

Town of Drumheller COUNCIL MEETING AGENDA

January 8, 2018 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, Alberta



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1.0 CALL TO ORDER

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

3-10 5.1.1 Regular Council Meeting Minutes of December 11, 2017

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

11-47 8.1.1 RFD - 2018 Strategic Business Plan

48-49 8.1.2 RFD - Safety Policy C-01-18

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8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

13.1 Mayor Heather Colberg - Live Video Streaming of Council Committee Meetings

14.0 IN-CAMERA MATTERS

**Town of Drumheller
COUNCIL MEETING
MINUTES**

December 11, 2017 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Heather Colberg

COUNCIL:

Kristyne DeMott

Jay Garbutt

Fred Makowecki

Lisa Hansen-Zacharuk

Tony Lacher

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Darryl Drohomerski

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

ABSENT: DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

DIRECTOR OF CORPORATE SERVICES

Barb Miller

1.0 CALL TO ORDER

Mayor Heather Colberg called the meeting to order at 4:30 PM.

Mayor Heather Colberg thanked the DVSS students, teachers and principal - Mr. LaPierre for hosting an amazing Seniors Dinner Event.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

Mayor Heather Colberg called the Public Hearing to order at 4:31 PM.

Mayor Heather Colberg stated that the purpose of the public hearing is to consider Bylaw 12.17 an application to amend the text of Land Use Bylaw 10.08 to add "Self Storage Facility" as a discretionary use in the Downtown Transition (DT) District.

Mayor Colberg asked Cynthia Cvik – CEO, Palliser Regional Municipal Services (PRMS) to provide her planning report. C. Cvik advised that Bylaw 12.17 received first reading on November 14, 2017. Her report is summarized as follows:

"In August 2016, the Town's Land Use Bylaw 10.08 was amended by Council to add a new definition for "Self Storage Facility" and introduce the use into 3 zones or districts in the community: the M-1 (Light Industrial District); the M-2 (Medium Industrial District); and the M-2R (Restricted Industrial District). The new definition: "Self Storage Facility" means a use: (a) where goods are stored in a building; (b) where the building is made up of separate compartments and each compartment has separate access; (c) that may include appropriately screened outside storage sites for recreational vehicles; (d) storage units are available for rental or lease to the general public; and (e) may include the administrative functions associated with the use." She provided photos on the difference between "self storage facility" and "shipping container or sea can" and explained that a self storage facility was a larger development, complete with security features and developed in a comprehensive manner.

C. Cvik advised that the Municipal Planning Commission does not recommend support for the proposed text amendment to add "self storage facility" to the list of discretionary uses in the Downtown Transition (DT) District. She further advised that the purpose of the DT District is to provide for mixed-use development with the intention of enhancing downtown vitality, promoting tourism service businesses and retaining the residential character of the neighbourhood. She provided a map identifying all the DT District lands which may be affected by the proposed text amendment.

In conclusion C. Cvik stated *"PRMS does not recommend support for the proposed text amendment to add "Self Storage Facility" to the list of discretionary uses in the Downtown Transition (DT) District."*

Councillor J. Garbutt asked to see the originating application for the amendment. C. Cvik provided the application to Councillor J. Garbutt.

Councillor T. Zariski stated that he has been privy to the discussions at the MPC meetings and finds the rationale reasonable in that the MPC does not find the location suitable. However, he further stated that the property has been vacant for 15 years and it could be the only development that Council sees for the next 15 years. He stated that based on an economic development perspective, this proposal could be managed through the development permit process to address concerns such as noise.

Mayor Colberg asked the Secretary of the Public Hearing if any written submissions were received by the Town. Secretary L. Handy stated that three letters were received in opposition of the proposal from: Brock Harrington – President, Drumheller and District Chamber of Commerce, Craig Comstock and George Comstock.

Mayor Colberg asked for those who wished to speak in favor of the proposal. There were no speakers in attendance.

Mayor Colberg asked for those who wished to speak in opposition.

Craig Comstock stated that his residence would be directly across from the proposed storage facility site and did not believe a 6 ft. fence or lighted yard would beautify the corridor. He explained that a chain link fence gathers garbage. He stated that he understood that Council would like the land to be used but a storage facility is not the appropriate use of the land. He stated that appropriate development would include a senior complex or some type of housing. He stated that once a storage facility is approved for this location, it would remain a storage facility forever with security lights, barbed wire fence and overall such a development would not be aesthetically pleasing. He stated that he hoped this proposal is not in Council's plans for the future of Drumheller.

Debbie Gallagher stated that she owns a house on South Railway Avenue and is opposed to the proposal as it would devalue her property. She further stated that the proposal is not the best use of the land and belongs in the industrial park.

Mayor Colberg asked if there were any questions from Council. There were no questions.

Mayor Colberg closed the Public Hearing at 4:52 PM.

4.0 ADOPTION OF AGENDA

MO2017.151 Makowecki, Lacher moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of November 27, 2017

MO2017.152 Garbutt, Zariski moved to adopt the Regular Council Meeting Minutes of November 27, 2017 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.2.1 Municipal Planning Commission Meeting Minutes of October 5, 2017
Municipal Planning Commission Meeting Minutes of November 2, 2017

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 CAO

8.1.1 Bylaw 13.17

D. Drohomerski presented Bylaw 13.17 being a bylaw to amend the Land Use Bylaw 10.08 from CB (Central Commercial) District to DT (Downtown Transition) for Plan 3099AD Block 24 Lots 18-20. He further stated that the proposed amendment is for the property across the street from Town Hall known as the ReMax Property. He recommended that Council proceed to first reading to allow for the Public Hearing to be held on January 22nd.

MO2017.153 Garbutt, Lacher moved first reading of Bylaw 13.17. Carried unanimously.

8.1.2 Bylaw 14.17 being a bylaw to set the utility rates for 2018

D. Drohomerski stated that Bylaw 14.17 received first reading at Council's Meeting on November 27th. He recommended that Council adopt the rates as presented.

MO2017.154 Zariski, Garbutt moved second reading of Bylaw 14.17.

Councillor T. Lacher stated that the document provided by Administration outlines every Alberta municipalities' water and wastewater rates and from that document he was able to verify whether Drumheller's water and sewer rates were higher than average based on comments from residents. He further stated that the document assumes a consumption of 15 cubic metres of water which drives the pricing for flat rates and variable rates. He stated that by using the figures and extrapolating consumption rates he compared Drumheller's rates to 8 other communities similar in size: Stettler, Olds, Innisfail, Disbury, Ponoka, Taber, Wainwright and Coaldale; and found that based on the 15 cubic metres average consumption, Drumheller's average water and sewer bill is \$78.48. He also compared actual Town of Drumheller residents' bills averaged over an 11 month period. Based on his findings, he concluded that *"Drumheller has one of the cheapest water rates amongst the 8 communities surveyed. It ranks 3rd next only to Taber and Coaldale, both of which are running on 2016 rates. This dispels the myth that rates / monthly bill are some of the highest in the province. Drumheller is the only Town amongst those surveyed that charges sewer rates of 80% of water consumption versus 100% for the others. This dispels the argument that the water on his lawn does not enter the sewer during the 4 summer months because for the other 8 months it does. We have a real perception problem which needs to be rectified via communication. We may not get a break on the water for the 2 months during the summer but we do get a break on the sewer for 12 months of the year. We need to acknowledge that the Town has been very responsible in the management of our water and sewer utility and to commend those who have set us on the right course with respect to a depreciating asset"*.

Following his report, he stated that the only clarity he needs is an explanation of the difference between the fixed rate and the floating rate and what drives the depreciated asset.

D. Drohomerski stated that on the water side, the break even was 2021 and the wastewater was a year or two further out. He further stated that the idea is to fully fund our system so we are not subsidizing with tax revenue or not being able to do repairs or upgrades to our system because we do not have dollars in the reserves for these expenses. Councillor T. Lacher asked what drives the flat rate and what drives the price for the variable rates as some communities are really low. D. Drohomerski stated that the flat rate varies from community to community and flat rates should account for the majority of fixed costs, i.e. capital assets and variable rates take into account the pumping of the system and chemical usage, etc. He further stated that some municipalities treat this differently and may put a higher premium on usage rate. Drumheller tries to look at what we are paying for the costs (the flat rate) and the variable rate on the consumption. Councillor T. Lacher stated that by extrapolating the same proposed increase rate on the bylaw and assuming average usage of 15 cubic metres, this amounts to \$2.77 per month or \$33.24 per year. Based on his findings, Councillor Lacher stated that he supports the bylaw. Councillor L. Zacharuk-Hansen asked how this increase would impact the reserves? D. Drohomerski stated that he believes it to be \$200,000 plus towards the reserves based on the proposed increase. In response to a question from Councillor F. Makowecki, D. Drohomerski explained that Drumheller has a combined sewer system with inlets on the streets flowing to the Drumheller Wastewater Treatment Plant with a separate system in East Coulee and Rosedale that treat storm water as well. D. Drohomerski stated that some municipalities have a lagoon system (pumping sewage into a settling pond which is a less expensive system) while Drumheller has a sophisticated treatment system. Councillor T. Zariski stated that Council has a commitment to promote better water usage in an effort to reduce the overall costs to the public. Mayor H. Colberg agreed and stated that Drumheller has a rain barrel program for residents and encouraged the use of landscapers to reduce water consumption.

Vote on motion: Carried unanimously.

MO2017.155 Garbutt, Lacher moved third reading of Bylaw 14.17. Carried unanimously.

8.1.3 RFD – Heritage, Arts and Culture Committee Appointment

D. Drohomerski stated that the Heritage, Arts and Culture Committee has one vacancy and one application has come forward from Brandon Strilisky.

MO2017.156 Hansen-Zacharuk, DeMott moved to approve the appointment of Brandon Strilisky to the Heritage, Arts and Culture Committee. Carried unanimously.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.3.1 IT Managed Services Presentations:

1) Trinus

Questions from Council:

Councillor L. Hansen-Zacharuk asked Trinus if they would hire locally, if their firm was successful? Trinus stated that their operations are out of Stony Plain. Councillor T. Zariski asked why the Town of Olds chose Trinus? Trinus stated that their firm offered Olds an identical package to what they are offering Drumheller. Trinus was able to offer Olds onsite service with the ability to look after their needs in the future. Councillor J. Garbutt asked Trinus for a list of other municipalities they serve. Trinus identified their clients. Councillor F. Makowecki asked Trinus opinion on independent IT / cyber security staff. Trinus stated that they have a full time position independent cyber security member on their staff.

2) Reality Bytes:

Questions from Council:

Mayor Heather Colberg asked Reality Bytes if chosen, transitioning IT can be difficult, what is the impact on the Town. Reality Bytes stated that given the timelines and the delays in the process, it would be best to push the takeover date to February 1st and this would allow for a clean hand over on the February 1st date and allow for a learning process. Mayor Colberg asked the number of staff. Reality Bytes stated they have 11 staff and could be on site "at the drop of a hat". She asked Trinus the same questions. Trinus stated that they have 3 technicians and agreed there needs to be an overlap with the existing provider and one month is reasonable. Councillor F. Makowecki asked if Reality Bytes' security is separate from IT services. Reality Bytes stated that they have an automated tool that runs multiple times a day but not a replacement for a security audit. Reality Bytes recommended that this be done by a separate body, such as a security audit company that carries out a full compliance audit. Councillor L. Hansen-Zacharuk asked the firm's specialized credentials. Reality stated that their staff is up to date on latest technology and experts in different areas such as VMware with 30 specialized staff between the Drumheller and Vancouver operations. D. Drohomerski asked if all their staff are technicians? Reality Bytes stated there are 4 dedicated specialists in Drumheller. D. Drohomerski asked for a listing of clients. Reality Bytes stated that although there are no municipalities as clients they provide services to Ralstons, Inland Plastics, etc. and that management of the infrastructure is similar. D. Drohomerski stated that of all the proponents, Reality Bytes was the only firm that identified a third party contractor for IT needs which made Administration nervous about that relationship would work. Reality Bytes stated that they were taken back by comments in the RFD as these questions did not come forward in the meeting held with Administration and would have been addressed at that time. Reality Bytes stated that they highly recommend an outsourced IT contract because of the "brain drain issue" and by having an outsourced IT company that eliminates this factor. Reality Bytes stated that when the Town has an issue you will be dealing with a local technician and some the contractual staff share the same system and we liaison with their techs to ensure issues are resolved 24/7. D. Drohomerski asked that from a business standpoint how do you manage contractors not paying their bills? Reality Bytes stated

that you would be calling Reality Bytes and they have a proven track record of being a successful employer in Drumheller.

3) iTeam

Questions from Council:

Councillor J. Garbutt asked for clarification if the help desk is run with 4 full time staff for a 365 day operation. iTeam explained that the 4 full time staff run the help desk from 7:30 AM – 5:00 PM Monday to Friday and then switches to an on call system (alert system); there is no one watching help desk 24/7. Mayor Heather Colberg asked for clarification on “no transition cost service provider”. iTeam explained that any time a new provider comes in there will be incurred costs. Mayor Heather Colberg asked if their security is in-house? iTeam stated that they have a third party security provider.

8.3.2 RFD - IT Managed Services Award of Contract

MO2017.157 Garbutt, Makowecki moved to defer Item 8.3.2 to in camera at the end of the meeting. Carried unanimously.

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5 DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

MO2017.158 Zariski, Garbutt moved second reading of Bylaw 12.17

Councillor K. DeMott stated that although the idea of a storage facility would benefit the Town, the DT District is not an appropriate location due to increased traffic, noise, and access. Councillor L. Hansen-Zacharuk stated that a self storage facility should not be in the DT District however the site in question has limited uses for that property. She further stated that from past experience on Council, objections from the residents is a primary consideration. Councillor F. Makowecki stated that no residential property owners should be subjected to barbed wire fencing. Councillor J. Garbutt stated that the developer was not in attendance to speak in favour of the application. Mayor H. Colberg stated that the Town would be encouraging the developer to set up in the Valley, just not that location.

Vote on Motion:

Defeated unanimously.

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

14.0 IN-CAMERA MATTERS

MO2017.159 Zariski, Demott moved to go in camera at 6:53 PM. Carried unanimously.

MO2017.160 Hansen-Zacharuk, Garbutt moved to revert to Regular Council Meeting at 7:45 PM. Carried unanimously.

14.1 IT Managed Services Award of Contract

MO2017.161 Hansen-Zacharuk, Garbutt moved that Council authorizes Administration to enter into an agreement with Reality for the provision of IT Managed Services for the period of February 1, 2018 to December 31, 2022 in the amount of \$78,000 per year. Carried unanimously.

14.2 Labour – Appointments to the Economic Task Force (Steering Committee)

MO2017.162 Garbutt, Zariski moved that Council approve the appointments of Kim Suntjens, Ken Schinnour, Bob Sheddy, Tony Ibrahim, John Goudy, Trevor Gough, Brooke Christianson to the Economic Task Force. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 7:47 PM.

Chief Administrative Officer

Mayor

Town of Drumheller

Strategic Business Plan

Facilitator: Dr. Gordon McIntosh

2018

Agenda Item # 8.1.1

Approved by Council:
Quarterly Update to Council:
Quarterly Update to Council:
Quarterly Update to Council:
Final Review by Council:

OUR VISION

~~Drumheller is an innovative, resourceful, safe and strong regional centre where diverse community members thrive, the unique natural environment is used wisely, and the vibrant sustainable economy allows visitors and citizens to flourish.~~

OUR MISSION

~~Drumheller enables citizens and visitors to flourish with innovative leadership, careful fiscal management, and responsible use of resources, to make the regional centre an exceptional place for citizens and visitors.~~

OUR VALUES

~~Fundamental and enduring beliefs shared by organizational members, which direct the way in which the municipality makes decisions and undertakes its activities. Six were identified in previous planning reports:~~

- ~~1. Service – To promote the public interest (and ensure that service is prompt and gladly given).~~
- ~~2. Public Trust – To provide good stewardship and ensure that staff and the public come to share a commitment in making our Town a better place to live, work, and visit.~~
- ~~3. Fiscal Accountability – To obtain sufficient revenue to pay for operations and to ensure that public funds spent are used only for that specific purpose.~~
- ~~4. Personnel – To encourage and support the development of effective, efficient personnel.~~
- ~~5. Legal – To ensure compliance with the appropriate enabling legislation.~~
- ~~6. Planning – To ensure that comprehensive planning is carried out with a view to provide broad directions, so that our Town can reasonably develop its social, cultural, economic and tourism potential.~~

2018 CORPORATE PRIORITIES (Council)

EMPLOYEE HOUSING BUSINESS CASE – June (Paul) (p.5)
FLOOD MITIGATION – Jan-Mar (Darryl) (p.6)
COMMUNICATION STRATEGY (including Community Profile p. 29) - Feb(Paul) (p.8)
ECONOMIC STRATEGY (RECOMMENDATIONS FROM TASK FORCE) –Apr(Paul) (p.9)
CANNABIS LEGISLATION / LAND USE BYLAW - Mar(Greg) (p.10)

- Civic Solar Project – Identify One Project (Greg) (p.11)
- Community Assistance Policy (Paul) - Feb (p.12)
- Poverty Reduction Strategy (Paul) – Apr (p. 13)
- Parking Pay and Play (Greg) – Mar (p. 14)
- Employee Innovative Program (Barb) – May (p. 15)
- Enhanced Recreation Opportunities: Dog Park /Toboggan Hill/Trails – (p. 16)

Downtown Plan - Plaza Square Strategy (Paul) – (p. 17)
 Alternate Power Generation Feasibility Study(Greg) – (p. 18)
 Post Secondary Education Strategy (Paul) – (p. 19)
 Recycling Collection Options Feasibility Radar for 2019 (Darryl) – (p. 20)
 Parks and Rec Master Plan Terms of Reference Radar for 2019 –(p.21)

2018 ADVOCACY (Council/CAO)

- Transportation Projects – Alberta Transportation (p.22)
- Cannabis Legislation (AUMA) – (p. 22)
- Twinning Hwy 575 Status – (p. 22)

CARRYOVERS FROM PREVIOUS YEARS

- Flood Mitigation / Recovery / Protection (p.23)
- Provincial Housing Strategy/Hillsview III Community Housing(p.24)
- Seniors Housing Needs Assessment(p.24)
- Museum Sewer Odour(p.25)
- RCMP Contract – Federal Contribution (Penitentiary) (p.25)
- Sister City Relationship(p. 25)

ORGANIZATIONAL IMPROVEMENTS

Communication Strategy (p.8)

2018 OPERATIONAL PRIORITIES (Administration)**CAO**

FLOOD MITIGATION (p.6)
TOBOGGAN HILL(p.26)
 Offsite Levy Bylaw - Mar(p.26)
 Collective Bargaining (p. 26)
 Recycling Strategy Radar for 2019(p.21)

INFRASTRUCTURE

- Elks Demolition - May(p.27)
- Trail Plan Map Showing Gaps and Priorities (p.27)
- Ball Diamond Upgrades(p.27)
- Flood Mitigation Phase 2(p.27)

CORPORATE

EMPLOYEE INNOVATION PROGRAM(p.15)

- Code of Conduct (p. 28)
- Bill 20 Requirements (Modernized MGA) (p.28)
- Infrastructure Master Plan TCA Component (p.28)

COMMUNITY SERVICES

EMPLOYEE HOUSING BUSINESS CASE (p.5)
COMMUNICATION STRATEGY – Feb (p.8)
ECONOMIC RECOMMENDATIONS (p.9)
COMMUNITY ASSISTANCE POLICY - Feb(p.12)
POVERTY REDUCTION STRATEGY – April (p.13)
DOWNTOWN PLAN – Plaza Square Strategy (p.17)
POST SECONDARY EDUCATION STRATEGY (p.20)
PARKS AND REC MASTER PLAN RADAR FOR 2019 (p.22)
Community Profile-DinoBranding - (Jan)(p.29)

PROTECTIVE SERVICES

CIVIC SOLAR PROJECT(p.11)
CANNIBIS LEGISLATION (Land Use Bylaw) (p.10)
PARKING PAY AND PLAY (p.14)

- Fenced Dog Park – Feb (p.30)
- Tourism Corridor Bylaw (p. 30)

**2018 CORPORATE PRIORITIES WORK PROGRAM
SUMMARY****CURRENT**

1. **EMPLOYEE HOUSING BUSINESS CASE – June** (Paul)
2. **FLOOD MITIGATION Jan Feb** (Darryl)
3. **COMMUNICATION STRATEGY – Feb** (Paul)
4. **ECONOMIC STRATEGY (RECOMMENDATIONS FROM TASK FORCE) – Apr**(Paul)
5. **LAND USE BYLAW (CANNABIS – RETAIL) - Mar**(Greg)

(To be moved up following the completion of the Top 5)

- Civic Solar Project – Identify One Project (Greg)
- Community Assistance Policy (Paul)
- Poverty Reduction Strategy (Paul) – Apr
- Parking Pay and Play (Greg) – Mar
- Employee Innovative Program (Barb) – May
- Enhanced Recreation Opportunities (Darryl) – September
- Downtown Plan - Plaza Square Strategy (Paul)
- Alternate Power Generator Feasibility (Greg)
- Post Secondary Education Strategy (Paul)
- Recycling Collection Options Feasibility Radar for 2019 (Darryl)
- Parks and Rec Master Plan Terms of Reference Radar for 2019 (Paul)

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
EMPLOYEE HOUSING BUSINESS CASE Councillor Fred Makowecki identified the need for employee housing for summer workers who are not able to find affordable short term housing in our community while working in the tourism industry. Employee housing would resolve: Tourism operators who have difficulty finding workers and they don't have enough staff when hotels are at capacity; Address low wages by providing a low cost housing opportunity; and Provide a temporary affordable supply of accommodation for summer workers and students. Why does Council want to resolve it?: business support, attraction, better service, support for those trying to live within the minimum wage. Who can address this need? Town to be the facilitator and go to the businesses who need workers - employers would run the cooperative housing, employers would be responsible for the trailers.	Partner with: Drumheller Housing Administration; and / or ATCO; and / or Employers for a cooperative (McDonald's has a program for their summer workers).	1. Business Case 2. Council Decision

Action Steps – Employee Housing Business Case

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Business Case	Director of Community Services		June, 2018
2.	Council Decision			

CORPORATE PRIORITIES WORK PROGRAM

<p><u>FLOOD MITIGATION (TOWN ROLE) (CAO)</u></p> <p>When do we decide to move forward with mitigation? On February 26th, 2016 Drumheller was approved under the Alberta Community Resilience Program in the amount of \$6.4M for two flood mitigation priorities - East Midland & Newcastle and Central Drumheller. Agreement with Province remains unsigned.</p> <p>What are the significant issues? Provincial Funding Formula is 90/10% cost sharing for the first \$3M and 70/30% cost sharing thereafter. Where does the Town come up with their portion of the costs?</p>	<p>The remaining priorities have been re-submitted under the 2016 and 2017 grant program which includes: Berms for Nacmine, Willow Estates, Rosedale / Aerial Flats and 9th Street NW (Hospital Area); Repairs to Midland's Existing Dyking Structure; and Relocations.</p> <p>Annual Application Submission under Advocacy</p>	<ol style="list-style-type: none"> 1. Agreement Dyke Ownership 2. Funding Formula 3. RFP – Engineering Services 4. Public Consultation 5. RFP - Construction
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Action Steps – Flood Mitigation (Town Role)

What specific activities or actions will we perform to complete the strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
	<p>Background: On June 26th, 2017 Council gave first reading to two borrowing bylaws as follows: Central Drumheller in the amount of \$497,400; and East Midland & Newcastle in the amount of \$516,000. If Council passes all three readings it does not commit Council to borrowing the money; it does however ensure that the borrowing option is in place and the dollars can be accessed immediately. On August 21st, Council debated the consequences of borrowing versus using reserves to fund the projects and Bylaw 04.17 for borrowing in the amount of \$497,400 (Central Drumheller) was defeated at second reading. Bylaw 05.17 in the amount of \$516,000 (East Midland & Newcastle) was tabled to a future Council meeting. The Province's funding agreement is not signed for the East Midland & Newcastle and Central Drumheller flood mitigation projects and until such the Town cannot move forward for tendering of the design phase. The funding agreement is not signed because the Province wants the Town to take ownership of the dykes and a mutually agreeable agreement has not been reached as of yet. The Town will be seeking funding through the Public Safety Canada's National Disaster Mitigation Program (NDMP), which is a federal-provincial grant program intended to enhance local and provincial capacity to effectively mitigate, prepare for, respond to, and recover from flood-related events. The program operates on a federal, provincial and municipal costs-share model. This grant program requires AEMA to nominate the Town for this funding.</p> <p>Past CAO and current CAO have had ongoing discussions with Andy Lamb for an agreement as well as the moving forward with buyouts.</p>	CAO		
1.	<p>Agreement Dyke Ownership</p> <p>Town of Drumheller's Position (as of September 27, 2017): Town will take ownership of the dykes once the improvements have been completed to our satisfaction. Province will continue to be responsible for major repairs (repairs over \$50,000 – Town suggests \$25,000) through the DRP Grant Program based on an event that has a frequency of occurring of approximately 1:10 and includes damage resulting from ice jams on the Red Deer River. The Town recommends three (3) changes to the LOI:</p> <p>1) 1:10 storm to be a guideline (not a firm frequency);</p>			

Town of Drumheller, AB
Strategic Business Plan – 2018

	2) Damage from ice flows / jams to be included in definition; 3) Major repairs to be reduced from \$50,000 to \$25,000.			
2.	Funding Formula			Jan-Feb., 2018
3.	RFP – Engineering Services			
4.	Public Consultation			
5.	RFP – Construction			

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
COMMUNICATION STRATEGY Issue: Need consistent messaging to citizens / tourists / staff. Need to develop a strategy; Does the Town have the tools and horse power to do it? Digital – opening up communication to citizens, Example: federal government doing SMART Communities contest Before installing any devices / software review the consequences. .	Town takes the lead: Hiring a communication officer (contract or in-house). Note: See Community Profile (Dino Branding) page 29	1. Communication Strategy (what does it look like - review both options contractor or in-house); 2. Council Approval of Budget Dollars

Action Steps – Communication Strategy

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Communication Strategy Proposal(what does it look like – review both options: contractor and in-house)	Director of Community Services		Feb., 2018
1.	Council Approval of Budget Dollars			

CORPORATE PRIORITIES WORK PROGRAM

<p><u>ECONOMIC STRATEGY / (Recommendations from Task Force(Paul))</u> Issue: Need to stimulate economic growth Task Force to think outside the box with increased attention to : Employee Housing Business Attraction / Retention Tourist Attractions Shoulder Season Retain Workforce Incentives</p>	<p>What assets does Drumheller have to attract sectors? /Why does a business relocate here? + Land +Quality of Life + Amenities + Market Access + Employment + Internet + Tax regime + Business friendliness</p> <p>What are we expecting? Council create a Steering Committee from public at large to come up with innovative recommendations to assist Council in building the local economy. Three month timeframe (January to end of March, 2018).</p> <p>Does Council expect action plans? Yes, a marketing plan for bringing businesses to Drumheller with a buy-in from the community to move the strategy forward.</p> <p>What does the EDO department look like? +50% EDO - is this sufficient support for the volunteer base?</p>	<p>1) Terms of Reference – Nov., 2017 - Appointment of Members – Dec., 2017 2) Recommendations to Council – Mar., 2018</p>
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Action Steps – Economic Strategy

What specific activities or actions will we perform to complete the strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Terms of Reference for the Economic Task Force were approved by Council on November 27 th . Council advertised the need for public-at-large members to serve on the ETF with more than 40 applicants submitting their names. On December 11 th , Council approved seven (7) public-at-large members to serve on the Economic Task Force (Steering Committee) as follows: Blair Christianson, John Goudy, Trevor Gough, Tony Ibrahim, Ken Schinnour, Bob Shetty and Kim Suntjens. The remaining applicants will be appointed by the Steering Committee to an appropriate sub-committee. A meeting will be held on January 9 th with the full membership to discuss next steps.			Nov., 2017
2.	Recommendations to Council			Mar., 2018

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
CANNABIS LEGISLATION / LAND USE BYLAW Federal – Provincial – Municipal Retail – Need to draft amendment for the Land Use Bylaw; Safety – Need to draft a bylaw for enforcement. Workforce – Need to draft policy for Town staff. Legislative compliance – AUMA templates for guidance. Public consultation.	The Town currently has amendments within the Land Use Bylaw for production; Bylaw 10.16 amended the LUB with the inclusion of the definition for Medical Marijuana Production Facility means <i>the use of land or structures for the purpose of growing, processing, packaging, testing, destroying, storing and/ or shipping of marijuana used for medical purposes as authorized by a license issued under the Federal Government Marijuana for Medical Purposes Regulation (MMPR) legislation or any amendments thereto.</i> Section 87 of the LUB sets out the requirements for Medical Marijuana Production Facilities.	Legislation Compliance – AUMA Template 1. Draft LUB Amendments for Retail 2. Draft Bylaw for Enforcement 3. Draft Policy for Workforce

Action Steps – Cannabis Legislation / Land Use Bylaw

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Draft LUB Amendments for Retail / Approval	Director of Protective Services		Mar., 2018
2.	Draft Bylaw for Enforcement / Approval			Mar., 2018
3.	Draft Policy Workforce / Approval			Mar., 2018

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
CIVIC SOLAR PROJECT (Identify One Project) What is the Town's message around our green plan? - AUMA has a new program - Be seen as a leader to reduce the carbon footprint - Alternate energy - Energy Efficiency - Energy Conservation / energy leadership		1. Awareness - Research Solar Projects that other municipalities are doing 2. Business Case 3. Council Approval

Action Steps – Civic Solar Project

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Awareness - Research Solar Projects that other municipalities are doing (Starland County to do a presentation on what their municipality has achieved with their solar project)	Director of Protective Services		
2.	Business Case for a Project			
3.	Council Approval of Project			Aug., 2018

CORPORATE PRIORITIES WORK PROGRAM

<p><u>COMMUNITY ASSISTANCE POLICY</u> (Director of Community Services)</p> <p>Issue: Many community groups / organizations are struggling – Golf Course, Ag Society, Passion Play, etc. Benefits: Creates community, drives economy and set criteria that encourages start up (on shoulder season)</p> <p>How can the Town provide support? We have an “ask” in place for inkind – staff and equipment. Currently there is no policy in place and “asks” are reviewed on a case by case basis.</p> <p>How does the Town balance the “asks”? Groups make the Town aware of potential upcoming projects, such as the replacement of a playground. If grant dollars are available, the partnering group applies for the dollars with the Town supplying the “in-kind” component. Normally, the Town takes on two “asks” per year.</p>	<p>OPTIONS: There are two kinds of funding: adhoc and ongoing operational funding.</p> <p>Three things to look at when developing a policy:</p> <ol style="list-style-type: none"> 1) Who is eligible, 2) If eligible, what criteria is used to evaluate 3) Accountability criteria 	<ol style="list-style-type: none"> 1. Draft Policy to Council (Committee of the Whole discussion) 2. Approval of Comm Assistance Policy
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Action Steps – Community Assistance Policy

What specific activities or actions will we perform to complete the strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Draft Policy to Council (Committee of the Whole discussion)	Director of Community Services		Jan., 2018
2.	Approval of Community Assistance Policy			Feb., 2018

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
POVERTY REDUCTION STRATEGY Issue: Are we approaching programs with a poverty lens? Town to take the leadership role with Town Programs Need: Accessibility review to ensure Town Programs / Policies are inclusionary Areas of concern: Housing, transportation, after-school care, food, removing barriers around community programs whether FCSS, Before and After School currently 19 spaces – do we need to increase 50 spaces? FSCC to assess if the Town is approaching programs with a poverty focus in mind. AHS needs assessment study - 40% higher than provincial average	Think outside the box: Example - Bring old sport equipment to a warehouse. Does the Town's LUB have inclusionary provisions for affordable housing? Options: <ol style="list-style-type: none"> 1. Audit of programs; 2. Assess Needs 3. Lobbying government (AHS) 	<ol style="list-style-type: none"> 1. Draft Poverty Reduction Strategy 2. Council Approval

Action Steps – Poverty Reduction Strategy

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Draft Poverty Reduction Strategy	Director of Community Services		Mar., 2018
2.	Approval of Poverty Reduction Strategy			Apr., 2018

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
PARKING PAY AND PLAY STRATEGY Issue: Drumheller residents are paying for the upkeep of tourist attractions. Drumheller offers several tourist attractions without charging: Hoodoos (Province) Suspension Bridge Little church (Chamber) Newcastle Beach Spray Park (Rotary) Drumheller residents are p What do we do with revenue generated? Maintenance, improvements, lower tax subsidy. .	Example: Parks Canada pay for accessing their parks. Generate revenue from parking: 1. Box (Donation) 2. Person (Man it) 3. Automated Machine	1. Business Case (to include return on investment; risks) 2. Order Equipment 3. Starting Charging

Action Steps – Parking Pay and Play Strategy

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Business Case to Council / Approval			
2.	Order Equipment			Mar., 2018
3.	Start charging at sites			May, 2018

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
EMPLOYEE INCENTIVES / RECOGNITION PROGRAM Issue: Encourage innovation / ownership for efficiency and cost savings. What do we want to achieve? Opportunities for training; Increased learning culture; Accountability; Excellent Customer Service; Improved Technology; Improved Service Capacity; Employee buy-in; and Workplace safety.		1. Research programs from other municipalities (research best practices) 2. Report to Council 3. Implement the Program

Action Steps – Employee Innovative Program

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Research programs from other municipalities (research best practices)	Director of Corporate Services		Apr., 2018
2.	Council Approval of Employee Incentives / Recognition Program			May, 2018
3.	Implement the Program			May, 2018

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
ENHANCED RECREATION OPPORTUNITIES Issue: More recreation opportunities for families, youth, seniors) Do we have an inventory? Yes. Do we have a Parks Recreation Plan? Old, needs updating Budget? Yes Dedicated staff? Yes	What are the priorities to enhance recreation opportunities? Health, quality of life, family activities (inclusive), tourism asset, reduce vandalism, active lifestyle for all ages Opportunities include: Fenced Dog Park Proposal (summer) Ball diamonds Upgrades (summer) Toboggan Hill Proposal (winter) Trails Extensions – identify gaps – capital budget item (permission from private owners as well as surrounding municipalities) Example: Rosedale to Nacmine – loop around Dinosaur Trail. At Council's Meeting of December 18 th , Council heard how the Canadian Badlands Passion Play wishes to extend a trail system around their land / Town owned land.	1. Individual draft proposals to Council - fenced dog park, toboggan hill, expansion of trails 2. Council Approval

Action Steps – Enhanced Recreation Opportunities

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Individual draft proposals to Council throughout the year (ensure budget dollars are allocated for 2018)			Budget, 2018
2.	Council Approval			Budget, 2018

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
DOWNTOWN REVITALIZATION (PLAZA SQUARE) <i>Issue: Indecision on what to do with the current downtown revitalization plan (Urban Systems). New component: Plaza Square</i> Examples to consider: <ul style="list-style-type: none"> - Revelstoke - Kimberly 	Current Town Strategy includes: Infrastructure Façade of store fronts Viability (include derelict buildings) New Component Town Plaza Square (possibly in sponsorship / partnership) Elks Building to be demolished.	<ol style="list-style-type: none"> 1. Identify Projects for 2018 2. Public consultation 3. Council Approval

- Prerequisite * Main Result + Benefit

Action Steps – DOWNTOWN STREETSCAPE / BEAUTIFICATION

What specific activities or actions will we perform to complete the strategy?

Step #	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Identify Projects for 2018 Proposed project to be discussed for inclusion in 2018 Capital Plan.			Dec., 2017
2.	Public consultation			Jan., 2017
3.	Council Approval			Budget approval, 2018

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
ALTERNATE POWER GENERATOR FEABILITY Issue: Be seen as a leader to reduce the Town's carbon footprint with alternate energy. Results: Pick a facility and do an energy business case.	Currently the Town has received grant funding under TAME (Taking Action to Manage Energy) for energy efficiency at the Arena. Investigate other technologies as well as grant opportunities for alternate energy / green initiatives.	1. Identify new priorities for Council's consideration; 2. Council Approval of a Project

Action Steps – ALTERNATE POWER GENERATOR FEASIBILITY

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Identify new priorities for Council's consideration			
2.	Council Approval of the Alternate Power Generator Project			As other priorities are completed

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
Post Secondary Education Strategy Campus Alberta / Hope College Issue: The key objective is that Campus Alberta / Hope College will work with the Town on the development of post secondary education opportunities to serve the learners of the Town and the region and provide support, guidance and information on best practices.		

Action Steps – Post Secondary Education Strategy

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Draft Strategy to Council	Director of Community Services		
2.	Council Approval of Post Secondary Education Strategy			As other priorities are completed

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
Recycling Collection Options Feasibility Radar for 2019 (CAO) Issue: Can the Town do curbside pickup – can we expand materials? DDSWA (Commission – member municipalities) DDSWA operates the landfill – they control the recycling of products (the Town would need to advocate the DDSWA Executive)	Currently the Town has depot sites. The Town would take over recycling if DDSWA does not wish to bid. Two options: 1. Ask GFL to negotiate more pickups; 2. If not GFL, put out to a third party.	1. Business case; 2. RFP or Expression of Interest 3. Proposal to Council

Action Steps – Recycling Collection Options Feasibility Radar for 2019

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Business Case to Council	CAO		
2.	Council Approval of Recycling Collection Options			As other priorities are completed

CORPORATE PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
Parks and Rec Master Plan Terms of Reference Radar for 2019 (Director of Community Services)		

Action Steps – Parks and Rec Master Plan Terms of Reference

What specific activities or actions will we perform to complete strategy?

Step No.	Action Step	Assigned To (Who)	Start Date	Due Date
1.	Draft Parks and Rec Master Plan Terms of Reference			
2.	Council Approval of Parks and Rec Master Plan Terms of Reference			As other priorities are completed

2018 ADVOCACY (COUNCIL / CAO)

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION What, Who and When
PROVINCIAL LIAISON / LOBBYING (CAO / Mayor / Council) * 2018 Schedule ? How can we influence provincial decisions? + Access government funding + Develop partnerships + Favorable legislation • Timely access • Determine local needs	1. Planned Program 2. Issue-driven Approach	<u>Planned Meetings / Letters to:</u> Minister of Mun Affairs Shannon Phillips – Minister of Env/Parks Brian Mason – Minister of Trans/Infra
<u>TRANSPORTATION PROJECTS</u> Schedule a follow up meeting with Alberta Transportation to review the list that presented by Mayor and Council at the AUMA in November, 2017.		
<u>CANNABIS LEGISLATION (AUMA)</u> FCM communiqués (federal legislation)	FCM - <i>Municipalities welcome steps toward fair cannabis revenue sharing – 11/12/2017</i>	
<u>TWINNING HWY SH575 STATUS</u> Confirm status of approval granted in 2013.		

2017 ADVOCACY (COUNCIL / CAO)

ADVOCACY – FLOOD MITIGATION FUNDING / RECOVERY / PROTECTION

Issues:

Cost Sharing

Buyouts

Mapping

New Provincial requirements to be implemented into our LUB and MDP

Background: unlike other communities where diversions are part of the mitigation strategy, Drumheller has relied solely on the Provincial network of dyking to provide protection and mitigation. Resulting from ongoing commitments from 1970's onward, the Province continued to develop and own this flood attenuation network by funding 100% of the right of way, construction and major maintenance costs. However this commitment has been reduced significantly placing the burden of funding a portion of the flood mitigation and a portion of the potential property buyouts onto the Town residents.

Another round of grant applications was submitted to the Province on September 30, 2016 under the Alberta Community Resilience Program for flood mitigation funding. The remaining priorities have been re-submitted under the 2016 grant program which includes: Berms for Nacmine, Willow Estates, Rosedale / Aerial Flats and 9th Street NW (Hospital Area); Repairs to Midland's Existing Dyking Structure; and Relocations.

Letter received from Hon. Shannon Phillips on November 7th, 2016 stated *"there are no plans to re-map this area as recent provincial flood hazard mapping is available"*. Administration requested this matter be reviewed with Assistant Deputy Minister Rick Blackwood as there appears to be some misconnection with what Alberta Municipal Affairs has enacted under Bill 27. Although the regulation has not yet been finalized, Bill 27 will provide an exemption for development in floodways for municipalities that currently have development in the floodway, such as for Drumheller and Fort McMurray.

In a letter from the Municipal Affairs Acting Minister – Greg Weadick dated April 16, 2014, he advised that *"an exemption provision regarding floodway development that will account for the special circumstances of municipalities with significant development already in a floodway such as Fort McMurray and Drumheller"*, and further in a letter dated August 21, 2013, it stated that the *"Ministerial Task Force responsible for flood recovery has agreed that the Government of Alberta should work with the Town of Drumheller to finalize an "approved development zone"*.

The consultation process to develop the regulation for Bill 27 ended on September 30, 2014 and two years later Drumheller still has no answers on how Bill 27 and the regulation will impact our community. Former Town Council and Administration are of the understanding that new flood hazard maps will be prepared by the Province that will indicate three zones: floodway, flood fringe and the Floodway Exemption Development Zone (FEDZ). The Province and Drumheller agreed that the design level for flood mitigation will be to 1890 cubic meters per second, which is a 1:100 regulated flow with a .75 m of freeboard included. This map would be in addition to and not a replacement of ESRD's natural-flow food hazards maps and is to be used for the approval of development zones in Drumheller. The Province had indicated that the Floodway Development Regulation would not apply to the Town and would be indicated as exempt on the mapping. The urgency for a decision on mapping cannot be understated as either the new mapping or the new flood map regulation needs to be integrated into the Town's Land Use Bylaw and the Town' Municipal Development Plan. Lobbying is ongoing at the Federal level.

Meetings have been held with the Province and impacted property owners re buyouts and lobbying continues on their behalf.

Town of Drumheller, AB
Strategic Business Plan – 2018

PROVINCIAL HOUSING STRATEGY

Issue: Accessing Grant Dollars for Housing

The Town submitted an application for grant funding which lead to a feasibility study which was completed in 2017 and allowed the Town to move forward for funding for an additional development and lay the ground work for a future project. CMHC are undergoing changes and what the Town initially thought was a grant process to secure funding for a future project has changed. The Province has announced the Innovative Affordable Housing Program through CMHC with a further announcement to come shortly that the Province has identified up to 25% cost share on future project funding. The Town needs to have a shovel ready project with a site identified as this will put the Town in a better position for getting favourably considered. CMHC is moving communities towards an integrated housing model plan which may help to unlock future funding.

Drumheller Housing Needs Assessment Report prepared by Housing Strategies Inc. (November. 2015) which supports Drumheller's need for more senior / social / affordable housing.

1. *Project Readiness for Hillview III Community Housing Funding*

SENIORS HOUSING NEED ASSESSMENT

Issue: Seniors population is growing

How do we increase assisted living facilities at the right level?

Many seniors aging in place or downsizing / staying in their homes longer / jumping over the progressive levels of facility care (three levels) and being admitted directly to a care facility.

Drumheller is lacking in continuing care and our residents are being sent to facilities outside of Drumheller – Level 4 and 4D is in crisis.

Drumheller Housing Needs Assessment Report prepared by Housing Strategies Inc. (November. 2015) which supports Drumheller's need for more senior / social / affordable housing.

Level 3 is a partnership (Province and Foundation (of which the Town pays a requisition)

Level 4 is AHS responsibility

Difference of the two levels is Level 4 is a secured environment. Huge infrastructure dollars are needed to upgrade a facility to a Level 4.

Options:

- 1) AHS Advocacy through David Thompson Board
- 2) Speak with the Minister
- 3) Approaching the private sector

1) Explore private facility options - Bylaw 02.15 redesignates land adjacent to the hospital (North Drumheller) to Community Service District for the development of assisted living units. The applicant has not moved forward on the development as of yet. As well, former St. Anthony's Site - Private Developer has constructed 55+ housing

2) Provincial Housing Strategy Grant Dollars

PREVIOUS YEARS ADVOCACY (COUNCIL / CAO)

Museum Sewer Odour

Background: Odor on 4th Avenue SW attributed from the Royal Tyrrell Museum since their opening in 1985. More costly / permanent solutions need to be put in place. Hon. Brian Mason in a letter dated June 17th, 2016 agreed that the Province will support the hiring of a consultant to investigate a lift station at the Royal Tyrrell Museum to mitigate odor issues in the Newcastle neighborhood. In a letter dated October 28th, 2016 from Hon. Shannon Phillips – Minister of Environment she confirmed that Minister Mason advised his department to continue to collect liquid hydrogen sulfide samples and send them to an independent firm for analysis. His department has also retained an engineering firm for ongoing consultation on this matter.

RCMP Contract – Federal government financial support for RCMP member duties at the Drumheller Institution. Currently, there is no additional funding for an officer at the Institution and the member is coming from the Drumheller quota. The Institution does not contribute to this placement of an officer. Need to lobby the Minister of Public Safety (Federal) for dollars for the Drumheller Institution as this member is diverted from working in the community. In response to the Mayor's letter to the Minister of Public Safety on a request for a designated RCMP member to be allocated at the Drumheller Institution at the Federal government's cost, a response was received from the Hon. Ralph Goodale in a letter dated August 26th, 2016, advising that he has requested the Commanding Officer of K-Division and the Commissioner of the CSC to instruct the head of the Drumheller Institution to discuss the operational and community safety implications of the use of RCMP Resources with a view to reach a mutual agreeable solution.

Sister City Relationship

Explore a sister city relationship possibly with a Chinese community. The reason for a Chinese community is that a Chinese mall is being built just outside of Calgary - opportune time for a sister relationship. Royal Tyrrell Museum may be able to assist with the connections. FCM has developed a template - eharmony for municipalities. Expectations that economic development strategy will make it a priority. Good from a tourist perspective working in partnership with the Royal Tyrrell Museum / Travel Drumheller / Travel Alberta.

Chief Administrative Officer

OPERATIONAL STRATEGIES

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/Notes	ACTION
FLOOD MITIGATION (TOWN ROLE) (p.6) TOBOGGAN HILL (p.16)		
OFFSITE LEVY BYLAW Corvus has provided the Offsite Levy Model and Final Report related to the offsite levy project. Corvus will provide staff training for 3 to 4 staff with respect to the use of the offsite levy model. Administration is currently drafting an updated version of the Offsite Levy Bylaw which will reference the completed Offsite Levy Model. Council will be asked to provide further direction regarding next steps.		
COLLECTIVE BARGAINING Updates required to the Collective Agreements.		
RECYCLING STRATEGY (Radar for 2019)		

Infrastructure Services

OPERATIONAL STRATEGIES

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/Notes	ACTION
ELKS DEMOLITION The Town assumed title of the property known as the Elks Club and the adjacent parking lot as a result of tax arrears. Failing to receive any interest in a sale by tender in early summer and due to the building being in poor condition, Administration is of the opinion that the best option would be to proceed with the demolition of the building. The cost estimate to demolish the building is in the \$125,000 to \$150,000 range depending on the amount of coordination required with the utility companies. This cost would be funded through the operating budget with all costs allocated to the property tax roll. Should the Town opt to then sell the vacant property, although the sum of the current tax arrears and estimated demotion costs exceed the estimated value of the vacant property, a portion of the costs incurred would be recoverable from the proceeds of the sale of the property. On September 18 th , 2017, Council agreed to demolish the building and a formal tender will be issued.		
TRAIL PLAN MAP SHOWING GAPS AND PRIORITIES		
BALL DIAMOND UPGRADES		
FLOOD MITIGATION PHASE 2		

Corporate Services

OPERATIONAL STRATEGIES

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION
EMPLOYEE INNOVATION PROGRAM (p. 11)		
CODE OF CONDUCT Issue: Accountability and Conduct of Elected Officials (Sec. 146.1(1)) Currently, the use of codes of conduct is voluntary. Councillor accountability and conduct is addressed through the election process, boards, the courts, or Ministerial directives. Under the Modernized MGA (Bill 21) a Council <u>must</u> , by bylaw establish a code of conduct for Elected Officials, as outlined in a regulation. Councillors cannot be disqualified or removed from office for a breach. The Province will develop a regulation where the scope, sanctions and other implementation details will be provided. Once the regulation is available, AUMA will develop a template to assist municipalities in the preparation of their bylaw.	At their meeting of November 14 th , Council adopted the AUMA guidelines: <i>“Ethical Guidelines of Conduct for Members of Council”, which in turn have been adopted by member municipalities of the Association. The Guideline’s purpose is “to outline certain basic rules for elected municipal government officials in Alberta so that they may carry out their powers, duties and functions with impartiality and dignity, recognizing that the functions of Council members is, at all times service to their community and the public”.</i>	1. Draft New Bylaw (Dependent on Regulation being developed by the Provincial Government)
BILL 20 REQUIRMENTS (MODERNIZED MGA) Issue: Impact of the Modernized MGA based on the 8 key themes. -enhancing municipal accountability; - enabling more efficient municipal operations; - enhancing municipal viability; and - strengthening municipal and intermunicipal planning.		
INFRASTRUCTURE MASTER PLAN – TCA COMPONENT		

Community Services

OPERATIONAL STRATEGIES

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/Notes	ACTION
EMPLOYEE HOUSING BUSINESS CASE (p.7) ECONOMIC DEV RECOMMENDATIONS (p.8) COMMUNICATION STRATEGY COMMUNITY ASSISTANCE POLICY(p.15) POVERTY REDUCTION STRATEGY(p.15) DOWNTOWN PLAN – PLAZA SQUARE (p.15) POST SECONDARY EDUCATION STRATEGY(p.15)		

COMMUNITY PROFILE (Dino Branding) Issue: where should we be for a marketing budget compared to other tourist Towns? Two separate budgets: marketing tourists versus marketing businesses.	<ol style="list-style-type: none"> 1. Should the Town have an overall marketing strategy that is directed from the Town that leads the Chamber, etc. 2. Full time communication officer working on a cohesive communication strategy that includes marketing. 	Econ Task Force to recommend the strategy direction.
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Protective Services

OPERATIONAL PRIORITIES WORK PROGRAM

PRIORITY/Desired Outcomes	OPTIONS/Preferred Strategy/ Notes	ACTION
CIVIC SOLAR PROJECT(p.15) CANNABIS LEGISLATION(p.15) PARKING PAY AND PLAY (p.13)		

FENCED DOG PARK Location to be determined.		
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TOURISM CORRIDOR BYLAW Issue: Unsightly properties along the primary highways which is the Town's Tourism Corridor *Provincial rules for signage *Use of Brownfields *Community standards, i.e. garbage *Land Use *Reasonable enforcement	Use of Brownfields to be included in the Tourism Corridor Bylaw: <i>"Redevelopment options vary as much as brownfield types. Redevelopment opportunities depend on factors such as the type and extent of contamination, the land's location and value, and the ability of the property owner, potential developer and municipality to agree on a vision for the site and receive the required provincial approvals."</i> (AUMA website). The Modernized MGA may allow municipalities to grant special tax considerations to brownfield properties for multiple years to encourage their redevelopment.	1. Research other communities 2. Draft Bylaw Report to Council
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APPENDIX 1 (Community Sustainability)

What works well	Areas for Attention
Social (people – education, medical, recreation, arts and culture, safety)	Post Secondary education (partner with another education unit – transfer of credits)
Well developed community – longevity	
Medical System - Additional Clinic	Poverty reduction strategy
Badlands Community Facility (recreation)	Arts and culture
Low Cost Housing	Increase of petty crime – more enforcement
Campus Alberta	Low cost activities – fenced dog park, toboggan hill, free swim times, more festivals for more family engagement as a unit)
Parks and Pathways	Isolation of activities – need for more communication and awareness of events and involvement from community
Strong network of community liaison	Citizens being more involved in enforcement – Small Alberta culture is changing with regards to property crime
Infrastructure	Moving commuters through the community too quickly can be a deterrent to stopping in our community
Water system capacity – ability to sell water	
Facilities are in good condition	Lack of transportation for our citizens (bus system)
Landscape protection	High water rates during the summer months.
Transportation routes through our Town	Digital communication for snow removal (i.e. location of snow plow) through the use of technology
Delivery of services by Town staff	Explore new energy alternatives; wind, geothermal, solar energy
P/W quick reaction to issues – responsive	
Environmental (Brownfields, cleanliness)	Derelict buildings
Green spaces	
Cleanliness	Town entrances need to be spectacular
Ability to expand landfill	Brownfields
State-of-art wastewater treatment plan	Utilize the landfill more – expand operations
Unique landscape – river valley geographic landscape – natural gifts	Flood mitigation
Buy-in from community groups to clean up the town	More access to lands surrounding the valley for hiking and biking trails

Town of Drumheller, AB
Strategic Business Plan – 2018

What works well	Areas for Attention
Solid environment compliance of water and wastewater systems (no issues over the last few years)	Dark downtown
	McMullen Island Development
	Newcastle Beach Development
	Inconsistent imagery – are we a desert – are we improving with the right beautification
	Idoling of cars – awareness of environmental impact
Economy (Tourism, business attraction, business retention, imagery) Good diversity (big box and smaller stores)	Alternative energy and how it relates to our community – geothermal – shift our town from oil and gas and reinvent ourselves (Devin is a good example using a brownfield site and pursuing alternative energy and working with Imperial Oil)
Restaurants have good reviews	Untapped tourism potential however jobs are low paying
A lot of opportunity for empty buildings	Diversify to be shielded from downturns in the economy
Tourism works well	Think outside the box to attract labour
Small growth rate	Harness co-branding (with corporations)
The Town is a well run organization	Shoulder season to attract an industry to keep the community thriving
We have the wow factor for marketing our community	Need to focus on youth so families stay here
Good balance with agriculture to help drive the economy	Downtown Plaza Development
Visitors (branding is well known world-wide)	Attractions to keep people here overnight
Good group of business owners	Use of CN land for development
Good feedback from visitors in the community	More dinosaur attraction opportunities
	Banff example of tourism dollar return (spend \$\$ in the community as opposed to the Museum)
Governance (financial, human, decision-making, inter-governmental, consultation, how we do business) Asset Management Strategy (planning ahead – example for other communities)	Show case ourselves (celebrate the successes)
Operating a responsible utility system	Service the outlying communities better and communicate what we are doing for those communities
Employee buy-in with Council – collaborative environment	Clarity and communication up and down level – listening and communicating – staff buy-in
Good partnership with non-profit organizations	Communication about what is going on with Town staff
Team approach atmosphere with Administration	Bylaw review and bylaw enforcement consistency
Strengths are employee based – concerns are handled immediately	Proactive on policies and laws from federal and provincial

Town of Drumheller, AB
Strategic Business Plan – 2018

:

What works well	Areas for Attention
Cooperation makes the Town function well – Council and Administration generally like each other	Past council very closed culture and needs more transparency about all matters impacting the residents
Appreciate the energy level and momentum of moving forward with freedom to see the world with different eyes	Council having an advocacy roll with Administration support
Policies and rules are in place to allow people to know their jobs and how to engage with the public and each other	Regional centre of connecting with other communities – relationship building
	Consistency in apply rules around policies – communicate to the public why we do it and why we don't do it

APPENDIX 2

OPPORTUNITIES	Council	Staff	Total
1. Downtown Plaza	27	12	39
2. Flood Mitigation project completion	31	18	49
3. Derelict buildings	15	9	24
4. Tourism Corridor Bylaw	8	11	19
5. Digital opportunities – apps	10	0	10
6. CN land for trail	5	3	8
7. Business relocation / attraction marketing plan	0	0	0
8. Upgrade ball diamonds	0	0	0
9. BRZ	0	0	0
10. Post secondary education opportunities	19	0	19
11. Youth centre	0	0	0
12. Fenced dog park	0	11	11
13. Data security audit (liability for data breaches, emergency data breach response plan)	0	0	0
14. Arena parking	0	0	0
15. Entrance washrooms	0	2	2
16. Curling rink	0	0	0
17. Solar program (example: Starland)	10	0	10
18. P/W Shop	0	9	9
19. ATCO village (work camp living for temporary workers)	31	0	31
20. Water rate review	0	0	0
21. Hoodoo redevelopment	0	10	10
22. Econ Impact Task Force Implementation	54	8	62
23. Parking pay to play (suspension bridge, hoodoos)	12	10	22
24. Newcastle Beach	0	12	12
25. Cannabis legalization	7	11	18
26. Secondary suites	0	0	0
27. Marketing / branding review	11	5	16
28. Beautify entrance ways	2	0	2
29. Employee policy for living in Drumheller	0	1	1
30. Employee incentive / innovation program	19	0	19
31. Charitable donation policy	0	0	0

32. Town beautification strategy	23	3	26
33. Land access for recreation, trails, etc.	5	0	5
34. Festivals and community events	0	0	0
35. External communication strategy	7	6	13
40. Infrastructure Master Plan Implementation	0	2	2
41. Fixed bus route	0	0	0
42. Improved perception of the town	0	10	10
43. Crime prevention strategy	0	0	0
44. Advocacy for HWY 575 Twinning	0	0	0
45. Winter ATV / skidoo bylaw	0	0	0
46. Bi annual community open house	0	0	0
47. Waste reduction strategy	0	9	9
48. Attraction centre (Co-op Mall)	0	0	0
49. Artisan business development	0	0	0
50. Heritage building incentives	0	0	0
51. Transportation advocacy followup	6	0	6
52. New traffic bylaw	0	0	0
53. Employee recognition	0	0	0
54. Tobaggan hill	0	0	0
55. Poverty reduction strategy	8	8	15
56. Internal communication	0	0	0
57. Municipal enforcement and community relations	0	5	5
58. Public engagement strategy	3	13	16
59. Rosedale Industrial Park strategy	0	0	0
60. Tiny homes project	0	0	0
61. Mobile c-can vendors	0	7	7
62. Community calendar	0	7	7
63. Economic inclusion policy	0	0	0
64. Highway barriers and obstacles	6	0	6
65. Tourism Master Plan update	0	8	8
66. Economic development office enhancement	0	0	0
67. Brewery	0	0	0
68. Emergency response / Education readiness	0	5	5
69. Town owned marijuana facility	0	0	0

70. Open for business	0	0	0
71. Open friendly town hall	0	0	0
72. Building murals	0	0	0
73. Marketing to young families and students	0	4	4
74. Car Idol Reduction Policy	0	0	0
75. Regional intra-municipal relations	0	8	8
76. Sister City	0	0	0
77. Landfill as an enterprise (downcycling waste - program to make strips)	0	0	0
78. Customer information system based on GIS – Central Network	0	20	20
79. Bylaw review (community standards)	9	0	9
80. Car sharing program	0	0	0
81. Tourism levy	0	1	1
82. Geothermal research	0	0	0
83. Recycling program	12	1	13
84. Regional economic connection	0	0	0
85. Pedestrian crosswalks	0	0	0
86. River access improvements	0	0	0
87. Acquire unused businesses	0	0	0
88. Wheelchair accessibility downtown	0	0	0
89. Downtown revitalization / Woonerfs	0	9	9
90. McMullen Island Development	0	0	0
91. Increase population	0	0	0
92. Sell our water as enterprise	0	0	0
93. Bike trails	0	0	0
94. 311	0	0	0
95. Change direction from complaint driven to service driven	0	0	0
96. Technology upgrade	0	1	1
97. Events planner / communication officer (separate from EDO)	0	0	0



DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 8.1.1



Request for Decision

		Date:	January 8, 2018
Topic:	2018 STRATEGIC BUSINESS PLAN		
Proposal:	The Town's 2018 Strategic Business Plan was developed at the Council Retreat held on November 29 th , 2017. The intent of the plan is to identify priorities, how they will be accomplished, who will do the work, by when and within what framework of accountability. The Strategic Business Plan includes 2018 Corporate, Organizational and Operational Improvements Work Programs.		
Proposed by:	Council		
Correlation to Business (Strategic) Plan			
Benefits:	<ul style="list-style-type: none">◆ Ensures organizational leadership by Council is policy driven.◆ Provides customer focused programs and service delivery.◆ Ensure decisions are fact-based, resource-driven and aligned with other corporate directions.◆ Integrates the multi-year budgets.		
Disadvantages:			
Alternatives:			
Finance/Budget Implications:			
Operating Costs:		Capital Cost:	
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:	The 2018 Strategic Business Plan is available via the Town's website www.dinosaurvalley.com .		
Recommendations:	<i>That Council approve the 2018 Strategic Business Plan.</i>		
Report Writer:	Darryl Drohomerski	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

	Created By: Linda Handy	1
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DRUMHELLER

CHIEF ADMINISTRATIVE OFFICER

Agenda Item # 8.1.2



Request for Decision

Date: January 8, 2018

Topic:	SAFETY POLICY		
Proposal:	The Partners In Injury Reduction Program is a joint effort involving Alberta Occupational Health and Safety, the Workers Compensation Board and the Municipalities. The objective was to raise safety awareness and reduce the number of lost time accidents in the municipal sector. In order to be a member of this group, the municipality must acquire a Certificate of Recognition. This certificate is awarded to municipalities who are able to pass a safety audit and maintain an overall mark of 80%. One of the reasons for a safety policy that is signed off by the highest municipal level is to ensure that the Mayor and Council are aware of the safety initiatives and endorse same. The policy is only a small part of the overall program but it is the cornerstone of our commitment to safety at all levels. Safety is everyone's responsibility.		
Proposed by:	Administration		
Correlation to Business (Strategic) Plan	Reduce claims costs; reduce premium costs.		
Benefits:	Endorsed by Council so they understand the importance of the program's moral obligation. Provides the use of due diligence within our organization. Policy can be of assistance in the event of litigation.		
Disadvantages:	N/A		
Alternatives:			
Finance/Budget Implications:	Contained within the Risk Management Existing Budget.		
Operating Costs:		Capital Cost:	\$0.00
Budget Available:	\$0.00	Source of Funds:	
Budget Cost:	\$0.00	Underbudgeted Cost:	
Communication Strategy:	Safety Policy is hung on the walls at each Town owned facility.		
Recommendations:	That Council adopt the Safety Policy C-01-18 as presented.		
Report Writer:	Darryl Drohomerski	CAO:	
Position:	Chief Administrative Officer		

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Telephone: (403) 823-1339

Safety Policy.doc		1
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DRUMHELLER

COUNCIL POLICY



SAFETY POLICY



2017

Service Fee Schedule

Presented: December 19, 2016

For Adoption

ADOPTED by Council

UPDATED:

H:\Fee Schedule\Draft Copy of Fee Schedule 2017 - Presented to Council for adoption December 19,2016

H:\Fee Schedule\Draft Copy of Fee Schedule 2017 - Presented to Council for adoption December 19,2016
Administration

Town of Drumheller

Fee Schedule	Rates Adjusted as per Corporate Services	Proposed 0% increase Effective 01-Jan-17	2% increase	5% increase
custom work (public works)				
	per employee hour plus actual costs for materials, supplies and equipment (Mon - Fri 8am - 4:30 pm), additional labour over roadbuilders	\$ 52.00	\$ 53.00	\$ 54.50
	per employee hour plus actual costs for materials, supplies and equipment (Outside of Mon - Fri 8am - 4:30pm), additional labour over roadbuilders	\$ 76.50	\$ 78.00	\$ 80.50
	Snow Control plus admin fee:10% (check the Tax Roll)	1.1.3202.451		
	Weed Control plus admin fee:10% (check the Tax Roll)	1.1.2611.451		
fax				
	per transmission (local and long distance)	\$ 5.50	\$ 5.75	\$ 5.75
FOIP* requests	* Freedom of Information and Protection of Privacy Regulation, AR200/95			
	per request	\$ 25.00	\$ 25.50	\$ 26.25
photocopying				
	per page (min 5 pages to a maximum 600 pages (\$150))	\$ 0.30	\$ 0.30	\$ 0.30
	Colour copying per page (5 minimum - 600 maximum)	\$ 1.00	\$ 1.00	\$ 1.00
tax information				
	per tax certificate	\$ 36.75	\$ 37.50	\$ 38.50

Town of Drumheller

Fee Schedule

Rates Adjusted as per Corporate Services

Proposed
0%
increase

Effective
01-Jan-17

2%
increase

5%
increase

DEVELOPMENT
base maps

black and white
colored
11x17

\$ 11.00 \$ 11.22 \$ 11.50
\$ 50.25 \$ 51.26 \$ 52.75
\$ 16.80 \$ 17.14 \$ 17.75

compliance certificate

zoning compliance

*see development tab

development appeal fee

\$ 133.50 \$ 136.17 \$ 140.25

land-use bylaw (black and white)

without map
with map

\$ 50.00 \$ 51.00 \$ 52.50
\$ 67.25 \$ 68.60 \$ 70.50

municipal development plan

black and white maps
colored maps

\$ 67.00 \$ 68.34 \$ 70.50
\$ 111.25 \$ 113.48 \$ 116.75

subdivision fees as established annually by Palliser

Town of Drumheller

Fee Schedule

Rates Adjusted as per Corporate Services

Proposed 0% increase	2% increase	5% increase
Effective 01-Jan-17		
ELECTRONIC INFORMATION		
custom work (computer drafting and programming)		
per hour plus actual costs for materials and supplies	\$ 67.25	\$ 68.60 \$ 70.50
information extraction		
per hour to extract data from electronic databases	\$ 67.25	\$ 68.60 \$ 70.50
search and retrieval		
per hour plus actual costs for materials and supplies	\$ 33.65	\$ 34.32 \$ 33.50
per 1/4 hour	\$ 7.85	\$ 8.01 \$ 8.25
Miscellaneous Items		
Freon Devices		
(Fee is established by Solid Waste Authority)		
NSF Charges*		
	\$ 35.00	\$ 35.70 \$ 36.75

Town of Drumheller
Fee Schedule

Rates Adjusted as per Corporate Services

Airport		Effective 15-Feb-16	Effective 01-Jan-17
Lot for Own Hanger			
	per year plus GST	\$ 175.00	\$ 225.00
	*site improvements not included		

Town of Drumheller

Fee Schedule		Rates Adjusted as per Protective Service	Proposed 0% increase Effective 1-Jan-17	2% increase	5% increase
Animals					
GST: all prices EXEMPT GST adopted Council					
Altered Animal - with microchip or tattoo					
	Dog		\$ 15.75	\$ 16.00	\$ 16.55
	Cat		\$ 10.50	\$ 10.75	\$ 11.00
Altered Animal - without microchip or tattoo					
	Dog		\$ 31.50	\$ 32.25	\$ 33.00
	Cat		\$ 31.50	\$ 32.25	\$ 33.00
Unaltered Animal - with microchip or tattoo					
	Dog		\$ 36.75	\$ 37.50	\$ 38.50
	Cat		\$ 36.75	\$ 37.50	\$ 38.50
Unaltered Animal - without microchip or tattoo					
	Dog		\$ 52.50	\$ 53.50	\$ 55.25
	Cat		\$ 52.50	\$ 53.50	\$ 55.25

New Resident or New Animal licenses are prorated by month

A proof of alteration (spaying or neutering) certificate from a veterinarian is required in order to apply the "altered animal" rate.

A proof of microchip or tattoo certificate from a veterinarian is required in order to apply the "microchip or tattoo" rate.

Town of Drumheller

Fee Schedule

Aquaplex

GST: all prices include GST where applicable unless otherwise indicated

Rentals:

Swim Suit (deposit required)	\$3.50	\$3.50	\$3.75
Towel	\$2.00	\$2.00	\$2.25
Shower/use of changeroom facilities (no pool access)	\$2.00	\$2.00	\$2.25

Pool Rental (no charge for the first three adult supervisors)

Swim Club (per hour)	\$63.00	\$64.25	\$66.25
Swim Club (per hour - per lane)	\$11.00	\$11.25	\$11.50
Local Youth Groups up to 25 ppl	\$73.25	\$74.75	\$77.00
Non – Local Groups up to 25 ppl	\$110.25	\$112.50	\$115.75
Local Youth Groups 26 – 35 ppl	\$105.00	\$107.00	\$110.25
Non – Local Groups 26 - 35 ppl	\$142.00	\$145.00	\$149.00
Local Youth Groups 36 – 45 ppl.	\$136.50	\$139.25	\$143.50
Non – Local Groups (36 - 45 ppl)	\$173.25	\$176.75	\$182.00
Local Youth Groups (46 and over)	\$168.25	\$171.75	\$176.75
Non – Local Groups (46 and over)	\$205.00	\$209.25	\$215.25
Edutour / Camp-ins per person April 1 to March 31 each year	\$3.00	\$3.00	\$3.15
(Royal Tyrrell Museum * gst exempt)			

Swimming Lessons* gst exempt

Preschool/Stroke Proficiency (30 minute lesson)	\$35.00	\$35.75	\$36.75
Swim Kids 1 to 4 (45 minute lesson)	\$45.25	\$46.25	\$47.50
Swim Kids 5 to 7/ Junior Lifeguard Club (60 minute lesson)	\$55.50	\$56.50	\$58.50
Swim Kids 8 to 10 (90 minute lesson)	\$76.75	\$78.75	\$80.50
Private lesson (30 minutes- 1 child)	\$15.50	\$15.75	\$16.25
Private lesson (30 minutes- additional child)	\$5.25	\$5.25	\$5.50
School Lessons (August - June each year)	\$28.25	\$28.75	\$29.75

0% increase Effective	Proposed 2% increase Effective 01-Jan-17	5% increase
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Town of Drumheller

Fee Schedule



Training Courses/Adult Lessons

	0% increase Effective	Proposed 2% Increase Effective 01-Jan-17	5% increase
Adult Lesson - Drop in	\$16.50	\$16.75	\$17.50
Adult Lessons - Session	\$47.50	\$48.50	\$50.00
Bronze Courses			
WSI Skills			
NLS			
Standard First Aid		Cost Recovery	Cost Recovery

Public Swimming: Drop In

5 & Under (within arms reach of someone 16 yrs+)	FREE	Free	Free
Youth (ages 6-17 yrs)	\$5.50	\$5.50	\$5.75
Adult (ages 18-59yrs)	\$7.50	\$7.75	\$8.00
Senior (ages 60+)	\$5.50	\$5.50	\$5.75
Family	\$18.00	\$18.25	\$19.00
Daily Rate - add for single admission	\$2.00	\$2.00	\$2.25
Daily Rate - add for family admission	\$5.00	\$5.00	\$5.25

Tickets				
Ticket Type				
10 Pack (10% SAVINGS)	Youth	\$49.50	\$49.50	\$51.75
	Adult	\$67.50	\$69.75	\$72.00
	Senior	\$49.50	\$49.50	\$51.75
	Family	\$162.00	\$164.25	\$171.00

Town of Drumheller
Fee Schedule

Arena		0% increase	Proposed 2% increase	5% increase
GST: all prices include GST where applicable unless otherwise indicated			Effective	
source:			01-Jul-17	
Non-Ice (Summer Rental -April 01 to July 31)				
Lacrosse*		\$66.00	\$67.25	\$69.25
Winter Rental				
Prime Time Rental				
Prime time: Weekdays from 4PM to Midnight				
Weekends from 7AM to Midnight				
Holidays from 7AM to Midnight				
Summer Rental Rates				
/hr (plus GST) Youth Groups		\$82.00	\$84.50	\$86.00
/hr (plus GST) Local Adult Hockey		\$168.00	\$171.25	\$176.50
/hr (plus GST) Out of Town Users		\$183.50	\$187.25	\$192.75
Non Prime Time Rental				
/hr (plus GST) Youth Groups		\$61.50	\$62.75	\$64.50
/hr (plus GST) Local Adult Hockey		\$123.50	\$126.00	\$129.75
/hr (plus GST) Out of Town Users		\$139.00	\$141.75	\$146.00
Junior "A" Rental				
/hr (plus GST) Practice		\$108.50	\$110.75	\$114.00
/hr (plus GST) Games		\$151.50	\$154.50	\$159.00

Town of Drumheller
Fee Schedule

	0% increase	Proposed 2% increase	5% increase
Ball Diamonds			
GST: all prices include GST where applicable unless otherwise indicated source:			
Youth Ball (Per Diamond)			
per game (2-3 hours duration) (plus GST)	\$22.50	\$23.00	\$23.75
per day (plus GST)	\$80.00	\$81.50	\$84.00
Adult Ball (Per Diamond)			
per game (2-3 hours duration) (plus GST)	\$30.75	\$31.50	\$32.25
per day (plus GST)	\$106.75	\$108.75	\$112.00

Town of Drumheller

Fee Schedule	0% Increase	0% Increase	Proposed 2% Increase	Proposed 2% Increase	5% Increase	5% Increase
Drop in - BCF	2017 Single Facility (including GST)	2017 Multi Facility (including GST)	2017 Single Facility (including GST)	2017 Multi Facility (including GST)	2017 Single Facility (including GST)	2017 Multi Facility (including GST)
Adult	\$8.75	\$11.25	\$9.00	\$11.50	\$9.25	\$11.75
Youth	\$6.75	\$8.50	\$7.00	\$8.75	\$7.00	\$9.00
Senior	\$6.75	\$8.50	\$7.00	\$8.75	\$7.00	\$9.00
Family	\$18.00	\$23.00	\$18.25	\$23.50	\$19.00	\$24.25
Dependent						
10 pass - BCF/Multi						
Adult	\$78.75	\$101.25	\$81.00	\$103.50	\$83.25	\$105.75
Youth	\$60.75	\$76.50	\$63.00	\$76.75	\$63.00	\$81.00
Senior	\$60.75	\$76.50	\$63.00	\$76.75	\$63.00	\$81.00
Family	\$166.75	\$207.00	\$164.25	\$211.50	\$171.00	\$218.25
Dependent						
One month						
Adult	\$59.75	\$77.75	\$61.00	\$79.25	\$62.75	\$81.50
Youth	\$44.25	\$57.75	\$45.00	\$59.00	\$46.50	\$60.50
Senior	\$44.25	\$57.75	\$45.00	\$59.00	\$46.50	\$60.50
Family	\$126.75	\$163.50	\$128.25	\$166.75	\$132.00	\$171.75
Dependent						
Three month						
Adult	\$153.75	\$200.00	\$156.75	\$204.00	\$161.50	\$210.00
Youth	\$114.25	\$148.50	\$116.50	\$151.50	\$120.00	\$156.00
Senior	\$114.25	\$148.50	\$116.50	\$151.50	\$120.00	\$156.00
Family	\$322.00	\$419.75	\$328.50	\$426.25	\$338.00	\$440.75
Dependent						
Six month						
Adult	\$256.50	\$333.75	\$261.50	\$340.50	\$269.25	\$350.50
Youth	\$190.50	\$247.50	\$194.25	\$252.50	\$200.00	\$260.00
Senior	\$190.50	\$247.50	\$194.25	\$252.50	\$200.00	\$260.00
Family	\$538.00	\$699.50	\$548.75	\$713.50	\$565.00	\$734.50
Dependent						
Annual						
Adult	\$479.00	\$622.25	\$486.50	\$634.75	\$503.00	\$653.25
Youth	\$317.25	\$412.25	\$323.50	\$420.50	\$333.00	\$432.75
Senior	\$317.25	\$412.25	\$323.50	\$420.50	\$333.00	\$432.75
Family	\$896.50	\$1,103.00	\$914.50	\$1,125.00	\$941.25	\$1,158.25
Corporate						
Adult		\$497.80		\$507.75		\$522.75
Youth (6-17)		\$329.80		\$336.50		\$346.25
Senior (60+)		\$329.80		\$336.50		\$346.25
Family		\$882.40		\$900.00		\$926.50

Age Groups
Children (age 5 and under)
Youth (age 6 to 17)
Adult(age 18 to 59)
Senior (age 60 and higher)

2018 Service
 Bayslands Community Facility
 Space

Best Discussion
 Banquet Hall
 Full Hall (450 seated at tables, 600 seated theatre style)

2/3 Hall (330 seated at tables)
 Private
 Local
 Not for profit

1/3 Hall (165 seated at tables)
 Private
 Local
 Not for profit

Kitchen
 Single function
 Caterer

Terrace (100)
 Private
 Local
 Not for profit

Meeting Space

Large multi-purpose room (40)
 Private
 Local
 Not for profit

Small multi-purpose room (16)
 Private
 Local
 Not for profit

Gallery (up to 50 standing)
 Private
 Local
 Not for profit

0% increase
 Room Rental Rates 2017

Space	Weekend Rate	Daily Rate	Hourly Rate
Full Hall (450 seated at tables, 600 seated theatre style)			
Private	\$2,101.25	\$945.50	\$157.50
Local	\$1,819.50	\$803.75	\$133.50
Not for profit	\$1,714.50	\$756.00	\$126.00
2/3 Hall (330 seated at tables)			
Private	\$1,429.00	\$630.25	\$105.00
Local	\$1,189.00	\$525.25	\$87.00
Not for profit	\$1,143.00	\$504.00	\$84.00
1/3 Hall (165 seated at tables)			
Private	\$748.25	\$331.00	\$54.50
Local	\$630.25	\$278.25	\$46.00
Not for profit	\$592.50	\$262.50	\$43.00
Kitchen			
Single function		\$367.75	\$78.75
Caterer		\$ 1.10 per plate - per meal	
Terrace (100)			
Private	\$655.50	\$289.00	\$48.50
Local	\$596.50	\$262.50	\$44.00
Not for profit	\$525.25	\$231.25	\$39.00
Large multi-purpose room (40 seated at tables)			
Private		\$183.75	\$31.50
Local		\$157.00	\$26.25
Not for profit		Town	Town Sponsored
Small multi-purpose room (16)			
Private		\$92.00	\$15.75
Local		\$78.25	\$13.00
Not for profit		Town	Town Sponsored
Gallery (up to 50 standing)			
Private		\$184.00	\$31.50
Local		\$156.50	\$26.25
Not for profit		\$63.00	\$15.75

Proposed
 2% increase
 Room Rental Rates 2017

Weekend Rate	Daily Rate	Hourly Rate
Full Hall (450 seated at tables, 600 seated)		
\$2 143.25	\$964.50	\$160.75
\$1 855.00	\$819.75	\$136.25
\$1,748.75	\$771.00	\$128.50
2/3 Hall (330 seated at tables)		
\$1,457.50	\$643.00	\$107.00
\$1,212.75	\$535.75	\$88.75
\$1,165.75	\$514.00	\$85.75
1/3 Hall (165 seated at tables)		
\$763.25	\$337.50	\$55.50
\$643.00	\$283.75	\$47.00
\$604.25	\$267.75	\$43.75
Kitchen		
	\$375.00	\$80.25
	\$ 1.10 per plate - per meal	
Terrace (100)		
\$668.50	\$294.75	\$49.50
\$608.50	\$267.75	\$45.00
\$535.75	\$236.00	\$39.75
Large multi-purpose room (40 seated at)		
	\$187.50	\$32.25
	\$160.00	\$26.75
	Town Sponsored	Town Sponsored
Small multi-		
	\$93.75	\$16.00
	\$79.75	\$13.25
	Town Sponsored	Town Sponsored
	\$187.75	\$32.25
	\$159.50	\$26.75
	\$64.25	\$16.00

5% increase
 Room Rental Rates 2017

Weekend Rate	Daily Rate	Hourly Rate
Full Hall (450 seated at tables, 600 seated)		
\$2,206.25	\$992.75	\$165.50
\$1,909.50	\$844.00	\$140.25
\$1,800.25	\$793.75	\$132.25
2/3 Hall (330 seated at tables)		
\$1,500.50	\$661.75	\$110.25
\$1,248.50	\$551.50	\$91.50
\$1,200.25	\$529.25	\$88.25
1/3 Hall (165 seated at tables)		
\$785.75	\$347.50	\$57.25
\$661.75	\$292.25	\$48.25
\$622.25	\$275.75	\$45.25
Kitchen		
	\$386.25	\$82.75
	\$ 1.15 per plate - per meal	
Terrace (100)		
\$688.25	\$303.50	\$51.00
\$626.50	\$275.75	\$46.25
\$551.50	\$242.75	\$41.00
Large multi-purpose room (40 seated at)		
	\$193.00	\$33.00
	\$164.75	\$27.50
	Town Sponsored	Town Sponsored
Small		
	\$96.50	\$16.50
	\$82.25	\$13.75
	Town Sponsored	Town Sponsored
	\$193.25	\$33.00
	\$164.50	\$27.50
	\$66.25	\$16.50

Agenda Item # 8.3.1

Field House

Field house - full - two thirds - Private
Local
Not for profit - adult
Not for profit - youth

Field house Private
Local
Not for profit -
Not for profit -

Daily	Full	2/3	1/3
\$1,050.50	\$159.50	\$126.00	\$ 63.00
\$840.50	\$105.00	\$84.00	\$ 42.00
\$819.50	\$78.75	\$63.00	\$ 31.50
\$788.00	\$63.00	\$42.00	\$ 21.00

Fitness Studio Private
Local
Not for profit - adult
Not for profit - youth

Fitness Studio Private
Local
Not for profit -
Not for profit -

\$525.00	\$52.50
\$418.25	\$42.00
\$262.50	\$31.50
\$157.50	\$21.00

Play space drop in

Play space drop in

\$2.00

* fees do not include GST

* fees do not include GST and are subject

Daily	Full	2/3	1/3
\$1,071.50	\$162.25	\$128.50	\$ 64.25
\$857.25	\$107.00	\$85.75	\$ 42.75
\$836.00	\$80.25	\$64.25	\$ 32.25
\$803.75	\$64.75	\$42.75	\$ 21.50

\$535.50	\$53.50
\$426.50	\$42.75
\$267.75	\$32.25
\$160.75	\$21.50

\$2.00

* fees do not include GST

Daily	Full	2/3	1/3
\$1,103.00	\$167.00	\$132.25	\$ 66.25
\$882.50	\$110.25	\$88.25	\$ 44.00
\$860.50	\$82.75	\$66.25	\$ 33.00
\$827.50	\$66.75	\$44.00	\$ 22.00

\$551.25	\$55.25
\$439.25	\$44.00
\$275.75	\$33.00
\$165.50	\$22.00

\$2.00

* fees do not include GST

... **SCHEDULE "A" 2015 FEE SUMMARY** *Agenda Item # 8.3.1*

Annual Micro Business = \$50 (Resident's only)

Charitable / Non-Profit Organizations = \$0

Resident Business License = \$238 (Annual).

Temporary Non Resident License Fees are as follows:

1 Week: \$75

1 Month: \$150

4 Months: \$350

Annual Non Resident License Fee: \$350

Special Event License Fee shall be the same as the Temporary Non Resident License Fees as shown above, unless organized by a Charitable or Non-Profit Organization. An Officer may require proof of non profit /charitable status.

Temporary Non Resident Licenses apply for Hawkers and Peddlers including Non-Resident Event Organizers. Temporary Non Resident Licenses also apply to Specialized Services, including Sub Contractors.

***All Schedule "A" Business License fees are due on or before April 1st in 2015 and on or before March 31st every year thereafter.**

Town of Drumheller

Fee Schedule		0% increase	Proposed 2% increase	5% increase
Cemetery				
source:				
Note: A burial Permit is required for all burials				
Resident				
	Full Plot	\$ 839.50	\$ 857.00	\$ 882.00
	Open/Close (weekday)	\$ 419.25	\$ 428.00	\$ 440.00
	Open/Close (weekend, holiday)	\$ 539.25	\$ 550.00	\$ 566.00
	plus winter fee (Nov01 to Mar31)	\$ 213.25	\$ 218.00	\$ 224.00
Non-Resident				
	Full Plot	\$ 925.00	\$ 944.00	\$ 971.00
	Open/Close (weekday)	\$ 419.25	\$ 428.00	\$ 440.00
	Open/Close (weekend, holiday)	\$ 539.25	\$ 550.00	\$ 566.00
	plus winter fee (Nov01 to Mar31)	\$ 213.25	\$ 218.00	\$ 224.00
Cremains				
	Cremain Plot (resident) (maximum 4 cremains)	\$ 419.25	\$ 428.00	\$ 440.00
	Cremain Plot (non-resident) (maximum 4 cremains)	\$ 465.00	\$ 475.00	\$ 488.00
	Open/Close (weekday)	\$ 135.00	\$ 138.00	\$ 142.00
	Open/Close (weekend, holiday)	\$ 154.50	\$ 163.00	\$ 162.00
	plus winter fee (Nov01 to Mar31)	\$ 71.25	\$ 73.00	\$ 75.00
Columbarium				
	Niche (each cremain) (mximum 4 cremains)	\$ 1,064.25	\$ 1,120.00	\$ 1,117.00
	Open/Close (weekday)	\$ 199.50	\$ 204.00	\$ 209.00
	Open/Close (weekend, holiday)	\$ 256.50	\$ 270.00	\$ 269.00
	Engraving	\$ 488.50	\$ 498.00	\$ 513.00
Memorial Wall				
	Plaque engraving for memorial wall	\$ 215.00	\$ 220.00	\$ 226.00

Town of Drumheller

Summer Fun

To be determined on a cost recovery basis

Flex Day

To be determined on a cost recovery basis

Before/After School Care

Daily

1st child

Additional Child = 15% discount

for families having two or more children who are registered as full-time in the program

BCF Birthday Party Packages

To be determined on a cost recovery basis

0% increase
Proposed
Effective
01-Jan-17

2% increase
5% increase

n/a

\$14.00

14.25

14.75

Town of Drumheller

Fee Schedule

0% increase	Proposed 2% increase	5% increase
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Safety Codes - Development and Compliance

GST: all prices are GST exempt GL MS Code
source: Bylaw 36-98 permits Council to set rates by resolution
Council January 24, 2005

Development Permits

Range in Construction Value

under	10,000	1.1.2603.523	P02	\$60.00	\$62.00	\$63.00
10,001	50,000	1.1.2603.523	P02	\$80.00	\$82.00	\$84.00
50,001	100,000	1.1.2603.523	P02	\$110.00	\$112.00	\$116.00
100,001	150,000	1.1.2603.523	P02	\$170.00	\$173.00	\$179.00
150,001	200,000	1.1.2603.523	P02	\$255.00	\$260.00	\$268.00
200,001	and over	1.1.2603.523	P02	\$315.00	\$321.00	\$330.00

Compliance Certificates

each	1.1.2603.524	C02	\$75.00	\$77.00	\$80.00
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Deposits - Safety Codes 1.4.6100.474 DEP-S

Offsite Levies 1.1.6101.446 O01

Town of Drumheller/Palliser
Building Permits



Manufactured Home Placement

(on Blocking or Piles)

Agency Fee	Permit Fees
\$85.00	\$115.00

Modular Home / Move-on Relocation
(on crawlspace or basement)

(based on square footage of main floor)

	Agency Fee (per square foot)	Permit Fee (per square foot)
	\$0.20	\$0.30
Minimum Fee	\$85.00	\$115.00

New Residential Single Family Dwelling

	Agency Fee	Permit Fee (construction value)
per \$1,000 of construction value	\$4.50	\$8.00/\$1,000.00
Minimum Fee	\$85.00	\$115.00

Residential Addition / Renovation / Garage, etc.

(based on a price per \$1,000 of construction value)

Description	Agency Fee	Permit Fees
per \$1,000 of construction value	\$4.50	\$8.00
Minimum Fee	\$85.00	\$115.00

Multi-Housing Residential and Non-Residential

(based on a price per \$1,000 of construction value)

Description	Agency Fee	Permit Fees
per \$1,000 of construction value	\$4.50	\$8.00
Minimum Fee	\$85.00	\$115.00

Demolition

(based on a price per \$1,000 of demolition value)

Description	Agency Fee	Permit Fees
per \$1,000 of demolition value	\$2.00	\$2.50
Minimum Fee	\$85.00	\$115.00

Oil & Gas

Description	Agency Fee	Permit Fee (construction value)
All Oil & Gas Installations	80% of permit fee	\$8.00/\$1,000.00
Minimum Fee	\$400.00	\$450.00

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50

Town of Drumheller/Palliser
Electrical Permits

New Residential Single Family Dwelling

(based on square footage)

Square Footage	Agency Fee	Permit Fees
0 to 1,200 square feet	\$100.00	\$140.00
1,201 to 1,500 square feet	\$115.00	\$160.00
1,501 to 2,000 square feet	\$130.00	\$180.00
2,001 to 2,500 square feet	\$145.00	\$200.00
2,500 to 3,000 square feet	\$165.00	\$225.00
3,001 to 4,000 square feet	\$185.00	\$245.00
4,001 to 5,000 square feet	\$205.00	\$265.00
over 5,000 square feet	\$255.00	\$315.00

Add \$75.00 for homeowner permits

Miscellaneous

Description	Agency Fee	Permit Fees
Permanent and Temporary Service Connection	\$65.00	\$95.00
Manufactured Home on Blocking or Piles	\$65.00	\$95.00

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50

Town of Drumheller/
Palliser
Electrical Permits



Residential and Non-Residential
Addition / Renovation / Garage, etc.
(based on contract value)

NOTE: Contract values over \$30,000 may require a plan review.

Contract Value	Agency Fee	Permit Fee
\$0.00 to \$1,000.00	\$56.00	\$100.00
\$1,000.01 to \$3,000.00	\$70.00	\$120.00
\$3,000.01 to \$3,500.00	\$91.00	\$160.00
\$3,500.01 to \$4,000.00	\$105.00	\$185.00
\$4,000.01 to \$4,500.00	\$126.00	\$230.00
\$4,500.01 to \$6,500.00	\$154.00	\$280.00
\$6,500.01 to \$8,500.00	\$189.00	\$335.00
\$8,500.01 to \$10,000.00	\$217.00	\$380.00
\$10,000.01 to \$14,000.00	\$245.00	\$430.00
\$14,000.01 to \$18,000.00	\$280.00	\$490.00
\$18,000.01 to \$22,000.00	\$308.00	\$538.00
\$22,000.01 to \$26,000.00	\$336.00	\$576.00
\$26,000.01 to \$30,000.00	\$371.00	\$646.00
\$30,000.01 to \$34,000.00	\$399.00	\$694.00
\$34,000.01 to \$38,000.00	\$434.00	\$754.00
\$38,000.01 to \$42,000.00	\$462.00	\$802.00
\$42,000.01 to \$46,000.00	\$497.00	\$862.00
\$46,000.01 to \$50,000.00	\$525.00	\$905.00
\$50,000.01 to \$60,000.00	\$568.00	\$1,013.00
\$60,000.01 to \$70,000.00	\$644.00	\$1,109.00
\$70,000.01 to \$80,000.00	\$679.00	\$1,169.00
\$80,000.01 to \$90,000.00	\$707.00	\$2,127.00
\$90,000.01 to \$100,000.00	\$770.00	\$1,325.00
\$100,000.01 to \$110,000.00	\$833.00	\$1,433.00
\$110,000.01 to \$120,000.00	\$896.00	\$1,541.00
\$120,000.01 to \$130,000.00	\$924.00	\$1,589.00
\$130,000.01 to \$140,000.00	\$959.00	\$1,649.00

Contract Value	Agency Fee	Permit Fee
\$140,000.01 to \$150,000.00	\$987.00	\$1,692.00
\$150,000.01 to \$160,000.00	\$1,015.00	\$1,740.00
\$160,000.01 to \$170,000.00	\$1,050.00	\$1,800.00
\$170,000.01 to \$180,000.00	\$1,078.00	\$1,848.00
\$180,000.01 to \$190,000.00	\$1,113.00	\$1,906.00
\$190,000.01 to \$200,000.00	\$1,141.00	\$1,956.00
\$200,000.01 to \$210,000.00	\$1,169.00	\$2,004.00
\$210,000.01 to \$220,000.00	\$1,204.00	\$2,064.00
\$220,000.01 to \$230,000.00	\$1,232.00	\$2,112.00
\$230,000.01 to \$240,000.00	\$1,260.00	\$2,160.00
\$240,000.01 to \$250,000.00	\$1,295.00	\$2,220.00
\$250,000.01 to \$300,000.00	\$1,449.00	\$2,349.00
\$300,000.01 to \$350,000.00	\$1,603.00	\$2,503.00
\$350,000.01 to \$400,000.00	\$1,757.00	\$2,657.00
\$400,000.01 to \$450,000.00	\$1,911.00	\$2,811.00
\$450,000.01 to \$500,000.00	\$2,065.00	\$2,965.00
\$500,000.01 to \$550,000.00	\$2,219.00	\$3,170.00
\$550,000.01 to \$600,000.00	\$2,373.00	\$3,390.00
\$600,000.01 to \$650,000.00	\$2,527.00	\$3,610.00
\$650,000.01 to \$700,000.00	\$2,681.00	\$3,830.00
\$700,000.01 to \$750,000.00	\$2,835.00	\$4,050.00
\$750,000.01 to \$800,000.00	\$2,989.00	\$4,270.00
\$800,000.01 to \$850,000.00	\$3,143.00	\$4,490.00
\$850,000.01 to \$900,000.00	\$3,297.00	\$4,710.00
\$900,000.01 to \$950,000.00	\$3,451.00	\$4,930.00
\$950,000.01 to \$1,000,000.00	\$3,605.00	\$5,150.00
Add \$150.00 for each additional \$100,000 (or portion of) after \$1,000,000		Add \$160.00 for each additional \$100,000 (or portion of) after \$1,000,000

Add \$75.00 for homeowner permits

Additional 4% Safety Code Council Levy
added to cost of permit - Minimum \$4.50

Town of Drumheller/Palliser
Gas Permits



Residential

Number of Outlets	Agency Fee	Permit Fee
1	\$60.00	\$90.00
2	\$70.00	\$100.00
3	\$80.00	\$110.00
4	\$90.00	\$120.00
5	\$100.00	\$130.00
6	\$110.00	\$140.00
7	\$120.00	\$150.00
8	\$130.00	\$160.00
9	\$145.00	\$175.00
10	\$155.00	\$185.00
Fee for each outlet over 10	\$5.00	\$10.00

Miscellaneous

Description	Agency Fee	Permit Fee
Secondary Gas Line (Gas Co-op)	\$60.00	\$90.00
Propane Tank Installation	\$60.00	\$90.00

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50

Town of Drumheller/ Palliser
Gas Permits



Non-Residential

- New Installations
- Temporary Heat
- Replacement Appliances

BTU Input	Agency Fee	Permit Fee
0 to 50,000	\$65.00	\$95.00
50,001 to 100,000	\$70.00	\$100.00
100,001 to 150,000	\$75.00	\$105.00
150,001 to 200,000	\$100.00	\$130.00
200,001 to 250,000	\$120.00	\$150.00
250,001 to 300,000	\$125.00	\$155.00
300,001 to 350,000	\$130.00	\$160.00
350,001 to 400,000	\$135.00	\$165.00
400,001 to 450,000	\$145.00	\$175.00
450,001 to 500,000	\$150.00	\$180.00
500,001 to 550,000	\$155.00	\$185.00
550,001 to 600,000	\$160.00	\$190.00
600,001 to 650,000	\$165.00	\$195.00
650,001 to 700,000	\$170.00	\$200.00
700,001 to 750,000	\$175.00	\$205.00
750,001 to 800,000	\$180.00	\$210.00
800,001 to 850,000	\$185.00	\$215.00
850,001 to 900,000	\$190.00	\$220.00
900,001 to 950,000	\$195.00	\$225.00
950,001 to 1,000,000	\$205.00	\$235.00
Fee for each additional 100,000 BTU (or portion of) after 1,000,000	\$5.00	\$10.00

Description of Work	Agency Fee	Permit Fee
Propane Tank Set	\$60.00	\$90.00
Propane Refill Center - 1 inspection	\$60.00	\$90.00

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50

Town of Drumheller/Palliser
Plumbing Permits

Residential and Non-Residential

Number of Fixtures	Agency Fee	Permit Fee
1	\$60.00	\$90.00
2	\$65.00	\$95.00
3	\$70.00	\$100.00
4	\$75.00	\$105.00
5	\$80.00	\$115.00
6	\$85.00	\$120.00
7	\$90.00	\$125.00
8	\$95.00	\$135.00
9	\$100.00	\$145.00
10	\$105.00	\$155.00
11	\$110.00	\$160.00
12	\$115.00	\$165.00
13	\$120.00	\$175.00
14	\$125.00	\$180.00
15	\$130.00	\$190.00
16	\$135.00	\$195.00
17	\$145.00	\$200.00
18	\$150.00	\$210.00
19	\$155.00	\$215.00
20	\$160.00	\$225.00
21	\$165.00	\$230.00
22	\$170.00	\$235.00
23	\$175.00	\$245.00
24	\$180.00	\$250.00
25	\$185.00	\$260.00
Fee for each fixture over 25	\$5.00	\$10.00

Add \$75.00 for homeowner permits

Private Sewage

Description	Agency Fee	Permit Fee
Holding Tank, Open Discharge	\$150.00	\$180.00
Field, Mound, Sand Filter, Treatment Tank, etc.	\$225.00	\$260.00

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50