable for redevelopment with minimal capital investment

The Town should adopt Area Structure Plans for new residential development areas, providing detailed policies for the proposed development and subdivision design in undeveloped areas in accordance with Section 4.2 Specific land use classifications should not be assigned in development areas until ASP have been adopted.

The Town should encourage the development of vacant lots where services are available within existing residential neighbourhoods prior to expansion onto undeveloped land.

The Town should ensure that new residential development areas are reasonably contiguous to existing developed areas to allow for the prompt and cost effective provisions of municipal services and facilities.

Residential developments shall be sequenced to utilize those areas with excess servicing capacity first, followed by those areas where roads and services can be extended economically.

The Town shall encourage the development of a mixture of housing types within the Land Use Bylaw, while recognizing the preference for single-detached dwellings. These housing types should include semi-detached dwellings, multi-unit dwellings and manufactured home subdivisions.

The possible increase in demand for adequate senior citizen housing and services in the Town shall be considered and appropriate locations planned for as required.

In order to improve the quality of residential areas, consideration should be given to maximizing open space, achieving a pleasant architectural appearance and siting for the best use of light, air, access, openness and privacy.

The Town shall monitor housing demands and estimate housing demands on a regular basis to guide decisions for the servicing of future development areas.

Future development of manufactured homes will be accommodated through manufactured home subdivisions, if provided for in an ASP and through the expansion of designated manufactured home residential areas. Manufactured home development shall be located in small clusters in accordance with criteria identified in the Town's Land Use Bylaw. The siting of individual manufactured homes within other residential districts may be accommodated, subject to specific development standards as set out in the Land Use Bylaw.

The development of new residential sites shall be located in accordance with the Future Land Use Maps, as shown as Figure 2

Title Encumbrances: There was a deferred reserve caveat (Registration Number: 131 067 685) placed on the parcel on Feb 25, 2013 as part of the subdivision application to create Lots 3 and 4, Block 2, Plan 131 0788 (File No. 80/110; PRMS # 2010-043).

Sewage and Water System Details: municipal services are available.

STAFF RECOMMENDATIONS:

That the application be approved, subject to the following conditions:

- (1) Registration of the subdivision by means suitable to the Registrar of the Land Titles Office, [Section 81 and 89 of the Land Titles Act];
- (2) All outstanding taxes to be paid to the municipality, [Section 654 (1)(d) of the Municipal Government Act];
- (3) Satisfactory arrangement to be made with the municipality for the provision of services, at the cost of the developer, [Section 655 of the Municipal Government Act].

- (4) Concurrent registration of utility easements and right-of-ways as required by relevant authorities [Section 654(1)(a) of the Municipal Government Act].
- (5) Payment of Cash-In-Lieu for the remaining portion of Municipal Reserve, not included as Proposed Lot 19MR, and according to [Section 661(b) of the Municipal Government Act] in the cash equivalent of the appraised value of 10% of the developable land area as determined by an independent market value appraisal with the actual land area to be determined by the final survey [Section 667 (1) of the Municipal Government Act].
- (6) Reclassification of Lot 4, Block 2, Plan 1310788 from "CF – Community Service District to "R-1" – Single Family Residential District by adoption of the "Previous St. Anthony's School Site – East Drumheller District Area Structure Plan" (Section 654(1)(b) of the Municipal Government Act).

**TOWN OF DRUMHELLER
BYLAW 06.16**

Being a Bylaw of the Town of Drumheller, in the Province of Alberta, to establish a bylaw to outline the provision of Solid Waste Management.

WHEREAS pursuant to the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, a Council may pass bylaws for municipal purposes respecting the safety, health and welfare of the people and the protection of the people and premises, nuisances, services provided by or on behalf of the municipality and

WHEREAS the Municipal Government Act also provides that a Council may pass bylaws to establish a system for the collection, removal and disposal of garbage and waste;

NOW THEREFORE the Municipal Council of the Town of Drumheller, in the Province of Alberta, duly assembled in a regular meeting, enacts as follows:

1. TITLE:

This Bylaw will be cited as "The Solid Waste Management Bylaw".

2. DEFINITIONS

- a) "Ashes" means cold residue from the burning of wood, coal and other like material for the purpose of cooking, heating buildings and disposition of waste combustible materials.
- b) "Automated Collection" means the collection of waste by a system of mechanical lifting and tipping of receptacles into specifically designed vehicles.
- c) "Biomedical Waste" means medical waste that requires proper handling and disposal because of environmental, aesthetic and health and safety concerns as well as risks to human health and safety concerns as well as risks to human health and includes:
 - i. Human anatomical waste;
 - ii. Infectious human waste;
 - iii. Infectious animal waste;
 - iv. Blood and body fluid waste; and
 - v. Medical sharps, such as needles, syringes, blades or other clinical laboratory material capable of causing punctures or cuts.
- d) "Boulevard" means:
 - i. The strip of land between the curb and the sidewalk and between the sidewalk and the property line, or;
 - ii. Where there is no curb, the strip of land between the near edge of the road and the property line.

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- e) "Building Waste" means all produced in the process of constructing, demolishing, altering or repairing a building and shall include, but not be limited to soil, vegetation and rock displaced during the process of building.
- f) "Bylaw Enforcement Officer" means an appointed Bylaw Officer or Community Bylaw Enforcement Officer or Peace Officer.
- g) "Bylaw violation tag" is a ticket or summons issued for an allegation of a bylaw infraction, is issued by a peace officer and only enforceable in the Town.
- h) "Chief Administrative Officer" means the CAO for the Town of Drumheller or a person appointed by the CAO to oversee the Engineering and Infrastructure Services Department and/or their duly authorized delegate, authorized agent or representative.
- i) "Collection Day" means the day which is scheduled by the Chief Administrative Officer for municipal collection of Solid Waste.
- j) "Collector" means a person or corporation who collects waste within the Town for and on behalf of the Town.
- k) "Commercial Bin" means a bin used for the storage of waste materials generated by the industrial, commercial or institutional sector that is collected by a Contractor and approved by the Chief Administrative Officer.
- l) "Commercial Premises" means a premise which:
 - i) houses a waste generator producing an average volume equivalent to more than five (5) bags of solid waste per week;
 - ii) has activity which is likely to be, but not limited to Institutional, Commercial or Industrial in nature;
 - iii) is not regularly a residential dwelling or condominium;
 - iv) is any premises which is an apartment consisting of more than four (4) self-contained suites;
 - v) has, at the sole discretion of the Chief Administrative Officer, been otherwise described as commercial and therefore not entitled to residential waste collection and removal.
- m) "Cubic Meter" for the purposes of collection shall be one Cubic Meter of volume of solid waste.
- n) "Curb" means the actual curb, if there be one and if there is no curb in existence, shall mean the division of roadway between that part intended for the use of vehicles and that part intended for the use of pedestrians.
- o) "Exclusive Franchise" means a contractual agreement between the Town and a single Contract Hauler, for a fixed time period, for the removal of solid waste from

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commercial premises. At the discretion of the Town, the description of solid waste shall be expanded to include the removal of recyclable and compostable materials.

- p) "Food Waste Disposal Unit" means an electrically operated unit intended to be used with kitchen sinks, designed to grind garbage into a state suitable for discharge into the sanitary sewer system.
- q) "Garbage" means waste bi-products produced from household and commercial process and can be composed of organic and inorganic material.
- r) "Hazardous Waste" means any substance or thing that falls within the definition of Hazardous Waste in Schedule 1 of the Alberta Regulation of July 6, 1999 192/96, the Waste Control Regulation.
- s) "IC&I Waste" means waste materials generated from the industrial, commercial or institutional sector.
- t) "Industrial waste" is the waste produced by activity which includes any material that is rendered useless during a manufacturing, industrial or variety of commercial processes or operations such as that of, but not limited to, factories, industries, mills, construction activities, mines and includes restaurant and cafeteria garbage, dirt and gravel, masonry and concrete, scrap metals, oil, solvents, chemicals, weeds grass and trees, wood, scrap lumber, solids liquids or gases held in containers and general trash associated to commercial operations
- u) "Industrial waste manifest" is a document that identifies and characterizes the waste a person is in possession of, the origin of the waste, the date the carrier acquired the waste and the name of the carrier of the waste.
- v) "Lane" means a narrow roadway intended chiefly to give access to the rear of buildings and parcels of land.
- w) "Leaf and Yard Waste" means grass clippings, leaves, brush, twigs, house and garden plants, sawdust and wood shavings or other similar items as designated by the Chief Administrative Officer.
- x) "Manual Collection" means collecting waste by manually tipping cans or lifting bags into a waste collection vehicle.
- y) "Material Recycling Facility" "MRF" means both of the material recycling facilities located at the Drumheller and District Regional Landfill which are approved to accept uncontaminated recyclable material.
- z) "Occupant" means a person or corporation in actual possession of any premises either as an owner or tenant.

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- (z) "owner" means the person who is the registered owner of a vehicle and includes any person renting a vehicle or having the exclusive use of a vehicle under a lease that has a term of more than 30 days or otherwise having the exclusive use of a vehicle for a period of more than 30 days.
- aa)"Person" means a natural person or a body corporate and includes a partnership, a group of persons acting in concert or an association.
- bb) "Plastic Garbage Bag" means a sturdy plastic bag specifically marketed to store waste and excludes bags that are intended for other purposes.
- cc)"Premises" means any land, building, supplied with utilities by the Town.
- dd)"Recyclable" means refuse, garbage, waste or other which, when separated and uncontaminated, is deemed by the Chief Administrative Officer to have available a disposal method alternate to Landfill.
- ee) "recycling drop off" means a portable or stationary unit that may be found at various locations within the Town and intended for the public to put recyclable material within.
- ff) "Residential" means any premises which:
- i. Is actually used as a dwelling;
 - ii. Consists of four (4) or fewer self contained suites;
 - iii. Produces an average volume equivalent to five (5) bags or less of solid waste per dwelling or self contained suite per week;
 - iv. Has one (1) storage location to permit refuse collection to be made directly from a street;
 - v. Is constructed and located to permit refuse collection to be made directly from a street;
 - vi. Has, at the sole discretion of the Chief Administrative Officer, been described otherwise as residential and therefore entitled to residential waste collection and removal.
- gg)"Shared Receptacle Service" means garbage collection services provided to a specific multi-premise site in Town in which several premises share one or more waste receptacles for garbage collection.
- hh)"Sidewalk" means that part of a roadway primarily intended for the use of pedestrians and includes the part lying between the curb line or edge of the roadway and the adjacent property line, whether or not paved or improved.
- ii)"Street" means any thoroughfare, highway, road, trail, avenue, parkway, driveway, viaduct, lane, alley square, bridge, causeway, trestleway or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes:

- i. A sidewalk, including a boulevard adjacent to the sidewalk;
 - ii. If a ditch lies adjacent to and parallel with the roadway, the ditch, and
 - iii. If a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences or all the land between the fence and the edge of the roadway, as the case may be, but does not include a place declared by regulation not to be a highway.
- jj) "Town" means the corporation of the Town of Drumheller or the area contained within the boundaries thereof, as the context requires.
- kk) "Vehicle" means a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid, but for the purposes of this bylaw includes an off highway vehicle as defined in the Traffic Safety Act of Alberta.
- ll) "Violation ticket" means a violation ticket as defined in the Provincial Offences Procedure Act of Alberta or a Bylaw violation tag.
- mm) "Waste" means any discarded household debris, commercial debris, recyclables or household hazardous waste as herein defined.
- nn) "Waste Container" means a waste receptacle provided by the occupant specifically marketed to store waste and excludes containers that are meant for other purposes.
- oo) "Waste Collection Cart" means a cart that is supplied by the Town designed to receive waste then rolled to a collection point and emptied by an automated collection truck.
- pp) "Waste Receptacle" means a commercial bin, waste collection cart, waste container or a plastic garbage bag.

3. GENERAL

Authority of the Town:

- 3.1 Except as otherwise provided in this Bylaw, the town shall provide for the public collection and removal of waste within the limits of the Town and shall supervise the facilities and equipment necessary or desirable for the management of waste collected or disposed by the Town.
- 3.2 Town Council may from time to time; by resolution establish fees to be charged for waste management services.

Authority of the Chief Administrative Officer:

3.3 The Chief Administrative Officer shall:

- a) Supervise the collection, removal and disposal of waste, and;
- b) Set the days and times that collection shall be undertaken in different portions of the Town;

- c) Outline the quantities and classes of waste to be removed from any premises or accepted by the Town for disposal;
- d) Decide which method will be used to collect waste;
 - i. Manual Collection, or
 - ii. Automated Collection, or
 - iii. Shared Receptacle Services.
- e) State the location from which waste will be collected;
 - i. Front Street Collection, or
 - ii. Rear Lane Collection.
- f) Set instructions and operating policy for Automated Cart Collection;
- g) May specify availability of waste collection for commercial pick-up;
- h) May specify that private waste haulers report the total volume of solid waste to be hauled out of the Town's boundaries;
- i) Carry out any inspections required to determine compliance with this Bylaw;
- j) Take any steps or carry out any actions required to enforce this Bylaw;
- k) Take any steps to carry out any actions required to remedy a contravention of this Bylaw;

4. WASTE RECEPTACLES

- a) Any waste that is to be collected must be:
 - i. Must be bagged to prevent loose waste from escaping, or
 - ii. When bagging is not possible must be prepared or packaged in a manner that will prevent loose material from escaping;
- b) The occupant of any residential premises in the Town from which waste is to be collected shall provide and maintain waste containers sufficient to hold the amount of garbage which accumulates in between designated pick-up periods;
- c) Except as otherwise provided, no person shall place waste elsewhere than in waste receptacles, which comply with the requirements of this bylaw;
- d) Waste receptacles provided by the occupant shall be either a waste container or a plastic garbage bag;
- e) The occupant shall ensure that waste containers used:
 - i. Are constructed of a sturdy, water-tight material
 - ii. Are maintained in good condition;
 - iii. Have fixed rigid handles and a smooth rim;
 - iv. Have properly fitted lids that are kept closed except when the containers are loaded and unloaded;
 - v. Are of a tapered cylindrical design such that waste will slide out, and
 - vi. Not be less than 70 litres and not more than 100 litres in size;
- f) Waste containers larger than 100 litres may be used only if the container is wheeled and plastic garbage bags are used in the waste container so that the bags can be easily removed without the need to lift the container. Each plastic garbage bag counts as one waste receptacle;
- g) The occupant shall ensure that plastic bags used:
 - i. Are made of material capable of bearing the weight of its contents without tearing or breaking when lifted, and;

- ii. Are securely tied or fastened so that the contents are wholly enclosed by the bag, and;
- iii. Are no smaller than 60 litres, no larger than 100 litres, approximately 85 cm in height, approximately 70 cm in width, and;
- iv. Are placed in a waste enclosure or waste receptacle to adequately protect the bags from scavenging by animals;
- h) The occupant of the premises will be provided with a Waste Collection Cart if they are party to Automated Collection Service;
- i) The Town will provide the first Waste Collection Cart to premises:
 - i. The cart is to remain at the premises at all times; and shall be secured against theft or loss;
 - ii. The Town may, at the time of collection or any other time, remove, repair or replace any obsolete, damaged or non-serviceable carts;
 - iii. If the Waste Collection Cart is lost, stolen or damaged the occupant shall be responsible for purchasing a replacement cart from the Town or pay for the cost of repairs;
 - iv. The Town owns all Waste collection Carts;
- j) A Waste Receptacle or Collection Cart shall not be filled to a height greater than 5 cm from the top of the receptacle;
- k) The Waste Receptacle or Collection Cart shall be cleaned out regularly by the customer to avoid build-up of odours;
- l) No person shall place waste in any Waste Receptacle without the permission of the owner or occupant of the premise;
- m) The Chief Administrative Officer reserves the right to withhold collection of waste where the Waste Receptacle does not meet the necessary requirements or is in a depilated, unsafe or in an unsanitary condition or in a contrary to the instructions and operating policy of the Chief Administrative Officer.

5. WASTE BOXES OR ENCLOSURES – MANUAL COLLECTION SYSTEM

The occupant of the premises from which waste is to be collected under a Manual Collection System when the premises are fenced from the lane or street where collection is made:

- a) Shall provide waste boxes or enclosures for the protection of waste containers or plastic garbage bags and in other applications as required by the Chief Administrative Officer.
- b) Residents with boxes or enclosures for Manual Collection are responsible for ensuring that the design, construction and state of repair of any permanent enclosure for the storage of waste containers and plastic garbage bags at collection locations allow for the safe and efficient collection of waste and meets the following requirements:
 - i. Enclosure doors should be hinged at the sides with the bottom of the door located a minimum of 15 cm above grade level;
 - ii. Door latches should be large enough to be used by Waste Collectors even while wearing mitts or gloves;
 - iii. An enclosure should allow a minimum clearance of 30 cm above the waste receptacles and lids;

- iv. An enclosure should not be constructed in such a way that it requires Waste collectors to lift waste receptacles over any obstacle exceeding 15 cm in height, and;
- v. Be free of rodents, wasps and other pests;
- c) Residential enclosures shall meet the minimum instructions, operating policy and design standards as set by the Chief Administrative Officer;
- d) Residential enclosures that are permanent can not encroach past the property line on to public lands or land;
- e) Enclosures for commercial waste bins shall meet the minimum instructions, operating policy and design standards as set by the Chief Administrative Officer.

6. WEIGHT OF WASTE

- i. For Manual Collection shall not exceed 27 kilograms or 60 lbs;
- ii. For Automated Collection, the maximum weight will be set by the Chief Administrative Officer

7. LOCATION OF WASTE RECEPTACLES

- a) Except as otherwise provided herein, no person shall place or keep waste receptacles upon any portion of the street or lane unless approved by the CAO. Any waste receptacle improperly left on the street may be removed and disposed of by the Town;
- b) No person who receives waste collection shall set out waste receptacles at locations that are: unsafe, obstructed, blocked by snow, ice poorly maintained or that prevent Waste Collectors from collecting waste in a safe and efficient manner in the opinion of the Chief Administrative Officer or their designate;
- c) The occupant of residential premises shall place waste receptacles for collection in such a way that Collectors shall have access without entering into private property;
- d) Waste receptacles set out for Manual Collection at premises serviced by front street pickup must be placed such that:
 - i. Where there is a combined curb sidewalk, the receptacles are placed not more than 1 metre away from the travel portion of the sidewalk adjacent to and directly in front of the premises;
 - ii. Where there is a separated curb and sidewalk by a boulevard, the receptacles are placed not more than 1 metre away from the travel portion of the street adjacent to and directly in front of the premises;
 - iii. Where there is a curb and no sidewalk, the receptacles are placed not more than 1 metre away from the travel portion of the street adjacent to and directly in front of the premises.
- e) Except where in the opinion of the Chief Administrative Officer, it is impractical to store waste receptacles outside of the building, no Collector shall make a collection of waste from inside any building;
- f) Automated Waste Collection Cart shall be:
 - i. Set out in accordance with the instructions and operating policy of the Chief Administrative Officer;
 - ii. Placed in the alley if the resident has back alley pick-up or set out on the street if the resident has frontal pickup;

- iii. Set out so that they will not likely be overturned;
- iv. Stored out of sight on the premise;
- g) The Town shall collect waste from only one pick-up point from each premise, except where the Chief Administrative Officer has designated any other pick-up point he considers necessary;
- h) Waste receptacles must be placed in a location that is free of rodents, wasps and other pests.

8. GARBAGE, WASTE & ASHES

- a) An occupant of premises from which garbage is to be collected shall:
 - i. Thoroughly drain all household garbage and place it in a plastic garbage bag before disposing of it in the waste receptacle;
 - ii. Quench all ashes for collection and if possible put them in separate waste receptacles from the other waste;
 - iii. Double bag all light, dusty or objectionable materials including cooled ashes, powders, sawdust, vacuum cleaner bags, furnace filters, animal feces and absorbents and disposable diapers;
 - iv. Use protective packaging (sturdy sealed cardboard box or rigid disposable plastic container) for the disposal of sharp, dangerous items including broken glass, razor blades, sheet metal scraps and items with exposed screws or nails;
 - v. Ensure material unsuitable for bagging is to be bundled and securely tied with the bundles not exceeding 1.2 metres (4 feet) in length, 0.75 metres (2.5 feet) in diameter and 27 kg (60 lbs) in weight;
- b) Other than as stated elsewhere in this Bylaw, the Town shall not remove the following from premises:
 - i. Highly combustible or explosive materials including but not limited to liquid or solid fuels, gunpowder, ammunition or explosives;
 - ii. Hot ashes which are not properly quenched and appear to be hot or likely to cause a fire;
 - iii. Compressed propane or butane cylinders;
 - iv. Toxic or household hazardous waste including solvents, oven cleaners, paints, automotive fluids, wet cell batteries, pesticides, herbicides or any material commonly referred to as household, commercial or industrial hazardous waste;
 - v. Biomedical waste including hypodermic needles or syringes, lancets or any sharp item used in home medical care;
 - vi. Large bulky items such as mattresses, box springs, dressers, tables, chairs, major appliances, auto and truck parts, tires, tree limbs, whole shrubs or discarded heavy machinery;
 - vii. Sheet iron, large pieces of scrap metal or machine parts;
 - viii. Electronic equipment including televisions, computers, computer monitors, keyboards and associated cables;
 - ix. Renovation, construction or demolition material
 - x. Stumps, concrete blocks or slabs, soil, rocks or aggregate;
 - xi. Dead animals and animal parts from hunting or trapping;
 - xii. Transient waste;
 - xiii. Septic tank pumping, raw sewage or industrial sludge;

- xiv. Radioactive waste;
 - xv. Waste material which has not been placed for collection in accordance with the provision of this Bylaw;
 - xvi. Liquid waste or material that has attained a fluid consistency and has not been drained.
- c) The Town may accept from time to time and with advance notice, irregular waste items including: appliances, white goods, furniture, mattresses and the like.

9. BUILDING MATERIALS AND CONSTRUCTION WASTE

- a) A person carrying out the construction, demolition or alteration of buildings or other building operations on any property shall do so in such manner as to not permit building material or building waste material to remain loose, free or uncontrolled on the property;
- b) The main contractor on the building site shall be responsible for the actions of any subcontractor or tradesman who fail to comply with subsection a);
- c) Any building material or building waste material which blows free from the building site shall be recaptured, returned to the building site and deposited in a waste receptacle;
- d) The main contractor on a building site shall be responsible for the term of the construction in providing a suitable waste receptacle capable of receiving all building waste material and maintaining the same in a safe contained manner;
- e) Where the contractor is working on more than one building site and they are adjoining, he may provide one building waste receptacle for each three building sites;
- f) The main contractor on a building site shall be responsible for having all unused building material and building waste material disposed of in a Landfill or appropriate area;
- g) The Chief Administrative Officer may direct the person carrying out the construction of alteration of a building to provide a fence of a type that will trap any building material or building waste material in such a manner as to prevent it from escaping from the building site.

10. COLLECTION SCHEDULE

The Town shall collect waste:

- a) From each residential premises once each week.
- b) The Town may provide one leaf and yard waste collection cart for the collection of leaf and yard materials from each residential premise;
- c) Any waste that is stored in a commercial bin may be collected by the Town at the Chief Administrative Officer discretion;
- d) The Town may establish an exclusive franchise at the discretion of Town Council, for the collection and removal of refuse and recyclables from commercial premises and direct commercial waste generators to be responsible for their own contractual relations as described in the franchise;
- e) Where the Town does not collect waste at commercial premises, the occupant, either by contractors, agents or by employees, shall remove and dispose of the waste in compliance with all applicable Federal, Provincial and Municipal laws.

11. TRANSPORTATION OF WASTE

No person shall convey through any street in the Town any waste except in a properly enclosed receptacle or in a vehicle which is covered with canvas or tarpaulin or secured such that the contents are protected from being wind borne or falling on the streets.

12. DAMAGE TO PRIVATE ROADS AND INFRASTRUCTURE

The Town will not be responsible for any damage to roads or infrastructure on a private site resulting from legitimate operation of waste collection vehicles during waste collection activity at that private site.

13. OTHER PROVISIONS

- a) It shall be unlawful for any person to store, deposit or dump building waste, garbage or other waste material anywhere within the limits of the Town of Drumheller, except in a location designated by the Chief Administrative Officer;
- b) No person, other than the occupant of the premises, shall pick over, remove, disturb, or otherwise interfere with any waste material that has been set out for municipal collection;
- c) No person shall place residential or commercial waste in a public litter container;
- d) No person shall burn household refuse, burnable debris or prohibited debris in any fireplace or fire pit within the Town;
- e) The Town reserves the right to withhold collection of improperly prepared waste, prohibited waste, excessive quantities of waste or waste located at unsafe or non-compliant set out locations;
- f) The occupant shall keep the lane at the rear of the premises occupied or under his control – to the centre of the lane – in a clean and tidy condition and free from refuse of any nature;
- g) The occupant shall keep the curb and gutter at the front of the premises in a clean and tidy condition.
- h) No person shall dispose of waste or recyclable materials in the Landfill or at the Material Recycling Facilities except as directed by the Landfill Manager, employee or agent of the Landfill.
- i) All IC&I generators shall be required to deliver, dispose of or allow or cause to be delivered or disposed of only such recyclable materials that the Material Recycling Facilities are approved to accept and shall ensure that all recyclable material is source separated and free of any contamination.
- j) The Chief Administrative Officer shall determine which commercial operations will be required to source separate their recyclables.

14. DRUMHELLER AND DISTRICT REGIONAL LANDFILL - ADMITTANCE

- a) All persons and vehicles attending the Landfill shall stop at the scale house and weigh scale ramp prior to entering the Landfill and all persons shall, at the discretion of Landfill staff, be requested to declare what they are carrying and wish to dispose of.

Agenda Item # 8.1.2

- b) Persons and vehicles attending the Landfill that fail to comply with any section of this bylaw may be refused admittance or ordered to leave the Landfill at the discretion of Landfill staff. Failing to leave when requested to do so by Landfill staff shall constitute an offence under this bylaw.
- c) Landfill staff may reject any load of waste based on material type, volume, source or any other factor affecting regular operations at the Landfill.
- d) Landfill staff may inspect any load arriving at the Landfill or any recycling drop off for unacceptable materials.
- e) No person shall overfill a recycling drop off container or leave waste of any kind on the grounds where the recycling drop off is located.
- f) No person shall place material in a recycling drop off container that is not in accordance with the labelling on the exterior of the container.
- g) If a customer account set up with the Landfill administration office of the Landfill remains in arrears beyond 60 days, except for customers that have made prior arrangements with Landfill administration, the account shall be suspended and no further credit shall be allowed on that account until such arrears have been paid.
- h) All persons on Landfill property or in attendance depositing recyclable material at a recycling convenience drop off location in the Town shall obey landfill staff instructions at all times. No person while at the Landfill or at a recycle drop off shall disobey any staff instructions, posted speed limits, material handling restrictions, hours of operation, safety requirements, signs directing persons where to unload their waste, or waste containment instructions.
- i) No person shall enter the Landfill or recycling drop off for the purpose of scavenging or littering.
- j) The owner of a vehicle involved in an offence referred to this section is guilty of the offence, unless the owner satisfies the Court that the vehicle was:
 - (i) not being operated by the owner; and
 - (ii) that the person operating the vehicle at the time of the offence did so without the owner's express or implied consent..

15. DRUMHELLER AND DISTRICT REGIONAL LANDFILL INSPECTION AND ACCEPTANCE PROTOCOL

- a) If the Landfill scales are not functioning the Landfill will apply disposal fees on an estimated weight or volume basis.
- b) The vehicle operator shall place their waste in a location as directed by Landfill staff. Landfill staff may, at their discretion, request information regarding the nature and source of the material, and may request that the vehicle operator sign a statement confirming the accuracy of the information given.
- c) Load inspections may be conducted by, but not be limited to, automated radiation detection, manual and visual inspection, use of hand held test instruments and laboratory analysis of the waste in question.
- d) When Landfill staff determine through inspection and/or testing that a load of material delivered to the Landfill or recycling drop off for unloading is unsuitable for acceptance at the landfill or recycling drop off the customer wishing to unload their material shall be advised of this and directed to remove the material immediately.

Agenda Item # 8.1.2

Failure to comply will result in the Landfill staff removing the unacceptable material as soon as is practicable and arrange for its transport and lawful disposal.

- e) When a load is determined to be unsuitable for disposal and the person has not complied with landfill or recycling drop off requirements the person presenting the load shall be liable for all costs incurred by the Landfill or recycling drop off including:
 - (i) cleanup costs
 - (ii) inspection costs
 - (iii) laboratory analysis fees
 - (iv) administrative fees
 - (v) hauling, disposal and facility decontamination costs incurred at the Landfill or recycling drop off.
- f) All waste deposited shall be in accordance with the provincial Alberta Environment approval requirements for a class II municipal Landfill.
- g) Where an Alberta Transport of Dangerous Goods manifest is required for transport of a load of waste the carrier shall provide a copy of the load manifest to Landfill staff for their review and approval.
- h) When attending the Landfill with industrial waste the person wishing to dispose of this waste shall upon request provide an industrial waste manifest, in form as contained in schedule 'B'.
- i) The carrier of any industrial or commercial waste that may require special handling or may represent a hazard to health, safety, or the environment and wishing to unload said refuse at the Landfill, shall, prior to delivery of the material at the Landfill, contact the Supervisor or designate of the Landfill and obtain written confirmation from the Supervisor or designate that the type of waste as described by the carrier is acceptable for disposal at a Class II Landfill.

16. BYLAW VIOLATION TAG/PROVINCIAL VIOLATION TICKET

- a) A peace officer is authorized to issue a bylaw violation tag to any person that the peace officer believes on reasonable and probable grounds has contravened any provision of this bylaw.
 - (i) Notwithstanding any other provision of this bylaw a peace officer is authorized to immediately issue a provincial violation ticket pursuant to the Provincial Offences Procedure Act.
 - (ii) A bylaw violation tag may be issued to an accused personally, or by mailing a copy to the accused at his or her last known address.
 - (iii) Nothing in this bylaw shall prevent a peace officer from issuing a bylaw violation tag or provincial violation ticket for the mandatory court appearance of any person who contravenes any provision of this bylaw.
 - (iv) If the penalty specified on the bylaw violation tag served to a person is not paid within a prescribed time period then a peace officer is authorized to issue a provincial violation ticket pursuant to the Provincial Offences Procedures Act.

17. PENALTIES

Agenda Item # 8.1.2

- a) Any person who contravenes any provision of this bylaw is guilty of a summary conviction offence punishable by a fine not less than fifty dollars and not exceeding five thousand dollars or to imprisonment for a period not exceeding one year or both.
- b) Specific fine penalties for offences of this bylaw are listed in Schedule 'A'.
- c) Offences of a continuing nature shall be deemed to constitute a separate offence for each day or part of a day that the offence continues.

18. COMPLIANCE WITH OTHER LEGISLATION

No section of this Bylaw relieves a person from complying with any federal or permit, order, consent or other direction.

19. VALIDITY OF THE BYLAW

Every provision of this Bylaw is independent of all other provisions, if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

20. ENACTMENT

- 1. This Bylaw will take full force and effect on the _____ day of April, A.D. 2016.
- 2. Upon enactment of this Bylaw, Bylaw #10-10 as amended is hereby rescinded.

READ A FIRST TIME this _____ day of April, AD 2016.

READ A SECOND TIME this _____ day of April, AD 2016.

READ A THIRD AND FINAL TIME this _____ day of April, AD 2016.

Mayor

Chief Administrative Officer

CONTRAVENTION PENALTIES

SCHEDULE A

1. Contravention of the following provisions within the Town of Drumheller Solid Waste Management Bylaw shall be as follows:

a. Waste Receptacles Section 4 (a–m)	- liable to a minimum of \$ 50.00
b. Waste Boxes or Enclosures Section 5 (a–e)	- liable to a minimum of \$ 50.00
c. Weight of Waste Section 6 (i)	- liable to a minimum of \$ 50.00
d. Location of Waste Receptacles Section 7	- liable to a minimum of \$ 50.00
e. Other Provisions Section 13 (c, f & g)	- liable to a minimum of \$ 50.00
f. Garbage Waste and Ashes Section 8 (a (ii)	- liable to a minimum of \$150.00
g. Garbage Waste and Ashes Section 8 (a (i, iii, iv & v)	- liable to a minimum of \$ 50.00
h. Building Materials and Construction Waste Section 9	- liable to a minimum of \$250.00
i. Transportation of Waste Section 11	- liable to a minimum of \$350.00
j. Other Provisions Section 13 (b, d & h)	- liable to a minimum of \$500.00
k. Other Provisions Section 13 (i)	- liable to a minimum of \$1,000.00
l. Other Provisions Section 13 (a)	- liable to a minimum of \$1,000.00
m. Unauthorized Entry to Landfill Section 14(a)	- liable to a minimum of \$500.00
n. Refusal to Leave the Landfill Section 14 (b)	- liable to a minimum of \$250.00
o. Disposal of Unauthorized or Unsuitable Waste Section 15 (d)	- liable to a minimum \$1,000.00
p. Refuse to Allow Inspection of Waste Section 14 (d)	- liable to a minimum of \$150.00
q. Failure to Obey Directions/Supply Information On Waste Section 15 (b)	- liable to a minimum of \$150.00
r. Overfilling/or Leaving Material on the Ground at the Recycling Drop Off Section 14 (e)	- liable to a minimum of \$250.00
s. Placement of Waste in Improper Section of Recycling Drop off. Section 14 (f)	- liable to a minimum of \$50.00
t. Scavenging at Landfill, Recycling Drop Off or Waste Container. Section 14 (i)	- liable to a minimum of \$250.00
u. Owner of Vehicle found in contravention of any section of this Bylaw Section 14 (j)	- liable to a minimum of \$500.00
v. Failure to Provide Industrial Waste Manifest When Requested to Do So Section 15 (h)	- liable to a minimum of \$250.00
w. Failure to Provide Dangerous Goods Manifest When Requested To Do So Section 15 (g)	- liable to a minimum of \$500.00
x. Failure to Remove Unacceptable Waste/ Cleanup Waste Unlawfully Disposed at	
y. Landfill. Section 15 (e)	-liable to a minimum of \$1,000.00

SCHEDULE B

**DRUMHELLER & DISTRICT SOLID WASTE MANAGEMENT ASSOCIATION
WASTE MANIFEST FORM**

Date: _____

Generator Name: _____

Location: _____

Type of Waste: _____

Contact Name: _____

Contact Phone Number: _____

Hauler's Name: _____

Hauler's Phone Number: _____

**I hereby confirm that the waste delivered and disposed of under this
manifest form is the type identified and is from the location specified.**



DRUMHELLER

REQUEST FOR DECISION

Agenda Item # 8.4.1



Request for Decision

Date: March 31, 2016

Topic:	HERITAGE, ARTS AND CULTURE STEERING COMMITTEE		
Proposal:	The Town of Drumheller is seeking several public at large members to sit on the Heritage, Arts and Culture Steering Committee. The vacancies were advertised and three applications have been received from: Cody Glydon, Shaun Fielding and Rhian Russell. Mike Todor and Councillor Tom Zariski will remain as previous members to the Heritage Steering Committee. Administration is recommending that Council approve the appointments. The Town will continue to seek members for the Committee.		
Proposed by:	Town Council		
Correlation to Business (Strategic) Plan			
Benefits:			
Disadvantages:			
Alternatives:			
Finance/Budget Implications:			
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:	Identified within the Municipal Sustainability Plan.		
Recommendations:	That Council appoint Cody Glydon, Shaun Fielding and Rhian Russell to the Heritage, Arts and Culture Steering Committee.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

HeritageBoardAppointment.doc	Created By: Linda Handy	1
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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 8.4.1



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date 12/02/16
D/M/Y

Board applied for Heritage Steering Committee

Name of Applicant Cody Glydon

Full Address _____ +B Postal Code T0J 0Y6

Length of Residency in Town 4 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards Rotary executive, Economic Development,
Welcoming Committee, AARFP local Committee

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I have lived in Drumheller for 4 years working in the local
media as well as, most recently, the former Economic Development
Officer and Communications. I served previously on this Heritage
board in the E.D.O. Capacity and have a passion for preserving
and mainting our historical buildings and keeping our history alive.

Cody Glydon
Signature of Applicant

Fax back to (403)823-8006

Town of Drumheller
703 2 Avenue West
Drumheller, AB T0J 0Y3

www.dinosaurvalley.com

Telephone: (403) 823-1339
Fax: (403) 823-8006



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date March 21st

Board applied for Heritage Committee

Name of Applicant Shaun Fielding

Full Address _____ Postal Code T0J 0Y6

Length of Residency in Town 2 Years

Phone (403) _____ E-mail Address shandy@dinosaurvalley.com

Past Service on Similar Boards Academic Board of Royal Geographic Society, Education Committee of Jane Goodall Society

Senate of Birmingham University, Board of Riverbend Community League, Edmonton.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

Qualified teacher with over 10 years experience including in Travel and Tourism.

Postgraduate thesis about the impact of cultural heritage industry on isolated rural communities in the UK.

Worked for six years as a management consultant including clients in the tourist and heritage arena.

Experienced report writing and presentation skills including to ministers and government officials.

Signature of Applicant

Return Email Address: shandy@dinosaurvalley.com

Personal Information is being collected for the purpose of appointing individuals to Town public service boards pursuant to the provisions of the Municipal Government Act and its regulations, and pursuant to Section 34(2) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of your personal information, you may contact the F.O.I.P. Coordinator at (403)823-1339.

Town of Drumheller
224 Centre Street
Drumheller, AB T0J 0Y4

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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER



APPLICATION TO SERVE ON TOWN PUBLIC SERVICE BOARDS

Date March 17, 2016

Board applied for Heritage, Arts and Culture Steering Committee

Name of Applicant Rhian Russell

Full Address _____ Postal Code T0J 0Y4

Length of Residency in Town 8 years

Phone (403) _____ E-mail Address _____

Past Service on Similar Boards I have just started a term as Treasurer on the Kaleidoscope Theatre board.

BRIEF PERSONAL HISTORY (include information which you feel would assist Council in making a decision as to your capabilities to serve on this Board)

I am currently completing a Post-Baccalaureate Diploma in Heritage Resources Management through Athabasca University, which has focused on municipal heritage management. I am also active in the Cottonwood Clay Studio and Kaleidoscope Theatre.

Signature of Applicant Rhian Russell

Return Email Address: lhandy@dinosaurvalley.com

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