

Town of Drumheller COUNCIL MEETING AGENDA

**February 22, 2016 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, Alberta**



Page

1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

3-11 5.1.1 Regular Council Meeting Minutes of February 8, 2016

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 STARS Presentation - Glenda Farnden

6.2 Alberta 55 Games - Linda Traquair

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

12-13 8.1.1 Bylaw 07.16 being a bylaw to amend the Land Use Bylaw 10.08 by re-designating Lots 13 & 14, Block 2, Plan 4317CQ from R1a Residential District to R2 Residential District - first reading

8.1. CAO

- 14 8.1.2 Bylaw 08.16 being a bylaw to amend Bylaw 04.15 (Business License Bylaw) - all three readings
- 15-17 8.1.3 RFD - Palliser Regional Municipal Services " Regional Asset Management Implementation" Alberta Community Partnership Program

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

- 18-24 8.3.1 RFD - 2016 Operating Budget (Utilities Supported)
- 25-45 8.3.2 RFD - 2016 Operating Budget (Tax Supported)
- 46-47 8.3.3 RFD - Approval of 2016 Capital Budget
- 48-49 8.3.4 RFD - 2016 Capital Reinvestment Program
- 50-53 8.3.5 RFD - Reserve Account Balances - 2015 Year End
- 54-56 8.3.6 RFD - 2016 Business License Fees

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

**Town of Drumheller
COUNCIL MEETING
MINUTES**

February 8, 2016 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

ACTING MAYOR:

Lisa Hansen-Zacharuk

COUNCIL:

Jay Garbutt

Patrick Kolafa

Tara McMillan

Sharel Shoff

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

ABSENT:

MAYOR Terry Yemen

DIRECTOR OF INFRASTRUCTURE SERVICES Allan Kendrick

1.0 CALL TO ORDER

Acting Mayor Lisa Hansen-Zacharuk called the meeting to order at 4:30 PM.

2.0 ACTING MAYOR'S OPENING REMARK

Acting Mayor Lisa Hansen-Zacharuk advised that the Council Committee Meeting will be held on February 16th due to Family Day on February 15th.

3.0 PUBLIC HEARING

Acting Mayor Lisa Hansen-Zacharuk passed the Chair to Councillor Tara McMillian.

Acting Mayor Lisa Hansen-Zacharuk and Councillor Pat Kolafa declared a conflict of interest and left the room at 4:37 PM.

3.1 Councillor Tara McMillian called the public hearing to order at 4:37 PM.

She advised that the purpose of the public hearing was to consider Bylaw 03.16 being a bylaw to amend the Land Use Amendment Bylaw 10.08 (Legal Description Plan 6495AV Block 1 Lots 15, 16, 17, and 18 from R1A - Residential to R2 - Residential

She asked Cynthia Cvik – Planning Director – Palliser Regional Municipal Services (PRMS) to provide her report.

C. Cvik, stated that the purpose of Bylaw 03.16 is to re-designate four lots from the existing R1a to R2 residential zoning. She stated that statutory and non statutory documents have to be considered when determining if the proposal is suitable. She stated that the MDP supports infill development as well as utilizing existing infrastructure to its fullest extent possible. It also provides for a variety of housing types and it advocates maintaining the quality of residential development in the community. The Land Use Bylaw 10.08 R2 district provides for the development or redevelopment of single and two unit dwellings as permitted uses. The proposal as presented meets the requirements of the LUB. The final document of consideration is the Municipal Sustainability Plan from the perspective of the environment and economic pillars, infill housing is supported as a viable means as the most efficient use of existing services and infrastructure as opposed to extending into undeveloped areas. It also advocates a board variety of housing options throughout the community for both existing and future residents. PRMS recommends that the proposal to rezone Lots 15, 16, 17, 18 Block 1 Plan 6495AV from R1a to R2 be approved.

Councillor Tara McMillian asked if there were any items of correspondence to be read into the record. Secretary, L. Handy advised there were no items of correspondence.

Councillor Tara McMillian asked if there were any questions from Council.

Councillor T. Zariski asked for an explanation on how the discretionary use would impact the new zoning. C. Cvik explained that the proposal is for a change from R1a to R2. Discretionary uses are types of uses that may be suitable on the site. The proposal is for a permitted use based on the zoning being requested. Councillor T. Zariski asked the difference of discretionary uses between the R1a and R2. He stated that he understands what is planned at this time but it is possible to change in the future. C. Cvik stated that the discretionary uses in an R1a include dwelling modular home, group homes, secondary suites and the R2 discretionary uses include bed and breakfast establishments, day homes, manufactured homes if constructed or existing

prior to 2013. She further stated that based on the lot size that exists, it will limit the range of uses for the site. Councillor T. Zariski stated that any discretionary uses would have to come before MPC for approval.

Councillor Jay Garbutt stated that Councillor S. Shoff raised the issue of spot zoning and asked for an explanation of spot zoning. C. Cvik stated that spot zoning is a distinct change in use in the property, for example spot zoning would be from R1 to Commercial not a residential to residential zoning. R. Romanetz explained that spot zoning has been treated loosely in Drumheller and it is common to see semi detached units in Drumheller scattered throughout the community in the R1 or R1a districts. He stated that spot zoning needs to be based on how it impacts on the neighborhood. Councillor J. Garbutt stated that this proposal meets Council's goal for broadening the housing continuum in Drumheller as it is a long time situation that needs to be addressed. Councillor T. Zariski stated that MPC discussed the matter and agreed that the proposal does not increase the density – as the proposal is to remove three older houses and build four units on four of the lots – two units are jointed together.

Councillor Tara McMillan asked if there were any public who wished to speak either in favor or against the proposal. She stated that there were no members from the public to speak to the proposal.

Councillor Tara McMillan closed the Public Hearing at 4:40 PM.

Acting Mayor Lisa Hansen-Zacharuk and Councillor Pat Kolafa returned to the room at 4:40 PM.

Acting Mayor Lisa Hansen-Zacharuk resumed the Chair at 4:40 PM.

3.2 Acting Mayor Lisa Hansen-Zacharuk called the public hearing to order at 4:40 PM.

She advised that the purpose of the public hearing was to consider Bylaw 02.16 being a bylaw to adopt an Area Structure Plan for the Former St. Anthony's School Property (Legal Description Plan 1310788 Block 2 Lot 4

She asked Cynthia Cvik – Planning Director – Palliser Regional Municipal Services to provide her report.

C. Cvik advised that Bylaw 02.16 is a proposal to create an Area Structure Plan, which has been amended with four changes since first reading: Section 1.1 the purpose has been clarified; Section 7.2 Reserve requirement postponed to subdivision application; Section 7.3 Reserve statement amended; Section 7.4 the five foot walkways removed and "land" walkway clarified on plan. She further stated that the ASP proposes to introduce single family residential development consisting of 14 houses developed in one phase, keeping in characteristics of the existing neighborhood. An open space for a municipal reserve has also been identified for the site. She stated that the overall road network has been identified with access off of 6th Avenue and 7th Avenue (Railway Avenue). Advertising has been carried out in accordance with the Municipal

Government Act Section 606. The Municipal Development Plan currently supports infill development, encourages a variety of housing types and advocates maintaining and enhancing the quality of development in the community. The proposed ASP has been amended based on the discussion points that were included in her report. PRMS recommends that Council proceed to 2nd and 3rd readings.

Acting Mayor Lisa Hansen-Zacharuk asked if there were any items of correspondence to be read into the record. Secretary, L. Handy advised there were no items of correspondence.

Acting Mayor Lisa Hansen-Zacharuk asked if there were any questions from Council. Councillor T. Zariski stated he was talking to a senior today who is interested in downsizing and is looking forward to possibly moving into a new dwelling. Councillor J. Garbutt stated that he has only positive feedback as on the proposal and is pleased to see no opposition on the proposal today.

Acting Mayor Lisa Hansen-Zacharuk asked if there were any public who wished to speak either in favor or against the proposal. She stated that there were no members from the public to speak to the proposal.

Acting Mayor Lisa Hansen-Zacharuk closed the Public Hearing at 4:45 PM.

3.3 Acting Mayor Lisa Hansen-Zacharuk called the public hearing to order at 4:45 PM.

She advised that the purpose of the public hearing was to consider Bylaw 05.16 being a bylaw to amend the Land Use Bylaw 10.08 for the Former St. Anthony's School Property by re-designating the property from CS - Community Services to R1 - Residential District (Legal Description Plan 1310788 Block 2 Lot 4)

She asked Cynthia Cvik – Planning Director – Palliser Regional Municipal Services to provide her report.

C. Cvik stated that Council is requested to consider the Municipal Government Act and ensure that advertising was carried out in accordance with Sections 606 and 692. She further stated that the current MDP provides a vision for the future of the community and all municipalities with a population greater than 3500 must have an MDP. The MDP supports infill development which utilized existing services and infrastructure to its fullest extent, it encourages a variety of housing types and advocates maintaining the quality of residential development in the community. She stated that the plan for rezoning is presented in accordance with the ASP. She stated that the R1 district is utilized as a tool which is used to make short and long term decisions to achieve the long range vision for the community. LUB 10.08 provides for the development of single family dwellings – the site is 2.55 acres in area meets the minimum size requirements – the conceptual lot layout indicates that all 14 proposed lots meet the minimum of lot area requirement of 4500 sq ft. and exceeds the minimum 40 ft lot width requirement of the zone. She stated that it should be noted that the specific dimensions and utility

servicing requirements will be set out by the subdivision application which is currently being circulated for comments. She further stated that proposed zoning is in keeping with the draft ASP and if it does not move forward, it is recommended that the zoning be held back to allow them to move forward together. PRMS recommended 2nd reading to Bylaw 05.16.

Acting Mayor Lisa Hansen-Zacharuk asked if there were any items of correspondence to be read into the record. Secretary, L. Handy advised there were no items of correspondence.

Acting Mayor Lisa Hansen-Zacharuk asked if there were any questions from Council. Councillor J. Garbutt stated that looking down the road is Council's responsibility and he asked if Palliser or CAO wishes to speak to the remainder of the land that houses a school that is vacant - will this subdivision make it difficult for someone to use that structure in the current form. R. Romanetz stated that there have been several proposals for revamping of the old school and over the years discussion about other potential uses and this discussion continues. He further stated that they are two separate parcels and just as the R1 subdivision must stand on its own, any redevelopment of the west parcel would have to do the same, each having the responsibility to maintain existing services and if and when reclassified, must meet the requirements of the land use bylaw.

Acting Mayor Lisa Hansen-Zacharuk asked if there were any public who wished to speak either in favor or against the proposal. She stated that there were no members from the public to speak to the proposal.

Acting Mayor Lisa Hansen-Zacharuk closed the Public Hearing at 4:51 PM.

4.0 ADOPTION OF AGENDA

Addition: 14.1 Legal Matter

MO2016.25 McMillan, Zariski moved to adopt the agenda as amended. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of January 25, 2016

MO2016.26 Shoff, Kolafa moved to adopt the Regular Council Meeting minutes of January 25, 2016 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.3.1 RFD - 2016 Service Fee Schedule

B. Miller advised that the 2016 Fee Schedule was first presented for Council consideration during their January 18th, 2016 meeting. At that time, the proposal included a 3% increase to rates with the exception of arena rates which had a 10% increase proposal effective July 1st as directed by Council during budget deliberations. Subsequent to the draft proposal, there have been some additional adjustments made to some of the original fee proposals: Aquaplex – schedule now includes fees for training courses / adult lessons; Bulk water rate (related to sanitary dumping at the wastewater facility and the rates have not increased for some time); Cemetery – fee schedule has been updated with pricing for columbarium engraving and memorial wall plaques to reflect actual cost plus 10% administration costs; and Summer Fun - increases were adjusted to reflect similar rates being charged through the Flex Program. The rates will be effective February 15, 2016.

Councillor J. Garbutt stated that the Town is trying to recover costs with the rate increases and asked whether the Arena rate increases has been communicated to the three main users - Skating Club, Minor Hockey and Dragons. P. Salvatore stated that the increased rates have not yet been communicated and he would include comparables with other arenas when he has the discussion.

MO2016.27 Garbutt, Shoff moved to adopt the 2016 Service Fee Schedule as presented. Carried unanimously.

8.4. DIRECTOR OF COMMUNITY SERVICES

8.4.1 Draft Policy C-02-16 Arts and Culture Policy

P. Salvatore presented the draft arts and culture policy for Council's consideration. He stated that over the last year discussions have taken place on how the community should support arts and culture. Several examples were presented where the Town of Drumheller supports arts and culture events either through financial contributions and / or in-kind support. He recommended the adoption of an arts and culture grant

application program, where submissions would be reviewed by the existing Heritage Committee. He further recommended that this Committee define the criteria for scoring, set the priority for the types of applications preferred (for profit groups or not for profit groups) and the amount of allocated funds for various grant applications throughout the year. Councillor J. Garbutt stated that the policy articulates the Town's commitment to arts and culture, and provides a clear framework for moving forward. He applauded Council and Administration for the investment in arts and culture in Drumheller. Councillor J. Garbutt asked whether the current Heritage Committee would agree to expand their responsibilities. P. Salvatore stated that he believes the members would be agreeable as there may be a common interest in preserving the arts and culture in the community. Councillor T. Zariski stated that he sits on the Heritage Committee and feels that the arts and culture component is a good fit. He further explained that there are only two members on the Committee and would like to see this number increased to those individuals interested in arts and culture. He further stated that although the Town funds the local grant program, he hopes that other groups will kick in dollars - such as Kalidescope. P. Salvatore stated that although he is not aware of other communities who operate like that, it could work. Councillor P. Kolafa stated that he also sees a link with a Friends of Society to include the component of arts and culture. Council requested that the Committee not only define the criteria for evaluation but also define the terms for arts and culture eligibility.

MO2016.28 Garbutt, Shoff moved to adopt Council Policy 02.16 as presented. Carried unanimously.

8.5. DIRECTOR OF PROTECTIVE SERVICES

8.5.1 RFD - Grant Funding Application - Alberta Community Partnership

G. Peters advised that the Town is seeking funding from Alberta Community Partnership program to hire a consultant to develop a formalized Emergency Services Master Plan (ESMP) for the provision of coordinated response to all municipal partners that are part of the plan. He further advised that currently, we have a collective knowledge-based response to emergencies however we need to capture this knowledge and experience in a formalized ESMP should these individuals not be available for future disasters. The Town has received confirmation from Kneehill, Wheatland and Starland Counties and Special Areas as partners on the regional emergency plan. They will bring forward their resolutions for submission with the application by February 29th.

MO2016.29 Garbutt, Zariski moved the approval of the submission of a grant application under the Alberta Community Partnership to hire a consultant to develop a formalized Emergency Services Master Plan that provides coordinated responses to all municipal partners that are part of the plan.

In response to a question from Council, R. Romanetz advised that the application is merit based and point based with a focus on regional collaboration. He further advised that a meeting will be arranged with Starland County to find if their priorities match up

with the Town's for future application submissions. Councillor T. Zariski asked whether one consultant would be hired. R. Romanetz explained that the Town will do a call for proposals and determine whether one consultant will be able to complete the ESMP or whether the project would have to be broken down into sub-projects and then hire more consultants based on their expertise.

Vote on Motion

Carried unanimously.

At Council's request, G. Peters reported on the roof rat incident that came to the attention of a Bylaw Officer who responded to a local citizen who trapped an animal in his backyard. He stated that the animal was put down. He explained that although Alberta is known for a rat free zone, the border of Saskatchewan combat rats all the time. He further explained that roof rats thrive in warm climates and this rat may have hitchhiked in the back of a trailer from BC. He stated that the Town will take efforts to continue to trap in the area to see if there are others. There have been 28 confirmed cases in Alberta last year - there are 5 confirmed cases in Alberta this year.

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

- 10.1 Bylaw 03.16 being a bylaw to amend the Land Use Amendment Bylaw 10.08 (Plan 6495AV Block 1 Lots 15, 16, 17, and 18 from R1A to R2) - 2nd and 3rd readings

Acting Mayor Hansen-Zacharuk passed the Chair to Councillor Tara McMillan.

Acting Mayor Hansen-Zacharuk and Councillor Kolafa left the room at 5:31 PM

MO2016.30 Garbutt, Shoff moved second reading of Bylaw 03.16. Carried unanimously.

MO2016.31 Zariski, Shoff moved third reading of Bylaw 03.16. Carried unanimously.

Acting Mayor Hansen-Zacharuk and Councillor Kolafa returned to room at 5:32 PM.

Acting Mayor Hansen-Zacharuk resumed the chair at 5:32 PM.

- 10.2 Bylaw 02.16 being a bylaw to adopt an Area Structure Plan for the former St. Anthony's School Property (Legal Description Plan 1310788 Block 2 Lot 4) - 2nd and 3rd readings

MO2016.32 Zariski, McMillan moved second reading of Bylaw 02.16 as amended. Carried unanimously.

MO2016.33 Shoff, Kolafa moved third reading of Bylaw 02.16 as amended. Carried unanimously.

- 10.3 Bylaw 05.16 being a bylaw to amend the Land Use Bylaw 10.08 for the Former St. Anthony's School Property by redesignating the property from CS to R1 (Legal description Plan 1310788 Block 2 Lot 4) - 2nd reading

MO2016.34 Shoff, Zariski moved second reading of Bylaw 05.16. Carried unanimously.

Council agreed with Palliser's and Administration's recommendation, that third reading of Bylaw 05.16 be delayed until the Subdivision Application has been dealt with.

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS MO2016.35 Shoff, McMillan moved to go in camera at 5:38 PM. Carried unanimously.

MO2016.36 Shoff, Kolafa moved to revert to regular Council meeting at 5:50 PM. Carried unanimously.

There being no further business items, the Acting Mayor declared the meeting adjourned at 5:50 PM.

Chief Administrative Officer

Mayor

Agenda Item # 8.1.1

**TOWN OF DRUMHELLER
BYLAW NUMBER 07.16**

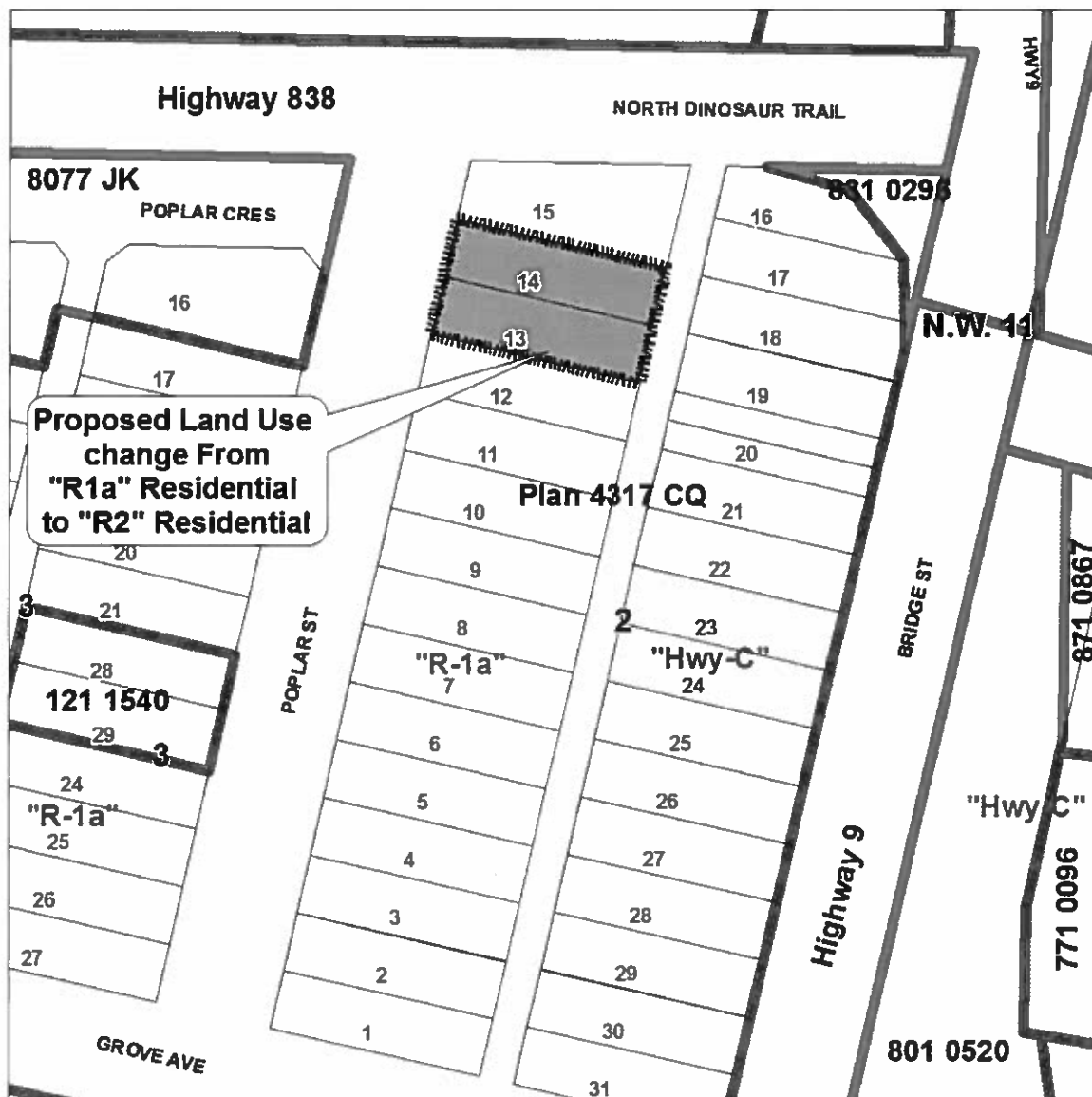
BEING A BYLAW TO AMEND LAND USE BYLAW NO. 10-08 FOR THE TOWN OF
DRUMHELLER IN THE PROVINCE OF ALBERTA.

WHEREAS pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Drumheller (hereinafter called the Council), has adopted Land Use Bylaw No. 10.08;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 10-08; and

NOW THEREFORE the Council hereby amends Land Use Bylaw No. 10-08 as follows:

On Schedule "A", the Land Use District Map, redesignate Lots 13 & 14, Block 2, Plan 4317 CQ all within the NW ¼ Sec. 11 – 29 – 20 W4M in the Town of Drumheller, from "R-1a" - Residential District to "R-2" – Residential District, as shown on the plan below:



READ A FIRST TIME THIS 22nd DAY OF February, 2016

Bylaw 07.16 being a bylaw to amend the Land Use
Bylaw 10.08 by re-designating Lots 13 & 14, Block 2,

...

READ A SECOND TIME THIS ____th DAY OF _____, 2016. ***Agenda Item # 8.1.1***

READ A THIRD TIME AND PASSED THIS ____th DAY OF _____, 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF DRUMHELLER

BYLAW NO. 08.16

**A BYLAW OF THE TOWN OF DRUMHELLER TO AMEND BYLAW NO. 04.15
"BUSINESS LICENSE BYLAW"**

The Council for the Town of Drumheller, duly assembled enacts as follows:

1. That Town of Drumheller Bylaw No. 04.15 be amended as follows:

a) by adding the words "**by resolution**" to Clause 53:

Town Council may amend the Business License fees outlined
in any schedule attached to this Bylaw **by resolution**

2. This bylaw shall take effect on the day of the final passing thereof.

READ A FIRST TIME this 22nd day of February, 2016.

READ A SECOND TIME this 22nd day of February, 2016.

READ A THIRD TIME AND PASSED this 22nd day of February, 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 8.1.3



Request for Decision

Date: February 19, 2016

Topic:	PALLISER REGIONAL MUNICIPAL SERVICES REGIONAL ASSET MANAGEMENT SYSTEM ENHANCEMENTS
Proposal:	<p>Palliser Regional Municipal Services is submitting an application to Alberta Community Partnership Grant Program to enhance their webmap to provide a more intuitive, user friendly interface for managing infrastructure and other assets. In addition, they are looking at enhancing the ability to interact with cemetery data by building better search functions for locating deceased persons as well as providing two summer staff students to aid in cemetery data collection (taking pictures of headstones, data collection / entry). They are applying for an ACP grant in the amount of \$85,000. The Town of Trochu has agreed to be the managing partner of this grant application. A Council resolution needs to be in place from partnering municipalities before February 29, 2016. If the grant is approved, our participation in the project would allow access to the summer students to help collect and map our cemetery data. In addition, the data will be uploaded to the webmap and a new cemetery interface and search functions will be added. There will be no cost to the municipality. Palliser's application requires a motion from Council.</p>
Proposed by:	Palliser Regional Municipal Services
Correlation to Business (Strategic) Plan	
Benefits:	<ul style="list-style-type: none">• To assist partnering municipalities as an asset decision management engine, for example, documents are attached to a specific asset such as a water value that would provide data as to how the value functions, any leaks or issues and the date and reason for the valve manipulation.• To assist in how these supplemental documents are accessed;• To allow users to save red-line features that are drawn onto the maps.• To assist users in the search of cemetery records.
Disadvantages:	
Alternatives:	
Finance/Budget Implications:	

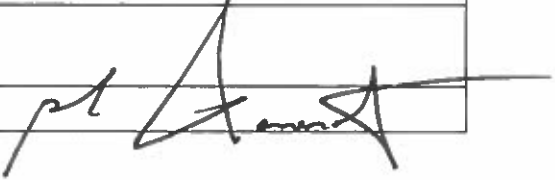
OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

Palliser Regional Asset
Management Program.doc

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Agenda Item # 8.1.3

Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:			
Recommendations:	As attached.		
Report Writer:	R.M. Romanetz, P. Eng.	CAO:	
Position:	Chief Administrative Officer		

**Alberta Community Partnership Program
COUNCIL RESOLUTION**

1. "Be it resolved that Council authorizes (Legal Name of the Municipality) to participate in an application for the
 "Regional Asset Management Implementation"
submitted by the Town of Trochu with Palliser Regional Municipal Services as Primary Contractor under the Intermunicipal Collaboration component of the Alberta Municipal Affairs Alberta Community Partnership Program; further
2. That the (Legal Name of the Municipality) if the applicant, agrees to enter into, or as a participant, agrees to abide by the terms of a Conditional Grant Agreement governing the purpose and use of the grant funds."


Chief Elected Official or Signing
Officer Duly Authorized by Council

Date



Request for Decision

Date: February 18, 2016

Topic:	2016 Operating Budget (Utilities Supported)		
Proposal:	<p>Section 242(1) of the MGA states that "Each council must adopt an operating budget for each calendar year"</p> <p>The 2016 utility supported operating budget being presented for adoption outlines the estimated operating revenues and expenditures of the utility functions that have been identified.</p>		
Proposed by:	Ray Romanetz, CAO Barbara Miller, Director, Corporate Services		
Correlation to Business (Strategic) Plan	The proposed 2016 (utility supported) operating budget will ensure fiscal accountability and provides administration the legal authority to carry out the day to day transactions necessary to operate municipal utility services efficiently and effectively.		
Benefits:	The 2016 operating budget (utility supported) is based on the priorities and service levels that have been identified by Council and administration.		
Finance/Budget Implications:	<p>The utility supported operating budget for 2016 has been prepared, based on a 5% increase to water utility rates and a 2% increase to wastewater utility rates.</p> <p>Working towards the goal of full cost recovery, as presented, the 2016 budget shows a deficit of \$378,988 for water utility and a deficit of \$18,650 for sewer utility.</p>		
Source of Funds:	Funding for utility service operational expenses is primarily by way of utility rate revenue.		
Communication Strategy:	Once adopted, the 2016 Utility Supported Operational Budget will be posted on the Town's website.		
Recommendations:	That Council approve the 2016 Utility Supported Operating budget as presented.		
Report Writer:	Barbara Miller, CPA, CGA Director, Corporate Services	CAO:	



Water Works	Run Date: Feb 18, 2016	2016	2017	2018
		Draft Budget	Draft Budget	Draft Budget
4101 Water Administration				
1-121 Local Improvements		-56,000	-56,000	-56,000
1-441 Sale of Utility		-2,265,000	-2,378,250	-2,495,750
1-442 Sale of Materials		-850,000	-892,000	-936,000
1-445 Sale of Conservation Items				
1-451 Custom Work		-10,000	-10,000	-10,000
1-511 Penalties		-12,500	-13,000	-13,250
1-942 Drawn from Capital Reserve				
1-991 Other Income		-80,520	-80,520	-80,520
2-111 Salaries		173,946	177,425	182,748
2-121 Wages - Own Staff				
2-151 Payroll Benefits		37,929	39,837	39,835
2-152 Wellness Program		500	510	520
2-212 Communication System		5,000	5,000	5,000
2-214 Individual Memberships, Registrations		2,000	2,000	2,000
2-215 Postage		13,125	13,125	13,125
2-216 Telephone		29,340	29,930	30,530
2-217 Travel and Subsistence		3,500	3,600	3,600
2-218 Other Communication Services				
2-221 Advertising and Promotion		2,500	2,500	2,500
2-222 Municipal Membership Fees		1,470	1,470	1,470
2-226 Internet		4,310	4,398	4,488
2-234 Education		8,000	8,000	8,000
2-239 Other Professional		8,000	3,000	3,000
2-255 Repairs: Capital Reinvestment Program				
2-272 Insurance and Bond Premiums				
2-291 Other General Services		10,500	12,500	12,500
2-514 Program Materials		5,500	5,500	5,500
2-515 Stationery, Office Supplies		4,300	4,400	4,450
2-519 Other General Supplies				
2-541 Utilities: Electricity				
2-543 Utilities: Water and Sewer				
2-761 Contributed to Capital Reserves				
2-926 Trade Accounts		15,000	15,000	15,000
2-930 Amortization Expense		1,210,210	1,210,210	1,210,210
2-961 Transfer to (specify department)		170,000	170,000	170,000
2-962 Transfer to (specify department)		8,000	8,000	8,000
2-963 Transfer to (specify department)		1,200	1,200	1,200
2-993 Loss on Disposal of Asset				
Total 4101 Water Administration		-1,559,690	-1,712,165	-1,867,844
4102 River Intake Pump Station				
2-111 Salaries		7,854	8,011	8,251
2-121 Wages - Own Staff				
2-151 Payroll Benefits		1,527	1,608	1,597
2-241 Janitorial Services		250	250	275



Water Works	Run Date: Feb 19, 2016	2016	2017	2018
		Draft Budget	Draft Budget	Draft Budget
2-251 Repairs: Buildings		500	500	500
2-252 Repairs: Equipment		71,000	1,000	1,000
2-253 Repairs: Other		200	200	200
2-254 Repairs: Structures		6,000	6,000	6,000
2-272 Insurance and Bond Premiums		2,835	2,920	3,010
2-291 Other General Services		11,500	11,520	11,540
2-524 Consumable, Small Tools		500	500	500
2-531 Chemicals and Salts		18,400	18,400	18,400
2-541 Utilities: Electricity		49,767	49,767	49,767
2-542 Utilities: Gas		1,192	1,192	1,192
Total 4102 River Intake Pump Station		171,525	101,868	102,232
4103 Low Lift Pump Station				
2-111 Salaries		5,575	5,687	5,857
2-121 Wages - Own Staff				
2-151 Payroll Benefits		1,204	1,256	1,272
2-251 Repairs: Buildings		650	650	650
2-252 Repairs: Equipment		1,475	1,475	1,475
2-253 Repairs: Other		300	300	300
2-254 Repairs: Structures		1,025	1,050	1,050
2-272 Insurance and Bond Premiums		460	475	490
2-291 Other General Services		13,000	13,025	13,050
2-519 Other General Supplies		500	500	500
2-542 Utilities: Gas		1,132	1,132	1,132
Total 4103 Low Lift Pump Station		25,321	25,550	25,776
4104 Raw Water Reservoir				
2-111 Salaries		19,194	19,578	20,165
2-121 Wages - Own Staff				
2-151 Payroll Benefits		2,555	2,747	2,617
2-252 Repairs: Equipment		600	600	600
2-254 Repairs: Structures		7,275	5,875	5,975
2-291 Other General Services		12,200	12,200	12,200
2-519 Other General Supplies		5,625	5,625	5,625
Total 4104 Raw Water Reservoir		47,449	46,625	47,182
4105 Purification and Treatment				
1-942 Drawn from Capital Reserve		-20,000		
1-991 Other Income				
2-111 Salaries		343,612	350,484	360,999
2-121 Wages - Own Staff				
2-151 Payroll Benefits		61,008	64,215	63,834
2-152 Wellness Program		900	920	940
2-216 Telephone		3,280	3,340	3,410
2-221 Advertising and Promotion		450	450	450
2-222 Municipal Membership Fees		675	675	675
2-241 Janitorial Services		4,000	4,075	4,150
2-251 Repairs: Buildings		6,150	6,150	6,150



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Water Works	Run Date: Feb 19, 2016	2016	2017	2018
		Draft Budget	Draft Budget	Draft Budget
2-252 Repairs: Equipment		3,000	3,000	3,000
2-253 Repairs: Other		6,225	6,225	6,225
2-254 Repairs: Structures		32,625	32,625	32,625
2-255 Repairs: Capital Reinvestment Program		20,000		
2-272 Insurance and Bond Premiums		46,950	48,360	49,810
2-291 Other General Services		108,475	108,600	108,725
2-511 Clothing and Shoes		4,425	4,425	4,425
2-519 Other General Supplies		650	650	650
2-521 Fuel Oil Grease		2,500	2,575	2,650
2-524 Consumable, Small Tools		1,000	1,000	1,000
2-531 Chemicals and Salts		235,215	239,750	244,335
2-541 Utilities: Electricity		101,193	101,193	101,193
2-542 Utilities: Gas		31,055	31,055	31,055
2-831 Interest		73,960	68,920	63,625
Total 4105 Purification and Treatment		1,067,348	1,078,687	1,089,926
4106 Transmission and Distribution				
1-942 Drawn from Capital Reserve				
1-991 Other Income				
2-111 Salaries		302,920	308,978	318,247
2-121 Wages - Own Staff				
2-151 Payroll Benefits		60,890	63,997	64,041
2-152 Wellness Program		800	815	830
2-251 Repairs: Buildings		1,100	1,125	1,125
2-252 Repairs: Equipment		18,350	18,350	18,650
2-254 Repairs: Structures		59,150	59,850	60,350
2-255 Repairs: Capital Reinvestment Program				
2-272 Insurance and Bond Premiums		9,890	10,190	10,490
2-291 Other General Services		45,065	45,130	45,195
2-511 Clothing and Shoes		3,700	3,700	3,700
2-519 Other General Supplies		3,550	3,550	3,550
2-521 Fuel Oil Grease		25,000	25,750	26,550
2-524 Consumable, Small Tools		3,500	3,500	3,500
2-535 Sand and Gravel		4,000	4,000	4,000
2-541 Utilities: Electricity		35,006	35,006	35,006
2-542 Utilities: Gas		1,554	1,554	1,554
2-831 Interest		52,560	49,830	46,985
Total 4106 Transmission and Distribution		627,035	635,325	643,773
Total Water Works		378,988	175,890	41,045



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Environmental - Sewage		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
4201 Sewage Administration - Drumheller					
1-441 Sale of Utility			-2,035,686	-2,076,386	-2,117,886
1-451 Custom Work			-10,000	-10,000	-10,000
1-511 Penalties			-12,500	-12,750	-13,000
1-991 Other Income					
2-111 Salaries			164,472	167,761	172,794
2-121 Wages - Own Staff					
2-151 Payroll Benefits			34,467	36,218	36,162
2-152 Wellness Program			900	920	940
2-212 Communication System			7,500	7,600	7,600
2-214 Individual Memberships, Registrations			1,000	1,000	1,000
2-215 Postage			13,125	13,125	13,125
2-216 Telephone			3,260	3,335	3,420
2-217 Travel and Subsistence			2,500	2,500	2,550
2-221 Advertising and Promotion			2,000	2,000	2,000
2-226 Internet			4,310	4,398	4,488
2-234 Education			2,000	2,000	2,000
2-239 Other Professional			5,000		
2-272 Insurance and Bond Premiums					
2-291 Other General Services			2,000	2,000	2,000
2-514 Program Materials					
2-761 Contributed to Capital Reserves					
2-926 Trade Accounts			8,000	8,000	8,000
2-930 Amortization Expense			845,330	845,330	845,330
2-961 Transfer to (specify department)			8,000	8,000	8,000
2-962 Transfer to (specify department)			70,000	70,000	70,000
2-963 Transfer to (specify department)			800	800	800
Total 4201 Sewage Administration - Drumheller			-883,522	-924,149	-960,677
4203 Sewage Administration - East Coulee					
1-441 Sale of Utility			-51,000	-52,000	-53,000
2-272 Insurance and Bond Premiums					
2-761 Contributed to Capital Reserves					
Total 4203 Sewage Administration - East Coulee			-51,000	-52,000	-53,000
4211 Sewage Collection - Drumheller					
1-942 Drawn from Capital Reserve					
1-991 Other Income					
2-111 Salaries			82,166	83,809	86,324
2-121 Wages - Own Staff					
2-151 Payroll Benefits			19,142	20,033	20,086
2-241 Janitorial Services			2,000	2,000	2,000
2-251 Repairs: Buildings			6,500	6,650	6,650
2-252 Repairs: Equipment			28,500	29,000	29,500
2-253 Repairs: Other			6,250	6,250	6,250
2-254 Repairs: Structures			25,000	25,000	25,000



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Environmental - Sewage	Run Date: Feb 19, 2016	2016	2017	2018
		Draft Budget	Draft Budget	Draft Budget
2-255 Repairs: Capital Reinvestment Program				
2-272 Insurance and Bond Premiums		11,110	11,445	11,785
2-291 Other General Services		80,590	80,780	80,970
2-511 Clothing and Shoes		2,500	2,500	2,500
2-519 Other General Supplies		1,000	1,000	1,000
2-521 Fuel Oil Grease		20,000	20,600	21,200
2-524 Consumable, Small Tools		1,500	1,500	1,500
2-531 Chemicals and Salts		8,000	8,500	8,750
2-535 Sand and Gravel		1,500	1,500	1,500
2-541 Utilities: Electricity		21,059	21,059	21,059
2-542 Utilities: Gas		31,205	31,205	31,205
2-831 Interest		16,465	15,415	14,315
Total 4211 Sewage Collection - Drumheller		364,487	368,246	371,594
4213 Sewage Collection - East Coulee				
2-111 Salaries		4,160	4,243	4,370
2-121 Wages - Own Staff				
2-151 Payroll Benefits		995	1,042	1,051
2-251 Repairs: Buildings		500	500	500
2-252 Repairs: Equipment		1,200	1,200	1,200
2-253 Repairs: Other		250	250	250
2-254 Repairs: Structures		1,600	1,600	1,600
2-291 Other General Services		3,000	3,000	3,000
Total 4213 Sewage Collection - East Coulee		11,705	11,835	11,971
4221 Sewage Treatment - Drumheller				
1-991 Other Income				
2-111 Salaries		87,596	89,348	92,028
2-121 Wages - Own Staff				
2-151 Payroll Benefits		17,542	18,444	18,403
2-216 Telephone		6,780	6,920	7,050
2-241 Janitorial Services		1,000	1,000	1,000
2-251 Repairs: Buildings		3,500	3,500	3,500
2-252 Repairs: Equipment		3,200	3,200	3,200
2-253 Repairs: Other		4,250	4,250	4,250
2-254 Repairs: Structures		23,300	23,500	23,500
2-272 Insurance and Bond Premiums		25,480	26,255	27,040
2-291 Other General Services		39,845	39,915	39,985
2-511 Clothing and Shoes		1,150	1,150	1,150
2-519 Other General Supplies		1,000	1,000	1,000
2-521 Fuel Oil Grease				
2-524 Consumable, Small Tools		1,100	1,100	1,100
2-531 Chemicals and Salts		28,000	28,500	29,000
2-541 Utilities: Electricity		143,851	143,851	143,851
2-542 Utilities: Gas		3,425	3,425	3,425
2-831 Interest		101,725	96,410	90,865



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Environmental - Sewage		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
Total 4221 Sewage Treatment - Drumheller			492,744	491,768	490,347
4223 Sewage Treatment - East Coulee					
2-111 Salaries			34,491	35,181	36,236
2-121 Wages - Own Staff					
2-151 Payroll Benefits			6,995	7,357	7,334
2-216 Telephone			850	865	880
2-251 Repairs: Buildings			4,000	4,000	4,000
2-253 Repairs: Other			800	800	800
2-254 Repairs: Structures			8,500	8,500	8,500
2-272 Insurance and Bond Premiums			2,800	2,880	2,965
2-291 Other General Services			7,565	7,595	7,625
2-511 Clothing and Shoes			350	350	350
2-524 Consumable, Small Tools			200	200	200
2-531 Chemicals and Salts			9,000	9,500	9,500
2-541 Utilities: Electricity			5,685	5,685	5,685
2-542 Utilities: Gas			3,000	3,000	3,000
Total 4223 Sewage Treatment - East Coulee			84,236	85,913	87,075
Total Environmental - Sewage			18,650	-18,387	-52,690



Request for Decision

Date: February 18, 2016

Topic:	2016 Operating Budget (Tax Supported)		
Proposal:	<p>Section 242(1) of the MGA states that "Each council must adopt an operating budget for each calendar year"</p> <p>The 2016 tax supported operating budget being presented for adoption outlines the estimated operating revenues and expenditures of the municipality that have been identified.</p>		
Proposed by:	Ray Romanetz, CAO Barbara Miller, Director, Corporate Services		
Correlation to Business (Strategic) Plan	The proposed 2016 tax supported operating budget will ensure fiscal accountability and provides administration the legal authority to carry out the day to day transactions necessary to operate municipal business efficiently and effectively.		
Benefits:	The 2016 operating budget (tax supported) is based on the priorities and service levels that have been identified by Council and administration.		
Finance/Budget Implications:	The tax supported operating budget for 2016 has been prepared, based on a 3% increase to property tax and service fees.		
Source of Funds:	<p>Funding for operational expenses is by way of property tax, operational grant funding and various service fees.</p> <p>The municipal request for 2016 is \$8,454,975 (\$8,169,065-2015).</p>		
Communication Strategy:	Once adopted, the 2016 Operational Budget will be posted on the Town's website.		
Recommendations:	That Council approve the 2016 Tax Supported Operating budget as presented.		
Report Writer:	Barbara Miller, CPA, CGA Director, Corporate Services	CAO:	



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
1	0001 General Municipal Revenues				
2	1-111 Residential		-5,222,925	-5,342,385	-5,464,235
3	1-112 Commercial		-2,315,040	-2,361,340	-2,408,565
4	1-113 Industrial		-38,870	-39,645	-40,435
5	1-114 Linear		-465,380	-474,685	-484,180
6	1-115 Railway				
7	1-116 Farmland		-10,500	-10,700	-10,900
8	1-117 Grants: Property Tax Residential		-36,605	-37,335	-38,080
9	1-118 Grants: Property Tax Non-Residential		-365,655	-372,955	-380,405
10	1-511 Penalties		-140,000	-141,500	-144,000
11	1-521 License (specify)		-110,000	-116,500	-121,000
12	1-541 Franchise Tax: Electrical/Gas		-1,545,075	-1,560,325	-1,575,750
13	1-551 Interest on Investments		-179,274	-180,000	-182,500
14	1-961 Transfer from (specify department)		-170,000	-170,000	-170,000
15	1-962 Transfer from (specify department)		-70,000	-70,000	-70,000
16	1-991 Other Income		-1,500	-1,600	-1,700
17	Total 0001 General Municipal Revenues		-10,670,824	-10,878,970	-11,091,750
18	1101 Legislative				
19	1-551 Interest on Investments				
20	2-151 Payroll Benefits		31,300	32,864	34,507
21	2-171 Council Wages		172,280	175,530	180,500
22	2-214 Individual Memberships, Registrations		9,400	9,600	9,775
23	2-217 Travel and Subsistence		16,245	16,620	16,800
24	2-272 Insurance and Bond Premiums		525	540	550
25	2-291 Other General Services			20,000	
26	2-295 Project: (specify)		10,900	11,100	11,300
27	2-515 Stationery, Office Supplies		500	500	500
28	2-771 Grant: (specify) individuals, community		17,500	12,600	12,700
29	Total 1101 Legislative		258,650	279,354	266,632
30	1201 General Administration				
31	1-431 Sale of Service		-16,500	-17,500	-17,800
32	1-439 OTHER SERVICES				
33	1-843 Conditional Programs		-65,000	-65,000	-65,000
34	1-991 Other Income		-6,443	-6,743	-6,943
35	1-992 Contributions: Community Organizations				
36	2-111 Salaries		454,993	464,093	478,016
37	2-121 Wages - Own Staff				
38	2-151 Payroll Benefits		87,196	92,132	91,207
39	2-152 Wellness Program		1,500	1,530	1,560
40	2-214 Individual Memberships, Registrations		6,635	6,680	6,745
41	2-215 Postage		8,750	9,250	9,500
42	2-216 Telephone		19,120	19,390	19,660
43	2-217 Travel and Subsistence		8,925	9,000	9,000
44	2-218 Other Communication Services		6,450	6,600	6,700
45	2-221 Advertising and Promotion		35,480	36,180	36,880

**DRUMHELLER****Agenda Item # 8.3.2**

Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
46	2-222 Municipal Membership Fees		20,580	20,960	21,235
47	2-223 Printing and Binding		17,825	18,200	18,575
48	2-231 Accounting and Audit		25,000	27,000	27,000
49	2-232 Assessors		110,182	112,525	114,925
50	2-234 Education		6,500	7,000	8,000
51	2-237 Legal and Collection		27,300	27,300	28,000
52	2-238 Medical		4,325	4,400	4,475
53	2-239 Other Professional		21,600	12,000	18,500
54	2-252 Repairs: Equipment		2,000	2,100	2,150
55	2-262 Rental/Lease: Equipment/Furnishings		5,555	5,580	5,610
56	2-272 Insurance and Bond Premiums		7,835	8,040	8,250
57	2-291 Other General Services		14,125	14,275	14,375
58	2-515 Stationery, Office Supplies		25,000	25,500	26,000
59	2-519 Other General Supplies		2,000	2,050	2,050
60	2-761 Contributed to Capital Reserves				
61	2-812 Penalties, Interest, Overdraft		10,700	10,850	11,000
62	2-813 POS - Over/Short				
63	2-911 Rebates		11,700	11,700	11,700
64	2-912 Discounts		23,700	24,000	24,250
65	2-926 Trade Accounts				
66	2-930 Amortization Expense		175,000	175,000	175,000
67	2-961 Transfer to (specify department)		5,000	5,000	5,000
68	2-993 Loss on Disposal of Asset				
69	Total 1201 General Administration		1,057,033	1,069,092	1,095,620
70	1202 Town Hall				
71	2-111 Salaries		14,202	14,486	14,921
72	2-121 Wages - Own Staff				
73	2-151 Payroll Benefits		3,560	3,716	3,744
74	2-152 Wellness Program				
75	2-216 Telephone		2,350	2,400	2,450
76	2-241 Janitorial Services		35,700	35,700	35,700
77	2-251 Repairs: Buildings		10,000	10,200	10,700
78	2-252 Repairs: Equipment		3,600	1,850	2,100
79	2-253 Repairs: Other		6,000	6,000	6,000
80	2-272 Insurance and Bond Premiums		410	420	435
81	2-291 Other General Services		10,290	10,670	11,050
82	2-511 Clothing and Shoes		500	500	525
83	2-519 Other General Supplies		750	750	800
84	2-521 Fuel Oil Grease		1,800	1,850	1,900
85	2-531 Chemicals and Salts		1,750	1,775	1,820
86	2-541 Utilities: Electricity		26,377	26,377	26,377
87	2-542 Utilities: Gas		10,655	10,655	10,655
88	2-543 Utilities: Water and Sewer		1,600	1,650	1,700
89	Total 1202 Town Hall		129,544	128,999	130,877
90	1203 Computer Services				



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
91	1-451 Custom Work		-4,221	-4,221	-4,221
92	1-942 Drawn from Capital Reserve				
93	1-961 Transfer from (specify department)		-1,200	-1,200	-1,200
94	1-963 Transfer from (specify department)		-8,000	-8,000	-8,000
95	1-964 Transfer from (specify department)		-8,000	-8,000	-8,000
96	2-216 Telephone				
97	2-226 Internet		31,312	31,897	32,507
98	2-227 Software and Upgrades		78,550	80,010	81,510
99	2-234 Education		10,000	10,000	10,000
100	2-252 Repairs: Equipment		19,785	14,135	16,010
101	2-255 Repairs: Capital Reinvestment Program				
102	2-275 Software Support/Upgrades		107,700	111,500	113,630
103	2-291 Other General Services				
104	2-514 Program Materials				
105	2-515 Stationery, Office Supplies		2,500	2,550	2,600
106	2-519 Other General Supplies		500	500	500
107	Total 1203 Computer Services		228,926	229,171	235,336
108	2101 Police Services				
109	1-432 Sale of Information		-11,000	-11,150	-11,300
110	1-451 Custom Work				
111	1-521 License (specify)		-2,500	-3,000	-3,500
112	1-531 Fines: Own		-126,500	-126,750	-127,000
113	1-843 Conditional Programs		-364,232	-364,232	-364,232
114	1-961 Transfer from (specify department)		-5,000	-5,000	-5,000
115	1-962 Transfer from (specify department)		-6,000	-6,000	-6,000
116	1-963 Transfer from (specify department)		-17,000	-17,000	-17,000
117	1-964 Transfer from (specify department)		-1,200	-1,200	-1,200
118	1-965 Transfer from (specify department)		-800	-800	-800
119	1-966 Transfer from (specify department)		-4,000	-4,000	-4,000
120	1-991 Other Income				
121	2-111 Salaries		313,410	319,407	328,584
122	2-121 Wages - Own Staff				
123	2-151 Payroll Benefits		59,965	63,270	62,923
124	2-152 Wellness Program		1,000	1,020	1,040
125	2-214 Individual Memberships, Registrations		1,000	1,000	1,000
126	2-216 Telephone		3,460	3,530	3,620
127	2-217 Travel and Subsistence		3,000	3,000	3,075
128	2-234 Education		2,500	2,500	2,500
129	2-239 Other Professional		4,000	4,200	4,400
130	2-252 Repairs: Equipment		4,600	4,700	4,800
131	2-272 Insurance and Bond Premiums		2,930	3,020	3,115
132	2-275 Software Support/Upgrades		1,950	2,025	2,075
133	2-291 Other General Services				
134	2-333 Police Services		1,232,858	1,232,858	1,232,858
135	2-511 Clothing and Shoes		2,500	2,550	2,600



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
136	2-515 Stationery, Office Supplies		1,000	1,025	1,050
137	2-519 Other General Supplies		500	500	500
138	2-521 Fuel Oil Grease		11,500	11,800	12,150
139	2-771 Grant: (specify) individuals, community		400	400	400
140	2-926 Trade Accounts				
141	2-930 Amortization Expense		38,385	42,385	42,385
142	Total 2101 Police Services		1,146,726	1,160,058	1,169,043
143	2301 Fire Protection				
144	1-351 (specify) [fire, road, utility, etc]		-17,000	-17,000	-17,000
145	1-431 Sale of Service		-20,000	-22,000	-23,500
146	1-461 Fire		-1,250	-1,250	-1,250
147	1-942 Drawn from Capital Reserve		-9,000		
148	1-991 Other Income				
149	2-111 Salaries		149,080	152,062	156,623
150	2-121 Wages - Own Staff				
151	2-151 Payroll Benefits		20,228	21,411	20,684
152	2-212 Communication System		17,050	17,200	17,300
153	2-215 Postage				
154	2-216 Telephone		9,330	9,515	9,725
155	2-217 Travel and Subsistence		2,500	2,600	2,600
156	2-222 Municipal Membership Fees		3,000	3,085	3,120
157	2-234 Education		5,000	5,100	5,200
158	2-241 Janitorial Services		5,500	5,600	5,650
159	2-249 Contracted Service (Specify)		18,300	19,000	19,500
160	2-251 Repairs: Buildings		4,500	4,700	4,700
161	2-252 Repairs: Equipment		21,150	21,150	21,150
162	2-253 Repairs: Other		2,000	2,250	2,250
163	2-255 Repairs: Capital Reinvestment Program		9,000		
164	2-272 Insurance and Bond Premiums		20,150	20,745	21,350
165	2-291 Other General Services		8,000	8,340	8,680
166	2-511 Clothing and Shoes		12,000	12,000	12,000
167	2-519 Other General Supplies		5,750	5,750	5,750
168	2-521 Fuel Oil Grease		7,500	7,700	7,900
169	2-524 Consumable, Small Tools		250	325	350
170	2-541 Utilities: Electricity		14,330	14,330	14,330
171	2-542 Utilities: Gas		6,982	6,982	6,982
172	2-543 Utilities: Water and Sewer		500	520	540
173	2-926 Trade Accounts				
174	2-930 Amortization Expense		81,300	81,300	81,300
175	Total 2301 Fire Protection		376,150	381,415	385,934
176	2401 Disaster Services - Risk Management				
177	1-843 Conditional Programs				
178	1-991 Other Income				
179	2-111 Salaries		24,533	25,024	25,775
180	2-151 Payroll Benefits		5,595	5,833	5,828



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Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
181	2-152 Wellness Program				
182	2-216 Telephone				
183	2-217 Travel and Subsistence		1,500	1,575	1,650
184	2-234 Education		5,000	5,500	5,650
185	2-239 Other Professional		1,000	1,000	1,000
186	2-252 Repairs: Equipment				
187	2-291 Other General Services		2,500	2,550	2,600
188	2-295 Project: (specify)				
189	2-519 Other General Supplies		1,200	1,225	1,250
190	Total 2401 Disaster Services - Risk Management		41,328	42,707	43,753
191	2501 Ambulance				
192	2-771 Grant: (specify) individuals, community				
193	Total 2501 Ambulance				
194	2601 Safety Codes - Drumheller				
195	1-431 Sale of Service				
196	1-521 License (specify)		-5,750	-7,250	-8,000
197	1-522 Permits (specify)		-22,500	-23,500	-24,500
198	1-524 Permits (specify)				
199	1-525 Permits (specify)		-55,000	-57,500	-57,500
200	1-526 Permits (specify)		-6,000	-6,750	-6,750
201	1-991 Other Income		-300	-300	-300
202	2-111 Salaries		28,775	29,351	30,231
203	2-121 Wages - Own Staff				
204	2-151 Payroll Benefits		2,795	2,932	2,941
205	2-152 Wellness Program		180	185	190
206	2-214 Individual Memberships, Registrations				
207	2-215 Postage		55	55	55
208	2-216 Telephone		520	530	540
209	2-217 Travel and Subsistence		600	600	625
210	2-222 Municipal Membership Fees		100	100	100
211	2-234 Education		2,250	2,250	2,250
212	2-237 Legal and Collection				
213	2-239 Other Professional		62,650	66,500	67,900
214	2-291 Other General Services		500	500	500
215	2-295 Project: (specify)		5,000	5,000	5,000
216	2-515 Stationery, Office Supplies				
217	2-930 Amortization Expense		3,400	3,400	3,400
218	Total 2601 Safety Codes - Drumheller		17,275	16,103	16,682
219	2602 Safety Codes - Palliser				
220	1-431 Sale of Service		-71,704	-72,780	-73,880
221	1-521 License (specify)				
222	1-522 Permits (specify)				
223	1-525 Permits (specify)				
224	1-526 Permits (specify)				
225	1-527 Permits				

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Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
226	1-599 Government Rebates				
227	2-111 Salaries		63,677	64,951	66,899
228	2-121 Wages - Own Staff				
229	2-151 Payroll Benefits		6,843	7,134	7,225
230	2-152 Wellness Program		500	510	520
231	2-214 Individual Memberships, Registrations		300	300	300
232	2-215 Postage		500	515	530
233	2-216 Telephone		1,500	1,510	1,520
234	2-217 Travel and Subsistence		900	900	900
235	2-234 Education		250	250	275
236	2-291 Other General Services		1,500	1,500	1,500
237	2-515 Stationery, Office Supplies		600	600	600
238	2-519 Other General Supplies		200	200	200
239	2-961 Transfer to (specify department)		1,200	1,200	1,200
240	Total 2602 Safety Codes - Palliser		6,266	6,790	7,789
241	2603 Development Permits				
242	1-523 Permits (specify)		-20,000	-20,000	-20,000
243	1-524 Permits (specify)		-2,800	-3,000	-3,250
244	2-111 Salaries		75,891	77,409	79,731
245	2-121 Wages - Own Staff				
246	2-151 Payroll Benefits		7,838	8,226	8,208
247	2-152 Wellness Program		250	255	260
248	2-214 Individual Memberships, Registrations		575	595	615
249	2-216 Telephone		430	440	450
250	2-217 Travel and Subsistence		1,000	1,000	1,000
251	2-218 Other Communication Services		2,000	2,000	2,050
252	2-221 Advertising and Promotion		6,600	6,600	6,600
253	2-222 Municipal Membership Fees		400	410	425
254	2-234 Education		1,500	1,500	1,550
255	2-252 Repairs: Equipment				
256	2-291 Other General Services				
257	2-515 Stationery, Office Supplies				
258	2-519 Other General Supplies				
259	2-521 Fuel Oil Grease				
260	Total 2603 Development Permits		73,684	75,435	77,639
261	2610 Animal Control				
262	1-521 License (specify)		-11,000	-11,000	-11,000
263	2-215 Postage		400	420	440
264	2-239 Other Professional		2,000	2,000	2,000
265	2-291 Other General Services		6,100	6,200	6,300
266	2-519 Other General Supplies		500	500	1,025
267	2-961 Transfer to (specify department)		17,000	17,000	17,000
268	Total 2610 Animal Control		15,000	15,120	15,765
269	2611 Weed Control				
270	1-451 Custom Work		-7,500	-7,650	-7,800



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
271	2-111 Salaries		2,901	2,959	3,048
272	2-121 Wages - Own Staff				
273	2-151 Payroll Benefits		630	670	648
274	2-234 Education		500	500	500
275	2-252 Repairs: Equipment		2,500	2,500	2,500
276	2-272 Insurance and Bond Premiums		2,090	2,150	2,220
277	2-291 Other General Services		38,350	39,085	39,970
278	2-511 Clothing and Shoes		750	775	800
279	2-519 Other General Supplies				
280	2-521 Fuel Oil Grease		1,500	1,550	1,600
281	2-531 Chemicals and Salts		300	300	300
282	2-961 Transfer to (specify department)		6,000	6,000	6,000
283	Total 2611 Weed Control		48,021	48,839	49,786
284	2612 Mosquito Control				
285	2-111 Salaries		17,280	17,626	18,154
286	2-121 Wages - Own Staff				
287	2-151 Payroll Benefits		3,565	3,780	3,655
288	2-234 Education		2,000	2,000	2,000
289	2-242 Contract: (specify)		45,000	45,400	46,000
290	2-252 Repairs: Equipment		1,500	1,500	1,500
291	2-291 Other General Services		2,000	2,000	2,000
292	2-511 Clothing and Shoes		250	250	250
293	2-519 Other General Supplies		550	550	550
294	2-531 Chemicals and Salts		45,000	45,400	46,000
295	Total 2612 Mosquito Control		117,145	118,506	120,109
296	3101 Engineering Administration				
297	1-331 Sale to Provincial Government		-8,500	-8,500	-8,500
298	1-942 Drawn from Capital Reserve				
299	1-991 Other Income				
300	1-993 Gain (Loss) on Disposal of Asset				
301	2-111 Salaries		261,484	266,714	274,715
302	2-121 Wages - Own Staff				
303	2-151 Payroll Benefits		48,222	50,688	50,640
304	2-152 Wellness Program		600	610	620
305	2-212 Communication System		12,500	12,750	12,875
306	2-214 Individual Memberships, Registrations				25
307	2-216 Telephone		11,860	12,100	12,360
308	2-217 Travel and Subsistence		1,000	1,000	1,000
309	2-222 Municipal Membership Fees		1,160	1,190	1,225
310	2-234 Education			50	75
311	2-239 Other Professional		10,000	10,200	10,400
312	2-252 Repairs: Equipment				
313	2-255 Repairs: Capital Reinvestment Program				
314	2-272 Insurance and Bond Premiums				
315	2-291 Other General Services		2,000	2,000	2,025



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
316	2-515 Stationery, Office Supplies		250	250	250
317	2-519 Other General Supplies		150	150	150
318	2-930 Amortization Expense		125,700	125,700	125,700
319	Total 3101 Engineering Administration		466,426	474,902	483,560
320	3102 Workshop and Yards				
321	1-451 Custom Work		-10,000	-10,000	-10,000
322	1-942 Drawn from Capital Reserve		-19,000		
323	1-991 Other Income				
324	2-111 Salaries		86,931	88,670	91,330
325	2-121 Wages - Own Staff				
326	2-151 Payroll Benefits		20,820	21,792	21,811
327	2-152 Wellness Program		500	510	520
328	2-216 Telephone		430	435	445
329	2-234 Education		2,500	2,550	2,550
330	2-241 Janitorial Services		6,800	6,800	6,800
331	2-251 Repairs: Buildings		8,050	8,050	8,300
332	2-252 Repairs: Equipment		15,000	15,000	15,250
333	2-253 Repairs: Other		3,300	3,350	3,350
334	2-254 Repairs: Structures		2,100	2,100	2,100
335	2-255 Repairs: Capital Reinvestment Program		19,000		
336	2-272 Insurance and Bond Premiums		12,990	13,380	13,780
337	2-291 Other General Services		15,000	15,650	16,300
338	2-511 Clothing and Shoes		7,000	7,050	7,170
339	2-519 Other General Supplies		4,750	4,800	4,825
340	2-521 Fuel Oil Grease		22,000	22,650	23,350
341	2-524 Consumable, Small Tools		6,000	6,000	6,000
342	2-541 Utilities: Electricity		20,190	20,190	20,190
343	2-542 Utilities: Gas		13,302	13,302	13,302
344	2-543 Utilities: Water and Sewer		4,800	4,950	5,100
345	2-961 Transfer to (specify department)		4,000	4,000	4,000
346	Total 3102 Workshop and Yards		246,463	251,229	256,473
347	3202 Roads and Streets				
348	1-451 Custom Work		-16,000	-16,000	-16,000
349	1-942 Drawn from Capital Reserve		-225,000	-225,000	-225,000
350	1-991 Other Income				
351	2-111 Salaries		228,616	233,188	240,184
352	2-121 Wages - Own Staff				
353	2-151 Payroll Benefits		54,224	56,621	57,062
354	2-152 Wellness Program				
355	2-216 Telephone		430	435	445
356	2-242 Contract: (specify)		53,000	53,000	53,500
357	2-252 Repairs: Equipment		74,700	76,000	77,500
358	2-254 Repairs: Structures		90,500	92,000	93,500
359	2-255 Repairs: Capital Reinvestment Program		225,000	225,000	225,000
360	2-272 Insurance and Bond Premiums		15,460	15,925	16,400



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
361	2-291 Other General Services		5,000	5,150	5,200
362	2-511 Clothing and Shoes		2,550	2,600	2,650
363	2-519 Other General Supplies		9,000	9,000	9,200
364	2-521 Fuel Oil Grease		47,500	48,500	50,000
365	2-531 Chemicals and Salts		10,500	10,500	10,850
366	2-535 Sand and Gravel		60,000	61,000	62,000
367	2-926 Trade Accounts				
368	2-930 Amortization Expense		378,228	458,228	553,228
369	Total 3202 Roads and Streets		1,013,708	1,106,147	1,215,719
370	3203 Street Lighting				
371	1-942 Drawn from Capital Reserve				
372	1-991 Other Income				
373	2-111 Salaries		5,901	6,019	6,199
374	2-121 Wages - Own Staff				
375	2-151 Payroll Benefits		1,663	1,727	1,765
376	2-254 Repairs: Structures		7,350	7,350	7,350
377	2-255 Repairs: Capital Reinvestment Program				
378	2-291 Other General Services		3,500	3,500	3,600
379	2-519 Other General Supplies		500	500	500
380	2-541 Utilities: Electricity		395,294	395,294	395,294
381	Total 3203 Street Lighting		414,208	414,390	414,708
382	3204 Traffic Services				
383	2-111 Salaries		20,745	21,160	21,795
384	2-121 Wages - Own Staff				
385	2-151 Payroll Benefits		5,061	5,281	5,323
386	2-152 Wellness Program		50	55	60
387	2-252 Repairs: Equipment		750	750	800
388	2-254 Repairs: Structures		10,000	10,000	10,000
389	2-272 Insurance and Bond Premiums		90	95	100
390	2-291 Other General Services		25,000	25,000	25,500
391	2-519 Other General Supplies		800	800	800
392	Total 3204 Traffic Services		62,496	63,141	64,378
393	3211 Primary/Secondary Highways				
394	1-331 Sale to Provincial Government				
395	2-242 Contract: (specify)				
396	Total 3211 Primary/Secondary Highways				
397	3301 Airport				
398	1-441 Sale of Utility		-38,000	-38,000	-38,000
399	1-569 Rental: Other		-1,925	-1,925	-1,925
400	1-942 Drawn from Capital Reserve		-10,000	-10,000	-10,000
401	2-111 Salaries		7,787	7,943	8,181
402	2-121 Wages - Own Staff				
403	2-151 Payroll Benefits		1,695	1,757	1,800
404	2-216 Telephone		2,540	2,590	2,650
405	2-222 Municipal Membership Fees		200	200	200



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
406	2-234 Education				
407	2-241 Janitorial Services		800	800	800
408	2-251 Repairs: Buildings		9,150	2,650	2,650
409	2-253 Repairs: Other		1,300	1,350	1,400
410	2-254 Repairs: Structures		6,800	6,950	6,950
411	2-255 Repairs: Capital Reinvestment Program		10,000	10,000	10,000
412	2-272 Insurance and Bond Premiums		9,585	9,875	10,175
413	2-291 Other General Services		9,000	9,200	9,300
414	2-512 Goods for Re-Sale		37,240	37,240	37,240
415	2-535 Sand and Gravel		300	300	300
416	2-541 Utilities: Electricity		5,954	5,954	5,954
417	2-542 Utilities: Gas		1,500	1,500	1,500
418	2-543 Utilities: Water and Sewer		250	260	270
419	2-926 Trade Accounts				
420	2-930 Amortization Expense		63,065	63,065	63,065
421	Total 3301 Airport		117,241	111,709	112,510
422	4301 Garbage Collection				
423	1-441 Sale of Utility		-89,000	-90,200	-91,500
424	2-111 Salaries		28,055	28,616	29,475
425	2-121 Wages - Own Staff				
426	2-151 Payroll Benefits		6,040	6,466	6,208
427	2-222 Municipal Membership Fees		161,275	164,500	167,800
428	2-237 Legal and Collection				
429	2-239 Other Professional		186,358	189,858	193,458
430	Total 4301 Garbage Collection		292,728	299,240	305,441
431	5101 FCSS Administration				
432	1-843 Conditional Programs		-209,670	-214,500	-214,500
433	1-991 Other Income				
434	2-111 Salaries		90,965	92,785	95,569
435	2-121 Wages - Own Staff				
436	2-151 Payroll Benefits		22,340	23,372	23,459
437	2-152 Wellness Program		475	495	515
438	2-214 Individual Memberships, Registrations		1,920	1,950	1,975
439	2-216 Telephone		2,020	2,060	2,120
440	2-217 Travel and Subsistence		3,200	3,200	3,200
441	2-222 Municipal Membership Fees		743	758	778
442	2-231 Accounting and Audit		2,000	2,250	2,250
443	2-291 Other General Services		4,800	4,800	4,800
444	2-515 Stationery, Office Supplies		2,000	2,000	2,050
445	2-519 Other General Supplies		1,500	1,500	1,500
446	Total 5101 FCSS Administration		-77,707	-79,330	-76,284
447	5102 Handiman Services				
448	1-431 Sale of Service				
449	2-111 Salaries		22,883	23,341	24,041
450	2-121 Wages - Own Staff				



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
451	2-151 Payroll Benefits		6,233	6,495	6,554
452	2-152 Wellness Program				
453	2-239 Other Professional		2,000	2,000	2,000
454	2-519 Other General Supplies		50	50	50
455	Total 5102 Handiman Services		31,166	31,886	32,645
456	5103 Seniors Services				
457	1-421 Programs (Taxable)				
458	1-422 Programs (Taxable)				
459	1-843 Conditional Programs				
460	2-111 Salaries		47,060	48,002	49,442
461	2-121 Wages - Own Staff				
462	2-151 Payroll Benefits		11,620	12,108	12,170
463	2-152 Wellness Program		120	120	120
464	2-214 Individual Memberships, Registrations		300	310	320
465	2-216 Telephone		430	435	445
466	2-217 Travel and Subsistence		1,000	1,050	1,100
467	2-221 Advertising and Promotion		1,000	1,025	1,050
468	2-234 Education		300	325	350
469	2-291 Other General Services		4,250	4,250	4,300
470	2-295 Project: (specify)		3,000	3,050	3,050
471	2-296 Project: (specify)				
472	2-515 Stationery, Office Supplies		400	400	400
473	2-519 Other General Supplies		425	450	475
474	Total 5103 Seniors Services		69,905	71,525	73,222
475	5105 Seasonal FCSS Programs				
476	1-433 Advertising		-6,500	-6,500	-6,500
477	1-595 Grants: Individuals/Service Organization		-600	-600	-600
478	2-111 Salaries		7,358	7,506	7,731
479	2-121 Wages - Own Staff				
480	2-151 Payroll Benefits		1,843	1,920	1,930
481	2-152 Wellness Program		50	50	50
482	2-214 Individual Memberships, Registrations		200	200	200
483	2-217 Travel and Subsistence		500	500	500
484	2-221 Advertising and Promotion		250	250	250
485	2-222 Municipal Membership Fees		100	100	100
486	2-223 Printing and Binding		10,250	10,250	10,350
487	2-234 Education		1,000	1,000	1,000
488	2-295 Project: (specify)		9,800	9,800	9,800
489	2-514 Program Materials		1,000	1,000	1,000
490	2-519 Other General Supplies		1,000	1,000	1,000
491	Total 5105 Seasonal FCSS Programs		26,251	26,476	26,811
492	5106 After School Care				
493	1-431 Sale of Service		-20,000	-21,000	-22,000
494	2-111 Salaries		49,104	50,084	51,584
495	2-121 Wages - Own Staff				



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Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
496	2-151 Payroll Benefits		8,897	9,397	9,457
497	2-152 Wellness Program		100	100	100
498	2-216 Telephone		175	180	185
499	2-291 Other General Services		700	700	700
500	2-514 Program Materials		800	800	800
501	2-519 Other General Supplies		2,140	2,200	2,225
502	Total 5106 After School Care		41,916	42,461	43,051
503	5121 Indirect Programs				
504	1-991 Other Income		-2,000	-2,000	-2,000
505	2-223 Printing and Binding		9,000	9,050	9,200
506	2-771 Grant: (specify) individuals, community		24,000	24,000	24,000
507	2-775 Grant: (specify) individuals, community				
508	2-776 Grant: (specify) individuals, community		2,000	2,000	2,000
509	Total 5121 Indirect Programs		33,000	33,050	33,200
510	5301 Seniors Foundation				
511	1-111 Residential		-503,500	-503,500	-503,500
512	2-781 Requisition: (specify)		503,500	503,500	503,500
513	Total 5301 Seniors Foundation				
514	5302 Non-FCSS Programs				
515	1-421 Programs (Taxable)				
516	1-595 Grants: Individuals/Service Organization				
517	1-841 Wage Subsidies		-84,150	-84,150	-84,150
518	1-849 Grant Surplus				
519	2-111 Salaries		27,226	27,771	28,606
520	2-121 Wages - Own Staff				
521	2-151 Payroll Benefits		7,935	8,265	8,307
522	2-152 Wellness Program		300	300	300
523	2-216 Telephone		980	1,800	1,820
524	2-217 Travel and Subsistence		3,100	3,100	3,100
525	2-234 Education		1,500	1,500	1,500
526	2-261 Rental/Lease: Buildings				
527	2-291 Other General Services		47,463	47,463	47,463
528	2-295 Project: (specify)				
529	2-512 Goods for Re-Sale				
530	2-514 Program Materials				
531	2-519 Other General Supplies		2,500	2,500	2,500
532	Total 5302 Non-FCSS Programs		6,854	8,549	9,446
533	5601 Cemetery				
534	1-443 Sale of Land		-37,500	-39,000	-40,000
535	1-942 Drawn from Capital Reserve				
536	2-111 Salaries		40,837	41,654	42,903
537	2-121 Wages - Own Staff				
538	2-151 Payroll Benefits		7,797	8,383	8,022
539	2-239 Other Professional		200	200	200
540	2-252 Repairs: Equipment		2,000	2,050	2,100

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Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
541	2-254 Repairs: Structures		2,500	2,550	2,600
542	2-255 Repairs: Capital Reinvestment Program				
543	2-272 Insurance and Bond Premiums		540	555	575
544	2-291 Other General Services		13,450	13,600	13,750
545	2-519 Other General Supplies		6,500	6,600	6,700
546	2-521 Fuel Oil Grease		2,500	2,575	2,650
547	2-761 Contributed to Capital Reserves				
548	2-930 Amortization Expense		1,000	1,000	1,000
549	Total 5601 Cemetery		39,824	40,167	40,500
550	6101 Municipal Planning				
551	2-771 Grant: (specify) individuals, community		105,300	107,300	109,450
552	Total 6101 Municipal Planning		105,300	107,300	109,450
553	6201 Economic Development				
554	1-431 Sale of Service				
555	2-111 Salaries		42,557	43,408	44,710
556	2-121 Wages - Own Staff				
557	2-151 Payroll Benefits		7,977	8,438	8,357
558	2-152 Wellness Program		100	105	110
559	2-214 Individual Memberships, Registrations		1,500	1,520	1,540
560	2-216 Telephone		570	580	595
561	2-217 Travel and Subsistence		2,500	2,500	2,650
562	2-221 Advertising and Promotion				
563	2-222 Municipal Membership Fees		750	765	830
564	2-234 Education		1,500	1,500	1,500
565	2-295 Project: (specify)		6,400	6,500	6,600
566	2-771 Grant: (specify) individuals, community		30,000	30,000	30,000
567	2-911 Rebates		2,700	2,700	2,700
568	Total 6201 Economic Development		96,554	98,016	99,592
569	6202 Valley Bus Society				
570	1-451 Custom Work		-8,000	-8,000	-8,000
571	2-111 Salaries				
572	2-121 Wages - Own Staff				
573	2-151 Payroll Benefits				
574	2-252 Repairs: Equipment		4,000	4,000	4,000
575	2-771 Grant: (specify) individuals, community		74,440	74,440	74,440
576	Total 6202 Valley Bus Society		70,440	70,440	70,440
577	6204 Tourism				
578	2-111 Salaries		22,933	23,392	24,093
579	2-121 Wages - Own Staff				
580	2-151 Payroll Benefits		3,958	4,208	4,146
581	2-152 Wellness Program				
582	2-212 Communication System		1,025	1,045	1,065
583	2-214 Individual Memberships, Registrations		800	800	800
584	2-216 Telephone		480	490	500
585	2-217 Travel and Subsistence		1,600	1,600	1,600



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Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
586	2-221 Advertising and Promotion		4,000	4,000	4,000
587	2-222 Municipal Membership Fees		4,550	4,550	4,550
588	2-239 Other Professional		2,500	2,500	2,500
589	2-242 Contract: (specify)				
590	2-291 Other General Services		45,700	45,700	45,700
591	2-524 Consumable, Small Tools				
592	2-771 Grant: (specify) individuals, community		40,000	30,000	20,000
593	Total 6204 Tourism		127,546	118,285	108,954
594	6601 Subdivisions and Developments				
595	1-443 Sale of Land		-518,550	-518,550	-518,550
596	1-451 Custom Work				
597	1-991 Other Income				
598	2-111 Salaries				
599	2-221 Advertising and Promotion				
600	2-237 Legal and Collection		6,500	6,500	6,500
601	2-239 Other Professional				
602	2-251 Repairs: Buildings				
603	2-519 Other General Supplies				
604	2-539 Adjustments to Land Inventory		445,000	445,000	445,000
605	2-761 Contributed to Capital Reserves		61,655	61,655	61,655
606	2-812 Penalties, Interest, Overdraft		5,395	3,445	1,485
607	2-831 Interest				
608	2-930 Amortization Expense		12,700	12,700	12,700
609	Total 6601 Subdivisions and Developments		12,700	10,750	8,790
610	6602 Land Rentals				
611	1-561 Rental: Residential Land		-900	-900	-900
612	1-562 Rental: Commercial Land		-2,700	-2,700	-2,700
613	1-563 Rental: Farm Land		-100	-100	-100
614	Total 6602 Land Rentals		-3,700	-3,700	-3,700
615	6701 Public Housing				
616	1-843 Conditional Programs		-22,346	-22,346	-22,346
617	1-991 Other Income				
618	1-992 Contributions: Community Organizations				
619	2-239 Other Professional				
620	2-242 Contract: (specify)		10,000	10,000	10,000
621	2-251 Repairs: Buildings				
622	2-272 Insurance and Bond Premiums		8,330	8,585	8,845
623	2-291 Other General Services		5,000	5,000	5,250
624	2-763 VADIM CONVERTED				
625	2-831 Interest		8,275	7,150	5,930
626	2-930 Amortization Expense		90,400	90,400	90,400
627	Total 6701 Public Housing		99,659	98,789	98,079
628	6902 Tourist Info / DRC DT				
629	1-581 Insurance Proceeds				
630	2-251 Repairs: Buildings				



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
631	2-272 Insurance and Bond Premiums		1,985	2,045	2,105
632	Total 6902 Tourist Info / DRCOT		1,985	2,045	2,105
633	6904 Old Cells				
634	2-251 Repairs: Buildings		2,000	2,000	2,000
635	2-253 Repairs: Other		250	250	250
636	2-291 Other General Services		465	480	495
637	2-541 Utilities: Electricity		1,958	1,958	1,958
638	2-542 Utilities: Gas		1,393	1,393	1,393
639	Total 6904 Old Cells		6,066	6,081	6,096
640	6905 RCMP Building				
641	1-564 Rental: Buildings		-42,552	-42,552	-42,552
642	2-111 Salaries		3,346	3,413	3,515
643	2-121 Wages - Own Staff				
644	2-151 Payroll Benefits		649	675	687
645	2-241 Janitorial Services		22,230	22,230	22,230
646	2-251 Repairs: Buildings		6,700	6,700	6,700
647	2-253 Repairs: Other		7,000	7,000	7,000
648	2-272 Insurance and Bond Premiums		3,130	3,230	3,330
649	2-291 Other General Services		11,850	12,200	12,550
650	2-511 Clothing and Shoes		500	500	500
651	2-519 Other General Supplies		550	550	550
652	2-531 Chemicals and Salts		200	200	200
653	2-541 Utilities: Electricity		17,875	17,875	17,875
654	2-542 Utilities: Gas		7,984	7,984	7,984
655	2-543 Utilities: Water and Sewer		1,100	1,130	1,160
656	2-761 Contributed to Capital Reserves				
657	Total 6905 RCMP Building		40,562	41,135	41,729
658	7201 Recreation Administration				
659	1-421 Programs (Taxable)				
660	1-993 Gain (Loss) on Disposal of Asset				
661	2-111 Salaries		66,204	67,528	69,554
662	2-121 Wages - Own Staff				
663	2-151 Payroll Benefits		16,546	17,239	17,342
664	2-152 Wellness Program		400	405	410
665	2-214 Individual Memberships, Registrations		400	400	400
666	2-216 Telephone		900	910	925
667	2-217 Travel and Subsistence		500	500	500
668	2-221 Advertising and Promotion		500	500	550
669	2-222 Municipal Membership Fees		1,200	1,200	1,200
670	2-252 Repairs: Equipment		1,060	1,060	1,060
671	2-272 Insurance and Bond Premiums		400	410	425
672	2-295 Project: (specify)		9,000	9,000	9,000
673	2-515 Stationery, Office Supplies		250	250	250
674	2-519 Other General Supplies				
675	2-521 Fuel Oil Grease		1,200	1,230	1,260



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Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
676	2-930 Amortization Expense		274,100	274,100	274,100
677	Total 7201 Recreation Administration		372,660	374,732	376,976
678	7202 Aquaplex				
679	1-411 Admissions (taxable)		-80,000	-81,500	-83,000
680	1-421 Programs (Taxable)				
681	1-422 Programs (Taxable)				
682	1-423 Programs (Taxable)		-42,750	-43,750	-44,750
683	1-425 Programs (specify) (non-taxable)		-52,000	-53,000	-54,000
684	1-442 Sale of Materials		-10,790	-10,790	-10,790
685	1-444 Concession Sales		-6,500	-6,500	-6,500
686	1-564 Rental: Buildings		-32,500	-32,500	-32,500
687	1-942 Drawn from Capital Reserve		-163,500		
688	1-991 Other Income				
689	2-111 Salaries		512,984	523,784	540,307
690	2-121 Wages - Own Staff				
691	2-151 Payroll Benefits		78,245	83,990	81,265
692	2-152 Wellness Program		2,000	2,000	2,000
693	2-214 Individual Memberships, Registrations		2,510	2,560	2,610
694	2-216 Telephone		2,340	1,570	1,600
695	2-217 Travel and Subsistence		1,500	1,500	1,500
696	2-221 Advertising and Promotion		1,000	1,000	1,000
697	2-227 Software and Upgrades		2,750	2,800	2,850
698	2-234 Education		2,300	2,300	2,300
699	2-241 Janitorial Services		10,450	10,600	10,750
700	2-242 Contract: (specify)		1,000	1,000	1,050
701	2-251 Repairs: Buildings		31,500	42,800	43,300
702	2-252 Repairs: Equipment		10,700	10,700	10,700
703	2-253 Repairs: Other		19,000	19,000	19,000
704	2-255 Repairs: Capital Reinvestment Program		163,500		
705	2-272 Insurance and Bond Premiums		7,440	7,670	7,905
706	2-291 Other General Services		9,700	9,932	10,144
707	2-295 Project: (specify)				
708	2-511 Clothing and Shoes		4,650	4,650	4,650
709	2-512 Goods for Re-Sale		9,100	9,100	9,100
710	2-513 Goods for Re-Sale		6,500	6,500	6,500
711	2-514 Program Materials		6,500	6,500	6,500
712	2-519 Other General Supplies		8,500	8,700	8,900
713	2-521 Fuel Oil Grease				
714	2-531 Chemicals and Salts		23,850	24,100	24,600
715	2-541 Utilities: Electricity		54,069	54,069	54,069
716	2-542 Utilities: Gas		50,000	50,000	50,000
717	2-543 Utilities: Water and Sewer		26,000	26,750	27,500
718	2-812 Penalties, Interest, Overdraft		1,360	1,360	1,360
719	2-813 POS - Over/Short		175	175	175
720	Total 7202 Aquaplex		661,583	687,070	700,095



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
721	7203 Arena				
722	1-411 Admissions (taxable)		-4,700	-4,700	-4,700
723	1-441 Sale of Utility				
724	1-564 Rental: Buildings		-144,000	-144,000	-144,000
725	1-942 Drawn from Capital Reserve		-195,000		
726	1-991 Other Income				
727	2-111 Salaries		230,547	235,158	242,213
728	2-121 Wages - Own Staff				
729	2-151 Payroll Benefits		39,726	41,953	41,800
730	2-152 Wellness Program		500	510	520
731	2-216 Telephone		5,950	5,245	5,345
732	2-217 Travel and Subsistence		2,500	2,500	2,500
733	2-222 Municipal Membership Fees		500	500	500
734	2-234 Education		6,005	6,005	6,005
735	2-241 Janitorial Services		11,650	11,650	11,650
736	2-242 Contract: (specify)				
737	2-251 Repairs: Buildings		35,000	35,000	35,000
738	2-252 Repairs: Equipment		15,000	15,000	15,000
739	2-253 Repairs: Other		36,200	36,200	25,000
740	2-255 Repairs: Capital Reinvestment Program		195,000		
741	2-272 Insurance and Bond Premiums		27,000	27,830	28,665
742	2-291 Other General Services		32,905	33,624	34,343
743	2-511 Clothing and Shoes		5,000	5,100	5,200
744	2-519 Other General Supplies		7,500	7,650	7,800
745	2-521 Fuel Oil Grease		2,000	2,050	2,100
746	2-524 Consumable, Small Tools		1,500	1,500	1,500
747	2-531 Chemicals and Salts		6,500	6,600	6,700
748	2-541 Utilities: Electricity		72,678	72,678	72,678
749	2-542 Utilities: Gas		39,991	39,991	39,991
750	2-543 Utilities: Water and Sewer		40,000	40,000	40,000
751	2-761 Contributed to Capital Reserves				
752	Total 7203 Arena		469,952	478,044	475,810
753	7204 Parks and Playgrounds				
754	1-451 Custom Work				
755	1-564 Rental: Buildings		-8,000	-8,000	-8,000
756	1-565 Rental: Equipment				
757	1-841 Wage Subsidies		-7,200	-7,200	-7,200
758	1-942 Drawn from Capital Reserve				
759	1-991 Other Income		-1,500	-1,500	-1,500
760	1-992 Contributions: Community Organizations				
761	2-111 Salaries		363,235	370,499	381,614
762	2-121 Wages - Own Staff				
763	2-151 Payroll Benefits		59,711	64,575	61,114
764	2-212 Communication System				
765	2-217 Travel and Subsistence				



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
766	2-241 Janitorial Services		6,600	6,725	6,850
767	2-242 Contract: (specify)		1,000	1,000	1,000
768	2-252 Repairs: Equipment		21,000	21,000	21,000
769	2-253 Repairs: Other		10,100	10,100	10,100
770	2-254 Repairs: Structures		33,700	33,700	33,700
771	2-255 Repairs: Capital Reinvestment Program				
772	2-262 Rental/Lease: Equipment/Furnishings		4,500	4,600	4,700
773	2-272 Insurance and Bond Premiums		9,965	10,265	10,575
774	2-291 Other General Services		23,000	23,000	23,000
775	2-292 Contracted Service (Specify)		6,000	6,100	6,200
776	2-511 Clothing and Shoes		4,500	4,500	4,500
777	2-519 Other General Supplies		20,550	20,900	20,900
778	2-521 Fuel Oil Grease		13,000	13,350	13,750
779	2-524 Consumable, Small Tools		2,500	2,500	2,500
780	2-531 Chemicals and Salts		2,500	2,500	2,500
781	2-535 Sand and Gravel		1,500	1,500	1,500
782	2-541 Utilities: Electricity		24,367	24,367	24,367
783	2-542 Utilities: Gas		557	557	557
784	2-543 Utilities: Water and Sewer		67,000	68,750	70,500
785	2-771 Grant: (specify) individuals, community				
786	2-772 Grant: (specify) individuals, community				
787	Total 7204 Parks and Playgrounds		658,585	673,788	684,227
788	7205 Seasonal Recreation Programs				
789	1-425 Programs (specify) (non-taxable)		-35,745	-36,745	-37,745
790	2-111 Salaries		39,609	40,401	41,613
791	2-121 Wages - Own Staff				
792	2-151 Payroll Benefits		7,505	8,042	7,745
793	2-217 Travel and Subsistence		3,600	3,675	3,750
794	2-221 Advertising and Promotion		500	525	550
795	2-234 Education		500	500	500
796	2-291 Other General Services		3,200	3,250	3,300
797	2-514 Program Materials		2,600	2,600	2,600
798	Total 7205 Seasonal Recreation Programs		21,769	22,248	22,313
799	7206 Curling Club				
800	1-441 Sale of Utility		-17,380	-17,680	-18,030
801	2-251 Repairs: Buildings		3,000	3,000	3,000
802	2-272 Insurance and Bond Premiums		11,000	11,340	11,685
803	2-291 Other General Services		825	850	875
804	2-541 Utilities: Electricity		17,380	17,680	18,030
805	Total 7206 Curling Club		14,825	15,190	15,560
806	7402 Library				
807	1-991 Other Income		-2,135	-2,175	-2,225
808	2-216 Telephone		2,135	2,175	2,225
809	2-261 Rental/Lease: Buildings		75,000	75,000	75,000
810	2-771 Grant: (specify) individuals, community		236,986	241,566	246,216



Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
811	Total 7402 Library		311,986	316,566	321,216
812	7404 Community Facility				
813	1-411 Admissions (taxable)		-30,000	-30,000	-30,000
814	1-421 Programs (Taxable)		-10,240	-10,240	-10,240
815	1-422 Programs (Taxable)		-75,000	-75,000	-75,000
816	1-423 Programs (Taxable)		-285,000	-285,000	-285,000
817	1-425 Programs (specify) (non-taxable)		-12,000	-12,000	-12,000
818	1-433 Advertising		-2,500	-2,500	-2,500
819	1-442 Sale of Materials		-4,000	-4,000	-4,000
820	1-444 Concession Sales		-3,000	-3,000	-3,100
821	1-564 Rental: Buildings		-140,000	-140,000	-140,000
822	1-569 Rental: Other		-24,000	-24,000	-24,000
823	1-991 Other Income		-50,000	-20,000	
824	2-111 Salaries		550,131	561,713	579,433
825	2-121 Wages - Own Staff				
826	2-151 Payroll Benefits		106,013	112,125	111,309
827	2-152 Wellness Program		2,500	2,500	2,500
828	2-214 Individual Memberships, Registrations		2,000	2,000	2,000
829	2-216 Telephone		8,070	8,205	8,360
830	2-217 Travel and Subsistence		3,500	3,500	3,500
831	2-221 Advertising and Promotion		30,000	30,000	30,000
832	2-222 Municipal Membership Fees		535	545	555
833	2-227 Software and Upgrades		15,000	15,000	15,000
834	2-234 Education		5,000	5,000	5,000
835	2-239 Other Professional		20,000		
836	2-241 Janitorial Services		100,000	100,000	100,000
837	2-251 Repairs: Buildings		30,000	30,000	30,000
838	2-252 Repairs: Equipment		40,000	40,000	40,000
839	2-253 Repairs: Other		30,000	30,000	30,000
840	2-254 Repairs: Structures		13,000	13,000	13,000
841	2-272 Insurance and Bond Premiums		29,400	30,280	31,190
842	2-291 Other General Services		63,396	65,470	67,544
843	2-296 Project: (specify)				
844	2-511 Clothing and Shoes		5,000	5,000	5,000
845	2-512 Goods for Re-Sale		3,000	3,000	3,000
846	2-513 Goods for Re-Sale		4,000	4,000	4,000
847	2-514 Program Materials		4,000	4,000	4,000
848	2-515 Stationery, Office Supplies		8,000	8,000	8,000
849	2-518 Janitorial Supplies		8,100	8,100	8,100
850	2-519 Other General Supplies		5,250	5,250	5,250
851	2-524 Consumable, Small Tools		2,500	2,500	2,500
852	2-531 Chemicals and Salts		7,060	7,060	7,060
853	2-541 Utilities: Electricity		109,895	109,895	109,895
854	2-542 Utilities: Gas		22,541	22,541	22,541
855	2-543 Utilities: Water and Sewer		2,500	2,600	2,700




Tax Supported		Run Date: Feb 19, 2016	2016	2017	2018
			Draft Budget	Draft Budget	Draft Budget
856	2-765 VADIM CONVERTED		50,000	20,000	
857	2-771 Grant: (specify) individuals, community		24,000	24,000	24,000
858	2-812 Penalties, Interest, Overdraft		6,700	6,700	6,700
859	2-813 POS - Over/Short		250	250	250
860	2-831 Interest		202,200	191,620	180,585
861	2-930 Amortization Expense		359,100	359,100	359,100
862	Total 7404 Community Facility		1,236,901	1,227,214	1,236,232
863	7411 Community Events				
864	1-442 Sale of Materials				
865	1-445 Sale of Conservation Items				
866	1-591 Gifts/General Donations				
867	1-833 Conditional Programs		-4,900	-4,900	-4,900
868	2-111 Salaries		20,000	20,000	20,000
869	2-121 Wages - Own Staff				
870	2-151 Payroll Benefits		3,124	3,364	3,188
871	2-295 Project: (specify)		37,000	37,000	37,000
872	2-297 Project: (specify)		10,000	10,000	10,000
873	Total 7411 Community Events		65,224	65,464	65,288
874	9701 Operating Contingencies				
875	2-761 Contributed to Capital Reserves				
876	Total 9701 Operating Contingencies				
877	9702 EDUCATION REQUISITION				
878	1-111 Residential		-1,850,000	-1,850,000	-1,850,000
879	1-112 Commercial		-950,000	-950,000	-950,000
880	2-781 Requisition: (specify)		2,800,000	2,800,000	2,800,000
881	Total 9702 EDUCATION REQUISITION				
882	Total Tax Supported		0	-2,382	-2,153



Request for Decision

Date: February 18, 2016

Topic:	2016 Capital Plan		
Proposal:	The 2016 capital budget presented for adoption outlines the capital priorities that have been identified for the Town as well as the funding method for each project.		
Proposed by:	Ray Romanetz, CAO Barbara Miller, Director, Corporate Services		
Correlation to Business (Strategic) Plan	The proposed 2016 capital plan will ensure fiscal accountability, maintain the public trust and provides administration the legal authority to carry out the capital work identified for 2016.		
Benefits:	The 2016 capital plan is based on the priorities identified by both Council and administration.		
Disadvantages:	n/a		
Alternatives:	n/a		
Finance/Budget Implications:	The budget for the 2016 Capital Plan is \$5,606,327 (\$5.9-2015) of which \$1,646,063 (\$2.4 -2015) are projects carried forward (work in progress) from 2015, resulting in new capital project funding requests of \$3,960,264 (\$3.6-2015) for 2016 . Some of the capital projects are contingent on grant funding from either the federal or provincial governments. With the exception of preliminary engineering, those projects funded by grants will not proceed until grant funding allocations have been approved.		
Capital Cost:	\$5,606,327 (new \$3,960,264 + carry forward \$1,646,063)		
Source of Funds:	\$2,018,847 reserves (new \$1,173,500 + c/f \$845,347) \$3,546,222 grants (new \$2,761,764 + c/f \$784,458) \$41,258 other sources (non Gov grants/community org)		
Communication Strategy:	Once adopted, the 2016 Capital Budget will be posted on the Town's website.		
Recommendations:	That Council approve the 2016 Capital Plan, totalling \$5,606,327 in expenditures, as presented.		
Report Writer:	Barbara Miller, CPA, CGA Director, Corporate Services	CAO:	 R. M. Romanetz, P. Eng Chief Administrative Officer



DRUMHELLER



2016 Capital

RFD - Approval

Capital Projects

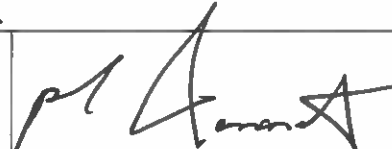
	2016	Reserves	Water Reserve	Wastewater	MSI	NDCC	Other Sources	Shortfall
	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget	Final Budget
6061 Street Rehabilitation	800,000	-120,000			-480,000	-200,000		
6062 Shop 'A': Building	25,000	-25,000						
6063 Water: Raw Water	205,000		-205,000					
6064 Facility Management	50,000	-22,000	-18,000	-10,000				
6065 Light Duty Trucks	92,500	-92,500						
7001 Bridges	125,000	-125,000						
7007 Arena Improvements/Maintenance	90,000	-65,000					-25,000	
7012 Information Services	30,000	-30,000						
7013 300 Series Heavy Duty Trucks	75,500	-75,500						
7014 400 Series - Heavy Duty Equipment	7,500	-7,500						
7015 500 Series Parks	65,000	-65,000						
7019 800 Series Hand Tools	10,000	-10,000						
7021 Sanitary Sewage and Treatment Improvements/Maintenance	405,000			-405,000				
7022 Water Treatment and Transmission	581,764				-83,314	-498,450		
7023 Water Treatment Upgrades	40,000		-40,000					
7026 Communication Upgrades	75,000	-75,000						
7035 Photocopier	25,000	-25,000						
7050 Street Light Replacement	30,000	-30,000						
7052 WTP/WWTP Optimization	42,816		-42,816					
7061 Parks and Trailways	35,000	-18,742					-16,258	
7062 Cemetery	125,000	-125,000						
7067 Infrastructure Study	173,680				-173,680			
7072 Aquaplex Modernization - Zero Entry	2,110,778				-2,110,778			
7073 Garbage Bins - Scanners	15,000	-15,000						
7074 Septic Receiving Upgrade	45,000	-45,000						
7075 Aquaplex: Equipment	10,000	-10,000						
7076 Fountain Filtration	99,942	-99,942						
7077 Beautification	193,847	-193,847						
7078 Trailways - New Pavement	23,000	-23,000						
Total Capital Projects	5,606,327	-1,298,031	-305,816	-415,000	-2,847,772	-698,450	-41,258	

Agenda Item # 8.3.3



Request for Decision

Date: February 18, 2016

Topic:	2016 Capital Reinvestment Program		
Proposal:	<p>Each year, in addition to the capital budget, administration identifies priority operating expenditures that are deemed to be non-regular and/or high maintenance costs (ie: roof replacement) and classify these items under the <i>Capital Reinvestment Program</i>.</p> <p>These expenditures, although operational in nature, are funded through reserves rather than placing a fluctuating burden on the annual operating budget that is funded through property tax.</p> <p>The Capital Reinvestment Program budget being presented to council for adoption outlines the priorities identified by administration to be funded through reserves.</p>		
Proposed by:	Barbara Miller, Director, Corporate Services		
Correlation to Business (Strategic) Plan	The proposed 2016 Capital Reinvestment Program will ensure fiscal accountability, provides transparency on planned major operational repairs and provides administration the legal authority to carry out the necessary work identified for 2016.		
Benefits:	The 2016 Capital Reinvestment Plan is based on the priorities identified.		
Cost/Finance/Budget Implications:	The budget request for the 2016 Capital Reinvestment Plan is \$641,500 (\$686,345-2015).		
Source of Funds:	Reserves		
Communication Strategy:	Once adopted, the 2016 Capital Reinvestment Program details are listed within the annual operating budget and will be posted on the Town's website.		
Recommendations:	Council approve the 2016 Capital Reinvestment Plan, totalling \$641,500 in expenditures, as presented.		
Report Writer:	Barbara Miller, CPA, CGA Director, Corporate Services	CAO:	



DRUMHELLER

Agenda Item # 8.3.4



Repairs - Capital Reinvestment Program

		2016
2-255 Repairs: Capital Reinvestment Program	Comments	Draft Budget
2301 Fire Protection		9,000
Drumheller Firehall - Replace T12 Fixtures.	Replace obsolete T12 with T8 energy efficient fixtures	9,000
Air Conditioning		
Total 2301 Fire Protection		9,000
3102 Workshop and Yards		19,000
Shop A - Furnace and AC unit		
Public Woks A - Exterior lights		
Publics Works A - Camera		
Shop A Light Fixtues	Replace obsolete T12 with T8 energy efficient fixtures	10,000
Finish Shop B light Fixtures	Replace obsolete T12 with T8 energy efficient fixtures	9,000
Mosquito Sprayer - \$4,000 installed by the City of Edmonton		
Total 3102 Workshop and Yards		19,000
3202 Roads and Streets		225,000
Chipseal program		30,000
Misc road repairs		75,000
Sidewalk repairs		70,000
Sidewalks/Curb/Gutter		37,000
Subdivision Upgrades		10,000
Trailways - CAPITAL		3,000
Total 3202 Roads and Streets		225,000
3301 Airport		10,000
NEW Crackfilling Program (3 years)		10,000
Total 3301 Airport		10,000
4105 Purification and Treatment		20,000
WTP lighting	Replace the remaining 50% of the obsolete T12 with energy efficient T8 fixtures.	20,000
Total 4105 Purification and Treatment		20,000
7202 Aquaplex		163,500
West Exhaust Fan	Fan requires replacing. Breaking down and would help air circulation	8,500
Roof Repairs	Williams Engineering study in 2013. 1 - 5 years expectancy left in roof	150,000
Pool Vacuum		5,000
Total 7202 Aquaplex		163,500
7203 Arena		195,000
AED unit replacement		
Safety Railing for aisle (10 aisles remaining)	Move to 2016 budget	15,000
Paint the front of Arena	Three tone design on the front of the Arena requires painting. Last done 2007	10,000
Arena Roof - partial recovering	Williams Engineering study in 2013. 1 - 5 years life expectancy left in roof	160,000
Arena Roof Structure Review		10,000
Total 7203 Arena		195,000
Total Repairs: Capital Reinvestment Program		641,500

RFD - 2016 Capital Reinvestment Program

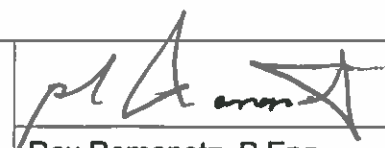


Request for Decision

Date: February 18, 2016

Topic:	Reserve Account Balances – 2015 Year End
Proposal:	<p>Reserve accounts represent a portion of the municipality's accumulated surplus that has been earmarked for specific operational and capital expenditures and contingencies. Changes to reserve account balances typically require a motion of Council.</p> <p>On an annual basis, reserve account balances are reduced in order to fund capital project work and capital reinvestment program activities adopted by Council.</p> <p>Replenishment of the reserve accounts requires a motion to authorize administration to allocate some or all of any annual surplus realized or reallocate funds from unrestricted surplus.</p> <p>Currently some standing directions are in place for reserve replenishment including a) \$64,500 transfer to Utility Energy Savings Reserve, b) transfer of any profit realized on land sales to Land Reserve c) transfer of any capital donations received for the BCF to Facilities Reserve.</p> <p>In 2014, the remaining unallocated surplus was posted to the unrestricted surplus account. Per the 2014 Audited Financial Statements, the opening balance in the unrestricted surplus account was a deficit of \$413,267. The 2015 opening balance in the unrestricted surplus account was \$2,197,171.</p> <p>Administration is seeking approval to reallocate \$1,852,569 of the 2014 surplus from unrestricted to restricted reserves in order to (a) replenish balances drawn down from funding the 2015 capital projects and reinvestment work (b) ensure that reserve balances have adequate balances to fund 2016 capital budget and reinvestment requests and (c) round off current balances for neater presentation in the audited Financial Statement notes.</p> <p>Additionally, on review of existing reserves, 1 account, Ambulance Reserve (\$39,288) has been identified as no longer required and administration seeks approval to have the balance reclassified to other reserve account(s).</p> <p>Attached is a Schedule (A) of the reserve balances for review. The schedule shows January opening balances, plus/minus 2015 activity, and the December 31st ending balance. Also included on the schedule is recommended allocation of the 2014 surplus. Should the recommendation(s) be approved, restricted reserves as of December 31st, 2015 will total \$11,074,950 and the unrestricted surplus balance will</p>

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Proposal cont'..:	<p>be \$344,602 plus unallocated surplus from 2015 for which administration will seek similar approval for reallocation from unrestricted to restricted reserves in 2016.</p> <p>Also attached for review is a schedule (B) of the reserves balances reflecting the draw on reserves as per the 2016 Capital and Capital Reinvestment budget, the estimated 2015 surplus for future allocation and the projected reserve account balances as of December 31, 2016.</p>		
Proposed by:	<p>Ray Romanetz, CAO Barbara Miller, Director, Corporate Services</p>		
Correlation to Business (Strategic) Plan	<p>The proposed allocation of unrestricted surplus will ensure that reserve accounts represent the funding requirements for 2016 and future capital project and operational contingency requirements.</p>		
Benefits:	<p>Reallocation of surplus allows reserve accounts that are currently in a deficit position (except Land) to be replenished. In doing so, financial oversight and fiscal responsibility is demonstrated, showing annual consideration is given to the reserve account balances, ensuring that adequate reserves are in place to meet current and future capital goals of the municipality.</p>		
Finance/Budget Implications:	<p>N/A Request is for reallocation of funds from unrestricted to restricted reserve account balances.</p>		
Source of Funds:	<p>N/A</p>		
Communication Strategy:	<p>Reserve account balances are included in the Notes to the Annual Audited Financial Statements which are posted on the Town's web page.</p>		
Recommendations:	<p>That Council approve the allocation of \$1,852,569.53 from unrestricted surplus to restricted surplus and the reallocation of the Ambulance Reserve (\$39,288), as presented in the Schedule of Reserves attached hereto.</p>		
Report Writer:	<p>Barbara Miller, CPA, CGA Director, Corporate Services</p>	<p>CAO:</p>	 <p>Ray Romanetz, P.Eng Chief Administrative Officer</p>

(A)

As of December 31, 2015

Restricted Reserves		Plus (-)		Less (+)		Balance as of Dec 31, 2015	Recommended Allocation 2014 Surplus (\$1.8)	Adjusted 2015 Year End Balance	Restricted Reserves
		Balance as of Jan 1, 2015	Increase from Operations	(trsf) to Operations (255's)	Decrease to Capital				
General Capital	1.4.0001.761	223,658.81	-	2,095.00	-	225,753.81	-275,753.81	-50,000.00	General Capital
Scholarship	1.4.0001.762	-36,608.05	-	-	-	-36,608.05	8.05	-36,600.00	Scholarship
Mngmt Incentive Fund	1.4.0002.762	-35,083.25	-	-	-	-35,083.25	83.25	-35,000.00	Mngmt Incentive Fund
Equipment	1.4.0003.761	-1,352,440.60	-	-	242,381.50	-1,110,059.10	-61,940.90	-1,172,000.00	Equipment
Ambulance	1.4.0003.762	-39,287.76	-	-	-	-39,287.76	39,287.76	0.00	Ambulance
Facilities	1.4.0004.761	-2,419,183.48	125,785.00	15,581.00	553,195.03	-3,082,582.51	-17,417.49	-3,100,000.00	Facilities
Offsite	1.4.0005.761	-374,871.52	-	-	6,478.80	-381,350.32	0.32	-381,350.00	Offsite
Water	1.4.0006.761	-659,979.13	-	11,863.00	1,036,112.22	387,996.09	-612,996.09	-225,000.00	Water
Sewer	1.4.0007.761	-1,722,926.63	-	-	64,814.51	-1,658,112.12	-489,887.88	-2,148,000.00	Sewer
Contingencies	1.4.0008.761	-2,173,912.57	-	-	-	-2,173,912.57	-1,087.43	-2,175,000.00	Contingencies
Land	1.4.0009.761	104,899.50	1,800.00	-	428,960.42	532,059.92	-42,059.92	490,000.00	Land
Municipal	1.4.0011.761	-2,339.47	-	-	-	-2,339.47	-160.53	-2,500.00	Municipal
Utility Energy Savings	1.4.0013.761	-64,500.00	64,500.00	-	-	-129,000.00	0.00	-129,000.00	Utility Energy Savings
Sandstone Manor	1.4.0014.761	0.00	40,841.58	-	-	-40,841.58	-158.42	-41,000.00	Sandstone Manor
Transportation - Long term	1.4.0021.762	-240,478.29	-	180,729.48	300,160.57	240,411.76	-390,411.76	-150,000.00	Transportation - Long term
Equipment - Long term	1.4.0022.762	-466,146.14	-	-	-	-466,146.14	146.14	-466,000.00	Equipment - Long term
Building - Long term	1.4.0023.762	-548,407.22	-	-	-	-548,407.22	-92.78	-548,500.00	Building - Long term
Contingency - Long term	1.4.0024.762	-904,871.96	-	-	-	-904,871.96	-128.04	-905,000.00	Contingency - Long term
Total Restricted Reserves		-10,712,477.76	-232,926.58	210,268.48	1,512,755.39	-9,222,380.47	- 1,852,569.53	-11,074,950.00	Total Restricted Reserves

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As of December 31, 2015

B

Restricted Reserves	Balance as of Dec 31, 2015	Recommended Allocation 2014 Surplus (\$1.8)	2015 Capital		2016 NEW Capital Requests	2016 (255) Requests	Estimated 2015 Surplus allocation	Projected Balance at 2016 Year-end	Restricted Reserves
			Carry Forwards	to 2016 (W/P)					
General Capital	1.4.0001.761	-275,753.81			-	-	- 2,300,000.00	-2,350,000.00	General Capital
Scholarship	1.4.0001.762	8.05			-	-		-36,600.00	Scholarship
Mngnt Incentive Fund	1.4.0002.762	83.25			-	-		-35,000.00	Mngnt Incentive Fund
Equipment	1.4.0003.761	-61,940.90	30,000.00	375,500.00	641,500.00			-125,000.00	Equipment
Ambulance	1.4.0003.762	39,287.76			-	-		0.00	Ambulance
Facilities	1.4.0004.761	-17,417.49	25,000.00	177,000.00		-		-2,898,000.00	Facilities
Offsite	1.4.0005.761	0.32			-	-		-381,350.00	Offsite
Water	1.4.0006.761	387,996.09	132,816.00	173,000.00		-		80,816.00	Water
Sewer	1.4.0007.761	-1,658,112.12	320,000.00	95,000.00		-		-1,733,000.00	Sewer
Contingencies	1.4.0008.761	-2,173,912.57			-	-		-2,175,000.00	Contingencies
Land	1.4.0009.761	532,059.92			-	-		490,000.00	Land
Municipal	1.4.0011.761	-2,339.47			-	-		-2,500.00	Municipal
Utility Energy Savings	1.4.0013.761	0.00			-	-		-129,000.00	Utility Energy Savings
Sandstone Manor	1.4.0014.761	-40,841.58			-	-		-41,000.00	Sandstone Manor
Transportation - Long term	1.4.0021.762	240,411.76	337,531.00	353,000.00		-		540,531.00	Transportation - Long term
Equipment - Long term	1.4.0022.762	-466,146.14			-	-		-466,000.00	Equipment - Long term
Building - Long term	1.4.0023.762	-548,407.22			-	-		-548,500.00	Building - Long term
Contingency - Long term	1.4.0024.762	-904,871.96			-	-		-905,000.00	Contingency - Long term
Total Restricted Reserves		-9,222,380.47	845,347.00	1,173,500.00	641,500.00	-	- 2,300,000.00	-10,714,603.00	Total Restricted Reserves

Restricted Reserves	Balance as of Dec 31, 2015	Estimated 2014 Surplus allocation	2015 Capital		2016 NEW Capital Requests	2016 (255) Requests	Estimated 2015 Surplus allocation	Projected Balance at 2016 Year-end
			Carry Forwards	to 2016 (W/P)				
General Capital	1.4.0001.761	-275,753.81			-	-	- 2,300,000.00	-2,350,000.00
Scholarship	1.4.0001.762	8.05			-	-		-36,600.00
Mngnt Incentive Fund	1.4.0002.762	83.25			-	-		-35,000.00
Equipment	1.4.0003.761	-61,940.90	30,000.00	375,500.00	641,500.00			-125,000.00
Ambulance	1.4.0003.762	39,287.76			-	-		0.00
Facilities	1.4.0004.761	-17,417.49	25,000.00	177,000.00		-		-2,898,000.00
Offsite	1.4.0005.761	0.32			-	-		-381,350.00
Water	1.4.0006.761	387,996.09	132,816.00	173,000.00		-		80,816.00
Sewer	1.4.0007.761	-1,658,112.12	320,000.00	95,000.00		-		-1,733,000.00
Contingencies	1.4.0008.761	-2,173,912.57			-	-		-2,175,000.00
Land	1.4.0009.761	532,059.92			-	-		490,000.00
Municipal	1.4.0011.761	-2,339.47			-	-		-2,500.00
Utility Energy Savings	1.4.0013.761	0.00			-	-		-129,000.00
Sandstone Manor	1.4.0014.761	-40,841.58			-	-		-41,000.00
Transportation - Long term	1.4.0021.762	240,411.76	337,531.00	353,000.00		-		540,531.00
Equipment - Long term	1.4.0022.762	-466,146.14			-	-		-466,000.00
Building - Long term	1.4.0023.762	-548,407.22			-	-		-548,500.00
Contingency - Long term	1.4.0024.762	-904,871.96			-	-		-905,000.00
Total Restricted Reserves		-9,222,380.47	845,347.00	1,173,500.00	641,500.00	-	- 2,300,000.00	-10,714,603.00

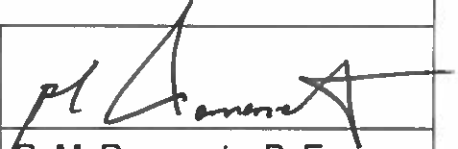


Request for Decision

Date: February 19, 2016

Topic:	2016 Business License Fees
Proposal:	<p>Annual business license fees form part of Bylaw 04-15 Business License Bylaw and are identified in Schedule A.</p> <p>During the regular meeting of council of February 8th/15, the 2016 User Fee Schedule was adopted however; annual business license fees were not included in the User Fee Schedule presented at that time. Subsequently, it was noted by administration that the current wording of Bylaw 04-15 did not enable a change in fee schedules by simple resolution, rather, any change to Schedule A or B (Schedule B repealed January 25/16) required a change to the Bylaw itself. As a result, administration has prepared Bylaw 08-16 to amend Bylaw 04-15 to provide authorization to change Business License Fees as required, by resolution. Once Bylaw 08-16 is adopted, the Business License Fees will be included in the User Fee Schedule brought forward annually for councils consideration.</p> <p>Given that the 2016 User Fee Schedule has been adopted, the purpose of this RFD is to increase the fees set out in Schedule A for 2016.</p> <p>Attached is the updated Schedule A reflecting the proposed fees for 2016 Business Licenses. Increases are in line with the 3% increase to user fees with the exception of the 4 Month Temporary Non-Resident License Fee. This fee has been reduced from \$350 to \$250. The current fee was equivalent to the Annual Non-Resident License Fee. The reduction serves to make the Temporary Fee more equitable.</p>
Proposed by:	Ray Romanetz, CAO Barbara Miller, Director, Corporate Services
Benefits:	<p>The proposed 2016 Business License Fees support the estimated revenues used to prepare the annual operating budget.</p> <p>The proposed reduction in the 4 month temporary non-resident fee makes the fee more equitable in comparison to the annual fee applicable.</p>
Disadvantages:	n/a
Alternatives:	n/a

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Finance/Budget Implications:	The 2016 Operating Budget (Tax Supported) was prepared with a 3% increase to user fee revenues.		
Capital Cost:	N/A		
Source of Funds:	N/A		
Communication Strategy:	Once adopted, Schedule A of Bylaw 04-15 will be posted on the Towns web page.		
Recommendations:	That Council approve Schedule A Business License Fees as presented.		
Report Writer:	Barbara Miller, CPA, CGA Director, Corporate Services	CAO:	 R. M. Romanetz, P. Eng. Chief Administrative Officer

SCHEDULE "A" 2016 FEE SUMMARY

ANNUAL BUSINESS LICENCE FEE(S)

Micro Business (Residents only)	\$ 51.50
Charitable/Non Profit Organization	No Charge
Resident Business License	\$245.00
Non-Resident Business License Fee	\$360.50

TEMPORARY NON RESIDENT LICENSE FEE(S)

Applies to Hawkers and Peddlers including Non-Resident Event Organizers and to Specialized Services including Sub Contractors.

One (1) Week	\$ 77.25
One (1) Month	\$154.50
Four (4) Month	\$250.00

SPECIAL EVENT LICENSE FEE(S)

Special Event License Fees shall be the same as the Temporary Non Resident License Fees as shown above, unless organized by a Charitable or Non-Profit Organization. An Officer may require proof of non profit/charitable status.

Annual Schedule "A" License Fees are due on or before March 31st.