

Town of Drumheller COUNCIL MEETING AGENDA

**April 18, 2017 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, Alberta**



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1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

2.1 Motion to change the Council Committee Meeting scheduled for April 24th to a Special Council Meeting

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

3-7 5.1.1 Regular Council Meeting Minutes of April 3, 2017

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 Dr. Ram - New Medical Clinic

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. ACTING CAO

8.1.1 Update on Aquaplex Construction Structure

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8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8-12 8.4.1 RFD - Seasonal Vendor Application for Dino Donuts

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

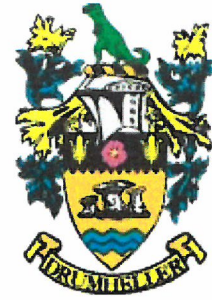
12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

**Town of Drumheller
COUNCIL MEETING
MINUTES**

April 3, 2017 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Terry Yemen

COUNCIL:

Jay Garbutt

Lisa Hansen-Zacharuk

Patrick Kolafa

Tara McMillan

Sharel Shoff

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Darryl Drohomerski

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2017.38 Hansen-Zacharuk, Garbutt moved to adopt the agenda as presented.
Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of March 20, 2017

MO2017.39 Zariski, Kolafa moved to adopt the Regular Council Meeting Minutes of March 20, 2017 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 CAO

8.1.1 High Water Event

R. Romanetz explained that there was an ice jam on the Rosebud and Red Deer Rivers on March 18th and 19th. He further explained that the difference between ice jams and floods is that ice jams are unpredictable - resulting in the river level rising quickly. He stated that on the evening of March 18th and morning of the 19th, the ice jam on the Rosebud River did not move out because the Red Deer River had not broken free, causing the river levels to rise about a metre, flooding 6 - 8 properties along the Hwy 10x. He explained that by 10:00 AM the ice at the confluence of the Red Deer River and the Rosebud River had broken free which allowed the river level to drop and Hwy 10X to be reopened. The Town crew was out the evening of March 18th working with the fire department to prevent water from coming up from catch basins that were frozen open because flap gates were not working properly. There was also high water impacting manholes at the Rosedale Lift Station. He advised that he along with the Director of Protective Services G. Peters toured the area, assessed the situation and activated the EOC at 10:45 AM on Sunday, March 19th. The EOC directed operations until the ice jam broke free at about 2:00 PM on March 19th. From that point forward, G. Peters and staff contacted the affected owners and they monitored the rivers until the situation returned to a normal state.

R. Romanetz advised that on the morning of March 20th, staff held a debriefing session, discussed the need for improvements in some areas and developed an action list. On Friday, March 24th staff reviewed the action list and an update was provided to Council. PW Staff have confirmed that the storm outfalls on Riverside Drive have been cleaned and sealed and are now operational. He further explained that the storm outfalls are inspected annually however some repairs were not completed at the time of the

incident. He further explained that the Province does not monitor river levels at this time of the year (when the ice is going through). Currently, monitoring is done by the RCMP who daily read the levels from the markings on the Gordon Taylor Bridge. This will continue until such time that the Province's recording station is operational. He noted that when elevations are at 679, staff will be put on high alert and Council will be advised. He explained that the Town will research the feasibility of marking the CN Bridge and the Rosedale Bridge to record elevations at these locations as well. The PW staff are stockpiling up to 5000 sandbags in preparation for any future high flows. D. Drohomerski advised that Alberta Transportation has inspected the bridges and declared that they are all structural sound. He further stated that they will do a further inspection during their annual routine.

R. Romanetz asked G. Peters to provide an overview on the Province's Disaster Recovery Assistance Program as it relates to the impacted property owners and costs incurred by the Town. G. Peters advised that applications must be submitted to the Province within 90 days of the event. He stated that residents have been advised to submit all records relating to the event, including receipts, photos, etc.

Councillor J. Garbutt asked if the overland flooding was as a result of failed equipment. R. Romanetz stated no. Councillor J. Garbutt asked if the CN and Gordon Taylor Bridges are in jeopardy due to ice jams. R. Romanetz advised that the bridges are built with a span wide enough to prevent damage. Councillor T. Zariski asked if the Town's mitigation projects were completed, would this event have been avoided. R. Romanetz stated that the Town's mitigation projects are on the Red Deer River and no projects have been identified for the Rosebud River. He further advised that the last ice jam on the Rosebud River occurred in 1997 and there was significant damage. Councillor L. Hansen-Zacharuk asked if there were any funding programs available to stabilize the 11 Bridge Campground bank. R. Romanetz advised that although there were funding programs in the past, he is not aware of any funding programs for rip rapping today. Councillor L. Hansen-Zacharuk asked what can be done in the future to avoid damage caused by ice jams. R. Romanetz advised that unfortunately ice jams occur quickly and there is not a lot of time to respond or protect property. He further advised that if time permits temporary dyking can be built. With regards to the Red Deer River, the dyking in place does protect to some degree and once the funding approval is in place, the dyking will be enhanced for more protection in the future. He further advised that over the years with banks eroding along the river, the Town has been able to bring in rock to stabilize the banks.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.2.1. Spring Cleanup 2017

D. Drohomerski advised that the 2017 Spring Cleanup is scheduled for May 1 – 11. He further stated that the rules are similar to last year. A copy of the brochure will be included in the utility bills and posted on our website which includes a list of acceptable and unacceptable materials for the residents' information.

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

13.1 Canadian Badlands Conference

Councillor Jay Garbutt provided a report to Council on the Canadian Badlands Conference held in Brooks on March 16th and 17th. He stated that the Canadian Badlands' social media campaign saw a total of over 3.4M social media impressions (the "likes"). He further stated that social media campaigning is a good tool for marketing for specific age groups. As well, he was impressed with the marketing of a community by engaging with an influencer - finding a social media star to visit our community and then write about it - experiential travel; this is very appealing to younger generations. He stated that Tom Jackson was one of the keynote speakers and has been hired by the Canadian Badlands to be their chief story teller. He concluded by stating that Doug Griffiths was also a keynote speaker and presented on 13 ways to kill your tourism, such as ignoring outsiders, etc.

14.0 IN-CAMERA MATTERS

MO2017.40 Hansen-Zacharuk, McMillan moved to go in camera at 5:15 PM. Carried unanimously.

14.1 Personnel Matter

MO2017.41 Garbutt, Shoff moved to revert to regular council meeting at 5:35 PM. Carried unanimously.

MO2017.42 McMillan, Kolafa moved to approve a 2% increase for out of scope employees as presented by the CAO retroactive to January 1, 2017. Carried unanimously.

Council noted that it is long overdue for the firefighters to receive an increase in their honorarium as their service is very much appreciated.

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Regular Council Meeting Minutes
April 3, 2017

Agenda Item # 5.1.1

There being no further business, the Mayor declared the meeting adjourned at 5:35 PM.

Chief Administrative Officer

Mayor



DRUMHELLER

COMMUNITY SERVICES

Agenda Item # 8.4.1



Request for Decision

Date: April 12, 2017

For Presentation to Council at the Meeting of April 18, 2017

Topic: Mobile Vendor Carts – 2017- Rotary Park Location Decision

Background

Having received one application from Dino Donuts – applicants Jolene Powell and Doug Olbrich for food vending at Rotary Park, Council has requested that this item be brought for a decision.

The application is proposed as follows (original application attached):

1. To modify the Mobile Vendor Cart policy to allow for the placement of an enclosed trailer unit on the grassy area in the South East Corner of Rotary Park (directly north of the intersection of Centennial Drive and Riverside Drive. (photo below).
2. To allow for the operation of the enclosed trailer unit with the use of a portable electrical generator at this location.
3. To allow for the seasonal location of vending unit(s) in Centennial park (and other Town locations). Relaxing the previously established policy that requires daily removal of the vending units from the site.
4. To permit the placement of the enclosed trailer unit for the season (from May 1, 2017 to September 30th inclusive, except during Town of Drumheller special events where this would pose a conflict with the regular operation of Canada Day celebrations and other special events that require the use of these lands for municipally sponsored activities).



(Requested Location – Photo "A")



(Aerial Photo – Existing Concrete Pads at Rotary Centennial Park)

Other Options

As noted in the Aerial photo above – there are existing concrete pads that Council has designated for the placement of Vendors in the past. These pads previously were not large enough to accommodate the size of trailer units, but are now considered an appropriate size for vending trailers. (as many as 3 units of this type at this location).

Jolene Powell notes in her proposal letter **“the unit that is 8’ wide and 17’ long including the hitch.”** The concrete pads are **60 feet by 10 feet (Pad A)** and **50 feet by 10 feet (Pad B)**.

Use of Generators in Public Spaces

The Dino Donuts vending unit was originally located in proximity to Sublime (Restaurant) located on the Southwest corner of Centre Street and Riverside Drive. Several complaints were received due to the use of a portable generator set – as the unit was considered to be too noisy for the enjoyment of the outdoor spaces that were being used at Sublime.

As a result, Dino Donuts built a plywood “noise baffling” box which seemed to be helpful, however Dino Donuts was not happy with the location and approached Council to consider moving them to a grassy location at Rotary Park. This location provided access to electrical power – so it was suggested that a generator would not be necessary. We understand that the electrical power that was provided only provided partial power to the Dino Donuts unit and a generator was used from time to time throughout the summer season.

Considerations Regarding Noise – Community Standards Bylaw

Section 9 of the Community Standards Bylaw (#16-10) identifies acceptable levels of continuous noise in the Town of Drumheller. In the event that a vendor creates a consistent level of noise greater than 75 decibels, the operator would be subject to comply with this section of the Bylaw.

Agenda Item # 8.4.1



(Requested location, Photo "B")

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Correlation to Municipal Goals

Agenda Item # 8.4.1

Providing economic opportunities for vendors and a level of service to the public are key municipal goals for the Town of Drumheller.

Benefits

Creates an economic opportunity and a service to the public.

Disadvantages

May generate complaints due to noise, etc.

What are the budget implications?

Annual fee for a vendor location is \$200 plus the cost of a business license.

Requested by: Council

Alternatives: 1) Deny the request 2) Modify the terms of the request. 3) Delay decision

Finance/Budget Implications: minimal financial impact

Operating Costs: None (unless power is installed to this location)

Budget Available: N/A

Budget Cost: Unless power is provided (estimated cost of installing Power = \$10,000+)

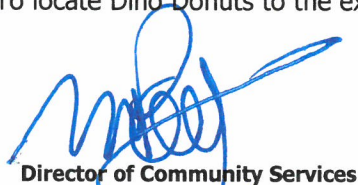
Underbudgeted Cost: None

Source of Funds: None allocated at this time

Communication Strategy: Inform the Applicant.

Recommendation: To locate Dino Donuts to the existing concrete pads located at Rotary Park for the 2017 season.

Report Writer:



Director of Community Services

Reviewed by:



Acting Chief Administrative Officer

March 23, 2017

To the Town of Drumheller,

... **Vendor Cart Proposal from Dino Donuts: Received on March 24, 2017** **Agenda Item # 8.4.1**

As a born and raised 3rd generation entrepreneur in the Drumheller Valley having owned R&J Flowers since 1996, I am committed to helping create an amazing experience for both locals and tourists. In 2015 Doug Olbrich & I opened Dino Donuts, a small pop up tent unit and were delighted by the positive response we received. However after a year of daily set up and take down at the Rotary Splash Park we realized the demands of daily set up were neither physically possible nor economically viable, not to mention way too weather contingent. So in 2016 we invested in a brand new first class food trailer and expanded into fresh squeezed lemonade, ice cream, pop/water, chips and sometimes cotton candy. I have enclosed a picture of the unit that is 8' wide and 17' long including the hitch. The unit is equipped with a very quiet generator for operations when power is not available to operate the fryer, fridge & freezer. Even with the number of visitors to the World largest dinosaur and the splash park the area seems unable to sustain consistent vendors and I am hoping that together with the Town of Drumheller we can create a "more is more" environment as this is a front lines location for tourist. Perhaps in years to come vending will help subsidise the cost of running needed power to the area so a generator is not required. We need to make the area a more than up the dinosaur and drive away location and vendors are an integral part of that kind of atmosphere. We are requesting you to consider allowing our operation to have a semi permanent location during tourist season in the south east corner of the spray park as this has virtually nothing on it and it has been my observation that no one uses this area. I have enclosed a picture of the area that is already damaged from winter use. This would be a perfect location for vendors. We could use plywood under the vending unit tires just as the City of Calgary requires helping protect the area. It would allow removal of the unit as necessary for water refill & waste water disposal while keeping the generator noise beside the noise of vehicles in the parking lot as well as removing the unit when the area is in use by the town for events such as July 1. Customers have an accessible area and if located correctly it will not impede traffic visibility. We currently have all health Authority requirements for operations & Comprehensive public liability insurance of \$2,000,000.00 naming the town of Drumheller as additional insured. The hours of operation would include most days during July & Aug as well as potentially weekends from May long through September long weekends.

Sincerely

Jolene Powell / Doug Olbrich

Dino Donuts